

CITY OF PORTSMOUTH  
PROPOSED  
SCHEDULE OF FEES  
FISCAL YEAR 2015



APPENDIX III

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CITY OF PORTSMOUTH



MEMORANDUM

TO: Honorable Mayor Robert Lister and City Council Members  
FROM: M. Christine Dwyer and Brad Lown, Fee Committee  
DATE: May 1, 2014  
RE: FY '15 Fee Schedule  
CC: John P. Bohenko, City Manager  
Judie Belanger, Finance Director

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The Fee Committee met March 10, 2014 to review the City's fee schedule. As in the past, the city's fee schedule will be listed in the appendix portion of the budget book (The Proposed Annual Budget 2014-2015, Appendix III). A resolution is scheduled to be voted upon by the City Council June 2nd requesting the acceptance of the fee schedule in conjunction with all other budgetary resolutions, which will make a majority of the fees effective July 1, 2014.

It is important to note that the fees represented in the fee schedule, excluding the parking fees, historically raise approximately 1% of General Fund Revenues.

The respective department heads reviewed all current fees. Proposed fee changes were submitted where deemed necessary to cover rising administration costs, operating costs, or were suggested by consultants. After a review by the Finance Department, the Fee Committee held a meeting to review the proposals.

Following is a summary of the requested fee changes by department.

**Planning Department:** Requested changes to most of their fees due to administration costs. In addition, a fee was added for the proposed Character Districts to cover the costs associated with both the complexity and staff time involved with projects in these districts.

**Public Works Department:** Requested increases to excavation permits, disposal of electronics and yard waste by contractors due to operating costs. Added rental fees for City owned items used by organizations during their events held within the City. These rental fees will be waived for Portsmouth based non-profits.

**Water and Sewer Divisions:** Requested increases to approximately one third of their fees. All the changes are based on recommendations from the City's rate model contractor.

**Parking Division:** With the passage February 3, 2014 by the City Council to increase hourly usage rate of the High Hanover Parking Facility from \$0.75 to \$1.00 per hour (a 33% increase), the Parking Division has requested an increase to the monthly pass rates within the facility as follows:

Pass Type	Current Monthly Rate	Requested Monthly Rate	% Change
12 Hour-Night	\$50	\$65	30%
12 Hour-Day	\$80	\$110	37%
24 Hour	\$100	\$135	35%

Note: Because of logistics these rates would become effective August 1, 2014  
 Estimated FY 15 increase in revenue from the change in monthly pass rates is \$240,000. The monthly pass rates have not been increased since 1997.

**Library:** Increased all non-resident card holder fees to a level which is fair to the taxpayer's of Portsmouth, has a reasonable market value and brings added value to the Library. These rates have not been increased since FY 09.

**Prescott Park:** Increased all resident and non-resident docking fees in anticipation of improvements to be made to the Prescott Park docks.

The Fee Committee believes the annual review and authorization of fees is essential to keeping in step with rising costs of doing city business and also to review existing and potential fees for reasonableness. We recommend your support of the fee schedule as presented in the Proposed Annual Budget 2014-2015, Appendix III. Thank you.

**City of Portsmouth  
Fee Schedule  
Finance Department**

**\* (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>
RSA-80:56	Individual occurrences not tracked	Non Sufficient Funds check processing fee	Pre FY 02	\$30.00	\$30.00 per check	\$30.00
Non-Ordinance	Individual occurrences not tracked	Copies: into be copied; i.e., discharge papers, small items				
Non-Ordinance	Individual occurrences not tracked	8 1/2 x 11 or 8 1/2 x 14	Pre FY 02	\$0.25	\$0.25 per copy	\$0.25
Non-Ordinance	Individual occurrences not tracked	Items that generate a minimum of research, i.e. certificate of occupancy, fire reports, minutes of meetings, pages of past annual reports.	Pre FY 02	\$0.50	\$0.50 per copy	\$0.50
Non-Ordinance	Individual occurrences not tracked	In-house material requiring research time, piecing together etc. Example: older fire/ police reports, past budgets, plot plans, septic systems, old minutes, old deeds, agreements and other similar items.	Pre FY 02	\$2.00	\$2.00 1st copy	\$2.00
Non-Ordinance	Individual occurrences not tracked	All copies made on 11 x 17 pages.	Pre FY 02	\$0.50	\$0.50 all subsequent pages	\$0.50
Non-Ordinance	Individual occurrences not tracked	Tax bills prepared for parties other than owners.	Pre FY 02	\$2.00	\$2.00 1st copy	\$2.00
Non-Ordinance	Individual occurrences not tracked	Tax Card/Tax Map from laser printer (Free to property owner)	FY 04	\$1.00	\$1.00 Each Print	\$1.00
Non-Ordinance	Individual occurrences not tracked	Standard Assessing data base cd	Pre FY 02	\$75.00	\$75.00	\$75.00
Non-Ordinance	Individual occurrences not tracked	DVD copies of City related events	Pre FY 02	\$10.00	\$10.00	\$10.00

**City of Portsmouth  
Fee Schedule  
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>
<b>* (Indicates change from current fee)</b>						
<b>Chapter 5: Article IV Section 402</b>						
License to handle any gasoline or similar fluids within the City.	FY 13 there were 23 Petroleum Licenses processed for \$5,075.	Initial License Fee	FY 14	\$275.00	\$300.00	per location \$300.00
		Annual Renewal Fee	FY 14	\$75.00	\$100.00	Up to 9,999 gallons \$100.00
		Annual Renewal Fee	FY 14	\$100.00	\$125.00	10,000 to 14,999 \$125.00
		Annual Renewal Fee	FY 14	\$125.00	\$150.00	15,000 to 19,999 \$150.00
		Annual Renewal Fee	FY 14	\$150.00	\$175.00	20,000 to 24,999 \$175.00
		Annual Renewal Fee	FY 14	\$175.00	\$200.00	25,000 to 29,999 \$200.00
		Annual Renewal Fee	FY 14	\$200.00	\$225.00	30,000 to 34,999 \$225.00
		Annual Renewal Fee	FY 14	\$225.00	\$250.00	35,000 to 39,999 \$250.00
		Annual Renewal Fee	FY 14	\$250.00	\$275.00	40,000 to 44,999 \$275.00
		Annual Renewal Fee	FY 14	\$275.00	\$300.00	45,000 to 49,999 \$300.00
		Annual Renewal Fee	FY 14	\$300.00	\$325.00	50,000 and over \$325.00
<b>Chapter 6: Article I Section 109C</b>						
Licenses-Gen. Provisions-Duties of licensee	Change of license location fee not charged	Change Location of Licensed Business	Pre FY 02	\$1.00	\$1.00	Per Occurrence \$1.00
<b>Chapter 6: Article I Section 110B</b>						
Licenses-Gen. Provisions-Transfer of license	No Initial license fee charged	Transfer of License	Pre FY 02	\$10.00	\$10.00	Per Occurrence \$10.00
<b>Chapter 6: Article II Section 201</b>						
Billiards and Bowling	FY 13 there were 5 license issued for \$1,060	License	FY 14	\$20.00	\$25.00	Per Year, Per Table or Lane \$25.00
<b>Chapter 6: Article III Section 302</b>						
Model Slot Car Racing	No licenses issued in FY 13	License	Pre FY 02	\$25.00	\$25.00	Per Year \$25.00

**City of Portsmouth  
Fee Schedule  
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>		
<b>* (Indicates change from current fee)</b>								
<b>Chapter 6: Article IV Section 403C</b>								
Coin Operated Amusement Devices	FY 13 there were 7 licenses issued for \$4,530.	License	FY 03	\$75.00	\$75.00	For each of the first 30 machines, per year	\$75.00	
				FY 03	\$10.00	\$10.00	For each machine over 30, per year	\$10.00
<b>Chapter 6: Article V Section 502</b>								
Boxing and Wrestling	No licenses issued in FY 13	License	Pre FY 02	\$10.00	\$10.00	Each Day	\$10.00	
<b>Chapter 6: Article VI Section 602</b>								
Dancing	No licenses issued in FY 13	License	Pre FY 02	\$10.00	\$10.00	Per Dance	\$10.00	
<b>Chapter 6: Article VII Section 707D</b>								
Dog Ordinance	No dogs sold in FY 13	Procuring City Owned Dogs	Pre FY 02	\$3.00 to \$10.00	\$3.00 to \$10.00	Per Dog (Discretion of Animal Control Officer)	\$3.00 to \$10.00	
<b>Chapter 6: Article IX Section 901C12</b>								
Circus License	No licenses issued in FY 13	Amusement Devices	Pre FY 02	\$30.00	\$30.00	Per Day	\$30.00	
			Carnivals (For Operation)	Pre FY 02	\$125.00	\$125.00	Per Day	\$125.00
			Including Each Amusement Device	Pre FY 02	\$30.00	\$30.00		\$30.00
			Circus (For Operation)	Pre FY 02	\$125.00	\$125.00	Per Day	\$125.00
			Including Each Amusement Device	Pre FY 02	\$30.00	\$30.00		\$30.00
			Fairs (For Operation)	Pre FY 02	\$10.00	\$10.00	Per Day	\$10.00
			Including Each Amusement Device	Pre FY 02	\$5.00	\$5.00	Per Day	\$5.00
			Temporary Structures	Pre FY 02	\$10.00	\$10.00	Per Day	\$10.00
<b>Chapter 6: Article IX Section 902</b>								

**City of Portsmouth  
Fee Schedule  
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>
	<b>* (Indicates change from current fee)</b>					
Circus License	No license issued in FY 13	Total fee for Circus license shall not be less than	Pre FY 02	\$75.00	\$75.00 Per Day	\$75.00
<b>Chapter 6: Article X Section 1003</b>						
Theatricals, Parades, Open Air Meetings	No license issued in FY 13	License	Pre FY 02	\$300.00	\$300.00 Not to exceed per day	\$300.00
		License to exhibit in any hall	Pre FY 02	\$50.00	\$50.00 Not to exceed per day	\$50.00
<b>Chapter 6: Article XIII Section 1315</b>						
Hawkers and Peddlers	FY 13 there were 9 license issued for \$2,250	License	Pre FY 02	\$250.00	\$250.00 Per Year	\$250.00
<b>Chapter 6: Article XIV Section 1402</b>						
Pawn Brokers	FY 13 there were 6 license issued for \$210	License	FY 14	\$35.00	\$50.00 Per Year	\$50.00
<b>Chapter 6: Article XV Section 1502</b>						
Roller Skating Rinks	No license issued in FY 13	License	Pre FY 02	\$50.00	\$50.00 Per Year	\$50.00
<b>Chapter 6: Article XVI Section 1608</b>						
Magazine Subscription Solicitors	No license issued in FY 13	License	FY 06	\$50.00	\$50.00 Per Year	\$50.00
<b>Chapter 9: Article V Section 504 C</b>						
Sidewalk Obstructions	FY 13 there were 1 vendor licensing 1 newsrack	Newsrack	Pre FY 02	No Charge	No Charge	No Charge
<b>Chapter 9: Article V Section 504 C</b>						
Sidewalk Obstructions	FY 13 there were 67 licenses issued for \$5,930.	Obstruction (including Restaurant Table)	FY 14	\$50.00	\$60.00 Each Obstruction (including Restaurant Table)	\$60.00
<b>Chapter 9: Article V Section 504 C</b>						
Sidewalk Obstructions		Restaurant Chairs	FY 14	\$5.00	\$7.00 Each Restaurant Chair	\$7.00
<b>Non-ordinance-City Council Policy No. 2012-02</b>		Area Service Agreements-use of City Property for Sidewalk Café's providing Alcohol Services				
			FY 12	\$10.00	\$10.00 per square foot-6 month season-no proration	\$10.00
			FY 12	\$2,000.00	\$2,000.00 minimum fee	\$2,000.00



**City of Portsmouth  
Fee Schedule  
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>
<b>* (Indicates change from current fee)</b>						
<b>Chapter 13: Section 203 A</b>						
Mobile Homes	FY 13 there were 3 Mobile Home Parks with 276 occupied spaces for a total fee of \$5,520	Mobile home space, occupied, located within a mobile home park.	FY 14	\$20.00	\$25.00 Annually (Due April 1)	\$25.00
<b>Chapter 13: Section 203 B</b>						
Mobile Homes	There are no Mobile Home Parks in the City of Portsmouth with two or less homes.	A minimum fee per mobile home park shall be charged for those parks having but two or less occupied spaces.	Pre FY 02	\$10.00	\$10.00 Annually (Due April 1)(not less than \$10.00)	\$10.00
		In the case of overlapping jurisdiction, only one fee per annum may be imposed. When an original license/permit is issued on or after July 1st of any year, the permit fee for the remainder of the year shall be one half the permit fee. The City Clerk shall charge the fee for the transfer of the permit in amount not to exceed \$10.00 for a mobile home park. Such license/permit fees herein provided for in this section of this Ordinance shall be in lieu of all inspection or other fees and all other local taxes other than ad valorem taxes.				
			Pre FY 02	\$10.00	\$10.00	\$10.00
Non-Ordinance	FY 13 collections of \$1,330 with 260 occurrences	Notarization	FY 05	\$5.00	\$5.00 Per Document	\$5.00
Non-Ordinance	FY 13 collections of \$465 with 31 occurrences	Tag day, permits	FY 05	\$15.00	\$15.00	\$15.00
Non-Ordinance	FY 13 collections of \$0 with 0 occurrences	Ward checklist	Pre FY 02	\$60.00	\$60.00 per set	\$60.00
Non-Ordinance	FY 13 collections of \$0 with 0 occurrences	Ward checklist for individual wards	Pre FY 02	\$10.00-\$15.00	\$10.00-\$15.00 (based on size of ward)	\$10.00-\$15.00
Non-Ordinance	FY 13 collections of \$580 with 29 occurrences	Event permit (fairs, parades etc. not governed by ordinance)	FY 05	\$20.00	\$20.00	\$20.00
Non-Ordinance	FY 13 collections of \$0 with 0 occurrences	Ordinance Books	Pre FY 02	\$100.00	\$100.00	\$100.00
Non-Ordinance	FY 13 collections of \$0 with 0 occurrences	Ordinance book supplements (distributed 2 x per year)	Pre FY 02	\$50.00	\$50.00	\$50.00
Non-Ordinance	FY 13 collections of \$55 with 11 occurrences	Voter certification	FY 05	\$5.00	\$5.00	\$5.00
Non-Ordinance	FY 13 collections of \$200 with 2 occurrences	Voter History Disk	FY 05	\$100.00	\$100.00 per election	\$100.00
Non-Ordinance	FY 13 collections of \$35 with 7 occurrences	Articles of agreement filing	Pre FY 02	\$5.00	\$5.00	\$5.00
RSA 540:1-B	FY 13 collections of \$0 with 0 occurrences	Restricted Property Listing	FY 12	\$15.00	\$15.00 per form	\$15.00

**City of Portsmouth  
Fee Schedule  
Planning Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2013</u> <u>Schedule</u>	<u>FY 2014</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2015</u> <u>Schedule</u>	
<b>PLANNING BOARD</b>							
Non-Ordinance	The Planning Department reported the following application numbers and fees for FY 13:	Subdivision applications(residential)	FY 14	\$200.00	\$300.00	* \$500.00	
Non-Ordinance		Plus Per Lot	FY 07	\$100.00	\$100.00	* \$200.00	
Applications:							
Non-Ordinance	Site Review	26	Subdivision applications(non-residential)	FY 09	\$350.00	\$350.00	* \$700.00
Non-Ordinance	Subdivision	3	Plus Per Lot	FY 07	\$150.00	\$150.00	* \$300.00
Non-Ordinance	Lot Line revisions	6					
	Conditional Use	20					
	Board of Adjustment	108					
Non-Ordinance	HDC		Lot Line Revision/Verification	FY 14	\$175.00	\$250.00	\$250.00
	102						
	Conservation Commission	20					
	State Wetland Permits	8	Filing of Condominium Site Plans per				
Non-Ordinance	Revenues:		State Statute-no subdivision	FY 11	\$50.00	\$50.00	* \$100.00
Non-Ordinance	Planning Board	\$55,289	Lot Consolidation-no subdivision	FY 10	\$175.00	\$175.00	\$175.00
	Board of Adjustment	\$37,908					
	Site Review	\$35,453					
Non-Ordinance			Area of disturbance in wetland or wetland buffer:				
			-up to 100 sq ft	FY 13	\$50.00	\$50.00	* \$100.00
			-up to 1,000 sq ft	FY 13	\$250.00	\$250.00	* \$500.00
			-greater than 1,000 sq ft	FY 13	\$500.00	\$500.00	* \$1,000.00
			Development Plan -Character Districts	FY 15	N/A	N/A	per Development Plan
				FY 15	N/A	N/A	per sq ft Gross Floor Area greater than 10,000 sq ft
				FY 15	N/A	N/A	Maximum fee
							* \$1,000.00
							* \$0.05
							* \$5,000.00
<b>PLANNING-BOARD OF ADJUSTMENT</b>							
Non-Ordinance		Residential application 1-2 dwelling units	FY 13	\$125.00	\$125.00	* \$150.00	
Non-Ordinance		3-4 dwelling units	FY 13	\$200.00	\$200.00	* \$250.00	
		5-and over	FY 15	N/A	N/A	* \$250.00	
		For each unit over 4	FY 15	N/A	N/A	* \$50.00	
Non-Ordinance		5-10 dwelling units	FY 13	\$250.00	\$250.00	* Delete	

**City of Portsmouth  
Fee Schedule  
Planning Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2013</u> <u>Schedule</u>	<u>FY 2014</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2015</u> <u>Schedule</u>
Non-Ordinance		11-30 dwelling units	FY 07	\$300.00	\$300.00	* Delete
Non-Ordinance		30+ dwelling units	FY 12	\$300.00	\$300.00	* Delete
Non-Ordinance		For each unit over 30	FY 12	\$50.00	\$50.00	* Delete
Non-Ordinance		Total application fee shall not exceed (cap)	FY 12	\$2,000.00	\$2,000.00	* \$3,000.00
Non-Ordinance		Residential application-accessory structure only	FY 11	\$50.00	\$50.00	\$50.00
Non-Ordinance		Non-residential applications	FY 12	\$300.00	\$300.00	\$300.00
Non-Ordinance		In Addition:				
Non-Ordinance		Per \$1,000 of valuation of new construction	Pre FY 02	\$5.00	\$5.00	\$5.00
Non-Ordinance		Total application fee shall not exceed (cap)	FY 12	\$2,000.00	\$2,000.00	* \$3,000.00
Non-Ordinance		Signs	FY 13	\$200.00	\$200.00	\$200.00
		<b>PLANNING-SITE REVIEW</b>				
Non-Ordinance		All developments	FY 14	\$300.00	\$500.00	\$500.00
Non-Ordinance		In Addition:				
Non-Ordinance		Per \$1,000 of Site costs only	Pre FY 02	\$5.00	\$5.00	\$5.00
Non-Ordinance		and per 1,000 square feet of site development area	FY 15	N/A	N/A	* \$10.00
Non-Ordinance		Total application fee shall not exceed (cap)	FY 08	\$15,000.00	\$15,000.00	\$15,000.00
		<b>PLANNING-HISTORIC DISTRICT</b>				
Non-Ordinance		Residential applications 1 dwelling unit	FY 11	\$50.00	\$50.00	* \$100.00
Non-Ordinance		2 dwelling units	FY 11	\$75.00	\$75.00	* \$100.00
Non-Ordinance		3 dwelling units	FY 11	\$100.00	\$100.00	* \$250.00
		4 and over dwelling units	FY 15	N/A	N/A	* \$400.00
		For each unit over 4	FY 15	N/A	N/A	* \$100.00

**City of Portsmouth  
Fee Schedule  
Planning Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2013</u> <u>Schedule</u>	<u>FY 2014</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2015</u> <u>Schedule</u>
Non-Ordinance		4-10 dwelling units	FY 06	\$125.00	\$125.00	* Delete
Non-Ordinance		11-30 dwelling units	FY 06	\$250.00	\$250.00	* Delete
Non-Ordinance		30+ dwelling units	FY 12	\$300.00	\$300.00	* Delete
Non-Ordinance		For each unit over 30	FY 12	\$50.00	\$50.00	* Delete
		Accessory structure, mechanical equipment or replacement of doors/windows only	FY 13	\$50.00	\$50.00	* \$100.00
Non-Ordinance		Non-residential applications	FY 07	\$300.00	\$300.00	* \$500.00
		In Addition:				
		Per \$1,000 of valuation of new construction	Pre FY 02	\$5.00	\$5.00	
Non-Ordinance		Total application fee shall not exceed (cap)	FY 13	\$3,000.00	\$3,000.00	* \$5,000.00
Non-Ordinance		Non-residential applications-accessory structure, mechanical equipment or replacement of doors/windows only	FY 11	\$50.00	\$50.00	* \$100.00
Non-Ordinance		Signs	FY 13	\$200.00	\$200.00	* \$100.00

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	NOTES	Description	Fiscal Year <u>Last Adjusted</u>	FY 2013 <u>Schedule</u>	FY 2014 <u>Schedule</u>	Suggested FY 2015 <u>Schedule</u>
<b>Chapter 8: Article I Section 106 A</b>	FY 13 there were 63 permits issued for \$3,150					
Street Obstructions		Initial	FY 11	\$50.00	\$50.00	\$50.00
		Extension	FY 11	\$25.00	\$25.00	\$25.00
<b>BUILDING PERMIT FEES:</b>						
<b>Chapter 12: Part I Section 108.2</b>		<b>Note: All Construction Permit Fees rounded up to the nearest \$5.00</b>				
International Building Code- and <b>Chapter 12: Part II Section R108.2</b>	Following is a summary of Building Permits: FY 13	Minimum Fee-Residential	FY 07	\$50.00	\$50.00	\$50.00
International Residential Code-	<b>Non-Residential Commercial</b>	Special Inspection Fee	FY 07	\$60.00	\$60.00 Per Hour	\$60.00
	<u>Issued</u> <u>Value</u>	Emergency Inspection Fee	FY 07	\$60.00	\$60.00 Per Hour	\$60.00
	305                      \$31,672,776	<b>New Construction-Residential (Includes Additions)</b>				
	<b>Residential</b>	Habitable Enclosed Living Spaces	FY 13	\$0.30	\$0.30 Per gross square ft of floor area	\$0.30
	<u>Issued</u> <u>Value</u>	Habitable Unenclosed Living Spaces	FY 13	\$0.25	\$0.25 Per gross square ft of floor area	\$0.25
	375                      \$20,166,030	Nonhabitable or Unfinished Spaces	FY 13	\$0.20	\$0.20 Per gross square ft of floor area	\$0.20
	<b>Alterations and Other</b>	<b>New Construction-Commercial</b>				
	<u>Issued</u> <u>Value</u>	Minimum Fee-Commercial	FY 04	\$50.00	\$50.00	\$50.00
	202                      \$2,194,458	Fire Sprinkler Systems	FY 07	\$0.04	\$0.04 Per gross square ft of sprinkled area	\$0.04
	Permit Fee: \$377,454	<b>Fire Alarm Systems: (Per device installed)</b>				
			FY 07	\$100.00	\$100.00 per Fire Alarm Control Panel	\$100.00
			FY 07	\$50.00	\$50.00 to Modify an Existing Fire Alarm Control Panel	\$50.00
			FY 07	\$35.00	\$35.00 per Remote Annunciator Panel	\$35.00
			FY 07	\$35.00	\$35.00 per Voice Alarm / Notification System	\$35.00
			(High Rise Feature)			
			FY 07	\$35.00	\$35.00 per Off Site Notification Circuit	\$35.00

City of Portsmouth  
 Fee Schedule  
 Inspection Department

\* (Indicates change from current fee)

Ordinance / Non-Ordinance  
 Title

Title	NOTES	Description	Fiscal Year Last Adjusted	FY 2013 Schedule	FY 2014 Schedule	Suggested FY 2015 Schedule	
		(Central Station or Master Box)					
			FY 07	\$2.00	\$2.00 per Initiation and Notification Device	\$2.00	
			FY 07	\$2.00	\$2.00 per Supervisory Device	\$2.00	
			FY 04	\$5.00	\$5.00 per Fire Safety Control Device (Magnetic Door Holder, Elevator Recall, Smoke Control, etc.)	\$5.00	
			FY 07	\$2.00	\$2.00 per Voice Alarm System Device	\$2.00	
					(Phone or Radio hookup)		
		Flat Rate Permits	FY 06	\$35.00	\$35.00	\$35.00	
		Flat Rate Permits: Includes: siding, replacement windows, pools, sheds, buried tanks, pad mounted generators, temporary structures, change-in-occupancy with no construction.					
		Demolition Permits	FY 06	\$50.00	\$50.00 For structures up to 2,000 SF floor area	\$50.00	
			FY 04	\$10.00	\$10.00 per \$1,000 of demolition cost for structures over 2,000sf	\$10.00	
		General Renovations					
		Residential Rates	FY 04	\$7.00	\$7.00 per \$1,000 of renovation cost	\$7.00	
		Commercial Rates	FY 04	\$10.00	\$10.00 per \$1,000 of renovation cost	\$10.00	
		If, in the opinion of the Code Official, the type of residential renovation or repair does not lend itself to a square footage calculation, then the permit fee shall be based on (1) \$7.00 per \$1,000 of renovation cost. If there is a fee difference between the square foot rate and the construction cost rate, the rate yielding the larger amount shall be assessed.					
		If, in the opinion of the Code Official, the type of commercial renovation or repair does not lend itself to a square footage calculation, then the permit fee shall be based on(2) \$10.00 per \$1,000 of renovation cost. If there is a fee difference between the square foot rate and the construction cost rate, the rate yielding the larger amount shall be assessed.					
			FY 04	\$7.00	\$7.00	\$7.00	
			FY 04	\$10.00	\$10.00	\$10.00	
		Sign Permits-Minimum Fee	FY 04	\$50.00	\$50.00	\$50.00	
		Special Event Sign	FY 07	\$35.00	\$35.00 per single event	\$35.00	
		Fee per sq ft of sign area (Permanent or Temporary	FY 04	\$1.00	\$1.00	\$1.00	
		Reinspection Fee	FY 07	\$100.00	\$100.00 Per Reinspection	\$100.00	

Chapter 12: Part I Section 109.7

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2013</u> <u>Schedule</u>	<u>FY 2014</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2015</u> <u>Schedule</u>
International Building Code- and <u>Chapter 12: Part II Section R109.5</u> International Residential Code-						
<u>Chapter 12: Part I Section 108.4</u> International Building Code- and <u>Chapter 12: Part II Section R108.7</u> International Residential Code-		<b>Fee for Nonpermitted Work</b>  Any person who is found to have demolished, constructed, altered, removed, or changed the use of a building or structure without the benefit of a building, electrical, plumbing, mechanical, or change in use permit shall, upon issuance of said permit(s), be assessed a charge of (1) <b>200%</b> of the regular permit fee or (2) <b>\$200.00</b> whichever is greater. If the regular permit fee is over(3) <b>\$200.00</b> , the permit fee shall be the regular fee plus(4) <b>\$200.00</b> .				
			FY 04	\$2.00	\$2.00	\$2.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00
<u>Chapter 12: Part I Section 110.6</u> International Building Code- and <u>Chapter 12: Part II Section R110.6</u> International Residential Code-		<b>Fee for Certificate of Use and Occupancy</b>	FY 07	\$100.00	\$100.00	\$100.00
<u>Chapter 12: Part I Section 106.3.6</u> International Building Code-		<b>Outside Plan Review Services (adjustment to permit)</b> (for all applicable building permits meaning building,electric, plumbing, mechanical or fire protection permits)	FY 14	-30%	-20%	-20%

**ELECTRICAL FEES:**

Chapter 12: Part I Section 108.2

International Building Code-

Following is a summary of Electrical Permits:  
FY 13

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2013</u> <u>Schedule</u>	<u>FY 2014</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2015</u> <u>Schedule</u>
and <b>Chapter 12: Part II Section R108.2</b> International Residential Code-	FY 13 Permits: 591 Permit Fees: \$99,138	<b>Plan Review Fee</b>	FY 04	\$50.00	\$50.00	\$50.00
		<b>Special Inspection Fee</b>	FY 07	\$60.00	\$60.00 Per Hour	\$60.00
		<b>Emergency Inspection Fee</b>	FY 07	\$60.00	\$60.00 Per Hour	\$60.00
		<b>Reinspection fees</b>	FY 07	\$100.00	\$100.00 Each additional inspection after the second rejection for the same item(s)	\$100.00
		<b>Minimum Electric Permit Fee</b>	FY 07	\$50.00	\$50.00	\$50.00
		<b>Residential-Service Equipment</b>				
		Single Phase	FY 07	\$25.00	\$25.00 up to & including 100 Amps.	\$25.00
		Single Phase	FY 08	\$50.00	\$50.00 101 to 200 Amps.	\$50.00
		Single Phase	FY 07	\$70.00	\$70.00 201 to 400 Amps.	\$70.00
		Single Phase	FY 07	\$15.00	\$15.00 Meters (each)	\$15.00
		<b>Lighting Fixtures, Power Utilization</b>				
		Equipment & Outlets	FY 04	\$1.00	\$1.00 Each Device	\$1.00
		<b>Pad Mounted Generators:</b>				
		12 KW or less	FY 12	\$75.00	\$75.00	\$75.00
		13 KW to 20 KW	FY 12	\$125.00	\$125.00	\$125.00
		21 KW and above	FY 12	\$175.00	\$175.00	\$175.00
		Manual Gen. set transfer	FY 12	\$10.00	\$10.00	\$10.00
		Automatic Gen. set transfer	FY 12	\$25.00	\$25.00	\$25.00
		All fees shall be rounded up to the nearest \$5.00 with a minimum	FY 04	\$50.00	\$50.00	\$50.00
		<b>Commercial-Contract Cost Fee Method</b>				
		First \$5000.00 of electrical construction cost from				
		\$0.01 to \$5,000.00	FY 04	\$25.00	\$25.00 Rate per Thousand Dollars of Contract Cost	\$25.00
		Next \$5000.00 of electrical construction cost from				
		\$5,000.01 to \$10,000.00	FY 04	\$20.00	\$20.00 Rate per Thousand Dollars of Contract Cost	\$20.00
		Next \$5000.00 of electrical construction cost from				
		\$10,000.01 to \$15,000.00	FY 04	\$15.00	\$15.00 Rate per Thousand Dollars of Contract Cost	\$15.00



**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>	
<u>Chapter 12: Part I Section 109.7</u> International Building Code- and <u>Chapter 12: Part II Section R109.5</u> International Residential Code-		<p>Each \$1000.00 of electrical construction cost from</p> <hr/> <p>\$15,000.01 &amp; over      <b>FY 07</b>      <b>\$10.00</b>      <b>\$10.00</b>      <b>Rate per Thousand Dollars of Contract Cost</b></p> <hr/> <p><b>Reinspection fees</b></p> <p>If, upon being called for any inspection, the work is not in compliance with this Code, verbal notice will be given as to the deficiencies and such deficiencies shall be noted on the code official's report. The permit holder shall be responsible for correcting the item(s) and for notifying the code official to reinspect said deficiencies. If when called to reinspect these deficiencies, all is correct, no further action will be taken. However, if during the first reinspection, the work in question has not been corrected, there will be a <b>\$50.00</b> reinspection fee assessed, which must be paid at the Inspection Office before a third inspection will be made. For each subsequent reinspection of the same deficiency or deficiencies, a like procedure and fee shall be assessed.</p> <hr/> <p><b>FY 07</b>      <b>\$100.00</b>      <b>\$100.00</b></p> <hr/>				<b>\$10.00</b>	
<u>Chapter 14: Section 102A E</u> Housing Code	City does not currently collect fee or issue certificate	<b>Certificate of Occupancy</b>	<b>Pre FY 02</b>	<b>\$1.00</b>	<b>\$1.00</b>	<b>Per Building (Good for 3 years)</b>	<b>\$1.00</b>

**PLUMBING/MECHANICAL PERMIT FEES:**

<u>Chapter 15, Part I of II: Section 106.6.2</u> International Plumbing Code & <u>Chapter 15, Part II of II: Section 106.5.2</u> International Mechanics Code	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>
	<p>Following is a summary of Plumbing Permits:</p> <p>FY 13</p> <p>Permits: 792</p> <p>Permit Fees: \$132,110</p>	<p><b>Residential rate:</b></p> <hr/> <p><b>Fee per fixture (plumbing or gas)</b>      <b>Pre FY 02</b>      <b>\$5.00</b>      <b>\$5.00</b>      <b>Each</b>      <b>\$5.00</b></p> <hr/> <p><b>Water distribution piping (per dwelling)</b>      <b>FY 07</b>      <b>\$30.00</b>      <b>\$30.00</b>      <b>Each</b>      <b>\$30.00</b></p> <hr/> <p><b>Waste and vent piping (per dwelling)</b>      <b>FY 07</b>      <b>\$30.00</b>      <b>\$30.00</b>      <b>Each</b>      <b>\$30.00</b></p> <hr/> <p><b>Septic System (per dwelling)</b>      <b>FY 07</b>      <b>\$30.00</b>      <b>\$30.00</b>      <b>Each</b>      <b>\$30.00</b></p> <hr/> <p><b>Gas distribution piping (per gas meter)</b>      <b>FY 07</b>      <b>\$30.00</b>      <b>\$30.00</b>      <b>Each</b>      <b>\$30.00</b></p> <hr/> <p><b>Heating &amp; Cooling Equipment: (Boiler, Furnace, Airhandlers, Unit Heaters, Condenser, Gas Logs, Fireplace Inserts, Solid Fuel Stoves, etc...)</b>      <b>FY 10</b>      <b>\$20.00</b>      <b>\$20.00</b>      <b>per Mechanical Equipment</b>      <b>\$20.00</b></p> <hr/> <p><b>Gas Appliance: (Cloths Dryers, Range/Oven</b></p>				

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance  
Title

NOTES

<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2013</u> <u>Schedule</u>	<u>FY 2014</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2015</u> <u>Schedule</u>
Water Heater, etc....)	FY 10	\$5.00	\$5.00 per Gas Appliance	\$5.00
Air Distribution System:	FY 10	\$5.00	\$5.00 per Register	\$5.00
Minimum Permit Fee	FY 07	\$50.00	\$50.00	\$50.00
<b>Commercial rate:</b>				
Required Plan Review Fee	FY 04	\$50.00	\$50.00 Plumbing	\$50.00
(Per contractor and for each revision of plans)	FY 04	\$50.00	\$50.00 Mechanical	\$50.00
Minimum Permit Fee:	FY 04	\$50.00	\$50.00	\$50.00
<b>Commercial-Contract Cost Fee Method</b>				
First \$5000.00 of electrical construction cost from				
\$0.01 to \$5,000.00	FY 07	\$25.00	\$25.00 Rate per Thousand Dollars of Contract Cost	\$25.00
Next \$5000.00 of electrical construction cost from				
\$5,000.01 to \$10,000.00	FY 07	\$20.00	\$20.00 Rate per Thousand Dollars of Contract Cost	\$20.00
Next \$5000.00 of electrical construction cost from				
\$10,000.01 to \$15,000.00	FY 07	\$15.00	\$15.00 Rate per Thousand Dollars of Contract Cost	\$15.00
Each \$1000.00 of electrical construction cost from				
\$15,000.01 & over	FY 07	\$10.00	\$10.00 Rate per Thousand Dollars of Contract Cost	\$10.00
<b>Commercial Range &amp; Duct Extinguishing System:</b>				
Base Permit Fee (Per System):	FY 06	\$150.00	\$150.00	\$150.00
At time of first inspection, if system(s) are not ready for testing within 1/2 hour from time of inspectors arrival, or if system fails the inspection, a reinspection shall be scheduled after paying a \$150 fee. This procedure and fee shall be repeated for each failed inspection or incomplete system visit.				
	FY 13	\$300.00	\$300.00	\$300.00
Special Inspection Fee	FY 07	\$60.00	\$60.00 Per hour	\$60.00
Emergency Inspection Fee	FY 07	\$60.00	\$60.00 Per Hour	\$60.00

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>
<u>Chapter 15, Part I of II: Section 107.1.2.4</u> International Plumbing Code		Reinspection Fee	FY 07	\$100.00	\$100.00	\$100.00
<u>Chapter 15, Part II of II: Section 107.6</u> International Mechanics Code		Reinspection Fee	FY 07	\$100.00	\$100.00	\$100.00
<u>Chapter 15, Part I of II: Section 108.8</u> International Plumbing Code		Work Commencing Before Permit Issuance Any person who is found to have done plumbing work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1)150% of the regular permit fee or (2)\$100.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00				
			FY 04	\$2.00	\$2.00	\$2.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00
<u>Chapter 15, Part II of II: Section 106.5.1</u> International Mechanic Code		Commencing work before permit issuance Any person who is found to have done mechanical work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1)150% of the regular permit fee or(2) \$100.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00.				
			FY 04	\$2.00	\$2.00	\$2.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00

**City of Portsmouth  
Fee Schedule  
Police Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>		
<b>Chapter 5: Article VIII Section 802</b>								
<b>Alarm Systems Service Charge</b>								
	FY 13 Police-Unfounded Emergency Calls were as follows:							
	Occurrences	Revenue						
	666	No charge	Police-Unfounded Emergency calls	Pre FY 02	No Charge	No Charge	0-3 Occurrences per calendar year	No Charge
	74	\$5,550.00	Police-Unfounded Emergency calls	FY 08	\$75.00	\$75.00	4th Occurrence per calendar year	\$75.00
	51	\$3,825.00	Police-Unfounded Emergency calls	FY 08	\$75.00	\$75.00	5th Occurrence per calendar year	\$75.00
	41	\$3,075.00	Police-Unfounded Emergency calls	FY 08	\$75.00	\$75.00	6th Occurrence per calendar year	\$75.00
	36	\$3,600.00	Police-Unfounded Emergency calls	FY 08	\$100.00	\$100.00	7th Occurrence per calendar year	\$100.00
	24	\$3,600.00	Police-Unfounded Emergency calls	FY 10	\$150.00	\$150.00	8th Occurrence per calendar year	\$150.00
	14	\$2,800.00	Police-Unfounded Emergency calls	FY 10	\$200.00	\$200.00	9th Occurrence per calendar year	\$200.00
	46	\$13,800.00	Police-Unfounded Emergency calls	FY 08	\$300.00	\$300.00	10th-15th Occurrences per calendar year	\$300.00
	12	\$4,800.00	Police-Unfounded Emergency calls	FY 09	\$400.00	\$400.00	16th-20th Occurrences per calendar year	\$400.00
	6	\$3,000.00	Police-Unfounded Emergency calls	FY 10	\$500.00	\$500.00	21th-25th Occurrences per calendar year	\$500.00
	3	\$3,000.00	Police-Unfounded Emergency calls	FY 10	\$1,000.00	\$1,000.00	Each Occurrences 26 or over per calendar year	\$1,000.00
	973	\$47,050.00	Fire-Unfounded Emergency calls	Pre FY 02	No Charge	No Charge	0-2 Occurrences per January to June	No Charge
			Fire-Unfounded Emergency calls	Pre FY 02	\$50.00	\$50.00	Each Occurrence over 2 per January to June	\$50.00
	Total calls by FY		Fire-Unfounded Emergency calls	Pre FY 02	No Charge	No Charge	0-2 Occurrences per July to December	No Charge
	FY 12	1,005	Fire-Unfounded Emergency calls	Pre FY 02	\$50.00	\$50.00	Each Occurrence over 2 per July to December	\$50.00
	FY 11	1,030						
	FY 10	1,031						
	FY 09	1,041						
	FY 08	1,224						
	FY 07	1,335						
	Fire Department does not currently monitor unfounded Emergency calls							
<b>Chapter 7: Article V Section 504</b>								
<b>Bicycles</b>	Fee is not charged		License	Pre FY 02	No Charge	No Charge		No Charge
<b>Non-Ordinance</b>	FY 13 0 Occurrences		U-Visa research	FY 13	\$150.00	\$150.00		\$150.00

**City of Portsmouth  
Fee Schedule  
Fire Department**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>
<b>Chapter 5: Article IV Section 406</b>						
Petroleum Inspector	N/A	Compensation	Pre FY 02	\$0.32	\$0.32	\$0.32
					per 1,000 gallons	
					(not to exceed the sum	
					of \$2.00 per tanker)	
					(minimum fee shall not	
					be less than \$1.00)	
<b>Chapter 5: Article IX Section F403.2</b>						
Open Burning	FY 13 there were 145 permits issued for \$1,809		FY 13	\$10.00	\$10.00	\$10.00
					Inspection Fee	
<b>Non-Ordinance</b>						
	FY 13 there were 9 reports researched for \$225	Environmental Reports and Research	FY 06	\$25.00	\$25.00	\$25.00

**City of Portsmouth  
Fee Schedule  
Public Works**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2013</u> <u>Schedule</u>	<u>FY 2014</u> <u>Schedule</u>	<u>FY 2015</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2015</u> <u>Schedule</u>
Non-Ordinance	FY 13 there were 131 permits issued for approximately \$30,425	Excavation Permit	FY 14	\$100.00	\$150.00 1st 100 sf.	*	\$200.00
			PRE FY 02	\$25.00	\$25.00 each additional 100 sf.	*	\$100.00
Non-Ordinance	New fee for FY 14	Flagging Permit	FY 14	N/A	\$25.00		
Non-Ordinance	New fee for FY 15	Rental Fees-Note: The following rental fees will be waived for Portsmouth based Non-Profits					
		Cone	FY 15	N/A	N/A ea/ per event	*	\$1.50
		Trash/Recycling Receptacle	FY 15	N/A	N/A ea/ per event	*	\$2.00
		Wood Barricade	FY 15	N/A	N/A ea/ per event	*	\$2.00
		Metal Barricade	FY 15	N/A	N/A ea/ per event	*	\$4.00
		Sign	FY 15	N/A	N/A ea/ per event	*	\$5.00
		Maps					
Non-Ordinance		Copy of existing map: 8 1/2 x 11 (B & W)	FY 06	\$0.50	\$0.50 Each Print		\$0.50
Non-Ordinance		11 x 17 (B & W)	PRE FY 02	\$0.50	\$0.50 Each Print		\$0.50
Non-Ordinance		22 x 34 (B & W)	FY 09	\$10.00	\$10.00 Each Print		\$10.00
Non-Ordinance		24 x 36 (B & W)	FY 09	\$10.00	\$10.00 Each Print		\$10.00
Non-Ordinance		44 x 34 (B & W)	FY 09	\$20.00	\$20.00 Each Print		\$20.00
Non-Ordinance		Plot existing maps: 8 1/2 x 11	FY 06	\$5.00	\$5.00 Each Print		\$5.00
Non-Ordinance		11 x 17	FY 06	\$5.00	\$5.00 Each Print		\$5.00
Non-Ordinance		22 x 34	PRE FY 02	\$10.00	\$10.00 Each Print		\$10.00
Non-Ordinance		24 x 36	PRE FY 02	\$10.00	\$10.00 Each Print		\$10.00
Non-Ordinance		44 x 34	PRE FY 02	\$20.00	\$20.00 Each Print		\$20.00
Non-Ordinance		Utility/Geodetic Control Map-					
Non-Ordinance		for individual property 8 1/2 x 11 (Color)	FY 09	\$0.00	\$0.00		\$0.00
Non-Ordinance		by Email	FY 09	\$0.00	\$0.00		\$0.00
Non-Ordinance		on Cd	FY 09	\$10.00	\$10.00		\$10.00
Non-Ordinance		Maps in PDF format: Tax Map CD	FY 09	\$10.00	\$10.00		\$10.00

**City of Portsmouth  
Fee Schedule  
Public Works**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2013</u> <u>Schedule</u>	<u>FY 2014</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2015</u> <u>Schedule</u>
Non-Ordinance		Standard GIS and CAD Data DVD:	FY 09	\$50.00	\$50.00	\$50.00
		Custom Disk of Historical Data (CD or DVD)	FY 09	\$100.00	\$100.00	\$100.00
	FY 13 activity:					
	Occurrence	Revenue				
Non-Ordinance	170	\$850.00	FY 04	\$5.00	\$5.00 per tire	\$5.00
Non-Ordinance	1134	\$9,072.00	FY 04	\$8.00	\$8.00 per unit	* \$10.00
Non-Ordinance	359	\$3,590.00	FY 04	\$10.00	\$10.00 per unit	\$10.00
Non-Ordinance		Yard Waste Disposal (contractors)	FY 15	N/A	N/A	* \$25.00
Non-Ordinance	279	\$2,790.00	FY 04	\$10.00	\$10.00 per Pickup Truck or Trailer	Delete
Non-Ordinance	0	\$0.00	FY 04	\$11.00	\$11.00 per 1 ton dump	Delete
Non-Ordinance	5	\$60.00	FY 04	\$12.00	\$12.00 per tree chipper box	Delete

**City of Portsmouth  
Fee Schedule  
Recreation**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>
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**RECREATION-SPINNAKER PT.**

Calendar Year Information:			
	2012	2013	
	Members	Members	
Non-Ordinance	Adult	1,048	1,005
Non-Ordinance	Sr. Citizen	421	410
Non-Ordinance	Other	117	268
Non-Ordinance	FY Revenue	\$144,307	\$167,909

Non-Ordinance	Adult Resident	FY 14	\$192.00	\$216.00	per year	\$216.00
Non-Ordinance	Senior Citizen Resident	FY 14	\$96.00	\$108.00	per year	\$108.00
Non-Ordinance	Adult Non-Resident	FY 14	\$384.00	\$432.00	per year	\$432.00
Non-Ordinance	Senior Citizen Non-Resident	FY 14	N/A	\$216.00	per year	\$216.00
Non-Ordinance	Daily Guest Fee Resident	PRE FY 02	\$5.00	\$5.00	per day	\$5.00
Non-Ordinance	Daily Guest Fee Non-Resident	FY 12	\$10.00	\$10.00	per day	\$10.00

**RECREATION-INDOOR POOL**

Per the "Consolidation Lease and Operations Agreement to Maintain the Portsmouth Public Pool"  
Article III Section 3.2  
SIPP shall set prices for all services offered on the Premises including:  
classes, lessons, memberships, rental fees, and special event operations subject to the following:  
All prices affecting City residents shall be subject to review and approval by the City Manager or his designee.

The Recreation Department reported the following Indoor Pool revenue:			
	FY 11	FY 12	FY 13
Non-Ordinance	\$304,532	\$351,561	\$448,361

Non-Ordinance	5 & Under, Resident	FY 11	\$3.00	\$3.00	per session	\$3.00
Non-Ordinance	5 & Under, Non-Resident	FY 11	\$5.00	\$5.00	per session	\$5.00
Non-Ordinance	5 & Under, Resident/Membership	FY 11	\$180.00	\$180.00	per year	\$180.00
Non-Ordinance	5 & Under, Non-Resident/Membership	FY 11	\$240.00	\$240.00	per year	\$240.00
Non-Ordinance	6-17, Resident	FY 11	\$5.00	\$5.00	per session	\$5.00
Non-Ordinance	6-17, Non-Resident	PRE FY 02	\$10.00	\$10.00	per session	\$10.00
Non-Ordinance	6-17, Resident/Membership	FY 11	\$180.00	\$180.00	per year	\$180.00
Non-Ordinance	6-17, Non-Resident/Membership	FY 11	\$240.00	\$240.00	per year	\$240.00
Non-Ordinance	18-59, Resident	FY 11	\$5.00	\$5.00	per session	\$5.00
Non-Ordinance	18-59, Non-Resident	FY 11	\$10.00	\$10.00	per session	\$10.00
Non-Ordinance	18-59, Resident/Membership	FY 11	\$300.00	\$300.00	per year	\$300.00



**City of Portsmouth  
Fee Schedule  
Recreation**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>	
Non-Ordinance		18-59, Non-Resident/Membership	FY 11	\$540.00	\$540.00 per year	\$540.00	
Non-Ordinance		Senior Citizen, Resident	FY 11	\$3.00	\$3.00 per session	\$3.00	
Non-Ordinance		Senior Citizen, Non-Resident	FY 11	\$5.00	\$5.00 per session	\$5.00	
Non-Ordinance		Senior Citizen, Resident/Membership	FY 11	\$240.00	\$240.00 per year	\$240.00	
Non-Ordinance		Senior Citizen, Non-Resident/Membership	FY 11	\$300.00	\$300.00 per year	\$300.00	
Non-Ordinance		First Adult, Resident/Family Rate	FY 11	\$300.00	\$300.00 per year	\$300.00	
Non-Ordinance		First Adult, Non-Resident/Family Rate	FY 11	\$540.00	\$540.00 per year	\$540.00	
Non-Ordinance		Second Adult, Resident/Family Rate	FY 11	\$180.00	\$180.00 per year	\$180.00	
Non-Ordinance		Second Adult, Non-Resident/Family Rate	FY 11	\$300.00	\$300.00 per year	\$300.00	
Non-Ordinance		Maximum Per Family, Resident/Family Rate	FY 11	\$720.00	\$720.00 per year	\$720.00	
Non-Ordinance		Maximum Per Family, Non-Resident/Family Rate	FY 11	\$720.00	\$720.00 per year	\$720.00	
		<b>Swimming Lessons (rates based on a 8 lesson Session)</b>					
		Resident Member	FY 11	\$30.00	\$30.00	\$30.00	
		Resident Non-Member	FY 11	\$45.00	\$45.00	\$45.00	
		Non-Resident Member	FY 11	\$65.00	\$65.00	\$65.00	
		Non-Resident Non-Member	FY 11	\$100.00	\$100.00	\$100.00	
Non-Ordinance		Pool Rental	FY 11	\$150.00	\$150.00 per hour	\$150.00	
Non-Ordinance		per staff	FY 09	\$40.00	\$40.00	\$40.00	
		New Member Processing Fee	FY 11	\$25.00	\$25.00	\$25.00	
		<b>RECREATION-OUTDOOR POOL</b>					
Non-Ordinance	The Recreation Department reported the following Outdoor Pool usage:  2012 2013 Revenue Collected      \$35,225    \$31,259	18 & Under, Resident	PRE FY 02	\$0.00	\$0.00 per day	\$0.00	
Non-Ordinance		18 & under, Non-Resident	FY 12	\$2.00	\$2.00 per day	\$2.00	
Non-Ordinance		19 & Over, Resident	FY 12	\$2.00	\$2.00 per day	\$2.00	
Non-Ordinance		19 & over, Non-Resident	FY 12	\$4.00	\$4.00 per day	\$4.00	
		<b>RECREATION-MISCELLANEOUS</b>					

**City of Portsmouth  
Fee Schedule  
Recreation**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>
Non-Ordinance		Field/Gym-Organized Teams(all inclusive)	FY 14	\$25.00	\$30.00 per team	\$30.00
Non-Ordinance		Practice-Field/Gym use (does not apply to youth athletics including Little League)	FY 12	\$20.00	\$20.00	\$20.00
		Co-sponsored (non-swim team) programs maintenance fee (placed in maintenance fund)	FY 06	\$200.00	\$200.00 per team	\$200.00
		Non-Resident participants in co-sponsored (non-swim team) programs (placed in maintenance fund)	FY 06	\$20.00	\$20.00 per person	\$20.00
Non-Ordinance		Electrical Light Usage at Ballfields(does not apply to youth athletics)	FY 14	\$45.00	\$60.00	\$60.00
Non-Ordinance		Room Rental	PRE FY 02	\$10.00	\$10.00	\$10.00
		Peirce Island Boat Launch:				
Non-Ordinance	FY 13 Boat Ramp fees collected:	Boat Launch (Non-Resident)	FY 14	\$100.00	\$150.00 per season	\$150.00
Non-Ordinance	\$8,585	Boat Launch (Non-Resident)	FY 14	\$15.00	\$20.00 per launch	\$20.00
Non-Ordinance		Kayaks, non-motorized (Non-Resident)	FY 14	\$5.00	\$10.00 per launch	\$10.00
Non-Ordinance		Kayaks, non-motorized (Non-Resident)	FY 14	\$50.00	\$75.00 per season	\$75.00
Non-Ordinance		Commercial (Non-Resident)	FY 14	\$30.00	\$50.00 per launch	\$50.00

**City of Portsmouth  
Fee Schedule  
Health Department**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance  
Title

NOTES

Description

Fiscal Year  
Last Adjusted

FY 2013  
Schedule

FY 2014  
Schedule

Suggested  
FY 2015  
Schedule

HEALTH

FY 13 Health Permits were as follows:

	# of Permits	Fees Collected
Non-Ordinance		
Non-Ordinance	9	\$3,150.00
Non-Ordinance	18	\$6,300.00
Non-Ordinance	43	\$15,050.00
Non-Ordinance	10	\$3,000.00
Non-Ordinance	31	\$7,440.00
Non-Ordinance	28	\$5,040.00
Non-Ordinance	103	\$12,875.00
Non-Ordinance		
Non-Ordinance		
Non-Ordinance		
Non-Ordinance	12	\$4,200.00
Non-Ordinance	6	\$480.00
Non-Ordinance		
Non-Ordinance	34	\$1,700.00
Non-Ordinance		
Non-Ordinance	4	\$800.00
Non-Ordinance	Individual occurrences not tracked	
Non-Ordinance	Individual occurrences not tracked	
Non-Ordinance	Individual occurrences not tracked	

Class		FY 14	FY 2013 Schedule	FY 2014 Schedule	Suggested FY 2015 Schedule
A4	Restaurants (400 + seating capacity)	FY 14	\$350.00	\$500.00	\$500.00
A3	Restaurants (300-399 seating capacity)	FY 14	\$350.00	\$450.00	\$450.00
A2	Restaurants (200-299 seating capacity)	FY 14	\$350.00	\$400.00	\$400.00
A1	Restaurants (100-199 seating capacity)	FY 07	\$350.00	\$350.00	\$350.00
B	Restaurants (76-99 seating capacity)	FY 07	\$300.00	\$300.00	\$300.00
C	Restaurants (51-75 seating capacity)	FY 07	\$240.00	\$240.00	\$240.00
D	Restaurants (26-50 seating capacity)	FY 07	\$180.00	\$180.00	\$180.00
E	Restaurants (0-25 seating capacity)	FY 07	\$125.00	\$125.00	\$125.00
E	Bakeries	FY 07	\$125.00	\$125.00	\$125.00
E	Markets or stores with less than 2 food preparation areas selling prepared foods and inc. fish markets, seafood stores and fish processing facilities	FY 07	\$125.00	\$125.00	\$125.00
E	Catering	FY 07	\$125.00	\$125.00	\$125.00
F	Supermarkets	FY 14	\$350.00	\$500.00	\$500.00
G	Bed and Breakfast Operations	FY 07	\$80.00	\$80.00	\$80.00
G	Nursing Home (Food Service)	FY 07	\$80.00	\$80.00	\$80.00
H	Prepackaged Foods (movie theaters, gas stations, video, candy, department, drug stores)	PRE FY 02	\$50.00	\$50.00	\$50.00
M	Mobile Food Operations	FY 12	\$200.00	\$200.00	\$200.00
T	Temporary Food Permit (14 days or less) (Portsmouth business with food service permit exempt)	FY 14	\$100.00	\$125.00 (up to four (4) weeks before the day of the event)	\$125.00
		PRE FY 02	\$100.00	\$100.00 (thereafter)	\$100.00
TT	Sampling for non potentially hazardous foods (14 days or less)	FY 10	\$15.00	\$15.00 (up to four (4) weeks before the day of the event)	\$15.00

**City of Portsmouth  
Fee Schedule  
Health Department**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance  
Title

NOTES

Non-Ordinance  
Non-Ordinance  
Non-Ordinance  
  
  
Non-Ordinance

<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2013</u> <u>Schedule</u>	<u>FY 2014</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2015</u> <u>Schedule</u>
(Portsmouth business with food service permit exempt)				
	<u>FY 10</u>	<u>\$40.00</u>	<u>\$40.00 (thereafter)</u>	<u>\$40.00</u>
V Limited Events (1 to 4 events per year)	<u>FY 14</u>	<u>\$60.00</u>	<u>\$150.00</u>	<u>\$150.00</u>
W Farmer's Market Permit (period 5/01/xx-11/01/xx)	<u>FY 07</u>	<u>\$140.00</u>	<u>\$140.00</u>	<u>\$140.00</u>
X No Fee for Health Department Permits:				
Religious Organizations				
Youth Groups				
School Related organizations	<u>FY 10</u>	<u>No Fee</u>	<u>No Fee</u>	<u>No Fee</u>
These organizations will need to obtain the appropriate Health Permit however there will be no fee associated with the permit.				
Y Fundraiser Permit	<u>FY 14</u>	<u>\$100.00</u>	<u>\$200.00 per event</u>	<u>\$200.00</u>

**City of Portsmouth  
Fee Schedule  
Parking / Transportation**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2013</u> <u>Schedule</u>	<u>FY 2014</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2015</u> <u>Schedule</u>
<b>Chapter 6: Article XIII Section 1307</b>						
Vendor from Motor Vehicle	FY 13-No permits issued	Vendor From Motor Vehicle Permit April 15- November 15	FY 10	\$5,000.00	\$5,000.00 Minimum Bid	\$5,000.00
<b>Non-Ordinance</b>						
Valet Parking	FY 13 - 0 vendors \$0	Valet - from non High Occupancy Metered Parking Spaces	FY 10	\$10.00	\$10.00 space per day	\$10.00
	FY 13 - 1 vendor \$3,564	Valet - from High Occupancy Metered Parking Spaces	FY 14	N/A	\$15.00 space per day	\$15.00
	FY 13 - 2 permits issued \$1,000	Valet - from Commercial Loading Zone	FY 10	\$500.00	\$500.00 annually	\$500.00
<b>Chapter 7: Article I Section 114A</b>						
Construction Permit	Revenue: FY 11 FY 12 FY 13 \$62,665 \$27,890 \$71,392	Meter Bag	FY 13	\$30.00	\$30.00 Per Day	\$30.00
<b>Chapter 7: Article I Section 114B</b>						
Construction Permit		Meter Bag	FY 13	Delete	Delete Cost of Bag	Delete
<b>Chapter 7: Article III Section 321G</b>						
Snow Emergency-Parking Ban		Resident Snow Ban Rate for Parking in High Hanover	FY 07	\$3.00	\$3.00 per Snow Ban Event	\$3.00
<b>Chapter 7: Article IV Section 402 C</b>						
High Hanover Parking Garage	Hourly rate revenue: FY 11 FY 12 FY 13 \$1,295,817 \$1,338,958 \$1,318,963	Rates	FY 14	\$0.75	\$1.00 Hourly Rate	\$1.00
	Monthly pass revenue: FY11 FY 12 FY 13 \$571,648 \$595,950 \$756,815		FY 13	Free	Free Resident-Sunday	Free
	Pass Reinstatement revenue: FY 11 FY 12 FY 13 \$2,805 \$2,865 \$3,265		FY 1997	\$50.00	\$50.00 Monthly Pass Nighttime (7pm-7am)	* \$65.00
	Monthly passes as of Dec 13 as follows: 383 - \$100 per month (24 hr passes) 358 - \$80 per month (day passes) 2 - \$50 per month (night passes) 56 on waiting list		FY 1997	\$80.00	\$80.00 Monthly Pass Daytime (7am-7pm)	* \$110.00
			FY 1997	\$100.00	\$100.00 Monthly Pass 24 hr	* \$135.00
			FY 03	\$50.00	\$50.00 per booklet of 100 validation stamps	\$50.00
			FY 11	\$15.00	\$15.00 Lost Ticket Fee/Max Daily rate	\$15.00
			FY 08	\$35.00	\$35.00 Garage Pass Deposit	\$35.00
			FY 08	\$15.00	\$15.00 Pass Reinstatement Fee-Leaseholders	\$15.00
		Electric Vehicle Reserved parking	FY 13	\$1.25	\$1.25 Per Hour Charge	\$1.25
<b>Chapter 7: Article IV Section 408</b>						
	FY 13- 0 permits issued					

**City of Portsmouth  
Fee Schedule  
Parking / Transportation**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>
Boat launch	111111 permits issued	Peirce Island Overnight Boat Launch Parking	FY 10	\$5.00	\$5.00	Nightly \$5.00
<b>Chapter 7: Article VI Section 604</b>						
Truck Loading/Unloading Zones	FY 13 - 81 permits issued for \$2,025	Commercial Loading Zone Permit	FY 10	\$25.00	\$25.00	Annually \$25.00
<b>Chapter 7: Article IX Section 903</b>						
Summons Administration Fee	Revenue: FY 11 \$9,415    FY 12 \$11,016    FY 13 \$2,900	Summons Administration Fee	FY 08	\$75.00	\$75.00	\$75.00
<b>Chapter 7: Article X Section 1004B</b>						
Towing	Revenue: FY 11 \$16,175    FY 12 \$11,219    FY 13 \$15,750	Boot Removal Administration Fee	FY 08	\$75.00	\$75.00	* \$150.00

**City of Portsmouth  
Fee Schedule  
Water / Sewer Divisions**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2013</u> <u>Schedule</u>	<u>FY 2014</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2015</u> <u>Schedule</u>
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Title

**Chapter 11: Article II Section 204**

Private Sewage Disposal	see Chapter 15, Part II of II: Section 106.5.2 for Septic System fee(per dwelling)	Inspection Fee	PRE FY 02	N/A	N/A	N/A
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**Chapter 11: Article II Section 205**

Building Sewers and Connections	Permit and Inspection Fee	PRE FY 02	\$10.00	\$10.00	New Customer	* \$25.00
Storm Water Connection Permit Fee (Dependent upon revision of ordinance)	Permit and Inspection Fee	FY 06	\$200.00	\$200.00	New Customer	* \$250.00
Industrial Discharge Permit Fee, Including Permit Renewals	Class 1, Permit and Inspection Fee	FY 08	Consultant Based F	Consultant Based Fee		Consultant Based Fee
Industrial Discharge Permit Fee, Including Permit Renewals	Class 2, Permit and Inspection Fee	FY 08	Consultant Based F	Consultant Based Fee		Consultant Based Fee
Industrial Discharge Permit Fee, Including Permit Renewals	Class 3, Permit and Inspection Fee	FY 08	\$500.00	\$500.00	New Customer	\$500.00
Industrial Discharge Permit Fee, Including Permit Renewals	Class 4, Permit and Inspection Fee	FY 08	\$500.00	\$500.00	New Customer	\$500.00
Industrial Discharge Permit Fee, Including Permit Renewals	Class 5, Permit and Inspection Fee	FY 08	\$500.00	\$500.00	New Customer	\$500.00
Oil and Grease Trap Permit Fee	Permit and Inspection Fee	FY 06	\$100.00	\$100.00	New Customer	* \$150.00
Oil and Grease Trap Permit Renewal Fee	Permit and Inspection Fee	FY 06	\$50.00	\$50.00	Annual	* \$75.00

Non-Ordinance	FY13 Occurrences were as follows		WATER and SEWER FEES				
	Occurrences	Revenue					
Non-Ordinance			Finance Charge, Unpaid balances after due date	PRE FY 02	18% annual	18% annual	18% annual
Non-Ordinance	167	\$4,175	Turn On	FY 14	\$25.00	\$30.00 per occurrence	\$30.00
Non-Ordinance	140	\$3,500	Turn Off	FY 14	\$25.00	\$30.00 per occurrence	\$30.00
Non-Ordinance	428	\$14,980	Final Billing Request	FY 14	\$35.00	\$40.00 per occurrence	\$40.00
Non-Ordinance			Hydrant Rental Deposit	FY 08	\$1,000.00	\$1,000.00 per occurrence	\$1,000.00
Non-Ordinance	Occurrences not tracked individually		Yearly Account History	PRE FY 02	\$10.00	\$10.00 per occurrence	\$10.00
Non-Ordinance	5	\$175	Frozen Meter Repairs =< 1 1/2"	PRE FY 02	\$35.00	\$35.00 per occurrence	* \$50.00
Non-Ordinance			Frozen Meter Repairs >1 1/2"	PRE FY 02	\$50.00	\$50.00 per occurrence	* \$100.00

**City of Portsmouth  
Fee Schedule  
Water / Sewer Divisions**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance	NOTES	Description	Fiscal Year	FY 2013	FY 2014	Suggested FY 2015
			Last Adjusted	Schedule	Schedule	
		If parts exceed the minimum charge, customer is charged for parts.				
Non-Ordinance	7	\$1,330 Emergency Callout	FY 12	\$190.00	\$190.00 per occurrence	* \$200.00
		Based on current wages + benefits Minimum callout=4 hours overtime per union contracts				
Non-Ordinance		Meter Testing <1 1/2"	FY 14	\$35.00	\$50.00 per occurrence	\$50.00
Non-Ordinance		Meter Testing >=1 1/2" When requested by customer, (if meter test fails no charge to customer)	FY 14	\$50.00	\$70.00 per occurrence	\$70.00
		Water Services Application Fee	FY 08	\$100.00	\$100.00 per occurrence	* \$150.00
Non-Ordinance		Meter Reading System Repairs	FY 12	\$50.00	\$50.00 per occurrence	\$50.00
Non-Ordinance		Plus cost of parts				
Non-Ordinance		Fire Flow Testing	FY 13	\$200.00	\$200.00 per Test	\$200.00
Non-Ordinance		Fire Services, Fee per Month				
Non-Ordinance		1"	FY 08	\$2.55	\$2.55 monthly	\$2.55
Non-Ordinance		1 1/2"	FY 08	\$3.82	\$3.82 monthly	\$3.82
Non-Ordinance		2"	FY 08	\$5.09	\$5.09 monthly	\$5.09
Non-Ordinance		2 1/2"	FY 08	\$7.64	\$7.64 monthly	\$7.64
Non-Ordinance		3"	FY 08	\$12.22	\$12.22 monthly	\$12.22
Non-Ordinance		4"	FY 08	\$19.35	\$19.35 monthly	* \$19.41
Non-Ordinance		5"	FY 08	\$31.57	\$31.57 monthly	* \$32.32
Non-Ordinance		6"	FY 08	\$38.69	\$38.69 monthly	* \$42.37
Non-Ordinance		8"	FY 08	\$71.28	\$71.28 monthly	* \$81.35
Non-Ordinance		10"	FY 08	\$107.93	\$107.93 monthly	* \$120.09
Non-Ordinance		12"	FY 08	\$162.88	\$162.88 monthly	* \$200.96
Non-Ordinance	1,040	\$104,000 Hydrant Rentals to Municipalities per hydrant	PRE FY 02	\$100.00	\$100.00 Annually	* \$150.00
Non-Ordinance	849	\$42,450 Backflow Test	PRE FY 02	\$50.00	\$50.00 per occurrence	* \$55.00



**City of Portsmouth  
Fee Schedule  
Water / Sewer Divisions**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance	NOTES	Description	Fiscal Year	FY 2013	FY 2014	Suggested FY 2015
			Last Adjusted	Schedule	Schedule	
Title						
Non-Ordinance	Occurrences not tracked individually	Permits	PRE FY 02	\$25.00	\$25.00 per occurrence	* \$50.00
Non-Ordinance	Occurrences not tracked individually	Test Only	PRE FY 02	\$10.00	\$10.00 per occurrence	\$10.00
Non-Ordinance	Occurrences not tracked individually	Test and Sampling	FY 14	\$40.00	\$50.00 per occurrence	\$50.00
Non-Ordinance	not tracked by location	Sewer Surcharges-BOD Portsmouth	PRE FY 02	\$0.12	\$0.12 per LB	* \$0.20
Non-Ordinance		Pease	PRE FY 02	\$0.12	\$0.12 per LB	* \$0.20
Non-Ordinance		TSS Portsmouth	PRE FY 02	\$0.13	\$0.13 per LB	* \$0.17
Non-Ordinance		Pease	PRE FY 02	\$0.13	\$0.13 per LB	* \$0.17
Non-Ordinance	2.736 M gals \$98,741	Dumping Fees per 1,000 gals	FY 05	\$60.00	\$60.00 per 1,000 gallons	\$60.00
Non-Ordinance	Occurrences not tracked individually	Recreation Vehicles	FY 12	\$25.00	\$25.00 per 1,000 gallons	\$25.00
Non-Ordinance	Occurrences not tracked individually	Sewer Connection Permits, as req'd ENV-WQ 703.07	PRE FY 02	\$100.00	\$100.00 new customer	* \$150.00
(Dependent upon revision of ordinance)		Sewer Connection Fees	PRE FY 02	\$250.00	\$250.00 new customer	* \$350.00
Non-Ordinance	279 \$4,185	Equipment Rate (Water & Sewer) - Pick Up	FY 12	\$15.00	\$15.00 per hour	\$15.00
Non-Ordinance	164 \$6,540	Backhoe	FY 14	\$40.00	\$45.00 per hour	\$45.00
Non-Ordinance	31 \$2,046	Excavator	FY 14	\$66.00	\$70.00 per hour	\$70.00
Non-Ordinance	126 \$5,020	Dump	FY 14	\$40.00	\$45.00 per hour	\$45.00
Non-Ordinance		Compressor	FY 14	\$8.00	\$10.00 per hour	\$10.00
Non-Ordinance		Pump	FY 14	\$10.00	\$15.00 per hour	\$15.00
Non-Ordinance		Roller	FY 14	\$20.00	\$25.00 per hour	\$25.00
Non-Ordinance		Loader	FY 14	\$50.00	\$55.00 per hour	\$55.00
Non-Ordinance		Steamer	FY 14	\$10.00	\$15.00 per hour	\$15.00
Non-Ordinance		Sewer Rodder	FY 14	\$20.00	\$25.00 per hour	\$25.00
Non-Ordinance	4 \$260	Vactor	FY 14	\$65.00	\$70.00 per hour	\$70.00
Non-Ordinance		Paver	FY 14	\$17.00	\$20.00 per hour	\$20.00
Non-Ordinance		TV Camera Vehicle	FY 14	\$65.00	\$70.00 per hour	\$70.00
Ordinance	FY 13 \$57,917	Water - Capacity Improvement Multiplier (CIM) EDU = equivalent dwelling unit	FY 14	\$684.00	\$652.00 per EDU New Service	* \$1,300.00
Ordinance	FY 13 \$54,816	Sewer - Capacity Improvement Multiplier (CIM) EDU = equivalent dwelling unit	FY 14	\$918.00	\$744.00 per EDU New Service	* \$1,800.00

**City of Portsmouth  
Fee Schedule  
Library**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>
LIBRARY						
Non-Ordinance	FY 13 collections of \$24,022 with approximately 300 cards distributed over 2 year period, there are card holders who do not purchase cards--(city employees and local business owners)	Non-Resident Library Card	FY 09	\$80.00	\$80.00	* \$90.00
Non-Ordinance		Non-Resident Library Card-1/2 year	FY 09	\$45.00	\$45.00	* \$50.00
Non-Ordinance		Non-Resident Library Card-Senior Rate	FY 09	\$75.00	\$75.00	* \$80.00
Non-Ordinance		Non-Resident Library Card-Senior Rate 1/2 rate	FY 09	\$40.00	\$40.00	* \$45.00

**City of Portsmouth  
Fee Schedule  
Prescott Park**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2013 Schedule</u>	<u>FY 2014 Schedule</u>	<u>Suggested FY 2015 Schedule</u>		
<b>Chapter 8: Article II Section 202 E 7 b</b>								
<b>Park Property-</b>	Fiscal Year 2013 revenue collected was \$ 40,707.	<b>RESIDENT (May 1-Sep 30)</b>						
<b>Daytime Docking Fees</b>		Craft up to twenty (20) ft in length overall	FY 08	\$2.00	\$2.00 Per Hour	*	\$3.00	
		For craft twenty-one (21) ft to forty (30) ft overall	FY 08	\$3.00	\$3.00 Per Hour	*	\$4.00	
		For craft thirty-one (31) ft to forty (40) ft overall	FY 08	\$4.00	\$4.00 Per Hour	*	\$5.00	
		For craft over forty-one (41) ft to fifty (50) ft overall	FY 08	\$5.00	\$5.00 Per Hour	*	\$7.00	
		For craft over fifty (50) ft overall	FY 08	\$6.00	\$6.00 Per Hour	*	\$8.00	
		<b>NON-RESIDENT (May 1-Sep 30)</b>						
		Craft up to twenty (20) ft in length overall	FY 09	\$5.00	\$5.00 Per Hour	*	\$6.00	
		For craft twenty-one (21) ft to forty (30) ft overall	FY 09	\$8.00	\$8.00 Per Hour	*	\$9.00	
		For craft thirty-one (31) ft to forty (40) ft overall	FY 09	\$10.00	\$10.00 Per Hour	*	\$12.00	
		For craft over forty-one (41) ft to fifty (50) ft overall	FY 09	\$12.00	\$12.00 Per Hour	*	\$15.00	
		For craft over fifty (50) ft overall	FY 09	\$15.00	\$15.00 Per Hour	*	\$18.00	
<b>Park Property-24 Hour Docking Fees</b>			<b>RESIDENT (May 1-Sep 30)</b>					
<b>(to be paid in advance)</b>			Craft up to twenty (20) ft in length overall	FY 08	\$25.00	\$25.00 Per Day	*	\$30.00
			For craft twenty-one (21) ft to forty (30) ft overall	FY 08	\$30.00	\$30.00 Per Day	*	\$35.00
			For craft thirty-one (31) ft to forty (40) ft overall	FY 08	\$35.00	\$35.00 Per Day	*	\$40.00
			For craft over forty-one (41) ft to fifty (50) ft overall	FY 08	\$40.00	\$40.00 Per Day	*	\$50.00
			For craft over fifty (50) ft overall	FY 08	\$55.00	\$55.00 Per Day	*	\$60.00
			<b>NON-RESIDENT (May 1-Sep 30)</b>					
			Craft up to twenty (20) ft in length overall	FY 09	\$35.00	\$35.00 Per Day	*	\$40.00
			For craft twenty-one (21) ft to forty (30) ft overall	FY 09	\$50.00	\$50.00 Per Day	*	\$60.00
			For craft thirty-one (31) ft to forty (40) ft overall	FY 09	\$70.00	\$70.00 Per Day	*	\$80.00
			For craft over forty-one (41) ft to fifty (50) ft overall	FY 09	\$85.00	\$85.00 Per Day	*	\$100.00
		For craft over fifty (50) ft overall	FY 09	\$100.00	\$100.00 Per Day	*	\$120.00	

**City of Portsmouth  
Fee Schedule  
Prescott Park**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance  
Title

NOTES

Description

Fiscal Year  
Last Adjusted

FY 2013  
Schedule

FY 2014  
Schedule

Suggested  
FY 2015  
Schedule

**RESIDENT (Oct 1-Apr 30)**

Craft up to twenty (20) ft in length overall	FY 10	\$1.00	\$1.00 Per Hour	*	\$2.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 11	\$1.00	\$1.00 Per Hour	*	\$2.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 10	\$2.00	\$2.00 Per Hour	*	\$4.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 11	\$3.00	\$3.00 Per Hour	*	\$6.00
For craft over fifty (50) ft overall	FY 10	\$3.00	\$3.00 Per Hour	*	\$6.00

**NON-RESIDENT (Oct 1-Apr 30)**

Craft up to twenty (20) ft in length overall	FY 11	\$3.00	\$3.00 Per Hour	*	\$4.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 10	\$4.00	\$4.00 Per Hour	*	\$6.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 10	\$5.00	\$5.00 Per Hour	*	\$7.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 10	\$6.00	\$6.00 Per Hour	*	\$8.00
For craft over fifty (50) ft overall	FY 11	\$8.00	\$8.00 Per Hour	*	\$10.00

**RESIDENT (Oct 1-Apr 30)**

Craft up to twenty (20) ft in length overall	FY 11	\$13.00	\$13.00 Per Day	*	\$15.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 10	\$15.00	\$15.00 Per Day	*	\$18.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 11	\$18.00	\$18.00 Per Day	*	\$20.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 10	\$20.00	\$20.00 Per Day	*	\$25.00
For craft over fifty (50) ft overall	FY 11	\$28.00	\$28.00 Per Day	*	\$30.00

**NON-RESIDENT (Oct 1-Apr 30)**

Craft up to twenty (20) ft in length overall	FY 11	\$18.00	\$18.00 Per Day	*	\$20.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 10	\$25.00	\$25.00 Per Day	*	\$30.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 10	\$35.00	\$35.00 Per Day	*	\$40.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 11	\$43.00	\$43.00 Per Day	*	\$50.00

**City of Portsmouth  
Fee Schedule  
Prescott Park**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2013</u> <u>Schedule</u>	<u>FY 2014</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2015</u> <u>Schedule</u>
<b>Title</b>						
		For craft over fifty (50) ft overall	FY 10	\$50.00	\$50.00 Per Day	* \$60.00
Park Property-Seasonal Rental Docking Fees		<b>RESIDENT (April 1 - November 1)</b>	FY 10	\$100.00	\$100.00 Per Season per boat foot	* \$110.00
		<b>NON-RESIDENT (April 1 - November 1)</b>	FY 10	\$120.00	\$120.00 Per Season per boat foot	* \$135.00
Park Property-Docking Utility Access Fees		<b>Dock Utility Access:</b>				
		Resident	FY 15	N/A	N/A per Night	* \$10.00
		Non Resident	FY 15	N/A	N/A per Night	* \$10.00

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