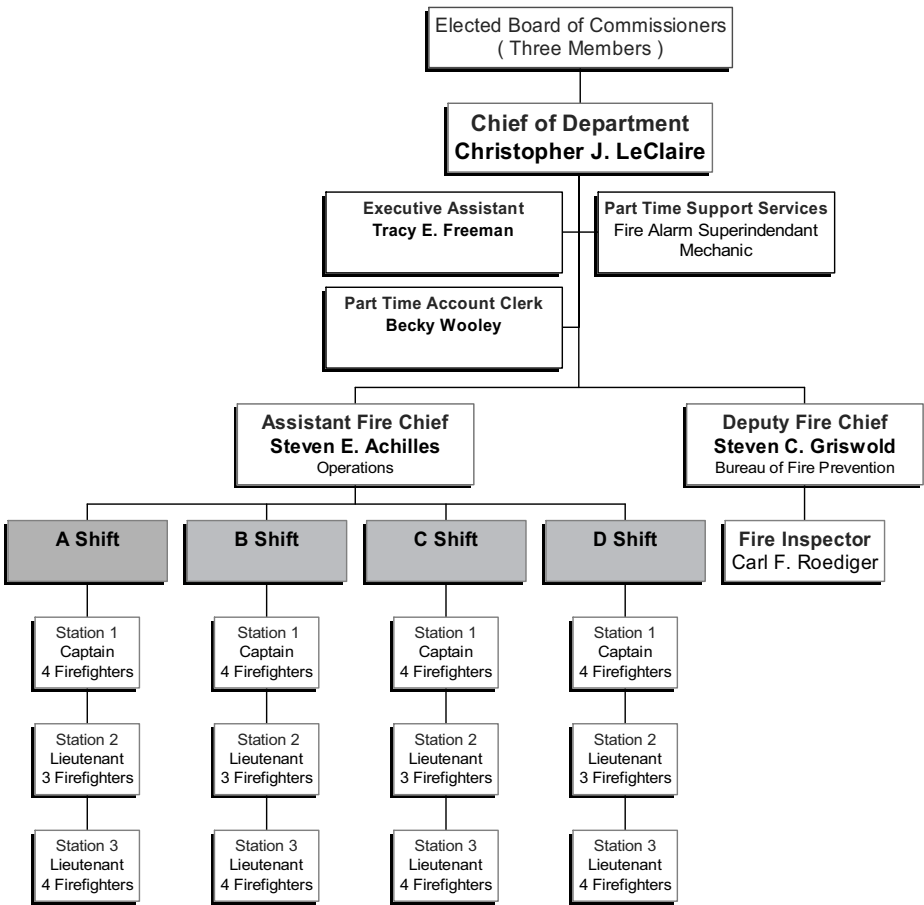


# Fire Department





# FIRE DEPARTMENT

## MISSION:

The Portsmouth Fire Department is committed to providing quality fire protection, emergency medical, fire prevention, hazardous material, and special rescue services to the Seacoast community of Portsmouth, NH through maintaining well equipped and trained personnel, proactive strategic planning, continuous performance improvement, and sound financial management.

## BUDGET COMMENTS:

The total Fire Department's FY09 proposed budget is \$6,858,583.00. This is an increase of \$357,918 or **5.51%** over the FY08 budget. This budget reduces the number of personnel available to respond to emergencies during the evening and overnight hours.

The Fire Commission recommends that the City Council maintain the directive for fourteen (14) firefighters on the night shift. Should the Council agree with the Commission that the night shift staffing should be maintained at 14, as the Council has in the past, the FY09 budget would increase **8.72%** over last year's budget.

Major increases affecting the FY09 Budget:

- Contractual obligations.
- Health insurance premiums.
- Worker's Compensation Insurance.
- Revolving deficiencies in the overtime accounts.

## BUDGET SUMMARY OF EXPENDITURES:

	FY07 BUDGET	FY07 ACTUAL	FY08 BUDGET	FY09 DEPARTMENT REQUEST	FY09 CITY MANAGER RECOMMENDED	FY09 CITY COUNCIL APPROVED
<b>FIRE DEPARTMENT</b>						
SALARIES	3,002,016	2,947,435	3,135,625	3,165,985	3,165,985	-
PART-TIME SALARIES	61,167	50,035	57,245	57,245	57,245	-
COMMISSIONER STIPEND	3,600	3,600	3,600	3,600	3,600	-
OVERTIME	601,450	684,292	603,347	760,647	760,647	-
HOLIDAY	123,189	113,576	128,110	128,649	128,649	-
LONGEVITY	23,319	21,307	24,156	23,659	23,659	-
STIPENDS	203,905	205,047	247,436	251,627	251,627	-
RETIREMENT	583,336	594,060	675,808	705,464	705,464	-
HEALTH INSURANCE	679,644	679,644	751,006	847,722	847,722	-
DENTAL INSURANCE	62,390	59,592	62,390	65,480	65,480	-
INSURANCE REIMBURSEMENT	46,864	34,013	46,864	41,757	41,757	-
LEAVE AT TERMINATION	70,084	70,084	70,084	70,084	70,084	-
WORKERS' COMPENSATION	229,495	229,495	254,814	261,193	261,193	-
OTHER FRINGE BENEFITS	89,040	85,205	94,280	105,934	105,934	-
<i>Contractual Obligations</i>	5,779,499	5,777,385	6,154,765	6,489,046	6,489,046	-
TRAINING	17,000	7,313	13,500	18,000	18,000	-
UTILITIES	76,382	77,561	79,346	80,803	80,803	-
CONTRACTED SERVICES	5,000	800	1,000	1,000	1,000	-
OTHER OPERATING	248,980	251,146	252,054	269,734	269,734	-
<i>Other Operating</i>	347,362	336,819	345,900	369,537	369,537	-
<b>TOTAL</b>	<b>6,126,861</b>	<b>6,114,204</b>	<b>6,500,665</b>	<b>6,858,583</b>	<b>6,858,583</b>	<b>-</b>

## GOALS & OBJECTIVES

### *Strategy 1.*

- We will maintain a safe working environment for fire department personnel.

### *Goals:*

- Maintain effective training programs and state-of-the-art equipment.
- Implement and maintain policy, procedures, and best practices consistent with NFPA 1500 and related consensus standards.

*Objectives:*

- Enforce occupational health and safety policies
- Continue CIP: Purchase NFPA compliant equipment and apparatus. The department will continue to specify and order ambulances and related equipment that aid in reducing injuries suffered by personnel lifting and transporting patients.
- Maintain operational budget to support health and safety equipment and programs.

*Strategy 2.*

- Aggressively provide effective life and building safety services to all customers.

*Goals:*

- 100% Certificates of Occupancy inspection as required by State Codes.
- Implement and maintain public education and prevention programs in the schools.
- Enforcement of Place of Assembly permits.
- Maintain plans review program.

*Objectives:*

- Increase frequency of public education programs and inspections of assembly and high-risk occupancies.
- Develop and implement database of permits, plans and inspections.
- Increase participation in neighborhood groups and community functions to improve community risk reduction.

*Strategy 3.*

- We will continue to provide an effective response to all fire, emergency medical, and special hazard incidents, whether natural or man-made.

*Goals:*

- Maintain compliance with national standards, best practices and benchmarks on personnel and resource distribution, response times, and completed alarm times.
- Implement and maintain facility, apparatus and equipment upgrades and replacement programs.
- Maintain effective training programs and state-of-the-art equipment.

*Objectives:*

- Continue to pursue CFAI (Commission on Fire Accreditation International) accredited agency status.
- Continue CIP: Station 2 replacement. Purchase replacement combination Heavy Rescue-Engine. EMS biomedical equipment upgrades
- Develop operational budget to support basic and advanced professional development programs.

## PROGRAMS AND SERVICES:

### ***Emergency Medical Services-***

- Ambulance response and transport - (2) staffed units, (1) reserve unit.
- Advanced (EMT-Intermediate and Paramedic) level response and care.
- Deploy appropriate resources according to incident classifications and response levels.

### ***Fire Protection -***

- Fire response and mitigation services – (2) staffed engines, (1) staffed aerial device, (2) staffed ambulances.
- Personnel certifications include NH FST FF Level II and Company Officer I and II.
- Incident classifications and response levels.

***Hazardous Materials and Disaster Response-***

- Initial hazardous materials response, identification, and containment services – Certified HM operations, decon, and technician level personnel. Support to and from Regional HAZ-MAT team.
- Special rescue (building collapse, confined space, heights rescue) and mass casualty response – NH FST Certified Technical and Confined Space Rescue personnel.
- Natural and man-made disaster planning and response.

***Marine and Waterfront Fire and Medical Response-***

- Fire, medical, and environmental response and mitigation services – (1) Fire Boat, available year round, staffed through on-duty personnel.
- Fire Boat operations and response training – Basic Seamanship, Basic Navigation, GPS, Chart Plotter, and Radar
- Shipboard fire and emergency medical response – Awareness and operational level training

***Community Services-***

- Investigation and safety services – through on-duty and staff personnel.
- Includes, but not limited to, wires down, odor investigations, burn permits, flooded basements, lift assists, and evaluate minor medical issues.

***Fire Prevention and Inspection-***

- Life safety, Fire education, occupancy inspection, fire code enforcement, fire investigation services – (1) Deputy Fire Chief, (1) Fire Inspector. Division responsible for the City’s municipal fire alarm system and supervising the part-time Fire Alarm Superintendent.

***Emergency Management-***

- Local and regional emergency planning for natural and CBERN (chemical, biological, explosive, radiological, nuclear) disasters, along with Pandemic Planning – (1) Fire Chief: Emergency Management Coordinator, support from (2) officers.

**PERFORMANCE MEASURES:**

	Calendar 2005	Calendar 2006	Calendar 2007
<b>Category</b>	90%	90 %	90%
	Minutes	Minutes	Minutes
First EMS Unit On Scene (Critical EMS) – D1 and D4	8	8	8
First EMS Unit On Scene (Critical EMS) –D2	8	7	7
First EMS Unit On Scene (Critical EMS) – D3	9	9	8
First Fire Unit On Scene (Critical Fire) – D1 and D4	8	8	7
First Fire Unit On Scene (Critical Fire) – D2	9	6	7
First Fire Unit On Scene (Critical Fire) – D3	7	8	9
Completed Alarm – All Units On Scene (Critical Fire)	13	12	11

Time calculation: Turnout and Travel

Critical EMS: Heart attack, Difficulty Breathing, Cardiac Arrest, and Trauma

Critical Fire: Structure Fire, Smoke in the Building, Smoke coming from Building

D1 and D4: Downtown / East    D2: Southern    D3: North / West

Ambulance Billable Services Collection Rate	67.6%	51.7%	62.0%
<i>Total Allowable/Total Collected</i>	\$500,640.00/ \$740,742.00	\$479,577.41/ \$926,964.39	\$479,842.40/ \$773,411.22

POSITION SUMMARY SCHEDULE

Full-Time Positions	FY 07	FY 08	FY 09
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Deputy Fire Chief	1	1	1
Fire Inspector	0	1	1
Executive Assistant	1	1	1
Shift Captain	4	4	4
Shift Lieutenant	8	8	8
Firefighter / Paramedic	13	14	15
Firefighter / EMT-Intermediate	19	19	19
Firefighter / EMT	12	11	11
Total Full Time Positions	60	61	62
Part-time Positions			
P/T Account Clerk	1	1	1
P/T Fire Alarm Supervisor	1	1	1
P/T Mechanic	1	1	1
Total Part-time Positions	3	3	3

FY09	GRADE	Job Description	Name	Current Salary	Department Request FY09
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### FIRE DEPARTMENT

1	CON	FIRE CHIEF	LECLAIRE, C.	104,050	104,050
2	CON	ASSISTANT FIRE CHIEF	ACHILLES, S.	85,165	85,165
3	CON	DEPUTY FIRE CHIEF	GRISWOLD, S.	81,828	81,828
4	13/E	EXECUTIVE ASSISTANT	FREEMAN, T.	50,899	53,409

<b>TOTAL ADMINISTRATION</b>				<b>321,942</b>	<b>324,452</b>
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1	F	FIRE OFFICER - CAPTAIN	COLLINS, T.	66,069	66,069
2	F	FIRE OFFICER - CAPTAIN	MARVIN, B.	66,069	66,069
3	F	FIRE OFFICER - CAPTAIN	SMITH, K.	66,069	66,069
4	D/E	FIRE OFFICER - CAPTAIN	HOGAN, M.	57,784	62,325
5	D/E	FIRE INSPECTOR - CAPTAIN	ROEDIGER	61,085	63,180

6	A/B	FIRE OFFICER - LIEUTENANT	GIONET, J.	47,786	54,163
7	B/C	FIRE OFFICER - LIEUTENANT	GERMAIN, T.	54,252	57,353
8	C	FIRE OFFICER - LIEUTENANT	HEINZ, J.	57,784	57,784
9	C	FIRE OFFICER - LIEUTENANT	LAMONTAGNE, T.	57,784	57,784
10	C	FIRE OFFICER - LIEUTENANT	MURPHY, R.	57,784	57,784
11	C	FIRE OFFICER - LIEUTENANT	PEASE, D.	57,784	57,784
12	C	FIRE OFFICER - LIEUTENANT	WAITE, B.	57,784	57,784
13	A/B	FIRE OFFICER - LIEUTENANT	MCQUILLEN, B.	47,786	53,536

<b>TOTAL OFFICERS</b>				<b>755,820</b>	<b>777,684</b>
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1	MAX	FIREFIGHTER	BASSETT, R.	47,786	47,786
2	MAX	FIREFIGHTER	BLOOD, T.	47,786	47,786
3	MAX	FIREFIGHTER	BOKUM, J.	46,865	47,786
4	MAX	FIREFIGHTER	CASEY, D.	47,786	47,786
5	MAX	FIREFIGHTER	CHASE, S.	47,786	47,786
6	48/60 MOS	FIREFIGHTER	CHENOWETH, C.	43,749	46,156
7	MAX	FIREFIGHTER	CHOUINARD, S.	47,786	47,786
8	MAX	FIREFIGHTER	CONDON, R.	47,786	47,786
9	MAX	FIREFIGHTER	CORMIER, C.	47,786	47,786
10	MAX	FIREFIGHTER	COUGHENOUR, J.	47,786	47,786
11	MAX	FIREFIGHTER	EGAN, S.	47,786	47,786
12	MAX	FIREFIGHTER	FOX, S.	47,786	47,786
13	MAX	FIREFIGHTER	GAGNON, R.	47,786	47,786
14	MAX	FIREFIGHTER	GALLAGHER, S.	47,786	47,786
15	36/48 MOS	FIREFIGHTER	GOODWIN, J.	41,125	43,386
16	MAX	FIREFIGHTER	GORDON, P.	47,786	47,786
17	0/12 MOS	FIREFIGHTER	GRAY, J.	36,562	38,093
18	MAX	FIREFIGHTER	HERRHOLZ, M.	47,786	47,786
19	MAX	FIREFIGHTER	HOWE, P.	47,786	47,786
20	MAX	FIREFIGHTER	KENNEWAY, S.	47,786	47,786
21	MAX	FIREFIGHTER	LULEK, B.	47,786	47,786
22	12/24 MOS	FIREFIGHTER	MCDONAGH	37,647	39,568
23	MAX	FIREFIGHTER	MCKENDRY, P.	47,786	47,786
24	12/24 MOS	FIREFIGHTER	MILLER	37,522	39,521
25	MAX	FIREFIGHTER	MOULTON, J.	47,786	47,786
26	MAX	FIREFIGHTER	NELSON, B.	47,786	47,786
27	48/60 MOS	FIREFIGHTER	O'BRIEN, J.	44,748	47,211
28	MAX	FIREFIGHTER	OSGOOD, R.	47,786	47,786
29	12/24 MOS	FIREFIGHTER	PECK, B.	38,008	40,090
30	MAX	FIREFIGHTER	PUTNEY, C.	47,786	47,786
31	MAX	FIREFIGHTER	RICHARDS, R.	47,786	47,786
32	0/12 MOS	FIREFIGHTER	REGONINI, D.	36,562	38,093
33	MAX	FIREFIGHTER	RIVAIS, J.	47,786	47,786
34	24/36 MOS	FIREFIGHTER	RIVET, M.	40,637	42,855
35	24/36 MOS	FIREFIGHTER	RYLL, B.	39,371	41,693
36	36/48 MOS	FIREFIGHTER	SCHOLTZ, A.	41,443	43,713
37	MAX	FIREFIGHTER	SMITH, S.	47,786	47,786
38	0/12 MOS	FIREFIGHTER	SUTTON, P.	36,562	38,093
39	MAX	FIREFIGHTER	SYLVESTER, J.	47,786	47,786
40	48/60 MOS	FIREFIGHTER	TAPPIN, E.	44,294	46,731
41	MAX	FIREFIGHTER	TRIVIGNO, P.	47,786	47,786
42	48/60 MOS	FIREFIGHTER	WADE, B.	45,021	47,498

FY09					Department
GRADE	Job Description	Name	Current Salary	Request FY09	

**FIRE DEPARTMENT**

43	MAX	FIREFIGHTER	WARD, K.	47,786	47,786
44	MAX	FIREFIGHTER	YOUNG, S.	47,786	47,786
45	0/12 MOS	FIREFIGHTER	VACANT	36,562	37,568
			<b>TOTAL FIREFIGHTERS</b>	<b>2,032,472</b>	<b>2,063,849</b>

1		P.T. MECHANIC	IN-HOUSE	25,000	25,000
2		P.T. FIRE ALARM	IN-HOUSE	22,000	22,000
3		PT SECRETARY	WOOLEY, B.	10,245	10,245

**TOTAL PART-TIME** 57,245 57,245

**TOTAL PART-TIME** 57,245 57,245

**TOTAL ADMINISTRATION** 321,942 324,452

**TOTAL FIREFIGHTERS & OFFICERS** 2,788,292 2,841,533

**TOTAL PERSONNEL** 3,167,479 3,223,230

		FY07	FY07	FY08	FY09	FY09	FY09
		BUDGET	ACTUAL	BUDGET	DEPARTMENT REQUEST	CITY MANAGER RECOMMENDED	CITY COUNCIL APPROVED
<b>FIRE DEPARTMENT</b>							
<b>FIRE FIGHTERS</b>							
<b>01-741-570-00-125-414</b>							
011041	SALARIES UNIFORM PERSONNE	2,697,816	2,636,914	2,752,598	2,841,533	2,841,533	-
012033	PT SALARIES-VEHICLE MAINT	28,414	16,223	25,000	25,000	25,000	-
012054	PT SALARIES-ALARM MAINT	22,717	25,492	22,000	22,000	22,000	-
014031	O/T EMERGENCY RECALL	121,000	144,890	130,000	130,000	130,000	-
014032	O/T ANNUAL LEAVE COVERAGE	390,940	426,415	390,000	537,300	537,300	-
014033	O/T SICK LEAVE COVERAGE	53,695	31,551	32,000	32,000	32,000	-
014034	O/T WORKERS COMP COVERAGE	25,815	25,724	26,347	26,347	26,347	-
014042	O/T-EDUCATION	10,000	55,711	25,000	35,000	35,000	-
015001	LONGEVITY	21,904	20,082	22,310	22,314	22,314	-
017001	HOLIDAY PREMIUM PAY	119,232	113,576	125,173	128,649	128,649	-
018031	CERTIFICATION STIPEND	203,905	205,047	247,436	251,627	251,627	-
021001	INSURANCE-HEALTH	601,489	601,489	663,707	771,836	771,836	-
021101	INSURANCE-DENTAL	56,010	54,488	56,010	60,243	60,243	-
021501	INSURANCE-LIFE	8,471	8,084	8,642	8,866	8,866	-
021601	INSURANCE-DISABILITY	22,945	21,924	23,410	24,153	24,153	-
022001	SOCIAL SECURITY	1,409	1,556	1,364	1,364	1,364	-
022501	MEDICARE	44,703	42,061	47,061	59,255	59,255	-
023001	RETIREMENT	535,488	530,579	609,970	650,582	650,582	-
036001	PROF SERVICE-CLEANING	14,000	14,955	14,000	15,000	15,000	-
039071	FIRE PREVENTION	2,000	1,880	2,000	2,000	2,000	-
054050	TRAINING-EDUCATION	10,000	7,313	10,000	10,000	10,000	-
068001	CLOTHING ALLOWANCE	33,600	33,600	33,600	34,800	34,800	-
068003	PROTECTIVE CLOTHING	2,500	2,885	5,000	15,000	15,000	-
074001	EQUIPMENT	3,500	2,938	3,500	4,000	4,000	-
<b>TOTAL</b>		<b>5,031,553</b>	<b>5,025,376</b>	<b>5,276,128</b>	<b>5,708,869</b>	<b>5,708,869</b>	<b>-</b>
<b>AMBULANCE</b>							
<b>01-741-580-00-125-414</b>							
039003	PROF/SERVICES-LICENSING	2,000	2,833	2,000	2,000	2,000	-
043015	REPAIRS-FIRE EQUIPMENT	6,000	5,180	6,000	7,800	7,800	-
054050	TRAINING-EDUCATION	7,000	-	3,500	8,000	8,000	-
061002	MISCELLANEOUS SUPPLIES	17,000	22,320	17,000	20,000	20,000	-
063601	DIESEL FUEL	-	-	-	-	-	-
074001	EQUIPMENT	2,000	-	2,000	2,000	2,000	-
Ambulance		<b>34,000</b>	<b>30,332</b>	<b>30,500</b>	<b>39,800</b>	<b>39,800</b>	<b>-</b>
<b>FIRE ADMINISTRATION</b>							
<b>01-741-610-00-125-414</b>							
011001	REGULAR SALARIES	300,600	310,522	383,027	324,452	324,452	-
011061	INSURANCE REIMBURSEMENT	46,864	34,013	46,864	41,757	41,757	-
012001	PART TIME SALARIES	10,036	8,321	10,245	10,245	10,245	-
012041	COMMISSIONER STIPEND	3,600	3,600	3,600	3,600	3,600	-
014041	OVERTIME	-	-	-	-	-	-
015001	LONGEVITY	1,415	1,225	1,846	1,345	1,345	-
016001	LEAVE AT TERMINATION	70,084	70,084	70,084	70,084	70,084	-
017001	HOLIDAY PREMIUM PAY	3,957	-	2,937	-	-	-
018033	STAND BY PAY	3,600	-	-	-	-	-
021001	INSURANCE-HEALTH	78,155	78,155	87,299	75,886	75,886	-
021101	INSURANCE-DENTAL	6,380	5,104	6,380	5,237	5,237	-
021501	INSURANCE-LIFE	939	983	1,195	1,012	1,012	-
021601	INSURANCE-DISABILITY	2,555	2,662	3,255	2,758	2,758	-
022001	SOCIAL SECURITY	3,807	3,314	4,030	4,185	4,185	-
022501	MEDICARE	4,211	4,621	5,323	4,341	4,341	-
023001	RETIREMENT	47,848	63,481	65,838	54,882	54,882	-
026002	INSURANCE-WORKERS COMP	229,495	229,495	254,814	261,193	261,193	-
032001	PROF SERVICES-O/S COUNSEL	5,000	800	-	-	-	-
034103	TELEPHONE	8,000	959	8,000	8,160	8,160	-
034104	CELLULAR PHONES	14,000	12,009	14,000	14,280	14,280	-
035001	PROF SERVICE-MEDICAL EXAM	2,000	1,854	2,000	2,000	2,000	-
039070	PROFESSIONAL SERVICES	-	-	1,000	1,000	1,000	-
041002	ELECTRICITY	21,039	20,843	21,881	21,881	21,881	-
041101	NATURAL GAS	27,898	22,502	28,922	28,922	28,922	-
041205	WATER /SEWER FEES	3,600	2,959	3,744	3,744	3,744	-
043001	REPAIRS-STRUCTURAL	10,000	10,501	10,000	10,000	10,000	-
043012	REPAIRS-COMMUNICATION	5,000	3,087	2,500	2,500	2,500	-
043018	REPAIRS-EQUIPMENT	3,000	5,048	5,000	5,000	5,000	-
043019	REPAIRS-SCBA	6,000	4,757	6,000	5,000	5,000	-
043021	REPAIRS-FIRE ALARM SYS	5,000	2,332	5,000	5,000	5,000	-
043024	REPAIRS-VEHICLE	60,000	75,381	60,000	60,000	60,000	-
053001	ADVERTISING	1,000	620	1,000	1,000	1,000	-
055050	PRINTING	500	388	500	500	500	-
056001	DUES PROFESSIONAL ORGANIZ	2,200	1,667	2,200	1,600	1,600	-
056005	DUES REGIONAL HAZMAT TEAM	7,200	7,147	7,920	7,920	7,920	-
057101	TRAVEL AND CONFERENCE	4,000	2,135	4,000	4,000	4,000	-
061002	MISCELLANEOUS SUPPLIES	17,000	22,562	18,000	20,000	20,000	-
061003	MEETING SUPPLIES	300	49	300	300	300	-
062001	OFFICE SUPPLIES	4,500	4,900	4,500	4,500	4,500	-
062004	PHOTO SUPPLIES	-	197	250	250	250	-
062501	POSTAGE	2,000	1,510	2,000	2,000	2,000	-
063601	DIESEL FUEL	27,445	34,216	28,543	30,000	30,000	-
064001	JANITORIAL SUPPLIES	4,000	3,148	4,000	4,000	4,000	-
067001	BOOKS & PERIODICALS	1,000	238	500	500	500	-
068001	CLOTHING ALLOWANCE	1,880	1,823	2,040	1,380	1,380	-
081031	FEMA REIMBURSEMENT	-	(4,155)	-	-	-	-
099006	COPIER LEASE	4,200	3,441	3,500	3,500	3,500	-
Fire Administration		<b>1,061,308</b>	<b>1,058,496</b>	<b>1,194,037</b>	<b>1,109,914</b>	<b>1,109,914</b>	<b>-</b>
<b>FIRE</b>	<b>Total</b>	<b>6,126,861</b>	<b>6,114,204</b>	<b>6,500,665</b>	<b>6,858,583</b>	<b>6,858,583</b>	<b>-</b>





# EMERGENCY MANAGEMENT

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## MISSION:

The City of Portsmouth's Emergency Management Office (EMO) establishes policy, plans and procedures to insure the safety of the citizens of Portsmouth in the event of a large-scale emergency. This includes adequate inventories of emergency management supplies, and training City staff in their roles in the City's Emergency Management Team. The mission of the EMO has expanded recently as we prepare for potential pandemics and other large scale public health emergencies.

## BUDGET COMMENTS:

The budget for Emergency Management is \$10,000.00 and increases or decreases annually depending on the schedule of training exercises and drills. These expenses would increase dramatically in the event of an actual emergency. Currently, the EMO and the Health Department are taking advantage of grants and State funding sources to continue the planning process.

## BUDGET SUMMARY OF EXPENDITURES:

The EMO utilizes budget funds to augment State funding for our emergency plans and our primary and secondary Emergency Operations Center.

## GOALS AND OBJECTIVES:

### *Goal:*

Maintain and write emergency response plans to meet federal requirements for grant funding and emergency preparedness.

### *Objectives:*

- Continually update school emergency plans
- Continually update the City's Emergency Plan including the All-Hazards Operational Plan with Terrorism annex and the Hazard Mitigation Plan which deals with natural hazards.
- Develop long-range recovery plans to address natural, technological and terrorism hazards
- Update and exercise the Mass Vaccination/Distribution Plan for potential pandemics.

*Goal:* Insure readiness of the City's Emergency Management team to respond to, coordinate and mitigate emergencies of a magnitude that would require activation of the Emergency Operations Center.

### *Objectives:*

- Participate in monthly Emergency Services/Management meetings
- Hold annual training for all members of the Emergency Operations Staff
- Participate in drills and graded exercises for Seabrook Station Emergency Planning Zone

## PROGRAMS AND SERVICES:

### ***Organization and Preparedness-***

- Serve as coordinating agency for City-wide emergency preparedness for natural and man-made disasters
- Coordinating agency for the Portsmouth Area Emergency Planning Team (PAEPT), a cooperative effort between Portsmouth, Newington, New Castle, Greenland and Rye.
- Organize, administer and attend training sessions designed to fulfill the mission
- Publish and disseminate materials and emergency response plans to appropriate agencies and first responders

## PERFORMANCE MEASURES:

Successful participation in scheduled emergency exercises including drills and graded exercises for Seabrook Station.

Conduct pandemic tabletop and operational drills designed to refine plan.

Emergency Management Director  
Emergency Management Coordinator

John P. Bohenko, City Manager  
Christopher LeClaire, Fire Chief

## Portsmouth Emergency Management Team

City Manager's Office

Cindy Hayden

Fire

Steven Achilles

Police

Michael Magnant

Schools

Robert Lister

DPW

Steve Parkinson

Human Resources

Dianna Fogarty

City Clerk

Kelli Barnaby

Dispatch

Gil Emery

Health

Kim McNamara

Public Health Coordinator (100% Grant Funded)

TBD

## Additional Resource Agencies

NH Bureau of Emergency Management

Cindy Richard (Sr. field rep)

Portsmouth Regional Hospital

Nancy Notis

American Red Cross

Colleen Fitzpatrick

Community Development Services

Bob James

Community Resource Network

Susan Turner

Families First

Helen Taft

Foundation for Seacoast Health

Debra Grabowski

Pease –NH Air National Guard

Paul Loiselle

State Dept. Health & Human Services

Joseph Arcidiacono

United Way of Greater Seacoast

Robin Albert

Ham Radio Operator

TBD

Police & Fire Departments from Greenland, New Castle, Newington, North Hampton and Rye

		FY07	FY07	FY08	FY09	FY09	FY09
		BUDGET	ACTUAL	BUDGET	DEPARTMENT REQUEST	CITY MANAGER RECOMMENDED	CITY COUNCIL APPROVED
<b>EMERGENCY MANAGEMENT</b>							
<b>01-744-590-00-100-416</b>							
034101	PAGERS	3,100	6,471	3,100	6,000	6,000	-
034103	TELEPHONE	-	614	-	1,000	1,000	-
061002	MISCELLANEOUS SUPPLIES	2,000	1,892	2,000	3,000	3,000	-
062001	OFFICE SUPPLIES	400	-	400	-	-	-
<b>EM</b>	<b>Total</b>	<b>5,500</b>	<b>8,976</b>	<b>5,500</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>