

ADDENDUM # 4  
ISSUED AUGUST 24, 2022  
RFP # 05-23 – Community Health Profile & Needs Assessment

1. Has the City identified “community determinants of health” as part of previous profiles or CHNAs? **The City has not completed recent previous profiles or CHNAs.**
2. The RFP requests data collection for “sub-populations” – can you elaborate on these sub-populations? Have these populations already been identified? **Subpopulations will be identified with the selected vendor upon award.**
3. What level of on-site engagement do you expect? Is it acceptable to conduct community engagement activities virtually? **(answered in previous question series)**
4. Can the City Health Department assist with identification and outreach to vulnerable populations? **Yes**
5. Was a consultant hired to develop the 2007 Community Health Profile for Greater Portsmouth? Who was that consultant? **The Community Health Institute assisted the Greater Portsmouth Public Health Network with the 2007 Community Health Profile** (this is clearly stated in the Exec Summary of said 2007 CHP)
6. The RFP references the “Portsmouth Area” - Can you confirm the study area for the project? Is it limited to Portsmouth City limits? **Residents in a few select small surrounding communities influence and are influenced by services, resources, and policies in the City of Portsmouth. Specific geographic boundaries will be determined with the selected vendor during post-award planning.**
7. The RFP requests “recommendations for the development of a Community Health Improvement Plan” – do you expect this to be an actionable plan with metrics? Should this be a short-term plan, 1-yr? Or, longer term 3-5 years? **As all community health improvement plans should be actionable, submissions should identify vendor capacity to collaborate on development.**
8. Does the project timeline align to related deadlines and/or funding application? **The project timeline aligns with the project goals identified by the City of Portsmouth in the RFP.**
9. Would the city consider a project timeline that extends beyond 3 months to ensure adequate and quality data collection? **(answered)**