

ADDENDUM # 3
ISSUED AUGUST 24, 2022
RFP # 05-23 – Community Health Profile & Needs Assessment

1. Does the City have a budget for this project, and if so, can the City share that budget with proposers?

Already answered

2. Has the City used, or intend to use, community health assessment frameworks, such as the National Association of County and City Health Officials (NACCHO) Mobilizing for Action through Planning and Partnerships (MAPP) framework or the Local Public Health System Assessment?

The City does not currently have a preference for use of a community health assessment framework.

3. Has the City previously developed a CHP, CHNA, and/or CHIP?

No.

4. Can the City elaborate on its motivations for completing this project?

This Community Health Needs Assessment will serve as the foundation for future development of a City of Portsmouth Community Health Improvement Plan (CHIP) to identify (and prioritize) recommendations for investments and interventions to improve the City's health equity, wellness, and resilience. Both the Community Health Profile and the Community Health Needs Assessment will be available to City Council and associated committees, community members, organizations, stakeholders, and grant-writers and with the goal of increasing community health through collective impact.

5. Does the City desire community engagement efforts be conducted in-person, remotely, or in a hybrid format?

Submissions should include any/all proposed engagement efforts the vendor believes may be indicated and has capacity to provide.

6. Does the City anticipate (or be open to) partner organizations providing public health services (non-profits, NGOS, etc.) participating in engagement sessions? Submissions should include consideration of all possible stakeholders and key informants.

7. The three month timeline for the project is very short given the scope of the project and the need to conduct community engagement with a number of different groups. Is it possible to expand the timeline for the project to allow for additional time to conduct community engagement activities? Qualified proposals with an alternate timeline will be considered.

8. The RFP states to submit the proposal by mail. Does the City only require 1 copy of the proposal to be submitted? At least one hard copy is requested and may be accompanied by an electronic copy.