

ADDENDUM NUMBER 1  
Bid 32-24  
Annual Fuel  
Issued February 26, 2024

This addendum forms part of the original document marked “Annual Fuel Bid”.

Acknowledge this addendum within your proposal. Failure to do so may subject bidder to disqualification.

**THE BID OPENING DATE HAS CHANGED TO MARCH 6 @ 2:00 P.M.**

Questions:

The following questions were received from prospective bidders.

Question #1:

When will bid tabulations be provided after bid opening?

Answer #1:

Bid tabulations are provided on the City’s website following the bid award.

Question #2:

Will there be a conference call, zoom meeting, or other means to listen to bid openings?

Answer #2:

No, bids are not broadcast. Bidders are welcome to join in person.

Question #3:

Is there a contract renewal option?

Answer #3:

No, this bid is for the period of July 1, 2024 to June 30, 2025.

Question #4:

Are common carriers considered contractors?

Answer #4:

Common carrier could be a bidder or a subcontractor to a bidder.

Question #5:

Is subcontracting allowed?

Answer #5:

Yes, the winning bidder is allowed to subcontract delivery provided no additional costs are passed through to the City, all insurance requirements are met, and all delivery deadlines are met.

Question #6:

Are payments via P cards required?

Answer #6:

No. Per bid, contractor shall submit invoices for payment.

Question #7:

Is there a specific OPIS wholesale rack or other fuel index pricing you would prefer?

Answer #7:

Yes, any of the following are acceptable: Boston, Everett, and E. Boston.

Question #8:

Please provide an invoice and BOL example.

Answer #8:

Attached.

Question #9:

What is the average order size of each product/location?

Answer #9:

680 Peverly Hill Road: 5,000 for Diesel, 3,000 for Unleaded (today).

Please note: New tanks will have the capacity of 10,000 gallons each. Anticipate new tanks will be installed by November 2024.

All other locations: 150-800 gallons for the generators.

Question #10:

Which locations require tank wagon or transport trucks?

Answer #10:

The diesel and unleaded fuel tanks at 680 Peverly Hill Require a tank wagon. All other locations may be served by a transport truck.

Question #11:

Are there any bonds?

Answer #11:

No.

Question #12:

Who was the bid previously awarded?

Answer #12:

Dennis K Burke Inc.

Question #13:

Please provide prior year bid tabs.

Answer #13:

Attached

Question #14:

Is there a cetane minimum?

Answer #14:

The cetane minimum is 45.

Question #15:

Are there lab testing requirements?

Answer #15:

Lab tests may be requested to confirm the cetane rating and/or for contaminants.

**Bid #36-23 Annual Fuel Bid**  
**March 9, 2023 @ 2:00 p.m.**

Burke Oil  
 555 Constitution Drive  
 Taunton, MA 02780  
 P: 800-289-2875  
 Attn: Dennis Burke  
[bids@burkeoil.com](mailto:bids@burkeoil.com)

Sprague Operating Resources LLC  
 185 International Dr.  
 Portsmouth, NH 03801  
 P: 877-689-1880  
 Attn: Steven Scammon  
[contractdesk@spragueenergy.com](mailto:contractdesk@spragueenergy.com)

**1) Biodiesel Blend**

**OPTION A:** Cost per gallon, markup over wholesale

\$ 0.0842

\$ 0.1069

**OPTION B:** Guaranteed Price

\$ 3.2500

**Supplier**

Irving

Sprague Newington

**2) Unleaded Gasoline**

**OPTION A:** Cost per gallon, markup over wholesale

\$ 0.1242

\$ 0.2495

**OPTION B:** Guaranteed Price

\$ 2.9500

**Supplier**

Irving

Sprague & Irving Revere

**3) Blended Diesel/Kerosene**

**OPTION A:** Cost per gallon, markup over wholesale

\$ 1.2900

\$ 1.0000

**OPTION B:** Guaranteed Price

\$ 4.7500

**Supplier**

Irving

Sprague Newington

**4) Dyed Off-Road Diesel**

**OPTION A:** Cost per gallon, markup over wholesale

\$ 1.2500

\$ 1.0000

**OPTION B:** Guaranteed Price

\$ 4.7000

**Supplier**

Irving

Sprague Newington

**AWARDED Option B**

cc: Karen Conard, City Manager  
 Judie Belanger, Finance Director  
 Peter Rice, Public Works Director  
 Roberta Orsini, DPW Operations Manager  
 Bill Faulkner, Maintenance Garage Foreman  
 Purchasing Coordinator

# LIGHT OIL BILL OF LADING AND/OR PRODUCT RECEIPT

**NOT NEGOTIABLE**

**FOR CHEMICAL EMERGENCY SPILL, LEAK, FIRE EXPOSURE OR ACCIDENT CALL CHEMTREC 800-424-9300 CITGO Petroleum Corp CCN 4886  
SEE EMERGENCY RESPONSE, HEALTH AND PHYSICAL HAZARDS**

If or when this instrument constitutes a Bill of Lading, the property described below, in apparent good order, is received by the carrier shown herein, which carrier agrees to transport to the consignee and destination shown herein subject to the terms and conditions of the special contract between the carrier and the consignor in effect on the date of the issue of this Bill of Lading. In the absence of a special contract, transportation will be subject to all the terms and conditions of the carrier's tariffs legally on file. It is further agreed by the carrier that the transportation of this shipment will be performed in compliance with all applicable Rules, Regulations and Laws.

Any gasoline listed below and intended for use in the U.S. is in compliance with the applicable standards for volatility in effect at the time of product transfer and has been added, except where otherwise noted.

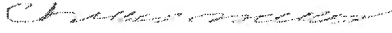
This is to certify that the herein-named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the Department of Transportation.

Except when indicated as Shipper, Supplier assumes no liability for freight and other charges. Shipper or its designee is liable for freight and other charges. Destination, if shown is designated by the Shipper.

**BOL NUMBER**

979191

RECEIVED BY CARRIER PER DRIVER  
x CHRISTOPHER MASSEY



RECEIVED AT DESTINATION  
CUSTOMER

**SUPPLYING** CITGO Petroleum Corp      **EPA #:** 404481248      **TCN #:** T01ME1010      **SPLC #:** 119360      **TERMINAL** 207-799-3394  
**TERMINAL:** 102 Mechanic St South Portland, ME 04106      **PLANT #:** 3122      **PHONE NO:**

**D.O.T. HAZARDOUS MATERIAL DESCRIPTION**

HM	UN/NA Number	DOT Shipping Name	Hazard Class	Packing Group	GALLONS LOADED (GL)
X	UN 1203	GASOLINE	3	PGII, 1 cargo tank	2002
<b>Total:</b>					<b>2002</b>

**CONSIGNEE:** DENNIS K BURKE INC - (SOLD TO) TAUNTON, MA 02780      **DESIGNEE:** DENNIS K BURKE INC/ME (SHIP TO) DEL - ME DEL, ME      **CARRIER:** BURKE DENNIS K 284 EASTERN AVE CHELSEA, MA 02150      **SUPPLIER:** 0417-DENNIS K. BURKE Keep

**PO/CUST REF #:**      **CUSTOMER TYPE:** Terminal Agreement      **SCAC:** BKDK      **TAX LICENSE:**      **DRIVER CARD:** 11392

**LOAD RACK:** Bay 1      **CUSTOMER DEST:** 325473      **CARRIER FEIN:** 04-2275626      **DRIVER NAME:** CHRISTOPHER MASSEY

**LOAD START:** 2/23/2024 11:07      **CUSTOMER CARD:** 325473      **TRAILER:** BKDK310      **VAPOR ID:**

**LOAD END:** 2/23/2024 11:13      **CUSTOMER FEIN:**

FINISHED PRODUCT								
Product	Description	Gross (GL)	Net (GL)	API	Temp.(F)	OCT	RVP	Footnotes
12132	GAS 87OCT RFG>=9.0 RVP10%ETH	2002	2045	58.4	27.6	0	0	1,2,3
	<b>Gasoline:</b>	1802	1841					
	<b>Ethanol:</b>	200	204					

- 1.\*RIN: No assigned RINs Transferred by CITGO Petroleum Corp.
- 2.\*E10Y:E10: Contains between 9 and 10 vol % ethanol.
- 3.\*RGW: Winter Reformulated Gasoline.

## EMERGENCY RESPONSE, HEALTH and PHYSICAL HAZARDS

**GASOLINE....UN1203 (ALL GRADES) ETHANOL AND GASOLINE MIXTURE, GREATER THAN 10% ETHANOL....UN3475 DANGER!**      HIGHLY FLAMMABLE, HARMFUL OR FATAL IF SWALLOWED  
**FUEL OIL.... NA1993 KEROSENE....UN1223 FUEL AVIATION....UN1863 ( TURBINE ENGINE) DANGER!**      FLAMMABLE LIQUID, HARMFUL OR FATAL IF SWALLOWED  
**ETHANOL....UN1170 (DENATURED ETHANOL) DANGER!**      FLAMMABLE LIQUID, HARMFUL OR FATAL IF SWALLOWED. CANNOT BE MADE NON-TOXIC

**POTENTIAL HAZARDS**

**FIRE OR EXPLOSION:** •HIGHLY FLAMMABLE: Will be easily ignited by heat, sparks or flames. •Vapors may form explosive mixtures with air. •Vapors may travel to source of ignition and flash back. •Most vapors are heavier than air. They will spread along ground and collect in low or confined areas (sewers, basements, tanks). •Vapor explosion hazard indoors, outdoors or in sewers. •Runoff to sewer may create fire or explosion hazard. •Containers may explode when heated. •Many liquids are lighter than water.

**HEALTH:** •Fire may produce irritating, corrosive and/or toxic gases. •Vapors may cause dizziness or suffocation. •Runoff from fire control or dilution water may cause pollution.

**PUBLIC SAFETY (CALL EMERGENCY RESPONSE TELEPHONE NUMBER 800-424-9300)**

•Isolate spill or leak area immediately for at least 25 to 50 meters (80 to 160 feet) in all directions. •Keep unauthorized personnel away. •Stay upwind. •Keep out of low areas. •Ventilate closed spaces before entering.

**PROTECTIVE CLOTHING:** •Wear positive pressure self-contained breathing apparatus (SCBA). •Structural firefighters' protective clothing will only provide limited protection.

**EVACUATION:** •Large Spill: •Consider initial downwind evaluation for at least 300 meters (1000 feet). •FIRE: if tank, rail car or tank truck is involved in a fire, ISOLATE for 800 meters (1/2 mile) in all directions; also, consider initial evacuation for 800 meters (1/2 mile) in all directions.

**EMERGENCY RESPONSE**

**FIRE; CAUTION:** All of these products have a very low flash point: Use of water spray when fighting fire may be inefficient. •Small Fires: •Dry chemical, CO2, water spray or regular foam. Alcohol resistant foam is required for ethanol (Denatured Alcohol) and ethanol and gasoline mixtures. •Large Fires: Water, spray, fog or foam. •Do not use straight streams. •Move containers from fire area if you can do it without risk. •Fire involving Tank or Car / Trailer loads: Fight fire from maximum distance or use unmanned hose holders or monitor nozzles. •Cool containers with flooding quantities of water until well after fire is out. •Withdraw immediately in case of rising sound from venting safety devices or discoloration of tank. •ALWAYS stay away from the ends of tanks. •For massive fire, use unmanned hose holders or monitor nozzles; If this is impossible, withdraw from area and let fire burn.

**SPILL OR LEAK:** •ELIMINATE all ignition sources (no smoking, flares, sparks or flames in immediate area). •All equipment used when handling the product must be grounded. •Do not touch or walk through spilled material. •Stop leak if you can do it without risk. •Prevent entry into waterways, sewers, basements or confined areas. •A Vapor suppressing foam may be used to reduce vapors. •Absorb or cover with dry earth, sand or other non-combustible material, transfer to containers. •Use clean non-sparking tools to collect absorbed material. •Large Spills: •Dike far ahead of liquid spill for later disposal. •Water spray may reduce vapor; but may not prevent ignition in closed spaces.

**FIRST AID:** •Move victim to fresh air. •Call emergency medical care. •Apply artificial respiration if victim is not breathing. •Administer oxygen if breathing is difficult. •Remove and isolate contaminated clothing and shoes. •In case of contact with substance, immediately flush skin or eyes with running water for at least 20 minutes. •Wash skin with soap and water. •Keep victim warm and quiet. •Ensure that medical personnel are aware of the material(s) involved, and take precautions to protect themselves.

\*\*\*\*\* INVOICE \*\*\*\*\*

# FLEETLINE®

Premium Diesel Fuel, Motor Oil and Gasoline

PHONE: (617) 884-7800

FAX: (617)884-7638

TOLL FREE: (800) 289-2875



## DENNIS K. BURKE INC.

THE EMISSIONS EXPERTS

PLEASE PAY BY INVOICE

PLEASE REMIT TO:

DENNIS K. BURKE, INC.

P.O. Box 3639

Boston, MA 02241-3639

**BILL TO:**

City of Portsmouth  
680 Peverly Hill Road  
Public Works Department  
Portsmouth, NH 03801

**SHIP TO: 0001**

Portsmouth, NH DPW  
680 Peverly Hill Rd.  
Portsmouth, NH 03801-5357

**GO GREEN!**

REQUEST ELECTRONIC INVOICES AT:

[INVOICING@BURKEOIL.COM](mailto:INVOICING@BURKEOIL.COM)

**BOL# 197127**

**Time:**

**Truck #: 513**

**I3**

**Pin #:**

DATE	CUST.#	SHIP DATE	TERMS	CUST. PO. NO.	INVOICE NO.	
2/15/2024	0004366	2/15/2024	Net 30 Days		1665111	
ORDERED	PACKAGE STYLE	DESCRIPTION		QTY SHIPPED	PRICE	EXTENDED
1,900.00	GAL	No Lead Gasoline w 10% Ethanol		1,900.0	2.9500	5,605.00

\*\* In accordance with industry best practices and to *help prevent fraud*, please contact Paul Atkinson, Director of Credit (800) 289-2875, to verify any requests for change in the Dennis K Burke Inc. payment instructions. For any billing questions, please contact [invoicing@burkeoil.com](mailto:invoicing@burkeoil.com) \*\*

Sales Tax: 0.00

**Amount Due:**

**\$5,605.00**

***Thank you for your business!***

**FOR PRODUCT EMERGENCY (Spill, Leak, Fire, Exposure or Accident) CALL CHEMTREC: 1-800-424-9300 (Day or Night)**