

ADDENDUM NUMBER 1:  
**Portsmouth Coastal Resilience Initiative RFP #31-12**  
Issued: April 20, 2011

This Addendum forms part of the original document marked: Portsmouth Coastal Resilience Initiative RFP #31-12.

**The following questions have been asked and answered:**

- **Q:** *Is there an option to waive the Professional Liability requirement? As a planning firm, it is not general practice to carry that specific form of coverage nor is it mandated by law.*  
**A:** The City has a preference for Consultants to carry Liability Insurance. However, proposals without Liability Insurance will be reviewed on their merit and one of the criteria for approval shall be expanded to include whether the consultant has Liability Insurance. Therefore, please state whether or not the consultant or each firm which makes up a consultant team carries Liability Insurance.
- **Q:** *Who will the selection committee be comprised of?*  
**A:** City staff to include the Deputy City Manager, Planning Director, Deputy Public Works Director and Environmental Planner
- **Q:** *Is the LIDAR data available anywhere?*  
**A:** The LIDAR data is available at NHGRANIT. The City has a copy of the data available from NHGRANIT.
- **Q:** *With respect to available GIS data layers, is there a building footprint layer available?*  
**A:** Yes.
- **Q:** *Task 2.1 under the "Develop Risk Management Plan" includes an element for the development of strategies regarding emergency response and coordination among local, state, and federal officials. As you know, the City has an emergency response plan that outlines response duties and coordination among emergency responders during an emergency event including man-made and natural hazards. That being said it is my opinion that this task is not necessarily to write an entire Emergency Response Plan based on Climate change and sea level rise scenarios but to review, facilitate and incorporate aspects of those scenarios within such a document while at the same time educating and revealing potential impacts with emergency staff (both local, state, and perhaps federal). Please let me know if this is what you were envisioning as part of this Task?*  
**A:** Yes, given that climate impacts have the potential to involve increased response by emergency responders, this effort should acknowledge the areas of response that could be expanded due to climate change impacts and to involve and to the extent necessary educate these responders with the methodologies used in developing the vulnerability assessment so that they may be incorporated into future emergency planning activities.
- **Q:** *Task 3.3 discusses utilizing the Coastal Adaptation Workgroup (CAW) for presenting findings and reporting out to the public at a meeting. We anticipate that CAW would serve as a facilitator/participant at a public meeting in an advisory capacity. We also assume there would be no contractual arrangement with CAW for this participation. Are these assumptions in line with what you are anticipating?*  
**A:** CAW serves as an expert advisory group on Climate Change Adaptation the Seacoast of New Hampshire. Given this expertise and past planning efforts this group has agreed to play a role in the outreach activities in Portsmouth pursuant to the completion of the work conducted in this Coastal Resilience Effort. For the purposes of this proposal please assume that CAW will not be reimbursed for their time as a facilitator or participant in for their role in a public meeting as part of this project.

Please acknowledge receipt of this addendum within your proposal, failure to do so may subject a bidder to disqualification.

End of Addendum #1