

**CONTRACT DOCUMENTS AND SPECIFICATIONS**

for

**WEST ROAD RECONSTRUCTION**

**City of Portsmouth Project #7200**

**Bid Proposal #15-16**

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City of Portsmouth

State of New Hampshire

Prepared by:

City of Portsmouth  
Engineering Division  
Public Works Department

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City of Portsmouth  
Portsmouth, New Hampshire  
Department of Public Works

## WEST ROAD RECONSTRUCTION

### INVITATION TO BID

**Sealed** bid proposals, **plainly marked, West Road Reconstruction, Bid Proposal #15-16 on the outside of the mailing envelope as well as the sealed bid envelope,** addressed to the Finance/Purchasing Department, City Hall, 1 Junkins Avenue, Portsmouth, New Hampshire, 03801, will be accepted until **September 17<sup>th</sup>, 2015 at 3:00pm**; at which time all bids will be publicly opened and read aloud.

This project consists of the installation of storm drainage & asphalt pavement with other ancillary tasks. Work may begin at any time on or after **September 31<sup>th</sup>, 2015**. Substantial completion of the binder paving work shall be completed by November 30, 2015. Substantial completion of drainage improvements shall be by December 11, 2015. Final completion including final paving and yard restoration shall be completed by June 15, 2016. Liquidated damages shall be assessed at \$100.00 per day for completion dates not met.

There will be a mandatory pre-bid meeting on Wednesday, **September 9<sup>th</sup>, 2015** at 10:00 AM EST at the Portsmouth Public Works Building located at 680 Peverly Hill Road in Portsmouth, NH.

The General Contractor for this project must be Pre-qualified with NHDOT for Road Construction prior to bid submission. The contractor must also be licensed with the City of Portsmouth for laying drains.

Bidders must determine the quantities of work required and the conditions under which the work will be performed.

**The City reserves the right, after bid opening and prior to award of the contract, to modify the amount of the work in the event that bids exceed budgeted amounts.** The City of Portsmouth further reserves the right to reject any or all bids, to waive technical or legal deficiencies, to re-bid, and to accept any bid that it may deem to be in the best interest of the City. The City reserves the right to approve or deny subcontractors for this project.

Each Bidder shall furnish a bid security in the amount of ten percent (10%) of the bid. The Bid Security may be in the form of a certified check or a bid bond executed by a surety company authorized to do business in the State of New Hampshire, made payable to the City of Portsmouth, N.H.

The Contractor will be required to keep roadways and sidewalks passable for the public to the maximum degree possible. The Contractor will also be responsible for ensuring that the public will be able to access the residences at all times.

Questions may be directed to and specifications may be obtained from the Finance/Purchasing Department on the third floor at the above address, or by calling the Purchasing Coordinator at 603-610-7227. Specifications may also be obtained from the City's website <http://www.cityofportsmouth.com/finance/purchasing.htm>. Addenda to this bid document, if any, including written answers to questions, will be posted by close of business on September 15<sup>h</sup> on the City of Portsmouth website <http://www.cityofportsmouth.com/finance/purchasing.htm> under the project heading.

## **INSTRUCTIONS TO BIDDERS**

### **BIDDING REQUIREMENTS AND CONDITIONS**

1. Special Notice to Bidders

Appended to these instructions is a complete set of bidding and general contract forms. These forms may be detached and executed for the submittal of bids. The plans, specifications, and other documents designated in the proposal form will be considered as part of the proposal, whether attached or not.

**Addenda to this bid document, if any, including written answers to questions, will be posted by September 15<sup>th</sup>, 2015 on the City of Portsmouth website at <http://www.cityofportsmouth.com/finance/purchasing.htm> under the project heading. Addenda and updates will NOT be sent directly to firms. Contractors submitting a bid should check the web site daily for addenda and updates after the release date. Firms should print out, sign and return addenda with the proposal. Failure to do so may result in disqualification.**

2. Interpretation of Quantities in Bid Schedules

The quantities appearing in the bid schedule are approximate only and are prepared for the comparison of bids. Payment to the contractor will be made only for actual work performed and accepted in accordance with the contract. Any scheduled item of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided, and no claim for loss, anticipated profits or costs incurred in anticipation of work not ultimately performed will be allowed due to such increase or decrease.

3. Examination of Plans, Specifications and Site Work

The bidder is expected to examine carefully the site of the proposed work, the plans, standard specifications, supplemental specifications, special provisions and contract forms before submitting a proposal. The submission of a bid shall be considered conclusive evidence that the bidder has made such examination and is satisfied as to the conditions to be encountered in performing the work and as to the requirements of the contract. It will be conclusive evidence that the bidder has also investigated and is satisfied with the sources of supply for all materials.

Plans, surveys, measurements, dimensions, calculations, estimates and statements as to the condition under which the work is to be performed are believed to be correct, but the contractors must examine for themselves, as no allowance will be made for any errors or inaccuracies that maybe found therein.

4. Familiarity with Laws

The bidder is assumed to have made himself or herself familiar with all federal and state laws and all local by-laws, ordinances and regulations which in any manner affect those engaged or employed on the work or affect the materials or equipment used in the work or affect the conduct of the work, and the bidder, if awarded the contract, shall be obligated to perform the work in conformity with said laws, by-laws, ordinances and regulations notwithstanding its ignorance thereof. If the bidder shall discover any provision in the plans or specifications which is in conflict with any such law, by-law, ordinance or regulation the bidder shall forthwith report it to the engineer in writing.

5. Preparation of Proposal

a) The bidder shall submit its proposal upon the forms furnished by the Owner. The bidder shall specify a lump sum price in figures, for each pay item for which a quantity is given and shall also show the products of the

respective prices and quantities written in figures in the column provided for that purpose and the total amount of the proposal obtained by adding the amount of the several items. All words and figures shall be in ink or typed. If a unit price or a lump sum bid already entered by the bidder on the proposal form is to be altered it should be crossed out with ink, the new unit price or lump sum bid entered above or below it and initialed by the bidder, also with ink.

b) The bidder's proposal must be signed with ink by the individual, by one or more general partners of a partnership, by one or more members or officers of each firm representing a joint venture; by one or more officers of a corporation, by one or more members (if member-managed) or managers (if manager-managed) of a limited liability company, or by an agent of the contractor legally qualified and acceptable to the owner. If the proposal is made by an individual, his or her name and post office address must be shown, by a partnership the name and post office address of each general and limited partner must be shown; as a joint venture, the name and post office address of each venturer must be shown; by a corporation, the name of the corporation and its business address must be shown, together with the name of the state in which it is incorporated, and the names, titles and business addresses of the president, secretary and treasurer.

6. Nonconforming Proposals

Proposals will be considered nonconforming and may be rejected in the Owner's sole discretion for any of the following reasons:

- If the proposal is on a form other than that furnished by the Owner, or if the form is altered or any portion thereof is detached;
- If there are unauthorized additions, conditional or altered bids, or irregularities of any kind which may tend to make the proposal or any portion thereof incomplete, indefinite or ambiguous as to its meaning;
- If the bidder adds any provisions reserving the right to accept or reject an award, or to enter into a contract pursuant to an award; or
- If the proposal does not contain a unit price for each pay item listed except in the case of authorized alter pay items.

7. Proposal Guaranty

No proposal will be considered unless accompanied by a bid bond, surety, or similar guaranty of the types and in an amount not less than the amount indicated in the Invitation to Bid. All sureties shall be made payable to the "City of Portsmouth". If a bid bond is used by the bidder it shall be:

- In a form satisfactory to the Owner;
- With a surety company licensed, authorized to do business in, and subject to the jurisdiction of the courts of the State of New Hampshire; and
- Conditioned upon the faithful performance by the principal of the agreements contained in the sub-bid or the general bid.

In the event any irregularities are contained in the proposal guaranty, the bidder will have four business days (not counting the day of opening) to correct any irregularities. The corrected guaranty must be received by 4:00 p.m. If irregularities are not corrected to the satisfaction of the Owner, the Owner, in its sole discretion, may rejected the bid.

8. Delivery of Proposals

When sent by mail, the sealed proposal shall be addressed to the Owner at the address and in the care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in

the invitation for bids. Proposals received after the time for opening of the bids will be returned to the bidder, unopened.

9. Withdrawal of Proposals

A bidder will be permitted to withdraw his or her proposal unopened after it has been submitted if the Owner receives a request for withdrawal in writing prior to the time specified for opening the proposals.

10. Public Opening of Proposals

Proposals will be opened and read publicly at the time and place indicated in the invitation for bids. Bidders, their authorized agents, and other interested parties are invited to be present.

11. Disqualification of Bidders

Any or all of the following reasons may be deemed by Owner in its sole discretion as being sufficient for the disqualification of a bidder and the rejection of his proposal:

- More than one proposal for the same work from an individual, firm, or corporation under the same or different name;
- Evidence of collusion among bidders;
- Failure to submit all required information requested in the bid specifications;
- If the Contractor is not listed with the New Hampshire Department of Transportation as a pre-qualified contractor under the classification of Road Construction;
- Lack of competency or of adequate machinery, plant or other equipment, as revealed by the statement of bidders qualification or otherwise;
- Uncompleted work which, in the judgment of the owner, might hinder or prevent the prompt completion of additional work if awarded;
- Failure to pay, or satisfactorily settle, all bills due for labor and materials on former contracts;
- Default or unsatisfactory performance on previous contracts; or
- Such disqualification would be in the best interests of the Owner.

12. Material Guaranty and Samples

Before any contract is awarded, the bidder may be required to furnish a complete statement of the origin, composition and manufacture of any or all materials to be used in the construction of the work, and the Owner may, in its sole discretion, reject the bid based on the contents of the statement or as a result of the failure of the bidder to submit the statement.

## AWARD AND EXECUTION OF CONTRACT

### 1. Consideration of Proposals

After the proposals are opened and read, they will be compared on the basis of the total price for all sections of work and any such additional considerations as may be identified in the bid documents. The results of such comparisons will be immediately available to the public. In case of a discrepancy between the prices written in words and those written figures, the prices written in words shall govern. In case of a discrepancy between the total shown in the proposal and that obtained by adding the products of the quantities of items and unit bid prices, the latter shall govern.

### 2. Award of Contract

Within 30 calendar days after the opening of proposals, if a contract is to be awarded, the award will be made to the lowest responsible and qualified bidder whose proposal complies with all the requirements prescribed. The successful bidder will be notified, in writing, mailed to the address on his or her proposal, that his or her bid has been accepted and that the bidder has been awarded the contract.

### 3. Reservation of Rights

The Owner reserves the right to reject any or all proposals, to waive technicalities or to advertise for new proposals, if, in the sole discretion of the Owner, the best interest of the City of Portsmouth will be promoted thereby. The Owner further reserves the right to modify the scope of work in the event that bids exceed budgeted amounts.

The Owner reserves the right to cancel the award of any contract at any time before the execution of such contract by all parties without any liability of the Owner.

**The City reserves the right, after bid opening and prior to award of the contract, to modify the amount of the work in the event that bids exceed budgeted amounts.**

### 4. Return of Proposal Guaranty

All proposal guaranties, except those of the three lowest bidders, will be returned upon request following the opening and checking of the proposals. The proposal guaranties of the three lowest bidders will be returned within ten days following the award of the contract if requested.

### 5. Contract Bonds

At the time of the execution of the contract, the successful bidder shall furnish:

- A performance bond in the amount of 100 percent of the contract amount.
- Labor and materials payment bond in the sum equal to 100 percent of the contract amount.

At the time of project completion, the Owner may, in its sole discretion, permit the Contractor to substitute a maintenance bond in lieu of holding retainage for the entire guaranty period. If a bond is furnished it shall meet the following criteria:

- The bond shall be in an amount equal to 20 percent of the contract amount. Such bond shall guarantee the repair of all damage due to faulty materials or workmanship provided or done by the contractor. The guarantee shall remain in effect for a period of one year after the date of final acceptance of the job by the Owner.

Each bond shall be: (1) in a form satisfactory to the Owner; (2) with a surety company licensed and authorized to do business and with a resident agent designated for services of process in the State of New Hampshire; and (3) conditioned upon the faithful performance by the principal of the agreements contained in the original bid. All premiums for the contract bonds are to be paid by the contractor.

6. Execution and Approval of Contract

The successful bidder is required to present all contract bonds, to provide proof of insurance, and to execute the contract within 10 days following receipt of the City's notification of acceptance of the bid. No contract shall be considered as in effect until it has been fully executed by all parties.

7. Failure to Execute Contract

Failure to execute the contract and to provide acceptable bonds and proof of insurance within 10 days after notification of acceptance of bid shall be just cause for the cancellation of the award and the forfeiture of the proposal guarantee which shall become the property of the Owner, not as a penalty, but in liquidation of damages sustained. Award may then be made to the next lowest responsible bidder, or the City may exercise its reserved rights including the rejection of all bids or re-advertisement.



**PROPOSAL FORM**

**WEST ROAD RECONSTRUCTION**

CITY OF PORTSMOUTH, N.H.

To the City of Portsmouth, New Hampshire, herein called the Owner.

The undersigned, as Bidder, herein referred to as singular and masculine declares as follows:

1. All interested in the Bid as Principals are named herein.
2. This bid is not made jointly, or in conjunction, cooperation or collusion with any other person, firm, corporation, or other legal entity;
3. No officer, agent or employee of the Owner is directly or indirectly interested in this Bid.
4. The bidder has carefully examined the sites of the proposed work and fully informed and satisfied himself as to the conditions there existing, the character and requirements of the proposed work, the difficulties attendant upon its execution and the accuracy of all estimated quantities stated in this Bid, and the bidder has carefully read and examined the Drawings, Agreement, Specifications and other Contract Documents therein referred to and knows and understands the terms and provisions thereof;
5. The bidder understands that the quantities of work calculated in the Bid or indicated on the Drawings or in the Specifications or other Contract Documents are approximate and are subject to increase or decrease or deletion as deemed necessary by the Portsmouth City Engineer. Any such changes will not result in or be justification for any penalty or increase in contract prices; and agrees that, if the Bid is accepted the bidder will contract with the Owner, as provided in the Contract Documents, this Bid Form being part of said Contract Documents, and that the bidder will supply or perform all labor, services, plant, machinery, apparatus, appliances, tools, supplies and all other activities required by the Contract Documents in the manner and within the time therein set forth, and that the bidder will take in full payment therefore the following item prices, to wit:

**PROPOSAL FORM FOR BASE BID CONSTRUCTION ITEMS**

<b>ITEM #</b>	<b>Est. Qty</b>	<b>Unit</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT PRICE IN FIGURES</b>	<b>ITEM TOTAL IN FIGURES</b>
201.1	1	U	Remove existing large trees, stumps and vegetation where shown	_____	_____
202.41	50	LF	Removal of Existing Pipe 0-24" Diameter (outside the limit of new trenches only)	_____	_____
202.5	7	EA	Removal of Catch Basin and Manholes	_____	_____
202.5A	2	EA	Removal of Concrete Headwall	_____	_____
206.19*	50	CY	Exploratory Excavation	_____	_____
207.1A	1410	LF	Common Channel Excavation (re-excavate and grade swales as shown on plans)	_____	_____
214	9,640	SY	Fine Grading (F)	_____	_____
304.32	80	CY	Crushed Gravel for Shoulder Leveling	_____	_____
306.21	9,550	SY	10" Reclaim, Re-handle & Remove extra Material as Directed for West Road (F)	_____	_____
306.36	715	TON	1 1/2" Stone for Stabilized Base	_____	_____
403.1109	2,685	TON	Machine Paving (50 gyration), <b>High Strength (both binder and top)</b> 3" of 3/4" <u>Fine</u> Binder and 2" of 1/2" Top	_____	_____
403.12*	90	TON	Hand Method Bituminous Paving	_____	_____
417.3	6,930	SY	Cold Plane Bituminous Surface (3" Depth Average)	_____	_____
520	30	CY	Class A Concrete Backfill for Curbs	_____	_____
520.1A	4	EA	Concrete Headwall	_____	_____
538.16	70	CY	RIPRAP, D50=6"	_____	_____
538.112	40	CY	RIPRAP, D50=12"	_____	_____
603.30112	2	EA	12" Reinforced Concrete End Section	_____	_____
603.34112	2	EA	12" Steel End Section	_____	_____
603.34115	1	EA	15" Steel End Section	_____	_____

ITEM #	Est. Qty	Unit	ITEM DESCRIPTION	UNIT PRICE IN FIGURES	ITEM TOTAL IN FIGURES
603.34118	14	EA	18" Steel End Section	_____	_____
603.82215	85	LF	15" PE pipe (smooth interior)	_____	_____
603.82218	450	LF	18" PE pipe (smooth interior)	_____	_____
603.82224	810	LF	24" PE pipe (smooth interior)	_____	_____
603.82227	270	LF	27" PE pipe (smooth interior)	_____	_____
603.82230	975	LF	30" PE pipe (smooth interior)	_____	_____
604.12	3	EA	CB, 4-foot diameter, Type B	_____	_____
604.125	3	EA	CB, 5-foot diameter, Type B	_____	_____
604.12A	1	EA	Replace Top structure of Catch Basin (W/ New F&G) (Token Qty)	_____	_____
604.13	1	EA	CB, 4-foot diameter, Type C	_____	_____
604.135	1	EA	CB, 5-foot diameter, Type C	_____	_____
604.191	1	EA	Special Catch Basin (8' X 4' Concrete Box)	_____	_____
604.23*	1	EA	Drop Inlet (Type C)	_____	_____
604.32	1	EA	Drainage Manholes, 4-foot diameter	_____	_____
604.325	1	EA	Drainage Manholes, 5-foot diameter	_____	_____
604.39	1	EA	Special Manhole (8' X 4' Concrete Box)	_____	_____
604.4A	30	EA	Adjusting Catch Basin or Manhole Cover (15 structures, twice each)	_____	_____
604.6	1	EA	Replace and install New 32" SMH or DMH Frame and Cover	_____	_____
604.72	1	EA	Replace and Install CB F & G (USA Made)	_____	_____
605.506A	1235	LF	6" Perf. Polyethylene Pipe Underdrain	_____	_____
609.216	198	LF	New Straight Granite Slope Curb, 6" High	_____	_____

609.5 ITEM #	325 Est. Qty	LF Unit	Reset Granite Curb (Straight or Sloped) ITEM DESCRIPTION	UNIT PRICE IN FIGURES	ITEM TOTAL IN FIGURES
611.90001A	6	EA	Adjust or Replace Gate Valve Sleeve and Cover		
618.7	800	Hrs	Flaggers	\$20.00	\$16,000.00
619.1	1	U	Maintenance of Traffic		
632.0104	5200	LF	Retroreflective Paint Striping, 4" Line		
632.3124	30	LF	Retroreflective Thermoplastic Pave Marking, 12" Line		
632.32	65	SF	Retroreflective Thermoplastic Pave Marking, Symbol		
641A	3,350	SY	Loam and Seed		
645A	1	U	Outfall Reconstruction		
652.55	2	EA	Deciduous Tree (2" Cal)		
692	1	U	Mobilization		
699	1	U	Misc. Temp. Erosion and Sediment Control		
1008A	1	U	Dewatering		
1060*	3	EA	Sewer Lateral Repairs - Contingency (includes all labor, pipe, and fittings; not to be used for breakage by contractor)		

\* Indeterminate quantity

**TOTAL FOR PROJECT BASE BID AND BASIS OF AWARD**

In Figures \$ \_\_\_\_\_

In Words \$ \_\_\_\_\_

**PROPOSAL FORM FOR ALTERNATIVE BID CONSTRUCTION ITEMS**

**It is mandatory to fill out this section as well.**

ITEM #	Est. Qty	Unit	ITEM DESCRIPTION	UNIT PRICE IN FIGURES	ITEM TOTAL IN FIGURES
214	8,060	Sy	Fine Grading (F)	_____	_____
304.32	60	Cy	Crushed Gravel for Shoulder Leveling	_____	_____
306.21	8,060	Sy	10" Reclaim, Rehandle & Remove Material as Directed for West Road (F)	_____	_____
403.1109	2,270	Tons	Machine Paving (50 gyr), <b>High Strength</b>	_____	_____
403.12*	50	Tons	Hand Method Bituminous Paving	_____	_____
417.3	8,060	Sy	Cold Plane Bituminous Surface (3" Depth)	_____	_____
604.12	2	Ea	CB, 4-foot diameter, Type B	_____	_____
604.4A	5	Ea	Adjusting Catch Basin or Manhole Cover	_____	_____
609.5	125	LF	Reset Granite Curb	_____	_____
611.90001A	2	Ea	Adjust or Replace Gate Valve Sleeve and Cover	_____	_____
619.1	1	U	Maintenance of Traffic	_____	_____
632.0104	4000	LF	Retroreflect Paint Striping, 4" Line	_____	_____
632.3124	30	LF	Retroreflect Thermoplas Pave Marking, 12" Line	_____	_____
632.32	51	SF	Retroreflect Thermoplas Pave Marking, Symbol	_____	_____

\* Indeterminate quantity

\*\* Unit Prices for Alternative Bid Construction Items shall not deviate more than 10% from the Base Bid Unit Prices.

**TOTAL FOR PROJECT ALTERNATIVE BID**

In Figures \$ \_\_\_\_\_

In Words \$ \_\_\_\_\_

- 
- To Bidder:

**The City reserves the right, after bid opening and prior to award of the contract, to modify the amount of the work in the event that bids exceed budgeted amounts.**

It is the intention of this contract that the items listed above describe completely and thoroughly the entirety of the work as shown on the plans and as described in the specifications. All other items required to accomplish the above items are considered to be subsidiary work, unless shown as a pay item.

The undersigned agrees that for extra work, if any, performed in accordance with the terms and provisions of the Contract Documents, the bidder will accept compensation as stipulated therein.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company: By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Business Address Title: \_\_\_\_\_

\_\_\_\_\_  
City, State, Zip Code Telephone: \_\_\_\_\_

<p><b>We certify that the Company is currently pre-qualified with the State of New Hampshire for Road Construction.</b></p> <p>_____ Signature</p> <p>_____ Printed Name &amp; Title</p>
--

The Bidder has received and acknowledged Addenda No. \_\_\_\_\_ through \_\_\_\_\_.

Bid #15-16

All Bids are to be submitted on this form and in a sealed envelope, plainly marked on the outside with the Bidder's name and address and the Project name as it appears at the top of the Proposal Form.

**BID SECURITY BOND**

(This format provided for convenience, actual Bid Bond is acceptable in lieu of, if compatible.)

KNOW ALL MEN BY THESE PRESENTS, that we the undersigned

\_\_\_\_\_, as Principal, and

\_\_\_\_\_, as Surety, are hereby

held and firmly bound unto \_\_\_\_\_

IN THE SUM OF \_\_\_\_\_

as liquidated damages for payment of which, well and truly to be made we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

The condition of this obligation is such that whereas the Principal has submitted to the

\_\_\_\_\_ A CERTAIN Bid attached hereto and hereby made a part hereof to enter into a contract in writing, hereinafter referred to as the "AGREEMENT" and or "CONTRACT", for

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOW THEREFORE,

- (a) If said Bid shall be rejected or withdrawn as provided in the INFORMATION FOR BIDDERS attached hereto or, in the alternative,
- (b) If said Bid shall be accepted and the Principal shall duly execute and deliver the form of AGREEMENT attached hereto and shall furnish the specified bonds for the faithful performance of the AGREEMENT and/or CONTRACT and for the payment for labor and materials furnished for the performance of the AGREEMENT and or CONTRACT,

then this obligation shall be void , otherwise it shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder in no event shall exceed the amount of this obligation.



**BID SECURITY BOND** (continued)

The Surety, for value received, hereby agrees that the obligation of said surety and its bond shall be in no way impaired or affected by any extensions of the time within such BID may be accepted, and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the parties hereto have duly executed

this bond on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
(Name of Principal) L.S.

(SEAL)

BY \_\_\_\_\_

\_\_\_\_\_  
(Name of Surety)

BY \_\_\_\_\_

**SUPPLY WITH BID**  
**COMPLETE ALL SECTIONS**

**STATEMENT OF BIDDER'S QUALIFICATIONS**

**All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. Add separate sheets if necessary**

1. Name of Bidder
2. Permanent Main Office Address
3. Form of Entity
4. When Organized
5. Where Organized
6. How many years have you been engaged in the contracting business under your present name; also state names and dates of previous firm names, if any.
7. Contracts on hand; (schedule these, showing gross amount of each contract and the approximate anticipated dates of completion).
8. General character of work performed by your company.
9. Have you ever failed to complete any work awarded to you? \_\_\_\_ (no) \_\_\_\_ (yes). If so, where and why?
10. Have you ever defaulted on a contract?  
\_\_\_\_ (no) \_\_\_\_ (yes). If so, where and why?
11. Have you ever failed to complete a project in the time allotment according to the Contract Documents?  
\_\_\_\_ (no) \_\_\_\_ (yes). If so, where and why?
12. List the most important contracts recently executed by your company, stating approximate cost for each, and the month and year completed.
13. List your major equipment available for this contract.
14. List your key personnel such as project superintendent and foremen available for this contract.

**STATEMENT OF BIDDERS QUALIFICATIONS** (continued)

15. List any subcontractors whom you would expect to use for the following (unless this work is to be done by your own organization).

Paving \_\_\_\_\_

**The City reserves the right to disallow any subcontractor.**

16. With what banks do you do business?

a. Do you grant the Owner permission to contact this/these institutions?  
\_\_\_\_(yes) \_\_\_\_ (no).

b. Latest Financial Statements, certified audited if available, prepared by an independent certified public accountant, may be requested by Owner. If requested, such statements must be provided within five (5) business days or the bid proposal will be rejected. Certified Audited Statements are preferred. Internal statements may be attached only if independent statements were not prepared.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Name of Bidder

BY \_\_\_\_\_

TITLE \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

\_\_\_\_\_ being duly sworn, deposes and

says that the bidder is \_\_\_\_\_ of \_\_\_\_\_  
(Name of Organization)

and answers to the foregoing questions and all statements contained therein are true and correct.

Sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary of Public  
My Commission expires \_\_\_\_\_

**CONTRACT AGREEMENT**

**WEST ROAD RECONSTRUCTION**

THIS AGREEMENT made as of the \_\_\_\_\_ day of \_\_\_\_\_ in the year **2015**, by and between the City of Portsmouth, New Hampshire (hereinafter call the Owner) and \_\_\_\_\_ (hereinafter called the Contractor),

WITNESSETH; that the Owner and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

**ARTICLE I - Work** - The Contractor shall perform all work as specified or indicated in the Contract Documents for the completion of the Project. The Contractor shall provide, at his expense, all labor, materials, equipment and incidentals as may be necessary for the expeditious and proper execution of the Project.

**ARTICLE II - ENGINEER** - The City Engineer or his authorized representative will act as engineer in connection with completion of the Project in accordance with the Contract Documents.

**ARTICLE III - CONTRACT TIME** - The work will commence in accordance with the Notice to Proceed. Substantial completion of the first layer of pavement and the closed drainage system shall be by November 30, 2015. Dredging of the roadside swales shall be complete by December 11, 2015. Final completion shall take place prior to June 15, 2016.

**ARTICLE IV - CONTRACT PRICE** - Owner shall pay Contractor for performance of the work in accordance with the Contract Documents as shown under item prices in the Bid Proposal.

**ARTICLE V - PAYMENT** - Partial payments will be made in accordance with the Contract Documents. Upon final acceptance of the work and settlement of all claims, Owner shall pay the Contractor the unpaid balance of the Contract Price, subject to additions and deductions provided for in the Contract Documents.

**ARTICLE VI - RETAINAGE** – To insure the proper performance of this Contract, the Owner shall retain **ten percent** of the Contract Price as specified in the Contract Documents.

**ARTICLE VII - LIQUIDATED DAMAGES** - In event the Contractor fails to successfully execute the work within the specified contract time the Owner shall assess the Contractor liquidated damages in the amount of **one hundred dollars (\$100)** for each calendar day beyond the specified completion dates for each section of work. Liquidated damages shall be deducted from the Contract Price prior to final payment of the Contractor.

**CONTRACT AGREEMENT** (continued)

**ARTICLE VIII – CONTRACT DOCUMENTS** – The Contract Documents which comprise the contract between Owner and Contractor are attached hereto and made a part hereof and consist of the following:

- 8.1 This Agreement
- 8.2 Contractor’s Bid and Bonds
- 8.3 Notice of Award, Notice to Proceed
- 8.4 Instruction to Bidders
- 8.5 General Requirements, Control of Work, Temporary Facilities, Measurement and Payment, Standard Specifications
- 8.6 Insurance Requirements
- 8.7 Standard and Technical Specifications
- 8.8 Drawings
- 8.9 Special Provisions
- 8.10 Any modifications, including change orders, duly delivered after execution of this Agreement.

**ARTICLE IX – TERMINATION FOR DEFAULT** – Should contractor at any time refuse, neglect, or otherwise fail to supply a sufficient number or amount of properly skilled workers, materials, or equipment, or fail in any respect to prosecute the work with promptness and diligence, or fail to perform any of its obligations set forth in the Contract, Owner may, at its election, terminate the employment of Contractor, giving notice to Contractor in writing of such election, and enter on the premises and take possession, for the purpose of completing the work included under this Agreement, of all the materials, tools and appliances belonging to Contractor, and to employ any other persons to finish the work and to provide the materials therefore at the expense of the Contractor.

**ARTICLE X – INDEMNIFICATION OF OWNER** – Contractor will indemnify Owner against all suits, claims, judgments, awards, loss, cost or expense (including without limitation attorneys’ fees) arising in any way out of the Contractor’s negligent performance of its obligations under this Contract. Contractor will defend all such actions with counsel satisfactory to Owner at its own expense, including attorney’s fees, and will satisfy any judgment rendered against Owner in such action.

**ARTICLE XI – PERMITS** – The Contractor will secure at its own expense, all permits and consents required by law as necessary to perform the work and will give all notices and pay all fees and otherwise comply with all applicable City, State, and Federal laws, ordinances, rules and regulations.

**ARTICLE XII – INSURANCE** – The Contractor shall secure and maintain, until acceptance of the work, insurance with limits not less than those specified in the Contract.

**ARTICLE XIII – MISCELLANEOUS –**

- A. Neither Owner nor Contractor shall, without the prior written consent of the other, assign, sublet or delegate, in whole or in part, any of its rights or obligations under any of the Contract Documents; and, specifically not assign any monies due, or to become due, without the prior written consent of Owner.
- B. Owner and Contractor each binds himself, his partners, successors, assigns and legal representatives, to the other party hereto in respect to all covenants, agreements and obligations contained in the Contract Documents.
- C. The Contract Documents constitute the entire Agreement between Owner and Contractor and may only be altered amended or repealed by a duly executed written instrument.
- D. The laws of the State of New Hampshire shall govern this Contract without reference to the conflict of law principles thereof.
- E. Venue for any dispute shall be the Rockingham County Superior Court unless the parties otherwise agree.

IN WITNESS WHEREOF, the parties hereunto executed this  
AGREEMENT the day and year first above written.

**BIDDER:**

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

**CITY OF PORTSMOUTH, N.H.**

BY: \_\_\_\_\_

John P. Bohenko

TITLE: City Manager

**NOTICE OF INTENT TO AWARD**

Date:

TO:

IN AS MUCH as you were the low responsible bidder for work entitled:

**WEST ROAD RECONSTRUCTION**

You are hereby notified that the City intends to award the aforesaid project to you.

Immediately take the necessary steps to execute the Contract and to provide required bonds and proof of insurance within ten (10) calendar days from the date of this Notice.

The City reserves the right to revoke this Notice if you fail to take the necessary steps to execute this Contract.

City of Portsmouth  
Portsmouth, New Hampshire

Judie Belanger,  
Finance Director

**NOTICE TO PROCEED**

DATE:

**WEST ROAD RECONSTRUCTION**

TO:

YOU ARE HEREBY NOTIFIED TO COMMENCE WORK IN ACCORDANCE WITH THE AGREEMENT DATED \_\_\_\_\_, ON OR AFTER \_\_\_\_\_ AND ALL WORK SHALL BE COMPLETED BY June 15, 2016.

CITY OF PORTSMOUTH, N.H.

\_\_\_\_\_  
BY: Peter H. Rice, PE

TITLE: Public Works Director

**ACCEPTANCE OF NOTICE**

RECEIPT OF THE ABOVE NOTICE TO PROCEED IS HEREBY ACKNOWLEDGED BY

\_\_\_\_\_  
This the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_



**CHANGE ORDER**

Change Order Number

Date of Issuance

Owner: CITY OF PORTSMOUTH, N.H

Contractor:

You are directed to make the following changes in the  
Contract Documents:

Description:

Purpose of Change Order:

Attachments: \_\_\_\_\_

CHANGE IN CONTRACT PRICE

CHANGE IN CONTRACT TIME

Original Contract Price:  
\$

Original Completion Date:

Contract Price prior to this  
Change Order:  
\$

Contract date prior to this  
Change Order:

Net Increase or Decrease of  
this Change Order:  
\$

Net Increase or Decrease of  
this Change Order:

Contract Price with all  
approved Change Orders:  
\$

Contract Due date with all  
approved Change Orders:

RECOMMENDED:

APPROVED:

APPROVED:

by \_\_\_\_\_

by \_\_\_\_\_

by \_\_\_\_\_

by \_\_\_\_\_

PW Director

City Finance

City Manager

Contractor

**PERFORMANCE BOND**

(This format provided for convenience, actual Performance Bond is acceptable in lieu, if compatible)

Bond Number \_\_\_\_\_

**KNOW ALL MEN BY THESE PRESENTS**

that \_\_\_\_\_ as Principal, hereinafter called Contractor, and \_\_\_\_\_ (Surety Company) a corporation organized and existing under the laws of the State of \_\_\_\_\_ and authorized to do business in the State of New Hampshire as surety, hereinafter called Surety, are held and firmly bound unto the City of Portsmouth, N.H. Obligee, hereinafter called Owner, in the amount of \_\_\_\_\_ Dollars (\$\_\_\_\_\_), for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents. WHEREAS, Contractor has by written agreement dated \_\_\_\_\_ entered into a contract with Owner for \_\_\_\_\_ in accordance with drawings and specifications prepared by the Public Works Department, 680 Peverly Hill Road, Portsmouth, N.H. 03801, which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the Contractor shall well and faithfully do and perform the things agreed by him to be done and performed, according to the terms of said Contract and such alterations as may be made in said Contract during progress work, and shall further indemnify and save harmless the said Owner in accordance with the Contract and shall remedy without cost to the Owner any defect which may develop within one year from the time of completion and acceptance of the work.

The Surety hereby waives notice of any alteration in work or extension of time made by the Owner or any of its agents or representatives.

Whenever Contractor shall be, and declared by Owner to be, in default under the Contract, the Owner having performed Owner's obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

- (1) Complete the Contract in accordance with its terms and conditions, or



**LABOR AND MATERIAL PAYMENT BOND**

(This format provided for convenience, actual Labor and Material Bond is acceptable in lieu, if compatible)

Bond Number \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS:

that \_\_\_\_\_

as Principal, hereinafter called Contractor, and \_\_\_\_\_ (Surety Company) a corporation organized and existing under the laws of the State of

\_\_\_\_\_ and authorized to do business in the State of New Hampshire hereinafter called Surety, are held and firmly bound unto the City of Portsmouth, N.H. Oblige, hereinafter called Owner, for the use and benefit of claimants as herein below defined, in the

amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), for the payment whereof Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has by written agreement dated \_\_\_\_\_ entered into a

contract with Owner for \_\_\_\_\_ in accordance with drawings and specifications prepared by the Public Works Department, 680 Peverly Hill Road, Portsmouth, N.H. 03801, which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that the Principal shall promptly make payment to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the Contract and for the hire of all equipment, tools, and all other things contracted for or used in connection therewith, then this obligation shall be void, otherwise it shall remain in full force and effect, subject however, to the following conditions:

(1) A claimant is defined as one having a direct contract with the Principal or, with a subcontractor of the Principal for labor, material, equipment, or other things used or reasonably required for use in the performance of the Contract. "Labor and material" shall include but not be limited to that part of water, gas, power, light, heat, oil and gasoline, telephone service or rental of equipment applicable to the Contract.

(2) The above named Principal and Surety hereby jointly and severally agree with the Owner that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last of such claimant's work or labor was done or performed, or materials were furnished by such a claimant, may sue on this bond for the use of such claimant, prosecute the suit by final judgment for such sum or sums as may be

**LABOR AND MATERIAL PAYMENT BOND** (continued)

justly due claimant, and have execution thereon. The Owner shall not be liable for the payment of any such suit or any costs or expenses of any such suit, and principal and surety shall jointly and severally indemnify, defend and hold the Owner harmless for any such suit, costs or expenses.

(3) No suit or action shall be commenced hereunder by any claimant:

(a) Unless Claimant, other than one having a direct contract with the Principal, shall have given notice to all the following:

The Principal, the Owner and the Surety above named, within six (6) calendar months after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the Principal, Owner, and Surety, at any place where an office is regularly maintained for the transaction of business, or served in any manner in which legal process may be served in the State of New Hampshire save that such service need not be made by a public officer.

(b) After the expiration of one (1) year following the date on which Principal ceased all work on said contract, it being understood, however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

(c) Other than in a State court of competent jurisdiction in and for the county or other political subdivision of the State in which the project, or any part thereof, is situated, or in the United States District Court for the district in which the project, or any part thereof, is situated, and not elsewhere. (4) The amount of this bond may be reduced by and to the extent of any payment of payments made in good faith hereunder, inclusive of the payment by Surety of mechanics' liens which may be filed on record against said improvement, whether or not claim for the amount of such lien by presented under and against this bond.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. In the presence of:

\_\_\_\_\_  
(Witness) BY: \_\_\_\_\_  
(Principal) (Seal)

\_\_\_\_\_  
(Surety Company)

\_\_\_\_\_  
(Witness) BY: \_\_\_\_\_  
(Title) (Seal)

**LABOR AND MATERIAL PAYMENT BOND** (continued)

Note:

If the Principal (Contractor) is a partnership, the Bond should be signed by each of the partners.

If the Principal (Contractor) is a corporation, the Bond should be signed in its correct corporate name by its duly authorized Officer or Officers.

If this bond is signed on behalf of the Surety by an attorney-in-fact, there should be attached to it a duly certified copy of his Power of Attorney showing his authority to sign such Bonds.

There should be executed an appropriate number of counterparts of the bond corresponding to the number of counterparts of the Agreement.

**MAINTENANCE BOND**

At the Owner's election, a maintenance bond may be substituted for retainage at the completion of the project. If the Owner permits a maintenance bond, it shall be in the amount of **Twenty Percent (20%)** of the contract price with a corporate surety approved by the Owner. Such bond shall be provided at the time of Contract completion and shall guarantee the repair of all damage due to faulty materials or workmanship provided or done by the Contractor. This guarantee shall remain in effect for a period of one year after the date of final acceptance of the job by the Owner.

**CONTRACTOR'S AFFIDAVIT**

STATE OF \_\_\_\_\_:

COUNTY OF \_\_\_\_\_:

Before me, the undersigned, a \_\_\_\_\_  
(Notary Public, Justice of the Peace)

in and for said County and State personally appeared, \_\_\_\_\_  
(Individual, Partner, or duly authorized representative of Corporate)

who, being duly sworn, according to law deposes and says that the cost of labor, material, and equipment and outstanding claims and indebtedness of whatever nature arising out of the performance of the Contract between

CITY OF PORTSMOUTH, NEW HAMPSHIRE

and \_\_\_\_\_  
(Contractor)

of \_\_\_\_\_

Dated: \_\_\_\_\_

has been paid in full for Construction of: **West Road Reconstruction**

\_\_\_\_\_

(Individual, Partner, or  
duly authorized  
representative of  
Corporate Contractor)

Sworn to and subscribed  
before me this \_\_\_\_\_ day  
of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_



**CONTRACTOR'S RELEASE**

KNOW ALL MEN BY THESE PRESENTS that \_\_\_\_\_

(Contractor) of \_\_\_\_\_, County of \_\_\_\_\_ and State of

\_\_\_\_\_ does hereby acknowledge

that \_\_\_\_\_ (Contractor)

has on this day had, and received from the CITY OF PORTSMOUTH NEW HAMPSHIRE, final and completed payment for the Construction of:

**West Road Reconstruction**

NOW THEREFORE, the said \_\_\_\_\_

(Contractor)

for myself, my heirs, executors, and administrators) (for itself, its successors and assigns) do/does by these presents remise, release, quit-claim and forever discharge the City of Portsmouth, New Hampshire, its successors and assigns, of and from all claims and demands arising from or in connection with the said Contract dated \_\_\_\_\_, and of and from all, and all manners of action and actions, cause and causes of action and actions, suits, debts, dues, duties, sum and sums of money, accounts, reckonings, bonds, bills, specifications, covenants, contracts, agreements, promises, variances, damages, judgments, extents, executions, claims and demand, whatsoever in law of equity, or otherwise, against the City of Portsmouth, New Hampshire, its successors and assigns, which (I, my heirs, executors, or administrators) (it, its successors and assigns) ever had, now have or which (I, my heirs, executors, or administrators) (it, its successors and assigns) hereafter can shall or may have, for, upon or by reason of any matter, cause, or thing whatsoever; from the beginning of record time to the date of these presents.

IN WITNESS WHEREOF,

Contractor:

\_\_\_\_\_  
print name of witness: \_\_\_\_\_

By: \_\_\_\_\_  
Its Duly Authorized \_\_\_\_\_

Dated: \_\_\_\_\_

## GENERAL REQUIREMENTS

### **SCOPE OF WORK**

#### 1. INTENT OF CONTRACT

The intent of the Contract is to provide for the construction and completion in every detail of the work described. The Contractor shall furnish all labor, materials, equipment, tools, transportation and supplies required to complete the work in accordance with the terms of the Contract. The Contractor shall be required to conform to the intent of the plans and specifications. No extra claims shall be allowed for portions of the work not specifically addressed in the plans and specifications but required to produce a whole and complete project, such work will be considered subsidiary to the bid items.

#### 2. INCIDENTAL WORK

Incidental work items for which separate payment is not measured includes, but is not limited to, the following items:

- a. Clearing, grubbing and stripping (unless otherwise paid for)
- b. Clean up
- c. Plugging existing sewers and manholes
- d. Signs
- e. Mobilization/Demobilization (unless otherwise paid for)
- f. Restoration of property
- g. Cooperation with other contractors, abutters and utilities.
- h. Utility crossings, (unless otherwise paid for)
- i. Minor items - such as replacement of fences, guardrails, rock wall, etc.
- j. Steel and/or wood sheeting as required.
- k. Accessories and fasteners or components required to make items paid for under unit prices or lump sum items complete and functional.

#### 3. ALTERATION OF PLANS OR OF CHARACTER OF WORK

The Owner reserves the right, without notice to Surety, to make such alterations of the plans or of the character of the work as may be necessary or desirable to complete fully and acceptably the proposed construction; provided that such alterations do not increase or decrease the contract cost. Within these cost limits, the alterations authorized in writing by the Owner shall not impair or affect any provisions of the Contract or bond and such increases or decreases of the quantities as a result from these alterations or deletions of certain items, shall not be the basis of claim for loss or for anticipated profits by the contractor. The contractor shall perform the work as altered at the contract unit price or prices.

#### 4. EXTRA WORK ITEMS

Extra work shall be performed by the Contractor in accordance with the specifications and as directed, and will be paid for at a price as provided in the Contract documents or if such pay items are not applicable than at a price negotiated between the contractor and the Owner or at the unit bid price. If the Owner determines that extra work is to be performed, a change order will be issued.

5. CHANGE ORDERS

The Owner reserves the right to issue a formal change order for any increase, decrease, deletion, or addition of work or any increase in contract time or price. The contractor shall be required to sign the change order and it shall be considered as part of the Contract documents.

6. FINAL CLEANING UP

Before acceptance of the work, the contractor shall remove from the site all machinery, equipment, surplus materials, rubbish, temporary buildings, barricades and signs. All parts of the work shall be left in a neat and presentable condition. On all areas used or occupied by the contractor, regardless of the contract limits, the bidder shall clean-up all sites and storage grounds.

The items prescribed herein will not be paid for separately, but shall be paid for as part of the total contract price.

7. ERRORS AND INCONSISTENCY IN CONTRACT DOCUMENTS

Any provisions in any of the Contract Documents that may be in conflict with the paragraphs in these General Requirements shall be subject to the following order of precedence for interpretation.

1. Standard Specifications for Road & Bridge Construction without regard to Section 100 "General Conditions" of those Standard Specifications will govern General Requirements.
2. Technical Specifications will govern Standard Specifications.
3. Special Provisions will govern Technical Specifications, Standard Specifications and General Requirements.

## CONTROL OF WORK

### 1. AUTHORITY OF ENGINEER

(a) All work shall be done under supervision of the City Engineer and to his satisfaction. The City Engineer will decide all questions which may arise as to the quality and acceptability of materials furnished and work performed and as to the rate of progress of the work; all questions that may arise as to the interpretation of the plans and specifications; and all questions as to the acceptable fulfillment of the Contract by the Contractor.

(b) The City Engineer will have the authority to suspend the work wholly or in part for such periods as he may deem necessary due to the failure of the Contractor to correct conditions unsafe for workers or the general public; for failure to carry out provisions of the Contract; for failure to carry out orders; for conditions considered unsuitable for the prosecution of the work, including unfit weather; or for any other condition or reason deemed to be in the public interest. The Contractor shall not be entitled any additional payments arising out of any such suspensions.

(c) The Owner reserves the right to demand a certificate of compliance for a material or product used on the project. When the certificate of compliance is determined to be unacceptable to the City Engineer the Contractor may be required to provide engineering and testing services to guarantee that the material or product is suitable for use in the project, at its expense (see Sample of Certificate of Compliance).

### 2. PROTECTION AND RESTORATION OF PROPERTY AND LANDSCAPES

(a) The Contractor shall use every precaution to prevent injury or damage to wires, poles, or other property of public utilities; trees, shrubbery, crops, and fences along and adjacent to the right-of-way, all underground structures such as pipes and conduits, within or outside of the right-of-way; and the Contractor shall protect and carefully preserve all property marks until an authorized agent has witnessed or otherwise referenced their location.

(b) The Contractor shall be responsible for all damage or injury to property of any character, during the prosecution of the work, resulting from any act, omission, neglect, or misconduct in his manner or method of executing the work, or at any time due to defective work or materials, and said responsibility will not be released until the project shall have been completed and accepted.

(c) When or where any direct or indirect damage or injury is done to public or private property by or on account of any act, omission, neglect, or misconduct in the execution of the work, or as a result of the failure to perform work by the Contractor, the Contractor shall restore, at its own expense, such property to a condition similar or equal to that existing before such damage or injury was done, by repairing rebuilding, or otherwise restoring as may be directed, or the Contractor shall make good such damage or injury in an acceptable manner.

(d) The Contractor shall paint with tree paint all scars made on fruit or ornamental trees by equipment, construction operations, or the removal of limbs larger than one inch in diameter. Damaged trees must be replaced if so determined by the City Arborist, in his or her sole discretion.

(e) If the Contractor fails to repair, rebuild or otherwise restore such property as may be deemed necessary, the Owner, after 48 hours notice, may proceed to do so, and the cost thereof may be deducted from any money due or which may become due the Contractor under the contract.

(f) It is the intent of the Parties that the Contractor preserve, to as great an extent as possible, the natural features of the site.

**CONTROL OF WORK** (continued)

**3. MAINTENANCE DURING CONSTRUCTION**

The Contractor shall maintain the work during construction and until the project is accepted. This maintenance shall constitute continuous and effective work prosecuted day by day, with adequate equipment and workers to ensure that the structure is kept in satisfactory conditions at all times.

**4. SAFETY PRECAUTIONS**

Upon commencement of work, the Contractor shall be responsible for initiating, maintaining and supervising all safety precautions necessary to ensure the safety of employees on the site, other persons who may be affected thereby, including the public, and other property at the site or adjacent thereto.

**5. PERMITS**

It will be the responsibility of the Contractor to obtain all permits required for the operation of equipment in, or on, all city streets and public ways.

The City has applied for a wetland permit from NHDES wetlands bureau allowing work within 100' of the highest observable tide line. As of this date, the City has not received final approval for the work. Upon the City's receipt of the approved permit, the Contractor will be furnished with a copy of the permit and the Contractor will be required to abide by all conditions of that permit.

The City has received its release of funds from the US Housing and Urban Development in accordance with the National Environmental Policy Act of 1969 (as amended).

**6. BARRICADES, WARNING SIGNS AND TRAFFIC OFFICERS**

(a) The Contractor shall provide, erect and maintain all necessary barricades, suitable and sufficient lights, danger signals, signs and other traffic control devices, and shall take all necessary precautions for the protection of the work and safety of the public. Roadway closed to traffic shall be protected by effective barricades. Obstructions shall be illuminated during hours of darkness. Suitable warning signs shall be provided to control and direct traffic in a proper manner, as approved by the engineer.

(b) The Contractor will be held responsible for all damage to the work from traffic, pedestrians, animals or any other cause due to lack of adequate controlling devices.

(c) The Contractor shall provide such police officers as the City Engineer deems necessary for the direction and control of traffic within the site of project.

The work prescribed herein will not be paid for separately but will be paid for as part of the Contract Price unless specifically appearing as a bid item.

## **TEMPORARY FACILITIES**

### **1. STORAGE FACILITIES**

(a) The Contractor shall not store materials or equipment in a public right-of-way beyond the needs of one working day. Equipment and materials shall be stored in an approved location.

(b) The Contractor shall protect all stored materials from damage by weather or accident and shall insure adequate drainage at and about the storage location.

(c) Prior to final acceptance of the work all temporary storage facilities and surplus stored materials shall be removed from the site.

### **2. SANITARY FACILITIES**

(a) The Contractor shall provide for toilet facilities for the use of the workers employed on the work.

(b) Temporary toilet facilities may be installed provided that the installation and maintenance conform with all State and local laws, codes, regulations and ordinances governing such work. They shall be properly lit and ventilated, and shall be kept clean at all times.

(c) Prior to final acceptance of the work all temporary toilet facilities shall be removed from the site.

### **3. TEMPORARY WATER**

The Contractor shall make all arrangements with the local water department for obtaining water connections to provide the water necessary for construction operations and shall pay all costs.

### **4. TEMPORARY ELECTRICITY**

The Contractor shall make all arrangements with the Public Service Company for obtaining electrical connections to provide the electrical power necessary for construction operations and security lighting and shall pay all electrical connection and power costs.

The Contractor shall be responsible with obtaining an electrical permit from the City Electrical Inspector.

**INSURANCE REQUIREMENTS**

Insurance shall be in such form as will protect the Contractor from all claims and liabilities for damages for bodily injury, including accidental death, and for property damage, which may arise from operations under this contract whether such operation by himself or by anyone directly or indirectly employed by him.

**AMOUNT OF INSURANCE**

- A) Comprehensive General Liability:  
Bodily injury or Property Damage - \$2,000,000  
Per occurrence and general aggregate
- B) Automobile and Truck Liability:  
Bodily Injury or Property Damage - \$2,000,000  
Per occurrence and general aggregate

Coverage amounts may be met with excess policies

Additionally, the Contractor shall purchase and maintain the following types of insurance:

- A) Full Workers Comprehensive Insurance coverage for all people employed by the Contractor to perform work on this project. This insurance shall at a minimum meet the requirements of the most current laws of the State of New Hampshire.
- B) Contractual Liability Insurance coverage in the amounts specified above under Comprehensive General Liability.
- C) Product and Completed Operations coverage to be included in the amounts specified above under Comprehensive General Liability.
- D) Installation Floater in an amount sufficient to cover the cost of the pipe work.

**ADDITIONAL INSURED**

All liability policies (including any excess policies used to meet coverage requirements) shall include the City of Portsmouth, New Hampshire as named Additional Insureds. **Also, for the work required in the Route 1 corridor, the State of New Hampshire shall also be named as Additional Insureds.**

- 1) The contractor's insurance shall be primary in the event of a loss.
- 2) City of Portsmouth shall be listed as a Certificate Holder. The City shall be identified as follows:

City of Portsmouth  
Attn: Legal Department  
1 Junkins Avenue  
Portsmouth, NH 03801

**MEASUREMENT AND PAYMENT**

**1. MEASUREMENT OF QUANTITIES**

- (a) All work completed under the contract will be measured according to the United States standard measure.
- (b) The method of measurement and computations to be used in determination of quantities of material furnished and of work performed under the contract will be those methods generally recognized as conforming to good engineering practice. Unless otherwise stated all quantities measured for payment shall be computed or adjusted for "in place" conditions.
- (c) Unless otherwise specified, longitudinal measurements for area computations will be made horizontally, and no deductions will be made for individual fixtures having an area of 9 square feet or less. Unless otherwise specified, transverse measurements for area computations will be the dimensions shown on the plans or ordered in writing.
- (d) Structures will be measured according to lines shown on the plans or as ordered unless otherwise provided for elsewhere in the specifications.
- (e) In computing volumes of excavation, embankment, and borrow, the average end area method will be used. Where it is impracticable to measure by the cross-section method, acceptable methods involving three-dimensional measurement may be used. When measurement of borrow in vehicles is permitted, the quantity will be determined as 80 percent of the loose volume.
- (f) In computing volumes of concrete, stone and masonry, the prismatic method will be used. The term "ton" will mean the short ton consisting of 2,000 pounds avoirdupois.
- (g) Except as specified below, all materials that are measured or proportioned by weight shall be weighed on scales which the Contractor has had sealed by the State or by a repairman registered by the Commissioner of Agriculture. All weighing shall be performed in a manner prescribed under the Rules and Regulations of the Bureau of Weights and Measures of the New Hampshire Department of Agriculture.
- (h) Weighing of materials on scales located outside New Hampshire will be permitted for materials produced or stored outside the state, when requested by the Contractor and approved. Out-of-state weighing in order to be approved, must be performed by a licensed public weigh master or a person of equal authority in the state concerned on scales accepted in the concerned state.
- (i) Each truck used to haul material being paid for by weight shall bear a plainly legible identification mark, and if required, shall be weighed empty daily at such times as directed.
- (j) When material is weighed, the individual weight slips, which shall be furnished by the Contractor, for trucks, trailers, or distributors, shall show the following information: the date; the project; the material or commodity; the dealer or vendor; the Contractor or Subcontractor; the location of the scales; the vehicle registration number or other approved legible identification mark; the tare and net weights, with gross weights when applicable; and the weigher's signature or his signed initials.



**MEASUREMENT AND PAYMENT** (continued)

(k) The right is reserved to weight any truck, trailer, or distributor, at locations designated, before and after making deliveries to the project.

(l) Bituminous materials will be measured by the gallon or ton.

(m) When material is specified to be measured by the cubic yard but measurement by weight is approved, such material may be weighed and the weight converted to cubic yards for payment purposes. Necessary conversion factors will be determined by the Owner.

(n) The term "lump sum" when used as an item of payment will mean complete payment for the work described in the item.

(o) When a complete structure or structural unit (in effect, "lump sum" work) is specified as the unit of measurement, the unit will be construed to include all necessary fittings and accessories, so as to provide the item complete and functional. Except as may be otherwise provided, partial payments for lump sum items will be made approximately in proportion to the amount of the work completed on those items.

(p) Material wasted without authority will not be included in the final estimate.

**2. SCOPE OF PAYMENT**

(a) The Contractor shall receive and accept compensation provided for in the contract as full payment for furnishing all materials and for performing all work under the contract in a complete and acceptable manner and for all risk, loss, damage or expense of whatever character arising out of the nature of the work or the prosecution thereof.

(b) The Contractor shall be liable to the Owner for failure to repair, correct, renew or replace, at his own expense, all damage due or attributable to defects or imperfections in the construction which defects or imperfections may be discovered before or at the time of the final inspection and acceptance of the work.

(c) No monies, payable under the contract or any part thereof, except the first estimate, shall become due or payable if the Owner so elects, until the Contractor shall satisfy the Owner that the Contractor has fully settled or paid all labor performed or furnished for all equipment hired, including trucks, for all materials used, and for fuels, lubricants, power tools, hardware and supplies purchased by the Contractor and used in carrying out said contract and for labor and parts furnished upon the order of said Contractor for the repair of equipment used in carrying out said contract; and the Owner, if he so elects, may pay any and all such bills, in whole or in part, and deduct the amount of amounts so paid from any partial or final estimate, excepting the first estimate.

**MEASUREMENT AND PAYMENT** (continued)

**3. COMPENSATION FOR ALTERED QUANTITIES**

(a) Except as provided for under the particular contract item, when the accepted quantities of work vary from the quantities in the bid schedule the Contractor shall accept as payment in full, so far as contract items are concerned, at the original contract unit prices for the accepted quantities of work done. No allowance will be made for any increased expense, loss of expected reimbursement, or loss of anticipated profits suffered or claimed by the Contractor resulting either directly from such alterations or indirectly from unbalanced allocation among the contract items of overhead expense on the part of the Bidder and subsequent loss of expected reimbursements therefore or from any other cause.

(b) Extra work performed will be paid for at the contract bid prices or at the price negotiated between the Owner and the Contractor if the item was not bid upon. If no agreement can be negotiated, the Contractor will accept as payment for extra work, cost plus 15% (overhead and profit). Costs shall be substantiated by invoices and certified payroll.

**4. PARTIAL PAYMENTS**

Partial payments will be made on a monthly basis during the contract period. From the total amount ascertained as payable, an amount equivalent to ten percent (10 %) of the whole will be deducted and retained by the Owner until such time as the work receives final acceptance.

**5. FINAL ACCEPTANCE**

Upon due notice from the Contractor of presumptive completion of the entire project, the City Engineer will make an inspection. If all construction provided for and contemplated by the contract is found complete to his satisfaction, this inspection shall constitute the final inspection and the City Engineer will make the final acceptance and notify the Contractor in writing of this acceptance as of the date of the final inspection.

If, however, the inspection discloses any work in whole or in part, as being unsatisfactory, the City Engineer will give the Contractor the necessary instructions for correction of such work, and the Contractor shall immediately comply with and execute such instructions. Upon correction of the work, another inspection will be made which shall constitute the final inspection provided the work has been satisfactorily completed. In such event, the City Engineer will make the final acceptance and notify the Contractor in writing of this acceptance as of the date of final inspection.

**MEASUREMENT AND PAYMENT** (continued)

**6. ACCEPTANCE AND FINAL PAYMENT**

(a) When the project has been accepted and upon submission by the Contractor of all required reports, completed forms and certifications, the Owner will review the final estimate of the quantities of the various classes of work performed. The Contractor may be required to certify that all bills for labor and material used under this contract have been paid.

(b) The Contractor shall file with the Owner any claim that the Contractor may have regarding the final estimate at the same time the Contractor submits the final estimate. Failure to do so shall be a waiver of all such claims and shall be considered as acceptance of the final estimate. From the total amount ascertained as payable, an amount equal to ten percent (10%) of the whole will be deducted and retained by the Owner for the guaranty period. This retainage may be waived, at the discretion of the City, provided the required Maintenance Bond has been posted. After approval of the final estimate by the Owner, the Contractor will be paid the entire sum found to be due after deducting all previous payments and all amounts to be retained or deducted under the provisions of the contract.

(c) All prior partial estimates and payments shall be subject to correction in the final estimate and payment.

**7. GENERAL GUARANTY AND WARRANTY OF TITLE**

(a) Neither the final certification of payment nor any provision in the contract nor partial or entire use of the improvements embraced in this Contract by the Owner or the public shall constitute an acceptance of work not done in accordance with the Contract or relieve the Contractor of liability in respect to any express or implied warranties or responsibility for faulty materials or workmanship. The Contractor shall promptly remedy any defects in the work and pay for any damage to other work resulting therefrom which shall appear within a period of twelve (12) months from the date of final acceptance of the work. The Owner will give notice of defective materials and work with reasonable promptness.

(b) No material, supplies or equipment to be installed or furnished under this Contract shall be purchased subject to any chattel mortgage or under a conditional sale, lease purchase or other agreement by which an interest therein or in any part thereof is retained by the Seller or supplier. The Contractor shall warrant good title to all materials, supplies and equipment installed or incorporated in the work and upon completion of all work, shall deliver the same together with all improvements and appurtenances constructed or placed thereon by him to the Owner free from any claims, liens or charges. Neither the Contractor nor any person, firm or corporation furnishing any material or labor for any work covered by this Contract shall have the right to a lien upon any improvements or appurtenances thereon.

Nothing contained in this paragraph, however, shall defeat or impair the right of persons furnishing materials or labor to recover under any bond given by the Contractor for their protection or any rights under any law permitting such persons to look to funds due the Contractor in the hands of the Owner. The provisions of this paragraph shall be inserted in all subcontractors and material contracts and notice of its provisions shall be given to all persons furnishing materials for the work when no formal contract is entered into for such materials.

**MEASUREMENT AND PAYMENT** (continued)

**8. NO WAIVER OF LEGAL RIGHTS**

(a) Upon completion of the work, the Owner will expeditiously make final inspection and notify the Contractor of acceptance. Such final acceptance, however, shall not preclude or stop the Owner from correcting any measurement, estimate, or certificate made before or after completion of the work, nor shall the Owner be precluded or be stopped from recovering from the Contractor or his Surety, or both, such overpayment as it may sustain by failure on the part of the Contractor to fulfill his obligations under the contract. A waiver on the part of the Owner of any breach of any part of the contract shall not be held to be a waiver of any other or subsequent breach.

(b) The Contractor, without prejudice to the Contract shall be liable to the terms of the Contract, shall be liable to the Owner for latent defects, fraud or such gross mistakes as may amount to fraud, and as regards the Owner's right under any warranty or guaranty.

**9. TERMINATION OF CONTRACTOR'S RESPONSIBILITY**

Whenever the improvement provided for by the Contract shall have been completely performed on the part of the Contractor and all parts of the work have been released from further obligations except as set forth in his bond and as provided in Section 8 above.

**STANDARD SPECIFICATIONS**

The Standard Specifications for Road and Bridge Construction of the State of New Hampshire Department of Transportation and any Addenda shall apply to all technical and measurement aspects of this project only.

However, the Standard Specifications for Road and Bridge Construction of the State of New Hampshire Department of Transportation and any Addenda shall NOT apply to General Requirements, Control of Work, Temporary Facilities, Payment, Insurance Requirements, etc. **with the exception that pavement escalation will be allowed in accordance with the NHDOT standard specifications. This will apply to item 403.11 (Machine Paved Hot Mix Asphalt) only.**

**SHOP DRAWINGS**

Shop Drawings for this project shall be submitted under the following conditions:

1. The Contractor shall submit working and detail drawings, well in advance of the work, to the City Engineer & Building Inspector for review.
2. The Contractor's drawings shall consist of shop detail, erection and other working plans showing dimensions, sizes and quality of material, details and other information necessary for the complete fabrication and erection of the pertinent work.
3. The Contractor shall submit three (3) sets of drawings to the City Engineer.
4. Prior to the approval of the drawings, any work done or materials ordered for the work involved shall be at the Contractor's risk.
5. One (1) set of the drawings will be returned to the Contractor approved or marked with corrections to be made. After approval has been given, the Contractor shall supply the City Engineer with two sets of the revised detail working drawings.
6. The City Engineer's approval of the Contractor's working drawings will not relieve the Contractor from responsibility for errors in dimensions or for incorrect fabrication processes, or from responsibility to complete the contract work.

**TECHNICAL SPECIFICATIONS**

As noted above, the Standard Technical Specifications for this project are the Standard Specifications for Road and Bridge Construction of the State of New Hampshire Department of Transportation and any Addenda shall apply. Additional Technical Specifications and Special Provisions for this project are attached.

SPECIAL PROVISION

**AMENDMENT TO SECTION 207- CHANNEL EXCAVATION**

Item 207.1A – Common Channel Excavation

**PART 1 – GENERAL**

1.1 DESCRIPTION

A. Work Included: Excavate, to shape and grade the roadside swales along the edge of the road. The excavation shall leave adequate space for loam as needed to insure a stabilized and functioning product when complete. All slope changes shall be rounded and not abrupt to ease in mowing activities.

207.5.1 Method of Measurement:

- This work shall be measured by the linear foot of channel or ditch excavation at the locations shown on the plans.
- Loam and seed (Item 641A) and erosion control blanket (Item 645.2) will be measured and paid separately.
- **Channel excavation for the West Road outfall is included in Item 645A and shall not be measured for payment under Item 207.**

207.5.2 Basis of Payment:

This work shall be paid for at the Contract Unit Price for the item listed below:

Item 207.1A – Common Channel Excavation

This price shall include all equipment, material and labor incidental thereto.

END OF SECTION



**SPECIAL PROVISION**

**AMENDMENT TO SECTION 403- HOT BITUMINOUS PAVEMENT**

Item 403.1109 – Machine Paving (50 GYR), **High Strength**

**PART 1 – GENERAL**

1.1 DESCRIPTION

- B. Work Included: Furnish and install bituminous concrete pavement courses in accordance with Sections 401 of the NHDOT Standard Specifications for Road and Bridge Construction (latest edition) and as specified in this section.
- C. All reference to NHDOT, NHDOT personnel or the Department may be construed as the Engineer, the City of Portsmouth, their agents and their representatives.

1.2 QUALITY ASSURANCE

- A. Work shall conform to NHDOT Section 401, Tier 2 except as noted herein:
  - 1. Ride Smoothness: Section 401.3.17.3.4.1 shall apply except variations exceeding 3/8 inch in profile or cross slope shall be eliminated.
  - 2. Ride Smoothness: Section 401.3.17.3.4.4 shall apply except high points 0.5 inches in 25 feet shall corrected.

**PART 2 – PRODUCTS**

2.1 MATERIALS

- A. Materials shall conform to NHDOT Section 401 except the following:
  - 1. The maximum amount of Total Reused Binder (TRB) in the pavement mix design shall be 0.5% and the mix shall meet all volumetric mix design criteria.
  - 2. Asphalt Cement shall not contain any form of used, recycled or refined oil. Suppliers of PG Binder shall certify that the PG Binder does not contain any used, recycled or refined oil.
  - 3. All 1/2”(12mm), 3/4” inch (19mm) and 1 inch (25mm) pavement mixes shall be designed using the 50 gyration N design, unless specified otherwise.
  - 4. Liquid asphalt cement binder shall have a Performance Grade (PG) of PG 64-28 for all standard bituminous pavements and PG 76-28 for all high strength bituminous pavements. NHDOT QC/QA Specifications shall be followed for high strength mixes.
  - 5. All high strength asphalt, when specified, shall be 50 gyration unless otherwise directed.

2.2 PAVEMENT MIX DESIGNS

Pavement mix designs shall meet NHDOT Section 401.2.5.1 except the following:

- A. Minimum asphalt binder content shall be as follows:

Mix Type	Minimum Binder Content	
	50 (GYRATIONS)	75
1/2 inch	5.9	*
3/4 inch	5.3	*

The required minimum asphalt content is based on the use of aggregate with a specific gravity of 2.65 to 2.70. The minimum asphalt content requirement may be adjusted when aggregate with a higher specific gravity is used, or the minimum may be adjusted at the Engineer’s discretion if it is believed to be in the best interest of the Owner. All mix designs shall be submitted to the Engineer for verification and approval.

\*75 Gyration mix not allowed without express written permission of the engineer.

B. Method Requirements NHDOT Section 401.2.6 shall apply including the following:

1. Coarse Aggregate: Stockpiled coarse aggregate shall meet the requirements of 2.6.1, Table 2.
2. Tolerances: All mixtures shall conform within the range of tolerances provided in NHDOT Section 401.2.6.2
3. When Non-Compliant test result, it shall be the Contractor's responsibility to correct non-compliant pavement. The Contractor may be required to remove non-compliant material that is poorly graded or material exhibiting cracks, open joints or other imperfections (no payment will be made for this material or its removal).

### **PART 3 – EXECUTION**

#### **3.1 INSTALLATION**

A. Construction requirements shall be in accordance with Sections 401 of the NHDOT Standard Specifications for Road and Bridge Construction (latest edition) and as specified in this section.

1. Prior to placing any mix, a pre-paving conference shall be held with the Owner, Contractor, and Engineer to discuss the proposed paving schedule, source of mix, type and amount of equipment to be used, sequence of paving pattern, rate of mix supply, traffic control, and general continuity of the operation. Special attention shall be made to the paving pattern sequence to minimize cold joints.
2. The Contractor shall notify the Engineer one week in advance of paving operations to allow sufficient time for scheduling personnel.
3. Any pavement course four inches (compacted depth) or greater shall be placed and compacted in two lifts.
4. Sweeping. Existing pavement or previously laid courses shall be thoroughly dry and free from all dust, dirt, and loose material. Sweeping with a power broom, supplemented by hand brooming, may be necessary.
5. Tack coat. Surfaces of any pavement course shall have a tack coat of emulsified asphalt applied in accordance with NHDOT Specifications. Application of emulsified asphalt shall be between 0.02 and 0.05 gal/yd<sup>2</sup>.
6. Utility covers, frames and grates, valves and other castings shall be set and raised. Contact surfaces of the drainage and utility castings shall be painted with a thin coating of suitable bituminous material. Surface pavement shall be removed from covers and castings immediately following pavement operations.
7. Method requirements NHDOT Section 401.3.1.2 shall apply.
8. In addition to 3.1.A.7 above, the following performance requirements shall apply:
  - a). Tier 2 QA/QC performance requirements shall apply.
  - b). Ride Smoothness: NHDOT Section 401.3.17.3.4.1 shall apply except variations exceeding 3/8 inch in profile or cross slope shall be eliminated.
  - c). Ride Smoothness: Section 401.3.17.3.4.4 shall apply except high points 0.5 inches in 25 feet shall corrected.

**END OF SECTION**

**SPECIAL PROVISION**

**SECTION 520**

**Item 520.1A –Concrete Headwall**

**Description:**

1.1.1 This work shall consist of furnishing, installing all labor, material and equipment necessary to complete the construction of the concrete headwalls, as shown on the drawings, including; excavation, surface preparation, crushed gravel bedding, forming, concrete, reinforcing, and backfill.

2.1 Materials

Concrete shall be Class A Concrete conforming to NHDOT Section 520, with minimum 28 day compressive strength of 3,000 psi.

3.1 Method of Measurement:

This work shall be measured by each concrete headwall installed in place at the locations shown on the plans.

4.1 Basis of Payment:

This work shall be paid for at the Contract Unit Price for each item 520.1A - Concrete Headwall.

**SPECIAL PROVISION**

**SECTION 604**

**Item 604.4A Adjust Catch Basin or Manhole Cover**

**Description:**

- 1.1 This work shall consist of furnishing, installing all labor, material and equipment necessary to complete the adjustment of catch basin or manhole covers to required grades where shown on the drawings, including excavation, backfill and height adjustment.

The various paving activities will require the removal and then installation/adjustment of a single frame or cover 2 times for placement of winter binder and then the placement of final wearing pavement in the spring of 2016.

**Construction Requirements:**

- 2.1 Frames and covers will be adjusted by use of brick and mortar. Covers shall be installed in conformance with City of Portsmouth standard specifications. The top of covers shall be installed 1/4 inch below the roadway surface. Adjust height as necessary to protect sleeves and covers from damage during construction.

If specified for replacement, the frame and grate will be replaced with a new frame & grate or cover that has been fabricated in the USA.

**Method of Measurement:**

- 3.1 Each frame and cover will be measured as a unit and paid for each time the catch basin or manhole cover is adjusted (unless it is remedial work). It is assumed that each structure will be removed for reclaiming and then reinstalled prior to winter for access. Prior to finish paving, the structure will be set permanently with bricks and mortar to final grade.

**Basis of Payment:**

- 5.1 Each manhole or catch basin requiring adjustment will be paid for per each,
- 5.2 No payment will be made for covers that need to be replaced due to damage by the contractor.

END OF SECTION

**SPECIAL PROVISION**

**AMENDMENT TO SECTION 604 – Catch Basins, Drop Inlets, and Manholes**

Frames, grates and covers to be replaced will be fabricated in the USA.

**SPECIAL PROVISION**

**SECTION 605 - Underdrains**

**Item 605.506A 6" Perforated Polyethylene Pipe Underdrain**

**Description:**

- 1.1 This work shall consist of furnishing, installing all labor, material and equipment necessary to complete the installation as shown on the plans. Line and grade of the new pipe must be consistent and accurate as the topography is very flat.

**Construction Requirements:**

- 2.1 Construct in accordance with the plans including both line and grade.

**Materials**

3.1 Polyethylene Pipe

Pipe shall be rigid Polyethylene Pipe (Smoothwall) , conforming to ASTM F810.

Manufacturers of polyethylene pipe must participate in and maintain compliance with, the AASHTO National Transportation Product Evaluation Program ([www.ntpep.org](http://www.ntpep.org)) that audits producers of polyethylene pipe.

3.2 Crushed Stone

Stone shall be clean and shall meet the following gradation:	1"	100%
	3/4"	90-100%
	3/8"	20-55%
	#4	0-10%
	#8	0-5%

**Method of Measurement:**

Underdrain will be measured by the linear foot of pipe underdrain installed, including all fabric, crushed stone, fittings, and cleanouts.

**Basis of Payment:**

- 5.1 Payment for pipe underdrains shall include all material, labor and equipment required to install the pipe underdrain at the locations and grades shown on the plans, including but not limited to excavation, non-woven filter fabric, crushed stone, pipe (including wyes, and cleanouts) and backfill.

**SPECIAL PROVISION  
AMENDMENT TO SECTION 609 – Curbing Installation**

**Item 609.216 Straight - Granite Slope Curb, 6" High**

**Materials:**

Add to 2.1: Curbing will be manufactured by Swenson Granite Works, Concord NH or approved equal.

**Basis of Payment:**

Amend 5.3: Class A Concrete backfill will be used for curb installation and will be paid for under item 520 by the cubic yard installed.

**SPECIAL PROVISION**

**SECTION 611**

**Item 611.9001A Adjust or Replace Gate Valve Sleeve and Cover**

**Description:**

- 1.1 This work shall consist of furnishing, installing all labor, material and equipment necessary to complete the replacement of gate valve sleeves and covers where shown on the drawings, including excavation, backfill and height adjustment.

Paving activities will require the adjustment of a single gate valve sleeve multiple times for the reclaiming of pavement, placement of winter binder, and placement of final wearing pavement in the spring of 2016. Gate valve riser rings may be used for the final placement of asphalt.

**Materials:**

- 2.1 Gate valve sleeves, covers and riser rings shall conform to City of Portsmouth standard specifications.

**Construction Requirements:**

- 3.1 Gate valve sleeves and covers shall be installed in conformance with City of Portsmouth standard specifications. The top of sleeves and covers shall be installed 1/4 inch below the final roadway surface. Adjust height as necessary to protect sleeves and covers from damage during construction.

**Method of Measurement:**

- 4.1 Each gate valve sleeve with cover will be measured as a unit and paid for per each valve, regardless of number of time the valve is adjusted or replace.

**Basis of Payment:**

- 5.12.1 Each gate valve sleeve with cover will be paid per each gate valve, regardless of the number of times the valve is adjusted or replaced.
- 5.12.2 No payment will be made for gate valve sleeves and covers replaced due to damage by the contractor.

END OF SECTION



**SPECIAL PROVISIONS**

**AMENDMENT TO SECTIONS 618 & 619.1 – Maintenance of Traffic, Traffic Control**

The construction work zone(s) designated for this contract shall extend approximately 100 feet, beyond the work limits as described below and/or shown on the project layout map

**619.1 MAINTENANCE OF TRAFFIC**

All work shall be prosecuted so pedestrian and traffic flow can be maintained whenever possible. No travel lane closures will be allowed without prior approval from the Engineer.

The Contractor will develop a construction staging plan for this project. The plan shall be submitted to be approved by the Engineer.

Access shall be maintained to the abutting driveways at all times during construction.

Dust and traffic control may be ordered by the Engineer.

All costs associated with the application of these measures or other measures, including traffic control flaggers, directed by the Engineer shall be paid for under this item and will not be further chargeable to the project, except as stipulated and specified under Contract Items.

**Method of Measurement:**

If used, the uniformed officer work shall be measured by the exact cost billed to the contractor based on the man-hours worked.

The flagger work shall be measured by the exact cost billed to the contractor based on the man-hours worked.

The traffic control items shall be measured on a unit basis under Maintenance of Traffic.

**Basis of Payment:**

This work shall be paid for from the Contract Price Allowance as listed under Items 618.6 & 618.7 in the Bid Proposal Form using the actual man-hours worked in the field on the project.

This work shall be paid for from the Contract Unit Price as listed under Item 619 (Maintenance of Traffic). This unit price shall include all equipment, materials and labor thereto.

END OF SECTION

**SPECIAL PROVISION**

**SECTION 641A  
LOAM & SEED**

641.01 Scope of Work: The work shall consist of furnishing and installing loam & seed in all areas indicated on the plan or as ordered by the Engineer, including necessary excavation for placing loam.

641.02 Methods of Construction:

641.02a The work shall conform to all applicable materials and subsections of the State of New Hampshire Standard Specifications for Road and Bridge Construction; including sections 641, 642, 643 and 644. Lawns and grass strips shall be restored to their original condition or better as existing prior to roadway construction.

641.02b The minimum and maximum PH value shall be from 5.5 to 7.6. Limestone shall be used as ordered to raise the PH of the soil as determined by the Engineer.

641.02c Fertilizer shall be used as ordered, a standard commercial grade fertilizer conforming to all State and Federal regulations and to the Standards of the Association of Official Agricultural Chemists.

641.02d Loam shall be spread upon previously prepared subgrade surface to the depth of 4" or as specified by the Engineer and shall be raked carefully to remove all questionable materials. Loam shall be spread in such a manner as to establish a loose, friable seedbed. In order to maintain a consistent grade, loam placed adjacent to lawns or where directed shall be compacted with a roller weighing approximately 100 pounds per foot of roller width. All depressions exposed during the rolling procedure shall be filled with additional loam, and rolled.

641.02e Loam shall consist of loose friable topsoil with no admixture of refuse or material toxic to plant growth. Loam shall be free from stones, lumps, stumps or similar objects larger than 1" in greater diameter, subsoil, roots or weeds.

641.02f Grass seed shall be standard Park Seed Type 15. Hay mulch shall be applied at the same time as the seed; or later, or both as directed by the Engineer.

641.02g Contractor shall be responsible for protecting and caring for all seeded areas until final acceptance of the work. Contractor shall repair at his own expense any damage to seeded areas caused by pedestrian or vehicular traffic.

641.03 Method of Measurement:

This work shall be measured by the square yard of lawn area restored as specified herein.

**Loam and seed for the West Road outfall is included in Item 645A and shall not be measured for payment under Item #641A.**

641.04 Basis of Payment:

This work shall be paid for at the Contract Unit Price as listed in Item # 641A in the Bid Specification.

This price shall include all equipment, material and labor incidental thereto.

END OF SECTION

**SPECIAL PROVISION**

**AMENDMENT TO SECTION 645**

**Items 645A Outfall Reconstruction**

**Description:**

1.1 This work shall consist of furnishing, installing all labor, material and equipment necessary to complete the outfall reconstruction shown on the drawings (sheet C.6), including erosion control measures, excavation, grading, riprap (plunge pool and riprap swale), loam and seed, mulch, geotextiles, erosion control matting and restoration.

**Materials:**

2.1 Organic material excavated from the work area may be stockpiled and reused within the limits of the outfall. Excess material shall be removed from the site and disposed at no additional cost. Do not place any materials or debris in the adjacent wetlands.

2.2 Field stone, quarry stone, or rock fragments used for riprap shall be sound, of approved quality, and free from structural defects. These stones shall have approximate rectangular shapes with one reasonably flat side for the top surface and shall be the size listed on the drawings.

2.3 Permanent turf reinforcement shall conform to the following: SC250 Vmax Permanent Composite Turf Reinforcement Mat manufactured by North American Green, or approved equal.

**Construction Requirements:**

3.1 Contactor shall employ all necessary erosion control method, whether shown on the drawings or not, to prevent siltation beyond the work limits.

3.2 The work shall conform to the requirements of Wetland Permit No. 2015-01339 issued by the New Hampshire Department of Environmental Services Wetland Bureau.

**Method of Measurement:**

4.1 Outfall reconstruction will be measured as a unit.

**Basis of Payment:**

5.1 Outfall reconstruction will be paid at the contract lump sum price complete with the following stipulation(s):

5.1.1 Clearing and grubbing for the outfall will be paid under Item 201.1

5.1.2 Storm drain pipes and structures will be paid under their respective items.

END OF SECTION

**SPECIAL PROVISION**

**SECTION 1008A**

**Item 1008A - Dewatering  
(Not Identified on Drawings)**

**Description:**

1.1 DESCRIPTION

This section specifies performance of dewatering required to lower and control ground water table levels and hydrostatic pressures to permit excavation, backfill, and construction to be performed in the dry. Control of surface water shall be considered as part of the work under this specification. The Contractor shall be responsible for providing all materials, equipment, labor, and services necessary for care of water and erosion control. Excavation work shall not begin before the Erosion and Sedimentation Control Plan is in place.

A. Work Included:

1. The Contractor shall provide all materials, equipment, and labor necessary for the removal of surface water and as required for the installation and maintenance of silt and erosion control devices.
2. The Contractor shall build all drains and perform all ditching, pumping, bailing, and all other work necessary to keep the excavation clear of ground water, sewage, or storm water during the progress of the work and until the finished work is safe from damage.

1.2 QUALITY ASSURANCE

- A. The Contractor shall use the following reference manual to assure quality where the drawings or technical specifications are silent: "New Hampshire Stormwater Manuals, Volumes 1 through 3 latest editions as adopted by NHDES."

1.3 SUBMITTALS

- A. The Contractor shall furnish to the Owner's Field Representative, in writing, his plan for diverting surface water and any excavation dewatering before beginning the construction work for which the diversion is required. Acceptance of this plan will not relieve the Contractor of responsibility for completing the work as specified.

**Materials:**

2.1 ACCEPTABLE MATERIALS

- A. Pumped Sediment Removal Filter: Dirtbag® manufactured by "The BMP Store" ([www.thebmpstore.com/dirtbag.htm](http://www.thebmpstore.com/dirtbag.htm)) or approved equal.

**Construction Requirements:**

3.2 REMOVAL OF WATER

- A. Provide all means necessary for discharge water to meet New Hampshire Department of Environmental Services (NHDES) water quality standard (10 NTU).

- B. Water pumped from excavations shall be piped to points discharging into sedimentation basins or filter devices in a manner which will not cause downstream siltation or damage to adjacent properties or vegetation.
- C. Dewatering system shall be of sufficient size and capacity necessary to lower and maintain ground water table to an elevation at least 1 foot below subgrade or bottom of pipe trench and to allow material to be excavated and placed in a reasonably dry condition. Materials to be removed shall be sufficiently dry to permit excavation to grades shown and to stabilize excavation slopes where sheeting is not required. Operate dewatering system continuously until backfill work has been completed.

3.3 DIVERTING SURFACE WATER

- A. The Contractor shall build, maintain, and operate all cofferdams, channels, flumes, sumps, and other temporary diversion and protection works needed to divert surface water through or around the construction site and away from the construction work while construction is in progress. Storm runoff from disturbed areas must discharge into a filtering device prior to discharge into an upland buffer meeting the requirements of EPA prior to discharge into natural drainage way or storm sewer.

3.4 EROSION CONTROL PROVISIONS

- A. The discharge from pumping operations during dewatering operations shall be contained by a device so constructed as to prevent silt from spreading off-site.
- B. Prior to removal of all sediment control devices, all retained silt or other materials shall be removed at no additional cost to the Owner.

3.5 REMOVAL OF TEMPORARY WORKS

- A. After the temporary works have served their purpose, the Contractor shall remove them or level and grade them to the extent required to present a sightly appearance and to prevent any obstruction of the flow of water or any other interference with the operation of or access to the permanent works.

3.6 ENVIRONMENTAL PERMITS

- A. All work under this section shall be done in accordance with all federal, state, and local regulations, laws, and rules which may apply and any individual permits that have been obtained for the project.
- B. The Contractor shall obtain and file all notifications required by state and federal law and as identified on the Drawings.
- C. Any permits requiring the Contractor's signature shall be signed and an original copy provided to the Owner.
- D. The Contractor shall post and maintain any permit requiring posting at the project site.

**Method of Measurement:**

- 4.1 Dewatering will be paid as a unit price item.

**Basis of Payment:**

- 5.1 Contractor will be responsible for providing all equipment, materials, labor, and services for executing the dewatering operations, as specified in this specification and no additional costs shall be paid therefore.

**END OF SECTION**

**SPECIAL PROVISION**

**SECTION 1060**

**Item 1060 Sewer Lateral Repairs  
(Not Identified on Drawings)**

**Description:**

- 1.1 This work shall consist of furnishing, installing all labor, material and equipment necessary to complete the repair of sewer laterals where shown on the drawings, including excavation and backfill.
- 1.2 This work does not include repair of sewer laterals damaged by the contractor during the project.

**Materials:**

- 2.1 Sewer lateral repair materials shall conform to City of Portsmouth standard specifications for sewer works.

**Construction Requirements:**

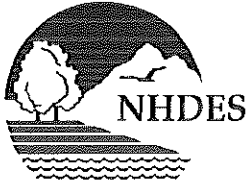
- 3.1 Sewer lateral repairs shall be installed in conformance with City of Portsmouth standard specifications.

**Method of Measurement:**

- 4.1 Each sewer lateral repair will be measured as a unit.

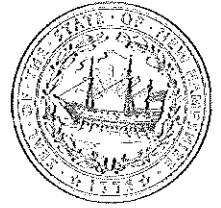
**Basis of Payment:**

- 5.2 Each sewer lateral repair will be paid at the contract price complete.
- 5.3 No payment will be made for sewer laterals replaced due to damage by the contractor.



The State of New Hampshire  
**Department of Environmental Services**

Thomas S. Burack, Commissioner



July 31, 2015

Micronics Inc.  
c/o Patrick Quigley  
200 West Rd.  
Portsmouth, NH 03801

**RE: NHDES Wetlands File # 2015-01339 Micronics Inc. -200 West Rd. - Portsmouth  
Tax Map/Lot # 267 / 22**

Dear Mr. Quigley:

Attached please find Wetlands Permit # 2015-01339 to Impact a total of 4,600 square feet of wetlands for municipal stormwater drainage improvements, including 3,320 square feet of impact associated with installation of 175' of stormwater drainage pipe in human-disturbance created wetlands, and 1,280 square feet of re-contouring of drainage swale/intermittent stream to improve stability and flow.

The decision to approve this application was based on the following findings:

1. This is a minor impact project per Administrative Rule Env-Wt 303.03(h), projects involving alteration of less than 20,000 square feet of non-tidal wetlands.
2. The need for the proposed impacts has been demonstrated by the applicant per Env-Wt 302.01. The existing drainage configuration is outdated and deteriorated and is causing frequent street flooding.
3. The applicant has provided evidence which demonstrates that this proposal is the alternative with the least adverse impact to areas and environments under the department's jurisdiction per Env-Wt 302.03. The area where the pipe is to be installed is an artificially created wetland area dominated by phragmites and three other species of invasive shrubs as a result of the poor stormwater handling conditions; the area where the intermittent stream arises is below the pipe, and will benefit from the rehabilitation of the re-contouring and revegetation.
4. The applicant has demonstrated by plan and example that each factor listed in Env-Wt 302.04(a) Requirements for Application Evaluation, has been considered in the design of the project.  
There were no species of concern identified by the NH Natural Heritage Bureau as occurring in the project vicinity.
5. The Portsmouth Conservation Commission signed the application.

Any person aggrieved by this decision may appeal to the N.H. Wetlands Council ("Council") by filing an appeal that meets the requirements specified in RSA 482-A:10, RSA 21-O:14, and the rules adopted by the Council, Env-WtC 100-200. The appeal must be filed directly with the Council within 30 days of the date of this decision and must set forth fully every ground upon which it is claimed that the decision complained of is unlawful or unreasonable. Only those grounds set forth in the notice of appeal can be considered by the Council.

Information about the Council, including a link to the Council's rules, is available at <http://nhec.nh.gov/> (or more directly at <http://nhec.nh.gov/wetlands/index.htm>.) Copies of the rules also are available from the DES Public Information Center at (603) 271-2975.

Your permit must be signed, and a copy must be posted in a prominent location on site during construction. If you have any questions, please contact our office at (603) 559-1507.

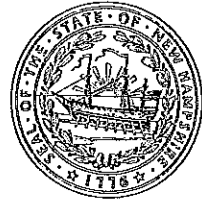
Sincerely,

Dori Wiggin  
East Region Supervisor  
DES Wetlands Bureau

cc: Portsmouth Public Works Dept.  
Portsmouth Conservation Commission  
Portsmouth Municipal Clerk  
Altus Engineering



The State of New Hampshire  
DEPARTMENT OF ENVIRONMENTAL SERVICES



Thomas S. Burack, Commissioner

NOTICE TO RECIPIENTS OF MINOR IMPACT N.H. WETLANDS PERMITS

Your permit was approved by the New Hampshire Wetlands Bureau as a minor impact project, and your project will be reviewed by the U.S. Army Corps. of Engineers for possible approval under the Army Corps New Hampshire State Programmatic General Permit - SPGP. The Army Corps will notify you within thirty (30) days if they will require additional information or an individual federal permit application.

If you do not hear from the Army Corps within thirty (30) days, and your project meets the conditions of the SPGP (attached), your project will automatically be approved under the SPGP. You should contact the Army Corps, at 1-800-343-4789, if your project does not meet the conditions of the SPGP.

NO WORK SHOULD BE DONE WITHOUT AUTHORIZATION FROM THE ARMY CORPS UNLESS THIRTY (30) DAYS HAVE PASSED AFTER N.H. WETLANDS BUREAU APPROVAL, AND ALL CONDITIONS OF THE SPGP ARE MET.

THESE APPROVALS DO NOT RELIEVE YOU FROM OBTAINING ANY NECESSARY LOCAL PERMITS THAT MAY BE REQUIRED BY YOUR TOWN.

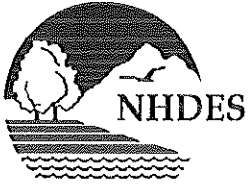
IF YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO GIVE US A CALL AT 603-271-2147

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THIS NOTICE WAS SENT WITH MINOR IMPACT PERMIT # 2015- ON 7/31/2015 BY PTW

CC: U.S. ARMY CORPS. OF ENGINEERS

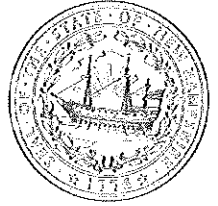




The State of New Hampshire

Department of Environmental Services

Thomas S. Burack, Commissioner



WETLANDS AND NON-SITE SPECIFIC PERMIT 2015-01339

Permittee: Micronics Inc. c/o Patrick Quigley
200 West Rd
Portsmouth, NH 03801
Project Location: 200 West Road, Portsmouth
Portsmouth Tax Map/Lot No. 267 / 22
Waterbody:

NOTE --
CONDITIONS

APPROVAL DATE: 07/31/2015 EXPIRATION DATE: 07/31/2020

Based upon review of the above referenced application, in accordance with RSA 482-A and RSA 485-A:17, a Wetlands Permit and Non-Site Specific Permit was issued. This permit shall not be considered valid unless signed as specified below.

PERMIT DESCRIPTION: Impact a total of 4,600 square feet of wetlands for municipal stormwater drainage improvements, including 3,320 square feet of impact associated with installation of 175' of stormwater drainage pipe in human-disturbance created wetlands, and 1,280 square feet of re-contouring of drainage swale/intermittent stream to improve stability and flow.

THIS APPROVAL IS SUBJECT TO THE FOLLOWING PROJECT SPECIFIC CONDITIONS:

- 1. All work shall be in accordance with plans by Altus Engineering dated 5/29/2015, as received by the NH Department of Environmental Services (DES) on 6/3/2015.
2. Any further alteration of areas on this property that are within the jurisdiction of the DES Wetlands Bureau will require a new application and further permitting by the Bureau.
3. Orange construction fencing shall be placed at the limits of construction to prevent accidental encroachment on wetlands.
4. Appropriate siltation, erosion, and turbidity controls shall be in place prior to construction, shall be maintained during construction, and remain in place until the area is stabilized. Silt fence(s) must be removed once the area is stabilized.
5. Dredged material shall be placed outside of the jurisdiction of the DES Wetlands Bureau.
6. Within three days of final grading or temporary suspension of work, all exposed soil areas shall be stabilized by seeding and mulching during the growing season, or if not within the growing season, by mulching with tack or netting and pinning on slopes steeper than 3:1.
7. Work shall be done during low flow.

GENERAL CONDITIONS THAT APPLY TO ALL DES WETLANDS PERMITS:

- 1. A copy of this permit shall be posted on site during construction in a prominent location visible to inspecting personnel;
2. This permit does not convey a property right, nor authorize any injury to property of others, nor invasion of rights of others;
3. The Wetlands Bureau shall be notified upon completion of work;
4. This permit does not relieve the applicant from the obligation to obtain other local, state or federal permits, and/or consult with other agencies as may be required (including US EPA, US Army Corps of Engineers, NH Department of Transportation, NH Division of Historical Resources (NH Department of Cultural Resources), NHDES-Alteration of Terrain, etc.);
5. Transfer of this permit to a new owner shall require notification to and approval by DES;
6. This project has been screened for potential impacts to known occurrences of rare species and exemplary natural communities in the immediate area. Since many areas have never been surveyed, or have received only cursory inventories, unidentified sensitive species or communities may be present. This permit does not absolve the permittee from due diligence in regard to state, local or federal laws regarding such communities or species.
7. Review enclosed sheet for status of the US Army Corps of Engineers' federal wetlands permit.

APPROVED: [Signature]
Dori Wiggin, East Region Supervisor
DES Wetlands Bureau

BY SIGNING BELOW I HEREBY CERTIFY THAT I HAVE FULLY READ THIS PERMIT AND AGREE TO ABIDE BY ALL PERMIT CONDITIONS.

OWNER'S SIGNATURE (required)

CONTRACTOR'S SIGNATURE (required)