

## FY '2010' BUDGET SCHEDULE

12/16/08 (Wed)	Department Head Meeting on budget procedure, format and guidelines.
<b>1/07/09 (Wed)</b>	<b>FY10 Preliminary Budget Work session (Meeting of the Whole).</b>
<b>1/15/09 (Thurs)</b>	<b>Planning Board meeting; Adoption of the Capital Improvement Program</b>
1/20/09 (Tues)	Capital Improvement Program (CIP) document to be submitted to City Council
<b>*1/21/09 (Wed)</b>	<b>Fire Commission Public Hearing on the proposed FY10 budget</b>
<b>1/27/09 (Tues)</b>	<b>School Board Public Hearing #1 on the proposed FY10 budget</b>
1/28/09 (Wed)	Proposed Budgets from all Departments due back to Finance Dept
<b>2/2/09 (Mon)</b>	<b>City Council Work Session on CIP</b>
<b>**2/6/09 (Fri)</b>	<b>Police Commission Public Hearing on the proposed FY10 budget</b>
<b>2/10/09 (Tues)</b>	<b>School Board Public Hearing #2 on the proposed FY10 budget</b>
<b>3/2/09 (Mon)</b>	<b>City Council holds Public Hearing on CIP</b>
3/06/09 (Fri)	Finance Department submits all proposed budgets to the City Manager
3/9/09 to 3/13/09	Departmental budget reviews with City Manager
<b>3/16/09 (Mon)</b>	<b>City Council meeting; Adoption of the CIP</b>
4/10/09 (Fri)	Proposed Budget document to be submitted to the City Council
<b>4/15/09 (Wed)</b>	<b>Public Hearing on City Manager's Proposed FY2010 budget with presentations from Police, Fire, School and Municipal Departments</b>
<b>4/22/09 (Wed)</b>	<b>Work Session with City Council to review the School Department Budget</b>
<b>4/23/09 (Thur)</b>	<b>Work Session with City Council to review the Municipal Budget</b>
<b>4/29/09 (Wed)</b>	<b>Work Session with City Council to review Police Department Budget and Fire Department Budget</b>
<b>5/11/09 (Mon)</b>	<b>Re-open Public Hearing on the City Manager's Proposed FY2010 budget</b>
<b>5/13/09 (Wed)</b>	<b>Work Session with City Council –final budget review if necessary</b>
<b>6/22/09 (Mon)</b>	<b>City Council meeting; Adoption of the FY2010 Budget</b>

**Note: All Work Sessions and Public Hearings will be held in the City Chambers and will be televised**

- All Work Sessions will begin at 6:30 p.m.
- All Public Hearings will begin at 7:00 p.m.

\* Fire Commission Public Hearing on 1/21/09 to be held at the Central Fire Station.

\*\*Police Commission Public Hearing will begin at 6:00 pm

### FY '2010' CAPITAL IMPROVEMENT PLAN SCHEDULE

September	Finance/Planning Depts initiate CIP process with departments Departments submit CIP projects to Finance/Planning Departments
November	Planning/Finance Depts convey draft CIP each to department for review
December	Planning Board CIP Subcommittee meets with each department to prioritize capital requests
1/15/09	Planning Board Adoption of CIP
1/20/09	Capital Improvement Program (CIP) document to be submitted to City Council
2/2/09	City Council Work Session on CIP
3/2/09	City Council holds Public Hearing on CIP
3/16/09	City Council meeting; Adoption of the CIP

### FY '2010' FEE COMMITTEE BUDGET SCHEDULE

November	Fees to Departments for Review
January	Finance Department Recommendations
February	Fee Committee Meeting
6/8/09	Fees Adopted by Resolution

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- All Work Sessions will begin at 6:30 p.m.
- All Public Hearings will begin at 7:00 p.m.