

## Izak Gilbo

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**From:** Michael O'Connor <oconnorassociates@gmail.com>  
**Sent:** Wednesday, February 16, 2022 5:31 PM  
**To:** Planning Info  
**Cc:** Beverly M. Zendt; Izak Gilbo  
**Subject:** Request to extend conditional use permit  
**Attachments:** Portsmouth CUP Approval Letter 022321 (1).pdf

Hi Beverly and Izak,

When I spoke to Izak about getting an extension for the CUP (below) he instructed me to send a letter to chairperson Chellman but I couldn't find an email address on the city website. Please let me know if I need to send it to him or if you can forward the below request to the correct email.

Thank you,

Michael

16 February 2022

Planning Board

Attn: Rick Chellman, Chairman of Planning Board

Re: Request to extend approval for 163 Sparhawk Street (LU-20-256)

Good Afternoon Chairman, Rick Chellman, and members of the planning board,

I am writing to ask for an extension of my approval for a conditional use permit per the planning board's 2-23-2021 Letter (attached) for the project at my home at 163 Sparhawk St. I am seeking an extension because with schedule delays and materials delays our construction is just now getting scheduled and I anticipate that I will soon be applying for the building permit.

Thank you for your consideration,

Michael O'Connor

163 Sparhawk St.  
Portsmouth, NH 03801



# CITY OF PORTSMOUTH

Planning Department  
1 Junkins Avenue  
Portsmouth, New  
Hampshire 03801  
(603) 610-7216

## PLANNING BOARD

February 23, 2021

Michael O Connor  
163 Sparhawk Street  
Portsmouth, NH 03801

RE: 163 Sparhawk Street (LU-20-256)

Dear Mr. O Connor:

The Planning Board, at its regularly scheduled meeting of **Thursday, February 18, 2021**, considered your application for a Wetland Conditional Use Permit under Section 10.1017 of the Zoning Ordinance for an in-kind replacement of garage steps and landing and installation of storm-water infiltration. Said property is shown on Assessor Map 122, Lot 3 and lies within the General Residence A (GRA). As a result of said consideration, the Board voted **grant** your request with the following stipulation:

1) Permanent wetland boundary markers shall be installed during project construction as determined by the Planning Department.

The Board's decision may be appealed up to thirty (30) days after the vote. Any action taken by the applicant pursuant to the Board's decision during this appeal period shall be at the applicant's risk. Please contact the Planning Department for more details about the appeals process.

Unless otherwise indicated above, applicant is responsible for applying for and securing a building permit from the Inspection Department prior to starting any project work. All stipulations of approval must be completed prior to issuance of a building permit unless otherwise indicated above.

This approval shall expire one year after the date of approval by the Planning Board unless a building permit is issued prior to that date. The Planning Board may grant a one-year extension of a conditional use permit if the applicant submits a written request to the Planning Board prior to the expiration date.

The minutes and audio recording of this meeting are available by contacting the Planning Department.

Very truly yours,

Dexter R. Legg, Chairman of the Planning Board

cc: Robert Marsilia, Chief Building Inspector  
Rosann Maurice-Lentz, City Assessor

Steven Riker, CWS, Ambit Engineering