## Portsmouth Public Library

## **Public Computer Policy**

It is the policy of the Library to make computers and computer-based electronic services available to our cardholders and to others and to make wireless Internet access available to all, as resources permit.

Use of public computers in the Library shall include access to software selected and provided by the Library, access to computer-based communications options, and full access to the Internet. Computer users shall be able to download material to temporary or to removable storage and shall have access at reasonable cost to print functions.

The Library is committed to the delivery of information via computer and will select equipment, software, Internet links, and electronic subscriptions that support its mission to provide information for the community. As resources permit, the Library will provide equipment for the use and manipulation of information.

The Library may designate certain workstations for specific functions.

Departments of the Library shall establish and revise as needed procedures for the efficient use of computer resources.

Responsible use of resources is expected, including reasonable care of equipment, consideration of other Library users, and adherence to procedures established within the Library. Any restriction of a child's access to computers or to computer-based services is the responsibility of the parent, guardian, or immediate caregiver.

Illegal or unethical uses of the Internet or wireless services or misuse of or damage to hardware or software are grounds for the loss of computer and/or library privileges. Loss of privileges may also result from harassing display of materials which can be reasonably deemed offensive; from accessing or trying to access protected information, including but not limited to security systems, codes, passwords, and user names; from making threatening or harassing use of resources; from violation of state or federal law, including copyright law.

Users are invited to report problems encountered when using the resources and to make suggestions for more efficient uses of the resources.

Adopted September 19, 2005