



CITY OF PORTSMOUTH

CITY COUNCIL POLICY No. 2016 - 01

POLICY REGARDING "NON-MEETINGS"

It is the policy of the Portsmouth City Council that 'non-meetings' will be held only when necessary in order to discuss 'strategy or negotiations with respect to collective bargaining,' or 'consultation with legal counsel,' as allowed under the New Hampshire Right-To-Know Law, and that when they are held:

- (1) The purpose of the 'non-meeting' will be publicly disclosed in a motion;
- (2) A public roll-call vote will be taken prior to going into the 'non-meeting;'
- (3) Discussion in the 'non-meeting' will be limited to that topic and no other topic;
- (4) A record will be kept of when the 'non-meeting' begins, ends, and who is in attendance and that shall be a permanent public record.

This policy shall take effect upon the passage by the City Council.

Adopted by the Portsmouth City Council on **January 25, 2016**.

Ratified by the Portsmouth City Council on January 16, 2018.

Ratified by the Portsmouth City Council on January 8, 2020.

Ratified by the Portsmouth City Council on January 24, 2022.

Ratified by the Portsmouth City Council on January 16, 2024.

Kelli L. Barnaby, MMC, CMC, CNHMC
City Clerk