



CITY OF PORTSMOUTH
CITY COUNCIL POLICY No. 2014 - 01

POLICY REGARDING FIRST READING ON ORDINANCE AMENDMENTS

WHEREAS, historically, the City Council has followed the process for submitting proposed ordinances as stated below;

NOW THEREFORE, the City Council adopts the following policy:

Any proposed ordinance to be acted on by the City Council shall be submitted one meeting in advance of any first reading and that the proposed ordinance is submitted to the Legal Department to draft in the City Ordinance format. Further, that all appropriate Departments, Boards and Commissions be advised of the ordinance prior to first reading and when necessary, request a report back.

This policy shall take effect upon the passage by the City Council.

Adopted by the Portsmouth City Council on: **January 13, 2014.**

Ratified by the Portsmouth City Council on: January 11, 2016.

Ratified by the Portsmouth City Council on: January 16, 2018.

Ratified by the Portsmouth City Council on: January 8, 2020.

Ratified by the Portsmouth City Council on: January 24, 2022.

Ratified by the Portsmouth City Council on: January 16, 2024.

Kelli L. Barnaby, MMC, CMC, CNHMC
City Clerk