



## CITY OF PORTSMOUTH

### **CITY COUNCIL POLICY No. 2009-03** **Projecting Sign Policy**

**WHEREAS**, the City of Portsmouth has an interest in regulating all use of City property at, above and below ground level; and

**WHEREAS**, it is common for individuals in the City to erect projecting signs over streets and sidewalks of the City; and

**WHEREAS**, the City Council desires to adopt a policy which both protects the municipal interest in the air-space above its property and provides persons who wish to erect projecting signs in that air-space a process by which municipal approval for those signs may be secured expeditiously;

**NOW THEN**, the Council of the City of Portsmouth hereby adopts the following projecting sign policy.

1. Requests for the construction of signs over City property shall be submitted in the first instance to the Planning Director;
2. The Planning Director shall then report its recommendation with respect to the sign to the City Council for approval or denial,
3. Upon approval of the City Council a revocable license in the form approved by the City's Legal Department may be issued including, but not limited to, the following terms and conditions:
  - a. All costs related to the construction and/or removal of the sign shall be borne by the applicant.
  - b. The License shall be for an indefinite term.

This policy shall take effect upon the passage of the City Council.

Adopted by the Portsmouth City Council on: **May 4, 2009**.

Ratified by the Portsmouth City Council on January 19, 2010.

Amended by the Portsmouth City Council on March 21, 2011.

Ratified by the Portsmouth City Council on January 17, 2012.

Ratified by the Portsmouth City Council on January 13, 2014.

Ratified by the Portsmouth City Council on January 11, 2016.

Ratified by the Portsmouth City Council on January 16, 2018.

Ratified by the Portsmouth City Council on January 8, 2020.

Ratified by the Portsmouth City Council on January 24, 2022.

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Kelli L. Barnaby, MMC, CMC, CNHMC  
City Clerk