

MINUTES
DRAFT
REGULAR MEETING
BOARD OF COMMISSIONERS

PORTSMOUTH HOUSING AUTHORITY
245 MIDDLE STREET, PORTSMOUTH, NH
June 12, 2024 – 2:00p.m.

Chair Ferrini called the meeting to order.

I. ROLL CALL

PRESENT	LATE ARRIVAL	ABSENT
Commissioner Bergeron		Commissioner Rodenhizer
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Chair Ferrini		

Also present: Executive Director Craig Welch, Finance Director Valerie Labrie, Operations Manager Mary Kelliher

Chair Ferrini declared a quorum present.

II. READING OF MEETING MINUTES

Commissioner Main noted a correction to the minutes as follows: it should say “Vice Chair Rodenhizer called the meeting to order,” as Chair Ferrini was absent.

Commissioner Bergeron motioned to waive the reading of the minutes dated May 8, 2024 and accept as presented, with the noted edit. Commissioner Griffin seconded the motion.

The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Bergeron		Chair Ferrini
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		

The motion passed.

III. PUBLIC COMMENTS

There was no comment from the public.

IV. COMMUNICATIONS & CORRESPONDENCE

V. EXECUTIVE DIRECTOR’S REPORT

Mr. Welch invited all Commissioners to the Service Credit Union Design Charette on June 20-21.

VI. OLD BUSINESS

A. Sherburne School Workforce Housing Development Update

Mr. Welch reported that PHA was one of eight developers that submitted an RFQ for the site.

VII. NEW BUSINESS

A. Resolution #2024-05: HUD Moving to Work Authorizations

Mr. Welch explained that this resolution authorizes him to sign the Moving to Work (MTW) Amendment to Annual Contributions Contract(s) (MTW ACC Amendment). By signing the amendment and submitting to HUD, PHA agrees to comply with the MTW program requirements. After we submit the MTW ACC Amendment and HUD fully executes the document, that officially marks our entrance into the MTW demonstration program.

Commissioner Griffin motioned to approve Resolution #2024-05 as presented. Commissioner Pickering seconded the motion.

The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Bergeron		
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Chair Ferrini		

The motion passed.

B. Summer Meeting Dates

Mr. Welch made a recommendation to hold the July board meeting as regularly scheduled and consider not holding a meeting in August, due to scheduling constraints. The By-Laws allow the Board to choose not to hold a meeting in any given month.

Commissioner Pickering motioned to meet in July as regularly scheduled and determine at that meeting whether to hold a meeting in August. Commissioner Griffin seconded the motion.

The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Bergeron		
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Chair Ferrini		

The motion passed.

VIII. OPERATIONAL REPORTS

Commissioner Main asked about higher maintenance costs in the monthly financial reports and whether staff are concerned. Ms. Labrie stated that staff have talked to Property Management & maintenance. Gosling has had a lot of unit turns that have contributed to this.

IX. COMMISSIONERS COMMENTS

X. ADJOURNMENT

Commissioner Main motioned to adjourn the meeting. Commissioner Griffin seconded the motion. There was no further discussion.

The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Bergeron		
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Chair Ferrini		

The motion passed and the meeting adjourned.

Respectfully Submitted,

Craig W. Welch
Secretary

Accepted by: Kara Rodenhizer Thomas G. Ferrini
Vice Chair Chair

Date