



CITY OF PORTSMOUTH, NEW HAMPSHIRE  
GOVERNANCE COMMITTEE  
MEETING MINUTES

MONDAY, FEBRUARY 5, 2024

10:00 a.m.

Conference Room A

City Hall Complex, 1 Junkins Avenue

Portsmouth, NH 03801

1. **Welcome and Call to Order**
2. **Roll Call:** Assistant Mayor Kelley, Councilor Cook, Councilor Tabor and Councilor Lombardi all present. Also present, Suzanne M. Woodland, Deputy City Manager / Regulatory Counsel (DCM).
3. **Review and approval of the Minutes from the December 4, 2023 meeting:** Councilor Tabor moved to approve the December 4, 2024 meeting minutes. Seconded by Councilor Lombardi. **All in favor.**
4. **Course of Discussion - Committee Referral Process:** Councilor Cook summarized the Chart of Work and Mission and outlined possible items to be referred to the Committee. DCM provided an update on ordinance changes that are likely to be brought forward over the year.
5. **Meeting Dates for 2024:** Councilor Cook distributed a list of potential meetings dates for 2024 with consensus to start meetings at 11:00 a.m.
6. **Public Comment:** There were no public comments.
7. **Announcements:** There were no announcements.
8. **Adjournment:** Councilor Tabor moved to adjourn the meeting at 10:38AM. Seconded by Councilor Lombardi. **All in favor.**

Meeting Minutes prepared by:

Barbara J. Zulkiewicz

Minutes approved: February 26, 2024