

TO: KAREN CONARD, CITY MANAGER  
FROM: VALERIE FRENCH, DEPUTY CITY CLERK  
RE: ACTIONS TAKEN AT THE PORTSMOUTH CITY COUNCIL MEETING HELD IN THE EILEEN DONDERO FOLEY COUNCIL CHAMBERS ON MONDAY, JUNE 17, 2024  
PRESENT: MAYOR McEACHERN, ASSISTANT MAYOR KELLEY, COUNCILORS TABOR, COOK, DENTON, BLALOCK (Arrived at 8:00 p.m.), BAGLEY, MOREAU AND LOMBARDI

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1. **Voted** to leave the Non-Public Session and seal the minutes.
2. Proclamation (not on agenda) – Mayor McEachern read a Proclamation recognizing the upcoming Juneteenth holiday and urged everyone to acknowledge and participate in the various celebrations.
3. Acceptance of Minutes – May 6, 2024, May 13, 2024, and May 20, 2024 – Voted to approve and accept the minutes of the May 6, 2024, May 13, 2024, and May 20, 2024 City Council meetings.
4. Public Comment Session – There were 5 speakers: Joe Caldarola (Historic Preservation Review); Irish Mike (Flags); Steve Miller (Climate Change); Ken Goldman (via zoom) (Arts); Peter Gilligan (Beautiful Fire Station)
5. Public Hearing – Home Occupation Ordinance – Held a Public Hearing with 4 speakers.
6. Second Reading on Proposed Ordinance amending Chapter 10, Article 4, Section 10.440 Table of Uses – Residential, Mixed Residential, Business and Industrial Districts, Section 19.22 and Article 15, Section 10.1530, Terms of General Applicability, Regarding Home Occupation - Voted to pass second reading of the proposed zoning amendments regarding home occupation and schedule a third and final reading at the July 15, 2024 City Council meeting.
7. Voted to suspend the rules to take up Third and Final Reading of Home Occupation Ordinance.
8. Third and Final Reading on Proposed Ordinance amending Chapter 10, Article 4, Section 10.440 Table of Uses – Residential, Mixed Residential, Business and Industrial Districts, Section 19.22 and Article 15, Section 10.1530, Terms of General Applicability, Regarding Home Occupation – Voted to pass Third and Final Reading of Home Occupation Ordinance.
9. Extension of Temporary Construction License for EightKph, LLC at 70 Maplewood Avenue – Voted to authorize the City Manager to execute and accept an extension of the temporary construction license to encumber the sidewalks along Maplewood Avenue and Deer Street that abut 70 Maplewood Avenue as requested.
10. Lease Extension for Community Campus Tenants – Voted to accept the Extension of Amendment to Lease Agreements with Seacoast Outright, Krempels Center and Child Advocacy Center of Rockingham County, Inc. to extend the term through August 31, 2024 as presented.
11. Request for Public Hearing Regarding Various Bonding Resolutions for Projects to Begin in FY25 – Voted to authorize the City Manager to bring back for public hearing and adoption, the various proposed CIP projects to be bonded, as presented, for the July 15, 2024 City Council meeting.

12. FY24 Bond Rescinding Resolution – **Voted** to approve rescinding the remaining borrowing authority with regards to the following Resolution: Resolution #15-2023 for \$17,350,000.00 – Rescind amount \$90,000.00.
13. Five-Year Agreement to Acquire Tasers, Body Cameras, and Subscriptive Service to Support and Manage the Equipment and Video - **Voted** to authorize the City Manager to proceed with a five-year agreement to acquire tasers, body cameras, and the cloud-based subscription service to support and manage the equipment and the video and other data generated by the equipment which must be stored, tracked, and produced for investigation, prosecution, and public record purposes.
14. Street Naming for 105 Bartlett Street – **Voted** to authorize the use of Addorio Way as the private street name for the development at 105 Bartlett Street.
15. Request to Donate Police Crown Victoria Vehicle – **Voted** that the City be authorized to donate the Police Department’s Crown Victoria to the Crown Victoria Museum.
16. Request to Schedule Public Hearing to Consider Cable Television Franchise Renewal – **Voted** to schedule a public hearing for July 15, 2024, to consider the attached Cable Television Renewal Franchise Agreement with Comast.
17. Consent Agenda – At the request of Assistant Councilor Cook, Item E was removed from the Consent Agenda. **Voted** to adopt Items A, B, C and D of the Consent Agenda.
  - A. Letter from Sam Accardi, Yellowfin Events LLC., requesting permission to hold the Bikes & Beers cycling event on Saturday, July 20, 2024 from 8:00 a.m. to 12:30 p.m. **(Anticipated action – move to refer to the City Manager with Authority to Act)**
  - B. Letter from Mike Peabody, Millennium Running, requesting permission to hold the 2025 Restore New Castle 10k on Sunday, April 27, 2025 at 9:30 a.m. **(Anticipated action – move to refer to the City Manager with Authority to Act)**
  - C. Correspondence from Ian Coughlan requesting permission to hold Go Skateboarding Day 2024 on Saturday, June 22, 2024 from 3:00 p.m. to 7:00 p.m. **(Anticipated action – move to refer to the City Manager with Authority to Act)**
  - D. Letter from Mike Peabody, Millennium Running, requesting permission to hold the 2025 St. Paddy’s 5k/10k on Sunday, March 9, 2025 at 10:00 a.m. **(Anticipated action – move to refer to the City Manager with Authority to Act)**
18. Letter from David Topham, Granite State Wheelers, requesting permission to hold the annual Granite State Wheelers Seacoast Century Bicycle Ride on Saturday, September 21, 2024. **Voted** 6-1 to refer to the City Manager with Authority to Act. *Councilor Bagley voted opposed and Councilor Cook abstained. (Councilor Blalock not yet present)*
19. Email Correspondence – **Voted** to accept and place on file.
20. Letter from Mark McNabb, One Market Square, LLC regarding Haven Court Changes – **Voted** refer the letter from One Market Square, LLC dated June 11, 2024 and the proposed land transfers described in that letter to the Planning Board for a report back.

21. Letter from Marie Bodie, McNabb Properties, Ltd., regarding Fees for Outside Tables and Chairs – **Moved** to waive the sidewalk encumbrance fees for 63 tables and 186 chairs for McNabb Properties, Ltd. for the City sidewalk adjacent to 60 Penhallow Street for 2024.

**Motion to waive** or refund fees for tables and chairs on city property not separated by fencing or corral, **FAILED** on a 3-6 roll call vote. Councilors Cook, Denton and Bagley voted in favor. Assistant Mayor Kelley, Councilors Tabor, Blalock, Moreau, Lombardi and Mayor McEachern voted opposed.

**Main motion voted** on a 6-3 roll call. Assistant Mayor Kelley, Councilor Blalock and Mayor McEachern voted opposed.

22. Appointment to be Considered – The City Council considered the following appointments and will vote at the July 15, 2024 Council meeting.

- Appointment of Andrew Samonas as the Planning Board Representative to the Housing Committee
- Appointment of Mary Carey Foley to the Mayor’s Blue Ribbon Sister City Committee
- Appointment of Robert F. Conard, Jr., to the Mayor’s Blue Ribbon Sister City Committee

23. Appointment to be Voted – Voted to appoint Robert Sullivan to the Mayor’s Blue Ribbon Sister City Committee.

24. Historic Preservationist Review – **Moved** to request a report back by July 15<sup>th</sup> from a Historic Preservationist with experience in energy efficiency measures in historic districts on the impact of the proposed changes on solar panel review to the Historic District Commission ordinance could have on the integrity of the Portsmouth Historic District and the Downtown National Register District.

**Voted 6-3** to amend to include correspondence received by City Manager Conard on June 14, 2024 from CLG coordinator. Councilors Cook, Moreau and Lombardi voted opposed.

**Voted** to pass main motion as amended.

25. Community Policing Facility Update – City Manager Conard and Public Works Director Rice gave a brief update on the Community Policing Facility stating that they are reviewing the suggestions received at the Council Work Session and will looking at options.

26. Pease Development Authority Update – City Manager Conard gave a brief update of the recent meeting and stated there will not be a meeting in July.

27. Status of Sherburne Property RFQ – City Manager Conard reported that we received 8 Letters of Interest and were reviewed by internal staff who identified 4 to bring forward for interviews.

28. Status of South Meeting House RFP – City Manager Conard reported the RFP was issued today and she will give a report back at the August 5, 2024 Council meeting.

29. Adjournment – **At 8:45 p.m., voted to adjourn.**

Submitted by:  
Valerie French, Deputy City Clerk