

COAKLEY EXECUTIVE COMMITTEE
Teleconference and Meeting AGENDA
Wednesday, August 30, 2023
9:30 AM
Law Library, Portsmouth City Hall

For remote access, please use:

Conference Call Dial-in #: 603-766-5646

Conference ID: 393626

I. Review Minutes of the previous Coakley meeting: 7/13/2023

OU-1

II. **BILLS** All OU-1 payment certifications are dated: 8/30/2023

City of Portsmouth

A.	Invoice #	2901945006	dated 7/21/2023	\$2,750.00	50%
		Peter Britz & Financial services - 7/2023			
B.	Invoice #	2901975721	dated 8/17/2023	\$2,750.00	50%
		Peter Britz & Financial services - 8/2023			
C.	Receipt #	46804	dated 8/1/2023	\$131.50	50%
		Reimburse City for storage - August 2023			

Tomforde Environmental Services
(TES)

D.	Invoice #	736	Invoice dated 8/23/2023	\$162.50	100%
		Finalize Report & Submit			
E.	Invoice #	657	Invoice dated 5/30/2023	\$2,250.64	100%
		Landfill gas work, monitoring & report			
		<i>Note: approved on 7/13/2023, but payment withheld until work completed</i>			

DC MacRitchie

Invoice dated: 7/28/2023
 Services rendered through: 7/19/2023

F.	Invoice #	205860		\$1,085.00	50%
		Professional Services			

WSP USA

Services rendered through: 7/28/2023
Invoices dated: 8/7/2023

- G. Invoice # J02216478 \$99.23 35%
Revised Surface Water Eval WP
- H. Invoice # J02216484 \$35,440.47 35%
Spring 2023 Biannual Groundwater Sampling

III. OU - 1 ACTION ITEMS

- A. Total of invoices requested for approval: **\$44,669.34**

IV. OU - 1 RECORD ITEMS

- A. Trust balance as of 8/21/23: **\$246,818.17**
- B. Year to date OU-1 Invoices paid:

Date Approved	Amount Paid
2/15/2023	\$39,003.09
3/21/2023	\$5,631.50
4/26/2023	\$7,360.68
6/21/2023	\$21,848.93
7/13/2023	\$454.38
Total year to date:	\$74,298.58

OU-2

- V. **BILLS** All payment certifications are dated: 8/30/2023

City of Portsmouth

- A. Invoice # 2901945006 dated 7/21/2023 \$2,750.00 50%
Peter Britz & Financial services - 7/2023
- B. Invoice # 2901975721 dated 8/17/2023 \$2,750.00 50%
Peter Britz & Financial services - 8/2023

C.	Receipt #	46804	dated 8/1/2023	\$131.50	50%
		Reimburse City for storage - August 2023			

DC MacRitchie Invoice dated: 7/28/2023
 Services rendered through: 7/19/2023

D.	Invoice #	205860		\$1,085.00	50%
		Professional Services			

WSP USA Services rendered through: 2/24/2023

E.	Invoice #	J02215872	dated 3/16/2023	\$386.75	100%
		Groundwater Mgt Permit Appl - Corrected			

WSP USA Services rendered through: 7/28/2023
 Invoices dated: 8/7/2023

F.	Invoice #	J02216476		\$170.00	100%
		Deep Bedrock Investigation Rpting			

G.	Invoice #	J02216477		\$4,311.68	100%
		Well Installation Work Plan			

H.	Invoice #	J02216478		\$184.27	65%
		Revised Surface Water Eval WP			

I.	Invoice #	J02216484		\$65,818.02	65%
		Spring 2023 Biannual Groundwater Sampling			

VI. OU - 2 ACTION ITEMS

A.	Total of invoices requested for approval:	<u>\$77,587.22</u>
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VII. OU - 2 RECORD ITEMS

A.	Trust balance as of 8/21/23:	<u>\$531,042.88</u>
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B. Year to date OU-2 Invoices paid:

Date Approved	Amount Paid
2/15/2023	\$61,403.23
3/21/2023	\$5,795.44
4/26/2023	\$34,628.66
6/21/2023	\$56,704.30
7/13/2023	\$4,600.62
Total year to date:	\$163,132.25

COMBINED OU-1 & OU-2

VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS

- A. Report of Peter Britz of the City of Portsmouth dated 8/30/2023

IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS

- A. Minutes of the Coakley Executive Committee 6/21/2023 meeting; approved and executed on 7/13/2023.
- B. Contract Amendment for Bedrock Well completion and Water Level Monitoring dated June 8, 2023, executed 8/16/2023 by Chair Eric Spear.

X. OTHER BUSINESS

XI. PUBLIC COMMENT

XII. SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING

XIII. NON-PUBLIC SESSION If needed