



**CITY OF PORTSMOUTH, NEW HAMPSHIRE  
PUBLIC ART REVIEW COMMITTEE (PARC) MEETING AGENDA**

**March 29, 2023**

**5:15 PM – 6:30 PM**

**In-person Meeting**

**Conference Room A**

**Please find below the link to register for the PARC meeting via Zoom if necessary:**

<https://us06web.zoom.us/meeting/register/tZwvd-CqgT8oGdWdrc-W2IBXiV6Jr8Gepx3b>

**AGENDA**

1. Welcome: Kate Cook – City Councilor (Committee Liaison), Sean Clancy - Assistant City Manager for Economic and Community Development (Staff Liaison),
2. Introductions
3. Review PARC Ordinance including powers and duties. (attached)
4. Establish Committee structure – fill leadership and secretary roles.
5. Public Comment
6. Schedule next Meeting
7. Adjourn

## Section 1.412: PUBLIC ART REVIEW COMMITTEE A Membership and Term:

The Public Art Review Committee (PARC) will consist of between seven and eleven members. Members shall include one member of city staff to be designated by the City Manager and the rest shall be community members.

Members shall have demonstrated experience in the fine arts, architecture, art criticism, engineering or structural analysis, art history, graphic arts, interior design, landscape architecture, town planning, or other art and design-related fields, or who have demonstrated a strong interest in the visual arts and civic improvement.

Other than the City Manager's appointment, the members shall be appointed by the Mayor, with approval from the Council, to staggered terms varying from two to three years. The PARC shall be chaired by a member of the local arts community and shall interview or make recommendations to the PARC openings to the Mayor, as they may determine necessary. The term of the chairperson shall be for one year, with eligibility for reelection for two additional terms.

**B. Public Art Defined:** For purposes of this Public Art Review Committee, "public art" shall be defined as artwork located in or on a public space such as a municipal facility, park, right-of-way, or other municipally owned or controlled property. Artwork includes but is not limited to a painting, mural, inscription, stained glass, fiber work, statue, relief or sculpture, monument, fountain, arch or other structures intended for ornament or commemoration. Also include in this definition is any installation that is technological in nature or includes carvings, frescoes, mosaics, mobiles, photographs, drawings, collages, prints, crafts, both decorative and utilitarian in clay, fiber, wood, metal, glass plastics and other materials. Landscape items include the artistic placement of natural materials and other function art objects. Works of art may be portable as well as permanent. Public art does not include objects that are mass-produced from a standard design or reproductions of original art works unless of limited edition; decorative, ornamental or functional elements, which are designed by the building architect; landscape architecture and landscape gardening except where these elements are an integral part of the artwork by the artist; directional elements such as super graphics, signage or color coding except where these elements are integral parts of an original work of art; and logos, corporate identifiers or other forms of branding and advertising.

**C. Powers and Duties:** The PARC shall have the following responsibilities:

1. To foster development and awareness of public art within the City of Portsmouth, and advise the City Manager and City Council with respect to matters relating to the development of public art awareness within the City of Portsmouth.
2. To accept referrals from the City Council or any other public body concerning public art and art issues generally.
3. To provide input on masterplans, zoning ordinances, strategic planning documents as they relate to public art and art issues generally.
4. To collaborate with the city on the acquisition, maintenance and marketing of its public art and develop a stewardship policy.
5. Establish Guidelines for review of public art based on the Public Art Acquisition Policy.
6. Initiate public forums where appropriate for determining thematic approaches and location options for public art.
6. Determine recruitment strategies to attract qualified artists for public art projects.
7. To review applications for public art following the Public Art Acquisition Policy,

- select final proposals, and advise the city on issues related to Percent for Art.
8. Review all applications for sponsored works of public art following the same guidelines as those for the Percent for Art program.
  9. Advise and oversee public art programs established by the City of Portsmouth in accordance with any policies and guidelines either established by the city or established by the Public Art Review Committee at the request of the City Council. Not an official copy City of Portsmouth, NH Ordinances Page 20 Chapter 1
  10. To recommend to the City Council, as requested, replacement members to the PARC when they arise.
  11. Identify and solicit funds to supplement the public art budget.
  12. Perform further duties related to public art within the City of Portsmouth that the City Manager may request.

D. Meeting Requirements: The PARC shall meet as necessary, but at least quarterly.

E. Reporting Responsibility: The Public Art Review Committee (PARC) shall include an annual report of their proceedings and programs to City Council. Details of the report include, but are not limited to:

1. Assessing available and potential resources in the Public Art Trust.
2. Assessing possible and/or proposed municipal capital projects and criteria that would benefit from the inclusion of an artist in their design.
3. Assessing the impact of and opportunity for public art projects that advance economic development opportunities.

F. Revenue Development: The PARC may solicit or receive gifts, money or other to be applied to principal or interest<sup>1</sup> into the Public Art Trust, for either temporary or permanent use for the acquisition, maintenance and/or installation of public art.