

FEE COMMITTEE MEETING MINUTES
Municipal Complex, Conference Room A
Portsmouth NH

March 6, 2023, 3:30 p.m.

Present:

Fee Committee: Councilors John Tabor and Josh Denton

Others: City Manager Karen Conard
Deputy Finance Director Andrew Purgiel
Health Officer Kim McNamara
Library Director Christine Friese
Chief Building Inspector Shanti Wolph
Planning and Sustainability Director Peter Britz
Director of Public Works Peter Rice
Deputy Director of Public Works Brian Goetz
Parking Director Ben Fletcher
Controller Judy Renaud
Recreation Supervisor Tim Bailey
Deputy City Attorney Trevor McCourt
Recreation Director Todd Henley

A motion was made by Councilor Tabor and seconded by Councilor Denton to approve the minutes from the January 17, 2023, meeting. Unanimously approved.

Library: Library Director Christine Friese gave a brief presentation of her projected fees. Unanimously approved.

Health: Health Officer, Kim McNamara stated that they would like to remove the words “14 days for less” from the Sampling line item and remove the fee for the Dog Variance-Outdoor Dining. Unanimously approved.

Prescott Park, Judy Renaud gave a brief presentation regarding the projected fee increases. Unanimously approved.

Planning: Peter Britz gave a brief presentation regarding the projected fee increases. Unanimously approved.

Inspection: Shanti Wolph gave a brief presentation regarding the projected fee increases. Unanimously approved.

Parking & Transportation: Ben Fletcher gave a brief presentation regarding recommendations for fee increases. Unanimously approved.

Water and Sewer: Brian Goetz gave a brief presentation regarding recommendations for fee increases. Unanimously approved.

Opened to Public Hearing and comments:

John Tabor made a motion to increase the Planning Department fee for the Restoration of Involuntary Merged lots to \$300. Seconded by Councilor Denton. Unanimously approved.

The meeting was adjourned at 4:00 p.m.