

# Blue Ribbon Task Force on Portsmouth History Archives

## Purpose/Charge

This Taskforce is charged with exploring options to create a public/private archive to protect documents related to the city's past, present and future.

The taskforce will look in particular at:

1. How the City and Portsmouth Private Historical Organizations can join together to create a facility that meets the needs of archiving important records.
2. How the pertinent materials are identified and judged as vital; what should not or cannot be included? What qualifies as Portsmouth history?
3. What archiving methods should be used for each type of material to assure each type is protected effectively?
4. What space will be required for such an effort? How will the space be identified, procured and maintained?
5. How will the ongoing efforts be funded? What are the opportunities for establishing trust funds, local and state monies and private contributions?
6. How will the archives ongoing leadership and management be structured and implemented?

This Taskforce will not be responsible for a plan to determine the maintenance and preservation of City records required to be archived under State and Federal laws and regulations.

## Membership

The Taskforce will be made up representatives from major city and non-profit groups whose missions relate directly to protecting Portsmouth history. This includes:

City of Portsmouth Designee (such as a representative from the Library)

The Portsmouth Athenaeum

Strawbery Banke Museum

The Portsmouth Historical Society, and

Such other entities as may be proposed by the City Council.

## Term

The Taskforce will provide written recommendations to the City Council by

\_\_\_\_\_20\_\_\_\_, at which point it will sunset and if appropriate, a permanent oversight committee could be created by the City Council.