

**MINUTES  
FINAL  
REGULAR MEETING  
BOARD OF COMMISSIONERS**

**PORTSMOUTH HOUSING AUTHORITY  
245 MIDDLE STREET, PORTSMOUTH, NH  
April 12, 2023 – 2:00p.m.**

Chair Ferrini called the meeting to order.

**I. ROLL CALL**

<b>PRESENT</b>	<b>LATE ARRIVAL</b>	<b>ABSENT</b>
Commissioner Bergeron		
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Commissioner Rodenhizer		
Chair Ferrini		

**Also present:** Executive Director Craig Welch, Finance Director Valerie Labrie, Resident Patience Horton

Commissioner Pickering and Commissioner Main were present via Zoom. All votes were taken by roll call.

Chair Ferrini declared a quorum present.

## II. READING OF MEETING MINUTES

**Commissioner Rodenhizer motioned to waive the reading of the minutes dated March 8, 2023 and accept as presented. Commissioner Bergeron seconded the motion.**

**The votes were as follows:**

<b>AYES</b>	<b>NAYS</b>	<b>ABSTENTIONS</b>
Commissioner Bergeron		
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Commissioner Rodenhizer		
Chair Ferrini		

**The motion passed.**

## III. NEW BUSINESS

### A. Executive Director's Report

Mr. Welch summarized his report, including the Workforce Housing Education Incentive Program and recent capital projects at our properties.

He informed the Board that staff are still preparing an analysis of the waitlist preferences and will then present their analysis and recommendation to the Board when they are done.

### B. Review Board Officer Positions

Mr. Welch reviewed the current slate of Board Officers and reminded the Commissioners that May is the Annual Meeting, where officer positions will be voted on.

**IV. OLD BUSINESS**

There was no discussion.

**V. OPERATIONAL REPORTS**

There was no discussion.

**Commissioner Rodenhizer motioned to approve the Operational Reports. Commissioner Griffin seconded the motion.**

**The votes were as follows:**

<b>AYES</b>	<b>NAYS</b>	<b>ABSTENTIONS</b>
Commissioner Bergeron		
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Commissioner Rodenhizer		
Chair Ferrini		

**The motion passed.**

**VI. PUBLIC COMMENT**

Resident Patience Horton gave a brief summary of what is involved in submitting an annual recertification from a resident's perspective.

**VII. COMMISSIONERS COMMENTS**

There was no discussion.

**VIII. NONPUBLIC SESSION**

**Commissioner Griffin motioned to enter Nonpublic Session for statutory reason listed in RSA 91-A:3, II(a). Commissioner Rodenhizer seconded the motion. The votes were as follows:**

<b>AYES</b>	<b>NAYS</b>	<b>ABSTENTIONS</b>
Commissioner Bergeron		
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Commissioner Rodenhizer		
Chair Ferrini		

**The motion passed and the Board entered Nonpublic Session at 2:34pm.**

The Board carried out Mr. Welch’s annual performance review and voted to grant a 5% Cost of Living Adjustment and \$10,000 performance incentive to Mr. Welch.

**Commissioner Rodenhizer motioned to leave nonpublic session and return to public session. Commissioner Griffin seconded the motion. The votes were as follows:**

<b>AYES</b>	<b>NAYS</b>	<b>ABSTENTIONS</b>
Commissioner Bergeron		
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Commissioner Rodenhizer		
Chair Ferrini		

The motion passed and public session reconvened at 2:49pm.

**IX. ADJOURNMENT**

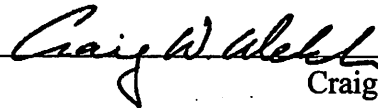
Commissioner Rodenhizer motioned to adjourn the meeting. Commissioner Griffin the motion. There was no further discussion.

The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Bergeron		
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Commissioner Rodenhizer		
Chair Ferrini		

The motion passed and the meeting adjourned.

Respectfully Submitted,



Craig W. Welch  
Secretary



Accepted by: Kara Rodenhizer  
Vice Chair

Thomas G. Ferrini  
Chair

6/14/23

Date