

COAKLEY EXECUTIVE COMMITTEE
Teleconference and Meeting AGENDA
Wednesday, April 26, 2023
9:30 AM
Law Library, Portsmouth City Hall

For remote access, please use:

Conference Call Dial-in #: 603-766-5646

Conference ID: 393626

I. Review Minutes of the previous Coakley meeting: 3/21/2023

OU-1

II. **BILLS** All payment certifications are dated: 4/26/2023

City of Portsmouth

A.	Invoice #	2901785670	dated 4/10/2023	\$2,750.00	50%
		Peter Britz & Financial services - 4/2023			
B.	Receipt #	43284	dated 4/1/2023	\$131.50	50%
		Reimburse City for storage - April 2023			
C.	Invoice #	INV40503077	dated 4/15/2023	\$150.00	50%
		DocuSign 1 Year Service - eSignature Edition. Was billed to City credit card 4/15/2023 - reimbursement to City.			

WSP USA

Services rendered through: 2/24/2023
Invoices dated: 3/16/2023

D.	Invoice #	J02215870	dated 3/16/2023	\$357.00	35%
		Revised Surface Water Evaluation Services rendered through: 2/24/2023			
E.	Invoice #	J02215871	dated 3/16/2023	\$3,734.18	35%
		Fall 2022 Biannual Groundwater Sampling Services rendered through: 2/24/2023			
F.	Invoice #	J02215872	dated: 3/16/2023	\$238.00	35%
		Groundwater Management Permit Renewal			

III. **OU - 1 ACTION ITEMS**

A. Total of invoices requested for approval: \$7,210.68

IV. **OU - 1 RECORD ITEMS**

A. 4/24/2023 OU - 1 Balance: \$272,461.99

B. Year to date OU-1 Invoices paid:

Date Approved	Amount Paid
2/15/2023	\$39,003.09
3/21/2023	\$5,631.50
Total year to date:	\$44,634.59

OU-2

V. **BILLS** All payment certifications are dated: 4/26/2023

City of Portsmouth

- A. Invoice # 2901785670 dated 4/10/2023 \$2,750.00 50%
Peter Britz & Financial services - 4/2023
- B. Receipt # 43284 dated 4/1/2023 \$131.50 50%
Reimburse City for storage - April 2023
- C. Invoice # INV40503077 dated 4/15/2023 \$150.00 50%
DocuSign 1 Year Service - eSignature Edition.
Was billed to City credit card 4/15/2023 -
reimbursement to City.

WSP USA

Services rendered through: 2/24/2023
Invoices dated: 3/16/2023

- D. Invoice # J02215868 \$850.00 100%
Deep Bedrock Investigation Final Report
- E. Invoice # J02215869 \$2,494.00 100%
Deep Bedrock Well Installation Work Plan

F.	Invoice #	J02215870	\$663.00	65%
		Revised Surface Water Evaluation		
G.	Invoice #	J02215871	\$6,934.91	65%
		Fall 2022 Biannual Groundwater Sampling		
H.	Invoice #	J02215872	\$55.25	65%
		Groundwater Management Permit Renewal		

MAC Construction & Excavation

I.	Invoice #	1285	dated 3/31/2023		
		Water service, connection, cap existing well		\$20,600.00	100%

VI. OU - 2 ACTION ITEMS

A. Total of invoices requested for approval: \$34,478.66

VII. OU - 2 RECORD ITEMS

A. 4/24/2023 OU - 2 Balance: \$528,641.01

B. Year to date OU-2 Invoices paid:

Date Approved	Amount Paid
2/15/2023	\$61,403.23
3/21/2023	\$5,795.44
Total year to date:	\$67,198.67

COMBINED OU-1 & OU-2

VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS

A. Report of Peter Britz of the City of Portsmouth dated 4/26/2023

IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS

- A. Minutes of the Coakley Executive Committee 2/15/2023 meeting; approved and executed on 3/21/2023.
- B. Overburden Well Installation Contract Amendment executed by Chair Spear on 3/21/2023
- C. Revised Surface Water Evaluation Work Plan Contract dated 2/21/2023; executed by Peter Britz.
- D. Form 1041 for OU-2 tax year 2022.

X. OTHER BUSINESS

XI. PUBLIC COMMENT

XII. SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING

XIII. NON-PUBLIC SESSION If needed