



CEMETERY COMMITTEE

Meeting Notes No Quorum of Members Present in Person

Thursday, March 2, 2023, 4:00 p.m.
City Hall -- Conference Room A
1 Junkins Avenue
Portsmouth, NH 03801

Members Present: Susan Sterry, Co-Chair; Sue Polidura; Celeste Brooks and Michael Griffin in person
Deidre Forte, Co-Chair; Kerry Rubinstein and Eva Boice by Zoom

Staff Present: Suzanne M. Woodland, Deputy City Manager/Deputy City Attorney (DCM)

1. Call to order at 4:00
2. Roll Call of the Members as noted above. No quorum was physically present.
3. No action was taken on the minutes of November 3, 2022; December 1, 2022; and February 2, 2023, due to lack of quorum.
4. Potential ordinance change: DCM will work with Co-Chair Sterry to get the proposed ordinance change to the Governance Committee for review.
5. Status of current projects: Door at Cotton Cemetery is beautiful and fixed. Contractor is providing quotes for additional Cotton work. Brush clearing at Cotton Cemetery was done and looks good. Point-of-Graves Cemetery was briefly discussed.
6. Straightening and repairing headstones: Sue Sterry has been in touch with the State archeologist relative to repairing headstones. Repairing could be done by properly trained individuals. John Lord is prepared to provide some training. DCM advised a protocol should be developed and obtain City approval.
7. Other Business: Headstone cleaning to take place May 6, 13, 20 and 27. Will coordinate with Corin regarding cleaning supplies. Additional work dates June

17, July 15, August 5, September 9 and October 7.

8. Public Comment: Michael Griffin reported that the Portsmouth Lodge of Elks is participating in the Veterans Wreaths Across America program. He also reported that Susan Sterry has been named Elk of the Year for her work on the Cemetery Committee.

Adjournment at 4:45 p.m.

Notes prepared by: Donna D. Splaine Admin Assistant/Paralegal and Suzanne M. Woodland, Deputy City Manager / Deputy City Attorney
Approved at May 4, 2023 meeting