CITY OF PORTSMOUTH, NEW HAMPSHIRE PORTSMOUTH CABLE AND BROADBAND INTERNET COMMISSION



MEETING MINUTES Wednesday, August 30, 2023 at 4:00 p.m. Conference Room A, City Hall, 1 Junkins Ave. Portsmouth, NH

Attendees: Rob Capone (Capone), Amrishi Chicooree (Chicooree), and Luis Rodriguez (Rodriguez) with Deputy City Manager/Deputy City Attorney Suzanne Woodland (DCM). Also present was Stephanie Secord, Public Information Officer and Chad Cordner from PPMTv.

- I. The meeting was called to order at 4:05 p.m.
- II. **Minutes** Motion by Chicooree, seconded by Capone, to approve the minutes of June 7, 2028, 2023 (public). All in favor.
- III. PPMTv Update PPMTv Update moved up in the agenda by consensus. Chad Cordner, Executive Director of PPMTv, provided an update regarding their relocation. PPMTv is leasing space at Fox Run Mall as studio space and a place for them to loan/rent out equipment. In addition, office space rented out about Jumpin' Jays Fish Cafe for the purposes of the new cable drop and production gear and office needs. PPMTv working with Comcast to set up new site. Discussion of PPTv's programming and live events, streaming onto YouTube, and technical discussions regarding broadcasting of live events such as Holiday parade.
- IV. Survey Results and FAQ The Commission discussed a draft report prepared by the Public Information Officer conveying the survey results which included charts and selected individual comments. Goal is to develop a proposed report of the results which can be shared with the City Council and posted on the website. Comments on the draft provided and a new draft to be brought to next meeting. The Commission also discussed the draft FAQ for the updated webpage to help explain the Commission's role, alternative providers and other common questions.
- V. Update on Verizon Cellular Phone Coverage Issues. postponed for future meeting.
- VI. **Public Comment**. No Members of the public present.

Next meeting set for September 13 at 4:15 p.m. Motion to adjourn by Chicooree, seconded by Capone and all in favor. Meeting adjourned at 5:00 p.m.

Prepared by Suzanne Woodland, Deputy City Manager/Regulatory Counsel

Approved on: October 11, 2023