

CITY OF PORTSMOUTH, NEW HAMPSHIRE  
PORTSMOUTH CABLE AND BROADBAND INTERNET COMMISSION



**MEETING MINUTES**

Wednesday, September 20, 2023 at 4:15 p.m.  
Conference Room A, City Hall, 1 Junkins Ave. Portsmouth, NH

Attendees: Rob Capone (Capone), Amrishi Chicooree (Chicooree), and Luis Rodriguez (Rodriguez) with Deputy City Manager/Regulatory Counsel Suzanne Woodland (DCM) and Stephanie Seacord, Public Information Officer.

- I. The meeting was called to order at 4:16 p.m.
- II. **Minutes.** Motion by Capone, seconded by Rodriguez, to approve the minutes of August 30, 2023 (sic) August 7, 2023 meeting minutes (public and nonpublic minutes) All in favor.
- III. **Survey Results Final Review.** The Commission reviewed and finalized the report on the survey results and the update to the City's webpage which will include the FAQ. This final report will be shared with the City Council and provided on the City's webpage.
- IV. **Update on Cellular Phone Coverage Issues.** The DCM provided a brief update on the efforts Verizon has made in the downtown area to improve coverage. Verizon gathering data during events to determine where additional cells might need to be deployed.
- V. **Other Business.** Brief discussion of PPMTv's relocation to new space. The Commission also noted that it needs additional members.
- VI. **Public Comment.** No public commented.
- VII. **Discussion of Comcast Franchise Renewal.**

At 4:50 p.m. Capone moved to go into non-public session, seconded by Rodriguez for purposes of discussion of legal advice pursuant to NH RSA 91-A:3ii(1). All in favor.

On a motion by Capone, seconded by Chicooree, to return to public session, seal the minutes of the non-public session, and to adjourn. Meeting adjourned at 5:29 p.m.

Prepared by Suzanne Woodland, Deputy City Manager/Regulatory Counsel

Approved on: October 11, 2023