

**MINUTES
FINAL
REGULAR MEETING
BOARD OF COMMISSIONERS**

**PORTSMOUTH HOUSING AUTHORITY
245 MIDDLE STREET, PORTSMOUTH, NH
August 10, 2022 – 2:00p.m.**

Chair Ferrini called the meeting to order.

I. ROLL CALL

| PRESENT | LATE ARRIVAL | ABSENT |
|------------------------|---------------------|-------------------------|
| Commissioner Bergeron | | Commissioner Rodenhizer |
| Commissioner Griffin | | |
| Commissioner Main | | |
| Commissioner Pickering | | |
| Chair Ferrini | | |
| Secretary Craig Welch | | |

Also present: Finance Director Valerie Labrie, Executive Assistant Mary Kelliher, PHA
Resident Patience Horton

Chair Ferrini declared a quorum present.

II. READING OF MEETING MINUTES

Commissioner Main motioned to waive the reading of the minutes dated July 13, 2022 and accept as presented. Commissioner Griffin seconded the motion.

The votes were as follows:

| AYES | NAYS | ABSTENTIONS |
|------------------------|-------------|--------------------|
| Commissioner Bergeron | | |
| Commissioner Griffin | | |
| Commissioner Main | | |
| Commissioner Pickering | | |
| Chair Ferrini | | |

The motion passed.

III. NEW BUSINESS

A. Executive Director’s Report

Mr. Welch summarized his report, including the lease-up of Ruth Lewin Griffin Place which is nearing completion, the Housing Needs Assessment from RKG which will be released in September, and the possibilities for the City to provide property for the PHA to develop new housing. Mr. Welch also reported on the upcoming annual Back to School Bash, the engagement of a Resident Services Program consultant to help PHA prepare for the possibility of an increase in the Resident Services budget from American Rescue Plan and CARES Act funding, and a report on the Chamber Collaborative awards event where PHA received the "Building a Better Community Award."

Commissioner Main motioned to accept the Executive Director. Commissioner Griffin seconded the motion.

The votes were as follows:

| AYES | NAYS | ABSTENTIONS |
|------------------------|-------------|--------------------|
| Commissioner Bergeron | | |
| Commissioner Griffin | | |
| Commissioner Main | | |
| Commissioner Pickering | | |
| Chair Ferrini | | |

The motion passed.

B. HUD Operating Fund Offset

PHA was a part of a large class action lawsuit with several thousand Housing Authorities across the United States. The Housing Authorities won and the PHA has received \$550,000 which has been deposited to the COCC. The PHA’s fee accountant has advised the money to be transferred to the LTD. A memo will be submitted to the Board at the September Board meeting outlining this recommendation, and a vote will be entertained to approve this transfer.

IV. OLD BUSINESS

There was no discussion.

V. OPERATIONAL REPORTS

Chair Ferrini asked what the reason is for the difference in actual to budgeted under capital purchases for Connors Cottage, to which Ms. Labrie explained the PHA hasn’t drawn down money from capital reserves for projects yet. Drawdowns will be happening soon and will reflect in that line item.

Ms. Labrie presented a new consolidated balance sheet, which the Commissioners appreciated.

Commissioner Bergeron asked if Betty’s Dream will be affected from the closing of Crotched Mountain School, since Betty’s Dream has a grant from Crotched Mountain to provide aides. Mr. Welch will look into that and report back.

Commissioner Griffin motioned to accept the Operational Reports. Commissioner Pickering seconded the motion.

The votes were as follows:

| AYES | NAYS | ABSTENTIONS |
|------------------------|-------------|--------------------|
| Commissioner Bergeron | | |
| Commissioner Griffin | | |
| Commissioner Main | | |
| Commissioner Pickering | | |
| Chair Ferrini | | |

The motion passed.

VI. PUBLIC COMMENT

There was no discussion.

VII. COMMISSIONERS COMMENTS

There was no discussion.

VIII. ADJOURNMENT

Commissioner Main motioned to adjourn the meeting. Commissioner Pickering seconded the motion. There was no further discussion.

The votes were as follows:

| AYES | NAYS | ABSTENTIONS |
|-----------------------|-------------|--------------------|
| Commissioner Bergeron | | |
| Commissioner Griffin | | |

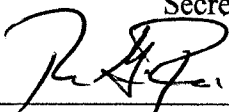
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|-------------------------|--|--|
| Commissioner Main | | |
| Commissioner Pickering | | |
| Commissioner Rodenhizer | | |
| Chair Ferrini | | |

The motion passed and the meeting adjourned.

Respectfully Submitted,



Craig W. Welch
Secretary



Accepted by: Kara Rodenhizer
Vice Chair

Thomas G. Ferrini
Chair

_____ 10/12/22
Date