

MINUTES
DRAFT
REGULAR MEETING
BOARD OF COMMISSIONERS

PORTSMOUTH HOUSING AUTHORITY
245 MIDDLE STREET, PORTSMOUTH, NH
February 9, 2022 – 7:15a.m.

Chair Ferrini called the meeting to order.

I. ROLL CALL

PRESENT	LATE ARRIVAL	ABSENT
Commissioner Main		Commissioner Jewett
Commissioner Pickering		Commissioner Leith
Chair Ferrini		Commissioner Rodenhizer
Secretary Craig Welch		

Also present: Finance Director Valerie Labrie, Executive Assistant Mary Kelliher

Chair Ferrini declared a quorum present.

II. READING OF MEETING MINUTES

Commissioner Main motioned to waive the reading of the minutes dated January 25, 2022, and accept as presented. Commissioner Pickering seconded the motion.

There was no discussion.

The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Main		
Commissioner Pickering		
Chair Ferrini		

The motion passed.

III. NEW BUSINESS

A. Executive Director’s Report

Mr. Welch gave an update on the construction status for Ruth Lewin Griffin Place. He reported that Eckman is still projecting a finish date that will put the expected occupancy date some time around June.

PHA is starting the next phase of the Management Assessment with Viva Consulting. It is a great opportunity to analyze how the organization is currently operating and what tools can potentially be used to increase efficiency.

IV. OLD BUSINESS

There was no discussion.

V. OPERATIONAL REPORTS

A. ORGANIZATION CHART

There was no discussion.

B. WAITLIST REPORT

There was no discussion.

C. VACANCY REPORT

There was no discussion.

D. LANDLORD-TENANT

There was no discussion.

E. FINANCIAL REPORTS

Commissioner Main asked about the rent collection report, noting that Betty's Dream seems to have gone up in outstanding rent. He asked if this outstanding rent is from one or multiple units. Ms. Labrie stated she was not sure of the answer but could find that out.

Ms. Labrie noted that HUD is changing how Housing Authorities are scored, being more forgiving this year since they are seeing similar issues, such as higher outstanding rent, across the board.

VI. PUBLIC COMMENT

There was no discussion.

VII. COMMISSIONERS' COMMENTS

There was no discussion.

VIII. ADJOURNMENT

Commissioner Pickering motioned to adjourn the meeting. Commissioner Main seconded the motion. There was no further discussion.

The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Main		
Commissioner Pickering		
Chair Ferrini		

The motion passed and the meeting adjourned.

Respectfully Submitted,

Craig W. Welch
Secretary

Accepted by: Kara Rodenhizer Thomas G. Ferrini
Vice Chair Chair

Date