



CEMETERY COMMITTEE

Meeting Minutes

THURSDAY, SEPTEMBER 8, 2022, at 4:00 P.M.

Meeting held in person at City Hall in Planning Department Conference Room

Members Present: Susan Sterry, Co-Chair; Michael Griffin; Eva Boice; Celeste Brooks; Sue Polidura; Kerry Rubinstein; Donald Margeson

Staff Present: Suzanne M. Woodland, Deputy City Manager/Deputy City Attorney; Peter Rice, Public Works Director

1. Call to Order at 4:00 p.m.
2. Roll Call of the Members as noted above.
3. Capital Improvement Plan submission for Fiscal Year 2023-24

Co-Chair Sterry walked through various potential projects (with pictures) so that the committee could decide what if anything to submit as a citizen request for capital improvement project. In summary:

- North Cemetery discussed as a priority. Reminder of Moose Plate Grant application and matching funds that would be needed for rear wall repair. Deputy City Manager mentioned that there is approximately \$107,000.00 currently available for cemetery work.
- Straightening headstones at North Cemetery (Mr. Griffin described risks of trying to straighten headstones)
- North Cemetery fence – chain link – would like it taken down
- Discussion of Point of Graves - Weston & Sampson estimate, condition of the wall. Difficulty of estimating costs, utilities.
- Discussion of Cotton Cemetery – questions about ownership of various elements asked and answered or needing additional research.

Committee ran out of time and agreed to meet again on September 22 to continue discussion on CIP and other business.

4. Adjournment at 5:10

Minutes prepared by: Suzanne Woodland, Deputy City Manager / Deputy City Attorney
Approved at October 7, 2022 meeting