

CITY OF PORTSMOUTH, NEW HAMPSHIRE
PORTSMOUTH CABLE TELEVISION AND COMMUNICATIONS COMMISSION



DRAFT MEETING MINUTES
MONDAY, May 25, 2022 at 4:00 PM
Conference Room A, City Hall, 1 Junkins Avenue Portsmouth NH

Attendees: Rob Capone (Capone), Amrishi Chicooree (Chicooree) and Jason Huett (Huett) with Deputy City Manager/Deputy City Attorney Suzanne Woodland (DCM). There were no members of the public present.

- I. The meeting was called to order at 4:04 p.m.
- II. Huett moved to approve the meeting minutes of April 11, 2022. Chicooree seconded. The motion was approved by unanimous vote.
- III. Committee discussed proposed changes to the mission of the Cable Commission to encompass expressly other matters such as cellular service issues and internet speeds and availability. Huett agreed to take the existing ordinance and try to develop some draft language to describe a broader mission. That broader mission, if agreed upon, could be forwarded to the City Council for consideration of a change to the existing ordinance creating the committee.
- IV. Committee reviewed some of the historical data regarding complaints and service call information. There was consensus that the DCM will follow up with Comcast to get more recent service call information.
- V. Under other business, the Committee discussed the current poor performance of the major cellular providers. Signals are dropped in various locations. Huett moved, and Chicooree seconded, to have the Committee, with the DCM's drafting assistance, send a letter to the cellular providers requesting information on current coverage and plans to provide improved coverage. The DCM and Huett will work on this together. Motion was approved unanimously.
- VI. Huett moved to enter non-public for purposes of discussing with legal counsel upcoming franchise agreement negotiations. Chicooree seconded and all in favor.

Brief discussion of history of franchise fee revenue received by the City, timeliness of equipment removal off of poles (double poles); and location of new Comcast facility.

Committee returned to public session. The committee and the DCM did not deem the conversation to be sufficiently confidential to warrant sealing minutes of the non-public session.

- VII. Next meeting is June 22, 2022 at 4:00. Chicooree moved to adjourn, seconded by Huett and all in favor. The meeting adjourned at 5:10 p.m.

Drafted by Suzanne Woodland, Deputy City Manager/Deputy City Attorney