

# AUDIT COMMITTEE MINUTES

July 20, 2022 – 4:00 p.m. PUBLIC MEETING

CITY OF PORTSMOUTH, NH – City Hall – 1 Junkins Avenue

---

The Audit Committee (AC) held the July 20, 2022 meeting in Conference Room A.

AC Members present: Chair Christopher M. White, Councilor John Tabor, and Secretary Harry (Hawk) Furman. Jesse Lynch attended by Zoom. Councilor Kate Cook was absent.

City management representative: Deputy City Manager Suzanne Woodland

City Attorney Robert Sullivan was also present.

## **Call to Order**

Chair White called the meeting to order at 4:00 p.m.

Chair White took roll call. Councilors Tabor and Mr. Furman indicated that they are present. Mr. Lynch was present by Zoom. Attorney Woodland indicated she was present. Councilor Cook was absent.

## **Approval of May 11, 2022 Public Session Minutes**

Councilor Tabor asked that the Minutes better reflect comments made by Deputy City Manager Woodland and himself given the extensive coverage given to the public comments in the Minutes. Chair White will revise the Minutes accordingly.

## **Unseal and Release of Nonpublic Minutes from June 2021 and February 2022**

A motion by Mr. Furman was made to unseal the nonpublic Minutes from February 8 and 10, 2022. Mr. Lynch seconded. The motion passed, 4-0. A motion was made by Mr. Furman and seconded by Mr. Lynch to unseal the nonpublic Minutes with the personal names and employers redacted. The motion passed, 4-0. The sealed Minutes from June 2021 were reviewed by Deputy City Manager and were heavily redacted. Chair White withdrew these Minutes from being considered for unsealing at this Meeting.

## **Chair's Public Statement**

Chair White read a lengthy statement regarding the 3/7/22 nonpublic City Council meeting, whose minutes were just made public by the City Council on July 11, 2022, as well as nonpublic Audit Committee proceedings which were just made public earlier in this meeting. Councilor Tabor and Deputy City Manager also made comments.

## **Adoption of Audit Committee Request for Proposal (RFP) for FY 2023 Audit**

Discussion of the Audit Committee draft RFP ensued. Deputy City Manager Woodland distributed her draft RFP for discussion as well. Adoption of the RFP will be made at the next Audit Committee meeting on July 25<sup>th</sup>. That meeting is now set for 3:15 p.m.

**Adjournment**

Mr. Furman moved for adjournment. Councilor Tabor seconded. The Committee voted to adjourn at 5:29 p.m.

The next Audit Committee meeting is scheduled for July 25, 2022 at 3:15 p.m.

Date approved: July 25, 2022

Minutes Respectfully Submitted by

Christopher White, Chair