

TO: KAREN CONARD, CITY MANAGER
FROM: KELLI L. BARNABY, CITY CLERK
RE: ACTIONS TAKEN AT THE PORTSMOUTH CITY COUNCIL MEETING HELD IN THE EILEEN DONDERO FOLEY COUNCIL CHAMBERS ON MONDAY, APRIL 4, 2022
PRESENT: MAYOR McEACHERN, ASSISTANT MAYOR KELLEY, COUNCILORS TABOR, DENTON, MOREAU, BAGLEY (via zoom), LOMBARDI, BLALOCK AND COOK

1. On a unanimous roll call 9-0, **voted** to adjourn the Non-Public Session and seal the minutes.
2. Proclamation – Sexual Assault Awareness Month – Assistant Mayor Kelley read the Proclamation that declared April as Sexual Assault Awareness Month.
3. Acceptance of Minutes – March 7, 2022 – **Voted** to approve and accept the minutes of the March 7, 2022 City Council meeting.
4. Recognition for Fire Event on February 25, 2022 to Jayceon and Tristan – Mayor McEachern presented Mayor’s Awards for Jayceon and Tristan’s in recognition of their swift action during a fire event in their home.
5. Thank you to Nancy Carmer for 36 Years of Service to the City – Mayor McEachern presented a City of Portsmouth Coin to Nancy Carmer in recognition of her 36 years of service to the City.
6. **Voted** to suspend the rules to bring forward Item XIII. C. – Letter from Luke Wentworth requesting the consideration of installing a basketball court and/or basketball hoop at the Plains Playground.
7. Letter from Luke Wentworth requesting the consideration of installing a basketball court and/or basketball hoop at the Plains Playground – **Voted** to refer to the Recreation Board and Recreation Director Henley.
8. On a unanimous roll call 9-0, **voted** to suspend the rules to bring forward Recognition of John Leith.
9. Recognition of John Leith – Mayor McEachern presented John Leith with a City of Portsmouth Coin in recognition of his 30 years of service as a board member of the Portsmouth Housing Authority.
10. On a unanimous roll call 9-0, **voted** to suspend the rules to allow Tom Ferrini, Chair of the Portsmouth Housing Authority to speak regarding John’s service. Chairman Ferrini said he asked John what he was most proud of from his service on the Housing Authority. He advised the City Council that John he indicated to him that the development of Wamesit Place and the Ruth Lewin Griffin Workforce Housing.
11. Public Comment Session – There were seven speakers: Mark Brighton (Ripping off the Bandage); Roy Helsel (Ordinances); Esther Kennedy (Cost of Living in City); Sue Polidura; Petra Huda, Christopher White (Audit Committee); and Paige Trace (Portsmouth).

12. Public Hearing/Adoption of Resolution – Resolution Authorizing a Bond Issue, and/or Notes of up to One Million Four Hundred Thousand (\$1,400,000.00) Dollars for Costs Related to the Feasibility and Design of a new Police Facility and or Rehabilitation of the Existing Facility – Held a public hearing. On a unanimous roll call 9-0, **voted** to adopt the resolution as presented.
13. On a unanimous roll call 9-0, **voted** to suspend the rules to bring forward item XI. A.3. – Request from the Police Commission for a Performance Bonus for Chief of Police.
14. Request from the Police Commission for a Performance Bonus for Chief of Police – On a unanimous roll call 9-0, **voted** that the City Council confirm the request for Chief of Police Newport to receive a \$3,000.00 bonus per the terms of his contract.
15. License Agreement with Strawberry Banke for Property Located at 81 Washington Street – On a unanimous roll call 9-0, **voted** to authorize the City Manager to negotiate and execute a revocable license to Strawberry Banke Museum, Inc. to cross Parcel S-3 to access 81 Washington Street for the purposes of parking, as depicted on the plan contained in the City Council packet.
16. Request to Extend Prescott Park Arts Festival 2022 Season Dates – On a roll call 8-0, **voted** to extend the Prescott Park Arts Festival’s 2022 season to include the requested dates: June 10th, June 16th and September 5th. Councilor Tabor abstained from voting on this matter.
17. Union Cemetery Listing on State Register of Historic Places – On a unanimous roll call 9-0, **voted** to authorize the City Manager to proceed to take the additional steps to have the Union Cemetery listed on the State Register of Historic Places.
18. Temporary Construction License for 45 Market Street – On a unanimous roll call 9-0, **voted** to authorize the City Manager to waive the license fee and execute and accept the temporary construction license for the term of 18 days to encumber the sidewalk with pass-through staging at 45 Market Street as requested.
19. Approval of the Superintendent’s Contract – On a unanimous roll call 9-0, **voted** to approve the contract as presented.
20. McIntyre – Mayor McEachern announced that the City Council will be holding a Special City Council meeting on Wednesday, April 6, 2022 regarding McIntyre.
21. Request to Schedule Public Hearing on April 18th to Accept Second Tranche of ARPA Funds – On a unanimous roll call 9-0, **voted** that the City Council schedule a public hearing to accept the second tranche of ARPA funds at the next City Council meeting on April 18, 2022.
22. Request to Schedule a Public Hearing on April 18th to Consider Resolution of \$10,000,000.00 for Community Campus Acquisition and Rescind Prior Funding Resolution – On unanimous roll call 9-0, **voted** that a public hearing be established at the City Council meeting of April 18, 2022 to consider the proposed Resolution to replace the community campus funding sources.

23. Request to Schedule a Public Hearing on April 18th to Appropriate \$5,260,000.00 in ARPA Funds for Certain Projects – On a unanimous roll call 9-0, **voted** that a public hearing be established at the City Council meeting of April 18, 2022 to consider this second proposed Resolution to use ARPA funds for the four projects described.
Projects:
- *Multi-Purpose Recreation Fields-Lighting*
 - *Citywide Sidewalk Reconstruction Program*
 - *Street Paving, Management and Rehabilitation*
 - *Islington Street Phase 2*
24. Consent Agenda – On a unanimous roll call 9-0, **voted** to adopt the Consent Agenda.
- A. Letter from Katie Johnson, Yoga in Action, requesting permission to use Prescott Park as the site of their annual series: “Yoga in the Park” at the Whale Statue lawn for a one-hour class each Tuesday at Noon from June through August (**Anticipated action – move to refer to the City Manager with Authority to Act**)
- B. Letter from Bruce Hurley, Seacoast Half Marathon, requesting permission to hold the 17th Annual Seacoast Half Marathon on Sunday, October 30, 2022 (**Anticipated action – move to refer to the City Manager with Authority to Act**)
- C. Letter from Debra Smith, Friends of the South End, requesting permission to hold the annual Fairy House Tour event at Prescott Park on Saturday, September 24, 2022 and Sunday, September 25, 2022 from 10:00 a.m. – 3:00 p.m. and Peirce Island for parking (**Anticipated action – move to refer to the City Manager with Authority to Act**)
- D. Letter from Richard Clyborne, Gundalow Company, requesting permission to hold the 12th annual Round Island Regatta on Saturday, August 27, 2022 and the use of the Peirce Island launch ramp and related parking area to facilitate this event (**Anticipated action – move to refer to the City Manager with Authority to Act**)
- E. Letter from JerriAnne Boggis, Black Heritage Trail, requesting permission to use public spaces for the Juneteenth celebration at the African Burying Ground Memorial, Sunday, June 19, 2022 from 2:00 p.m. – 4:00 p.m. and Church Street between Court Street and State Street, Monday, June 20, 2022 all day (**Sample motion – move to refer to the City Manager with Authority to Act**)
25. Email Correspondence – On a unanimous roll call 9-0, **voted** to accept and place on file.
26. Letter from Perry and Kristin Silverstein regarding Outdoor Dining and a Letter from Michael Levandowski, LeRoux Kitchen, requesting that the parking spaces that the City Council eliminated to provide outdoor seating be returned as parking spaces – On a unanimous roll call 9-0, **voted** to accept and place on file.
27. “Love in Kilnerry” Proclamation – Mayor McEachern announced that a special screening of the film will be held on April 9, 2022 at Portsmouth High School.

28. Appointments to be Considered – The City Council considered the appointments outlined below which will be voted on at the April 18, 2022 City Council meeting.
- Appointment of Lynn Vaccaro to the Conservation Commission
 - Appointment of Celeste Brooks to the Cemetery Committee
 - Appointment of Jody Record to the Library Board of Trustees
29. Appointments to be Voted – On a unanimous roll call 9-0, **voted** to approve the appointments listed below.
- Reappointment of Rob Capone to the Cable Television & Communications Commission until April 1, 2025.
 - Appointment of Loreley Godfrey to the Sustainable Practices Blue Ribbon Committee
 - Appointment of Alana Rooke to the Arts & Non Profits Blue Ribbon Committee
30. Request to Waive Peirce Island Fees for military, military dependents, veterans, and veteran caregivers – On a unanimous roll call 9-0, **voted** for a report back on the costs associated with waiving the following non-resident daily fees for military, military dependents, veterans, and veteran caregivers: \$2 for children and \$4 for adults to use Peirce Island Outdoor Pool; \$10 for kayaks, canoes, and any other non-motorized water craft to use Peirce Island Boat Launch; and \$20 for motorized water craft, jet skis, and/or sail boat to use the Peirce Island Boat Launch.
31. Update on Governance Committee Work – Councilor Cook reported on the work being conducted by the Governance Committee and advised that a detailed report will be brought forward to the City Council mid-year for review.
32. Proposed changes recommended by the Governance Committee to the Rules and Orders of the Portsmouth City Council – On a roll call 6-3, **voted** to suspend the rules to take action on the proposed changes recommended by the Governance Committee to the Rules and Orders of the City Council.
- On a unanimous roll call 9-0, **voted** to accept the changes to the Rules and Orders of the Portsmouth City Council proposed by the Governance Committee.
33. Acceptance of Donation to the Skateboard Park – Summer Sessions - \$1,025.00 – On a unanimous roll call 9-0, **voted** to approve and accept the donation as presented.
34. Acceptance of Grant from the NH Department of Justice through the ‘Victims of Crime Act’ (VOCA) for expenses incurred and services provided for direct victim services, to include expenses for personnel \$24,759.00 – On a unanimous roll call 9-0, **voted** to approve and accept the grant for the Police Department as presented.
35. NHDES Public Hearing regarding Pease Aviation Partners, LLC Application for Wetland Permit – City Manager Conard announced that the NHDES will be conducting a Public Hearing on Wednesday, April 6, 2022, beginning at 4:00 p.m. to receive public comment on an application from Pease Aviation Partners, LLC for property located at Exeter Street.

36. Miscellaneous Business Including Business Remaining Unfinished at Previous Meeting – Councilor Tabor requested that the City Council receive a tour of the Police Department in groups of 3.
37. Adjournment – On a unanimous roll call 9-0, **voted** to adjourn the meeting at 10:20 p.m.

Respectfully submitted by:

Kelli L. Barnaby, MMC/CNHMC
City Clerk