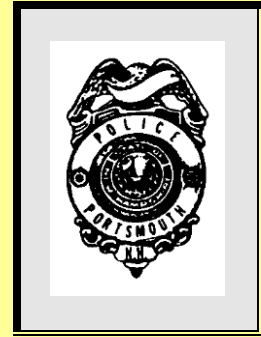


BOARD of POLICE COMMISSIONERS

of the

City of Portsmouth, N.H.

“Providing Citizen Oversight of your Police Department”



Commission Chair Stefany Shaheen ... Commissioner Buzz Scherr ... Commissioner Kate Coyle

Please call the Commissioners at 603-610-7471, and leave a message regarding your concern(s) along with your name and a telephone number; a Commissioner will return your call in a timely fashion. [You may also email the commissioners via the city's webpage, by clicking on the "Police Department" tab in the left sidebar and going to the 'Police Commission' page.](#)

NOTICE OF POSSIBLE QUORUM OF POLICE COMMISSION

DATE: MARCH 16TH THROUGH MARCH 18TH, 2022 (Wednesday through Friday)

TIME: Starting at 7:45 AM Wednesday, March 16th through approximately 3:30 PM Friday, March 18th

PLACE: Archer Hotel, Tysons, Virginia

AGENDA: Conference – Planning, Designing, and Constructing Police Facilities

One or more Portsmouth, NH Police Commissioners and employees of the Police Department may be in attendance at the International Association of Chiefs of Police (IACP) conference entitled "Planning, Designing, and Constructing Police Facilities" which will be held at the Archer Hotel in Tysons, Virginia from March 16, 2022 through March 18, 2022. A copy of the conference agenda is attached for your convenience.

Commissioner Buzz Scherr, Commissioner Kate Coyle, Chief Mark Newport, Captain Michael Maloney, and a number of City officials, may be in attendance at this conference. This may constitute a possible quorum of the Police Commission. However, no meeting will be held and no actions will be taken.

[Posted March 9, 2022]



Planning, Designing, and Constructing Police Facilities Course Agenda

March 16-18, 2022 | Fairfax County, VA

Wednesday, March 16

| | |
|------------------|--|
| 7:45 – 8:30 AM | Sign In and Full Breakfast at Archer Hotel |
| 8:30 – 10:30 AM | Welcome and Introductions |
| 10:30 – 10:45 AM | Session 1: Getting Started & The Needs Assessment Process |
| 10:45 – 12:15 PM | Break |
| 12:15 – 1:00 PM | Session 2: Site Analysis and Selection / Developing Options |
| 1:00 – 2:30 PM | Lunch |
| 2:45 PM | Session 3: Budgeting/ Creating Support & Securing Funding |
| 3:15 – 4:30 PM | Board Bus for Tour |
| 5:00 PM | Facility Tour – Vienna Police Station |
| 5:00 – 6:30 PM | Return to Hotel |
| | Welcome Reception at Archer Hotel |

Thursday, March 17

| | |
|------------------|---|
| 7:45 – 8:30 AM | Sign In and Full Breakfast at Archer Hotel |
| 8:30 – 9:30 AM | Session 4: Design for Officer Physical and Mental Health |
| 9:30 – 9:45 AM | Break |
| 9:45 – 11:45 AM | Session 5: Architectural Contract / Schematic Design |
| 11:45 – 12:30 PM | Lunch |
| 12:30 – 2:00 PM | Session 6: The Design Development Process |
| 2:00 – 2:15 PM | Break |
| 2:15 PM | Board Bus for Tour |
| 2:45 – 4:30 PM | Facility Tour – Alexandria Police Headquarters |
| 5:00 PM | Return to Hotel |

Friday, March 18

| | |
|------------------|---|
| 7:45 – 8:30 AM | Sign In and Full Breakfast at Archer Hotel |
| 8:30 – 9:30 AM | Session 7: Construction Documents |
| 9:30 – 10:30 AM | Session 8: Construction Administration and Move-In |
| 10:30 – 10:45 AM | Break |
| 10:45 – 11:45 AM | Session 9: Project Delivery Methods |
| 11:45 – 12:30 PM | Lunch |
| 12:45 PM | <i>Board Bus for Tour</i> |
| 1:30 – 3:00 PM | Facility Tour – Western Loudoun Sheriff’s Station |
| 3:00 – 3:30 PM | <i>Return to Hotel</i> |
| 3:30 PM | <i>End of Course</i> |