

**CITY OF PORTSMOUTH  
LEGAL DEPARTMENT  
MEMORANDUM**

**DATE:** AUGUST 11, 2016  
**TO:** PORTSMOUTH SCHOOL BOARD  
**FROM:** POLICY COMMITTEE  
**RE:** AUGUST 11, 2016 MEETING MINUTES

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**Members Present:** Leslie Stevens, Ann Walker, Steve Zadravec and Kathleen Dwyer

**Others Present:** Paulette Rouse

**Non-Policies Item Considered:**

**MOU with Police Department**

The Committee had recently reviewed the Memorandum of Understanding with the Police Department that dates back ten years. The Committee had indicated that this should probably be updated. Steve reported back that he had spoken with Chief Mara who is interested in working on getting this updated. He is gathering information together and will be setting up a meeting with interested parties. The Committee expressed that information sharing should be addressed in the MOU as well as responsibility for the SRO's.

**Policies Considered:**

**Extra Curricular and Co-Curricular Activities (IGD)**

The Committee worked on the word changes voted on by the School Board to clarify the amount of time students could get back upon completion of community service. The wording was changed back to refer to one game instead of percentages to clarify per the Board's concerns.

**Extended Learning Opportunities (IHBH)**

The Committee considered language changes to comply with recent changes in the law regarding limiting the amount of credits to be earned by extended learning opportunities (can no longer limit). The Committee recognized the distinction between New Hampshire accredited on-line programs vs. other extended learning opportunities and recommended adding this distinction to the policy.

The Committee also examined the approval language currently in the policy and felt that it was strong enough to carefully monitor enrollment in ELO's. There was a recommended language change regarding encouraging no more than four credits instead of prohibiting it. Language was eliminated limiting juniors and seniors earning credits through ELO's. Paulette will make the revisions to this policy.

### **Grants, Gifts and Bequests (KCD-R)**

This policy was last reviewed in 2001 and the Committee felt that the title was a bit antiquated. It was recommended to rename it Gifts and Donations. The Committee felt that grants were different than gifts and donations, and already presented to the School Board prior to acceptance.

The Committee reviewed the NH School Boards Association model policy and decided to include portions dealing with consideration of accepting gifts and donations and commercial aspects of gifts.

The Committee recommends that the policy be revised and reapproved.

### **First Aid and Emergency Medical Care (EBBC)**

Kathleen brought a copy of the model policy that now includes a provision about the use of Narcan. She has sent it to Barbara Pamboukes for review and she also reported that Barbara has a copy of the Manchester policy. Kathleen will follow up with Barbara and bring back a re-drafted policy to the next meeting after getting input from the School Nurses.

### **Drug and Alcohol Use by Students (JICH)**

This policy was set for review by the Committee after the completion of the review of the Extra and Co-Curricular Activities policy. There was a discussion about if, and how, the school could hold students accountable for being at parties/events off campus while knowingly in the presence of alcohol. The Committee does not recommend a change on this issue.

The Committee did recommend wording changes to a requirement that the student come before the School Board for violations of this policy under certain circumstances. The practice has been for the Board to consider discipline agreements made between the Superintendent and the student and taking action in lieu of a full hearing. When these agreements are presented to the Board for action, the student has waived the hearing in writing and agrees not to appeal the decision of the Board.

### **Recommended Board Action:**

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| Extended Learning Opportunities (IHBH)  | Revise and reapprove          |
| Grants, Gifts and Bequests (KCD)        | (Rename) Revise and reapprove |
| Drug and Alcohol Use by Students (JICH) | Revise and reapprove          |

**Policies for Review at Next Meeting:**

First Aid and Emergency Medical Care (EBBC)

Tuition Fees (DEA)

Local Purchasing (DJF)

Sale and Disposal of Books, Equipment and Supplies (DN)

Outside Funding (DO)

**Next Meeting: Monday, September 19, 2016 9:00 a.m.**