

**CITY OF PORTSMOUTH  
LEGAL DEPARTMENT  
MEMORANDUM**

**DATE:** JULY 20, 2016  
**PORTSMOUTH SCHOOL BOARD**  
**FROM:** POLICY COMMITTEE  
**RE:** JULY 20, 2016 MEETING MINUTES

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**Members Present:** Leslie Stevens, Ann Walker, Steve Zadavec and Kathleen Dwyer

**Others Present:** Barbara Pamboukas and Cindy Hart

**Non-Policies Item Considered:**

**Nursing Guidelines**

Barbara and Cindy discussed the draft of Nursing Guidelines and explained that the school nurses have been working on since 2012 with the assistance of Dr. Dixon Turner. It was an undertaking to provide consistency across the school district, particularly with respect to assessment and treatment. They also consulted with the New Hampshire School Nurses Association and the National Association. The State has recently re-hired the position of nurse consultant through the Department of Education. Barbara also explained that this is not a static document and will/should be reviewed at least every other year.

Kathleen explained that the document encompasses School Board policies on health, but that the document itself is not really a policy. The nurses had been invited to the Policy Committee to make them aware of this endeavor. Barbara requested that it be some official action and Steve suggested that the nurses give a presentation to the School Board after which he will sign the document. The nurses will be given time for this presentation at the August 9<sup>th</sup> meeting of the Board.

**Narcan**

Barbara explained to the Committee that Narcan is included in the School Nurse bags at each school. They all have been trained on its use and will be attending additional training. In addition, she explained that a lot of non-nursing staff have attended training offered by the Public Health Network. She indicated that it would be very useful for the School Department to have a policy. She and Kathleen will work together to find policy resources of Narcan and its use.

## **Police MOU**

The discussion concerning Narcan led to a discussion regarding the MOU with the police department that dates back to 2006. It is need of updating and Leslie suggested that it would be a good time to reach out to the Acting Chief for that purpose.

## **Policies Considered:**

### **Extra-Curricular Activities (IGD)**

Leslie explained that the School Board had tabled this policy in light of recent input from Mary Lyons. Kathleen explained that a quorum provision has been added. Mary had also asked whether the referral to the drug and alcohol counsellor would be available for all students who face game/activity suspensions.

There also was a question regarding references to percentage reductions vs. actual number of games. Kathleen asked that Steve double check to be sure that they are correct.

Mary also questioned whether the approach could be taken requiring a breath test for students caught at underage drinking parties. Kathleen explained that, in reviewing this issue, she was not sure that it would withstand legal challenges, but would involve change to the Drug and Alcohol Use policy. There was a general discussion that the approach taken by administrators seems to be generally effective when investigating these cases. Instead of asking students to identify classmates that have been drinking, they ask if there were any students that had not been drinking. This is useful in trying to ascertain who has violated the policy.

### **Participation in Community Life (KC)**

The Committee reviewed this policy that is designed to encourage personnel to actively participate in the community. The Committee made some word revisions and recommended re-approval.

### **Publications, Radio and Television (KJ)**

The Committee reviewed this outdated policy and concluded that Website policy has replaced the need for this policy. The Committee recommended that it be eliminated.

### **Advertising in the Schools (KHB)**

This policy was considered by the School Board at its last meeting and a question arose regarding commercial advertising. The Committee reviewed the policy and determined that the policy adequately limits and regulates commercial advertising in the schools. It was recommended to have the School Board reapprove this policy.

**Recommended Board Action:**

School Visits and Loitering (KI)	Revise and reapprove
Participation in Community Life (KC)	Revise and reapprove
Extra and Co-Curricular Activities (IGD)	Revise and reapprove

Advertising and Promotion Activities in the Schools (KHB)	Reapprove
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Publications, Radio and Television (KJ)	Eliminate
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**Policies for Review at Next Meeting:**

Grants, Gifts and Bequests (KCD)  
Extended Learning Opportunities (IHBH)

**Next Meeting: Thursday, August 11, 2016 9:00 a.m.**