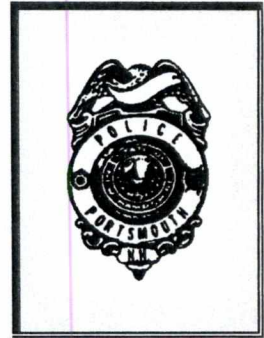


BOARD of POLICE COMMISSIONERS

of the

City of Portsmouth, N.H.



Commissioner Brenna Cavanaugh, Chair...Commissioner Joseph J. Onosko...Commissioner Joe Plaia

“Providing Citizen Oversight of Your Police Department”

NOTICE: The Police Commission has a dedicated phone number at the police department. You can call the Commissioners at 603-610-7471 and leave a message regarding your concerns, along with your name and a telephone number. The Commissioners will be advised of your message and someone will return your call in a timely fashion. You can also email the Commissioners directly through the Police Department webpage, by clicking on “Police Commission”, and then clicking on any of the Commissioners’ names.

PUBLIC NOTICE OF POLICE COMMISSION MEETING

DATE: October 25th, 2016 (Tuesday)
LOCATION & TIME: 5:30 p.m., City Council Chambers, Portsmouth City Hall
Please see important note on the start time:

NOTE: The meeting will start at 4:30 p.m. in the Wm. Mortimer Conference Room in the Police Department. It is anticipated the commission will go into a non-public session immediately, as provided for under RSA 91-A:3 II (a-i) . The public session will then resume in Council Chambers whenever the non-public session is finished, which should be at or about 5:30 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:

September 27th, 2016 (Anticipated Action: A motion will be brought forward to accept the minutes of the September 27th, 2016 meeting.)

IV. PUBLIC COMMENT

Individual comment is limited to three minutes.

V. UNFINISHED BUSINESS: None.

VI. NEW BUSINESS:

A. POLICE COMMISSION:

1. Commissioner Plaia:
 - a. Update on draft document of police commission rules and by-laws.
2. November 8th, extra scheduled work session – scheduled for 5:30 p.m. in city council chambers.

B. CHIEF OF POLICE:

1. New K-9 Team
2. Grant and Donation:
 - a. New Hampshire Department of Justice Violence Against Women Grant ('VAWA') in the amount of \$60,000 (NOTE: The award has been changed to a bi-annual award, so this amount represents 2 years of funding.) The VAWA grant provides funding for the Victim/Witness Advocate position in our court office. (Anticipated Action: A motion will be made to accept the \$60,000 NHDOJ Violence Against Women Grant and forward to the city council for their action.)
 - b. A donation in the amount of \$700 from "Friends of the South End" in support of the Portsmouth Police Explorers. (Anticipated Action: A motion will be made to accept the donation of \$700 from the Friends of the South End and forward to the city council for their action.)
3. Financial Report

C. PATROL DIVISION:

This report is included in the commission packet.

VII. COURT OFFICE REPORT

This report is included in the commission packet.

VIII. MISCELLANEOUS/OTHER BUSINESS – None

IX. NEXT REGULAR MEETING: The next commission meeting is scheduled for Tuesday, November 22nd, 2016, at the usual 4:30/5:30 p.m. start time. (See note at the beginning of this agenda for a start time explanation.) Please check the meetings calendar on the city's website as the date approaches for cancellations or changes to the time or meeting location.

NOTICE to members of the public who are hearing impaired: If you wish to attend a meeting and need assistance, please contact Human Resources Director Dianna Fogarty at 431-2000 ext. 7270 prior to the scheduled meeting. Thank You.

(Posted on October 21st, 2016)

Kathy Levesque

Joe Plaia, Clerk of the Commission

MINUTES
OF
PREVIOUS
MEETING(S)

PORTSMOUTH POLICE COMMISSION
MINUTES OF THE SEPTEMBER 27TH, 2016 MONTHLY POLICE
COMMISSION MEETING

5:30 p.m. Public Session – Eileen Dondero Foley Council Chambers

Brenna Cavanaugh, Chair
Joseph J. Onosko
Joe Plaia

- I. **CALL TO ORDER:** The September 27th, 2016 monthly police commission meeting was called to order at 4:36 p.m. in Council Chambers.

The following people were present: Commissioners Cavanaugh, Onosko and Plaia.

The Chair called for a motion to go into non-public session under the provisions of RSA 91:A, 3-II (a), “Dismissal, promotion, or compensation of any public employee...”, and (b), “Consideration of the hiring of any person as a public employee.”

Action: Commissioner Plaia moved to enter non-public session for the purposes delineated above.

Seconded by Commissioner Onosko.

On a Roll Call Vote: The motion passed as follows:

Commissioner Cavanaugh: “Aye.”

Commissioner Onosko: “Aye.”

Commissioner Plaia: “Aye.”

The commission entered non-public session at 4:36 p.m.

The public session resumed at 5:39 p.m. in the Eileen Dondero Foley Council Chambers in city hall.

- II. **The following people were present:** Commissioners Cavanaugh, Onosko, and Plaia, Chief Mara, Capt. Warchol, Admin. Manager Karen Senecal, Exec. Assistant Kathleen Levesque, members of the public and the press. (Archived video of the meeting is available on the city’s website.)

III. ACCEPTANCE OF THE MINUTES:

The Chair asked for a motion to accept the minutes of several meetings as follows:

Action: Commissioner Plaia moved to accept the minutes of the following meetings: June 9th, June 30th, July 26th, August 15th, August 23rd, September 1st, 6th, and 15th

Seconded by Commissioner Onosko.

On Voice Vote: The motion passed to accept the minutes of the following meetings: June 9th, June 30th, July 26th, August 15th, August 23rd, September 1st, 6th, and 15th

IV. PUBLIC COMMENT: : (The following is a brief summary of each person's comments and represents the speaker's personal opinion. The entire meeting can be viewed online by going to the city's website and clicking "Channel 22", and then clicking on "Archived 2012, 2013, 2014, 2015, and 2016 meetings.")

Brendan DuBois – Exeter, NH – Mr. DuBois read a prepared statement which reviewed the actions of the Assistant Mayor's in divulging the content of a non-meeting with counsel and revealing a confidential settlement offer to the public. Mr. DuBois had several questions about these events and about statements made by the commission regarding the authority of the police commission to make the final decision on any settlement.

Mr. George Dempsey – 42 Dennett Street – Mr. Dempsey said he believed the Commission had the authority to hire its own independent counsel and feels it should have done so. He cited the fact that the city attorney was in the court room every day counseling former Portsmouth officers in the Geraldine Webber probate court trial, and shouldn't be representing the city in the current matter of the settlement. Mr. Dempsey felt the current settlement under discussion was unethical. He said the union representing the former sergeant should be ashamed of itself. He went on to compliment Chief Mara on his work. Mr. Dempsey said he was going to put a demand on the city shortly because of what is happening on Dearborn Street, as he felt the city was not addressing the matter.

Bess Mosley – 302 Springbrook Circle – Ms. Mosley said she was here to oppose any settlement with Aaron Goodwin that would allow him to collect money or to resign. She cited an article from the September 11th, edition of

the New York Times that dealt with troubled officers being able to work in other jurisdictions.

V. **UNFINISHED BUSINESS:** None.

VI. **NEW BUSINESS:**

A.) **POLICE COMMISSION:**

1. Personnel Items that Require Action:

- a. Accept the resignation of dispatcher Zachary Annis.

Action: Commissioner Plaia moved to accept the resignation of dispatcher Zachary Annis, effective August 23rd, 2016 with regret.

Seconded by Commissioner Onosko.

On a Voice Vote: The motion passed to accept the resignation of dispatcher Zachary Annis, effective August 23rd, 2016 with regret.

- b. Accept the resignation of Officer Phillip Masi.

Action: Commissioner Plaia moved to accept the resignation of Officer Phillip Masi, effective September 7th, 2016 with regret.

Seconded by Commissioner Onosko.

On a Voice Vote: The motion passed to accept the resignation of Officer Phillip Masi, effective September 7th, 2016 with regret.

2. Commissioner Cavanaugh:

- a. Pending Legal Matters – Update from city attorney Robert Sullivan. Attorney Sullivan was not able to attend the meeting.

- b. October 11th extra scheduled work session – Scheduled for 5:30 p.m. in Council Chambers. The commission decided not to hold the October 11th extra scheduled work session.

3. Commissioner Onosko:

- a. IACP – Update on nationwide executive search process. The visit from the IACP reps. two weeks' ago was quite successful. It involved a lot of small group meetings to get a survey of the city and what people wish to see in their police chief. Department employees also had the opportunity for input.

In their de-brief with the commission, the IACP reps said they were impressed with the level of community involvement and with the level of professionalism of the department staff.

Commissioner Onosko reviewed the next steps in the process. The Commission anticipated an active interview process to be underway in April or May.

4. Commissioner Plaia:
 - a. Clarification regarding the Goodwin arbitration. Agreed as a commission to discuss some of the things previously discussed in their non-meeting with Attorney Closson. He explained when the commission received the settlement offer from the attorney, they decided as a commission to instruct Attorney Closson to make the city council aware they had received a settlement offer from the former sergeant's attorney regarding the grievance arbitration currently underway. This matter is now in the hands of the arbiter.

The decision regarding the settlement offer rests solely with the commission. Commissioner Plaia gave an example to illustrate the difference between a settlement offer vs. a demand letter filed in superior court. He clarified the city council never requested a non-meeting in an attempt to give a secret payout to Sgt. Goodwin. This misinformation got out to the media and became a 'truth' in the mind of the public.

Commissioner Plaia also addressed the allegations made by Councilor Splaine regarding the illegality of administrative personnel being in a non-meeting with counsel.

Commissioner Plaia said the commissioners all signed a confidentiality agreement and so will not be commenting further on the arbitration.

Commissioner Onosko added his comments on the Attorney General's perceived intent in saying no admin. personnel should be in a non-meeting with counsel.

B. CHIEF OF POLICE:

1. Grants:

- a. 2016 Internet Crimes Against Children Task Force (ICAC) – A grant in the amount of \$256,037 to fund the New Hampshire Internet Crimes Against Children Task Force for the 2016-2017 year. Portsmouth is the Headquarters of the NH ICAC Task Force. This Grant is administered through the Portsmouth Police Department and apportioned to all satellite locations in New Hampshire.

Action: Commissioner Plaia moved to accept the 2016 Internet Crimes Against Children Task Force grant in the amount of \$256,037 and forward to the city council for their action.

Seconded by Commissioner Onosko.

On a Voice Vote: The motion passed to accept the 2016 Internet Crimes Against Children Task Force grant in the amount of \$256,037 and forward to the city council for their action.

- b. Acceptance of the New Hampshire Highway Safety Grants as follows:

1. Distracted Driving Patrols	\$10,000.00
2. Sobriety Checkpoints	\$ 6,758.00
3. DWI Patrols	\$ 9,843.00
4. STEP Patrols	
Strategic Traffic Enf. Patrols	\$ 9,926.40
5. Bicycle/Pedestrian Patrols	\$ 6,195.20

Action: Commissioner Plaia moved to accept the New Hampshire Highway Safety Grants as listed and forward to the city council for their action.

Seconded by Commissioner Onosko.

On a Voice Vote: The motion passed to accept the New Hampshire Highway Safety Grants as listed and forward to the city council for their action.

- c. Acceptance of the Bullet Proof Vest Grant – Fiscal Year 2017, 50% of the cost of five (5) SERT & (15) Reg Vests: \$ 11,065.68

Action: Commissioner Plaia moved to accept our portion of the grant and forward to the city council for their action.

Seconded by Commissioner Onosko.

On a Voice Vote: The motion passed to accept our portion of the Bullet Proof Vest Grant in the amount of \$11,065.68 and forward to the city council for their action.

d. Opioid Abuse Reduction Initiative Grant – New Hampshire Department of Safety grant in the amount of \$59,324.03.

Action: Commissioner Plaia moved to accept the grant and forward to the city council for their action.

Seconded by Commissioner Onosko.

On a Voice Vote: The motion passed to accept the Opioid Abuse Reduction Initiative Grant in the amount of \$59,324.03 and forward to the city council for their action.

2. Outside Work Vendor Billing Rate for Officers – The FY '17 rate, effective upon execution of the contracts, will increase from \$54.70 to \$61.75.

Chief Mara asked Admin. Mgr. Karen Senecal to explain the breakdown of this hourly rate.

Action: Commissioner Onosko moved to approve an increase in the Outside Work Vendor Billing Rate for Officers for 2017.

Seconded by Commissioner Plaia.

The Chair asked for an amendment to the motion to include the amounts of the old and new hourly rates.

Commission Plaia moved to amend the motion as requested by the Chair to include the amounts of the old and new hourly rates.

Seconded by Commissioner Onosko.

On a Voice Vote: The motion passed to amend the primary motion to include the amounts of the old and new hourly rates.

Action: Commissioner Onosko moved to approve an increase in the Outside Work Vendor Billing Rate for Officers for 2017 from \$54.70 to \$61.75 per hour.

Seconded by Commissioner Plaia.

On a Voice Vote: The motion passed to approve an increase in the Outside Work Vendor Billing Rate for Officers for 2017 from \$54.70 to \$61.75 per hour.

3. Financial Report

4. Letters of Thanks and Appreciation from Outside the Department:

a. A letter from UNH Chief of Police Paul Dean, for Portsmouth's assistance during the UNH 2016 School Opening Day, specifically for the help of Sgt. David Keaveny, and Sgt. Eric Kinsman.

VII. MISCELLANEOUS BUSINESS:

Commissioner Plaia asked for agreement from the other commissioners to go ahead and brief the public to the extent permitted, on pending legal matters in the absence of Attorney Sullivan. The commissioners were in agreement; following is a summary of Commissioner Plaia's briefing:

- A demand letter was received from five parties seeking damages in excess of \$20M. The status of this case is still the same. The city is waiting for some proof.
- The Bernier and Cattabriga suits have been filed; there is nothing new to report beyond that. It may take several years for the respective suits to progress through the court process.
- The Chair asked about the Connors matter. Commissioner Plaia said that lawsuit is moving forward through the federal system. A trial is anticipated sometime early next year.

The Chair announced the date of the October regular monthly meeting as Tuesday, October 25th, with the regular 4:30/5:30 p.m. start time. An explanation of the start time appears at the beginning of this agenda.

VIII. MOTION TO ADJOURN:

There being no further business before the commission, the Chair asked for a motion to adjourn.

Action: Commissioner Plaia moved the September 27th, 2016 police commission meeting be adjourned.

Seconded by Commissioner Onosko.

On a Voice Vote: The motion passed to adjourn the September 27, 2016 police commission meeting at 6:21 p.m.

END OF MEETING

Kathe

*Respectfully Submitted By Kathleen Levesque, Executive Assistant
Commissioner Plaia, Clerk of the Commission
Joe Plaia*

POLICE
COMMISSION
BUSINESS

**POLICE COMMISSION – NEW BUSINESS
OCTOBER 25TH, 2016 MEETING**

VI. NEW BUSINESS:

A. POLICE COMMISSION:

1. Commissioner Plaia:
 - a. Update on draft document of police commission rules and by-laws.
2. November 8th, extra scheduled work session – scheduled for 5:30 p.m. in city council chambers.

CHIEF'S REPORT

STATE OF NEW HAMPSHIRE DEPARTMENT OF JUSTICE

General Information

a) Program Title: VAWA Victim/Witness Advocate

b) Grant Starting Date: January 1, 2017 c) Ending Date: December 31, 2017

d) Program Implementation Date: January 1, 2017 e) DUNS #: 073976706

f) Federal Funds Requested \$ 30,000 g) SAM Expiration: 1/20/17

h) Agency Name: Portsmouth Police Department

i) Chief Elected Official/Head of Agency*

Name: David Mara Title: Chief of Police

Address: 3 Junkins Avenue, Portsmouth, NH 03801

Telephone: 603-610-7457

E-mail: dmara@cityofportsmouth.com

j) Project Director

Name: Kristin Maki Title: Victim/Witness Advocate

Address: 3 Junkins Avenue, Portsmouth, NH 03801

Telephone: 603-610-7464

E-mail: kmaki@cityofportsmouth.com

k) Financial Officer

Name: Karen Senecal Title: Admin Manager

Address: 3 Junkins Avenue, Portsmouth, NH 03801

Telephone: 603-610-7416

E-mail: ksenecal@cityofportsmouth.com

(*all grant-related documents will be sent to the head of agency unless head of agency requests that they be sent to project director)

1. Problem Statement (25 Points)

The Portsmouth Police Department (PPD) has two full time prosecutors and they handle all domestic violence, stalking, and sexual abuse related arrest cases in Portsmouth, NH. The PPD is responsible for the full prosecution of all Class A and Class B misdemeanor trials. The Prosecutors also handle all misdemeanor and felony arraignments, as well as all felony probable cause hearings. The prosecutors' case load is substantial, and due to the volume of cases, the prosecutors are not always able to contact witnesses or victims before a court date. We have learned that victims of Domestic Violence-related crimes are more likely to recant their statements or refuse to go forward than victims of other crimes. For this reason, it is extremely important that a Victim Advocate (VA) contact victims as soon as possible after an arrest is made.

When a victim is involved in a relationship with the perpetrator of a crime, that victim is under immense pressure and will often recant or minimize the abuse. The victim can feel lost without their abuser because the relationship has been molded to make the victim emotionally and financially dependent on them. Without the support and ongoing contact of an advocate, many victims decide against cooperating with the criminal justice process. More often than not, the Victim/Witness Advocate (VWA) at the PPD is the only person involved with the case that a victim keeps in contact with until a trial date. The Legal Office at the PPD has gone through multiple personnel changes with respect to prosecutors over the years. Despite these changes, victims and witnesses were not affected by these personnel changes because of the continued relationship with the VWA. The VWA made sure victims and witnesses were kept up to date about the cases that involve them, and the Advocate also made sure all questions from a victim or witness were answered. Without the VWA, the majority of victims would not have a contact person to speak with about their concerns, wants, questions, and resources/services available to them.

Since hiring an advocate through the VAWA grant program, we have been able to consistently provide services to victims throughout the criminal justice process. We have noticed a marked improvement in the prosecution of cases that involve violence against women since hiring an advocate, and feel this can be attributed to victims feeling empowered because their questions are answered and they have been referred to services that can help improve their situation. This includes not only cases that are within the jurisdiction of the District Court, which are prosecuted by the PPD, but also those that will be prosecuted in Superior Court by the Rockingham County Attorney's Office.

2. Project/Program Description Design and Implementation (35 Points)

In 1998 the Portsmouth Police Department (PPD) hired and assigned their first Victim/Witness Advocate (VWA) to the Prosecutor's Office through funding from AmeriCorps. Subsequently, in 1999 the Police Department applied for, and received, VAWA grant funding for the VWA position and has continued to do so each year since. The legal department of the Portsmouth Police Department is made up of (2) full time prosecutors, (1) full time officer manager-paralegal and (1) part-time VWA. This department is responsible for the prosecution of all crimes that occur within the City of Portsmouth. Specifically, this legal department is responsible for the full prosecution of all Class A and Class B misdemeanors, as well as any pre-indictment hearings for felony cases that occur in Portsmouth. Both Portsmouth Prosecutors work directly with the advocate in all cases that involve Domestic Violence, Sexual Assault, and Stalking.

The responsibilities of the advocate include educating victims about the criminal justice process, keeping victims updated about court dates, referring victims to crisis centers/counseling facilities, providing support to victims while in court, and making sure that victims have the opportunity to express their thoughts about the case to the prosecutor and to the judge.

The advocate is also responsible for answering the questions of victims who are involved in a reported incident that does not lead to prosecution. The purpose of this contact will be to establish a relationship with the victim and the Police Department as well as to educate the victim about any community resources that they may find helpful. The Advocate ensures that all victims of domestic violence, sexual assault, stalking, and dating violence know when scheduled court dates are, answers their questions, helps prepare them for court procedures and communicates what to expect while testifying, and accompanies victims to court. The Advocate also makes any written statements that were submitted to Police available to them for review before a trial. Before and during court, the VWA facilitates the opportunity for victims to express their thoughts about the case to the prosecutor and to the Judge.

The advocate also works towards strengthening delivery of victim services to victims of sexual assault, domestic violence, stalking, and dating violence. The Portsmouth Police Department realizes that having the VWA in District Court is beneficial to the victim throughout the court process, but also that the victim be educated on resources that will help them before and after the court process is complete. The Victim Advocate is responsible for making sure the domestic violence pamphlet given to victims at the time of crime reporting is up to date with resources the victim can use to help their situation. The Advocate works with a victim and refers them to any resources that fit their specific needs and wants. Providing these services helps arm victims with knowledge about ways to ensure their future safety, which in turn can promote a reduction in re-victimization of victims.

The VWA periodically works with Victim Advocates for Rockingham County Attorney. Often a victim of a felony crime or a victim of a misdemeanor appeal is nervous about going to Superior Court. In these cases, the VWA for PPD will contact the Rockingham

County Advocates and let them know about the incoming case, the victim's wishes/concerns, and also the victim's contact information. This action ensures the victim's transition to their new Advocate is smoother and less stressful and also makes sure the victim is contacted sooner by their new Advocate, who might not have even received that case yet.

Goal 1: To search for more referral numbers, programs, and services and to also keep referral list up to date with additions and updates for contact information.

Objective: Refer victims to services that are appropriate and that can also improve their situation.

Activity 1: Searching the Internet for new referral sources and also making phone calls to contacts at service agencies to find out if there are any new programs/services available for victims. Keeping referral list as up-to-date as possible.

Activity 2: Make sure there are appropriate resource links and phone numbers on the PPD website that victims can access from home.

Performance Measures: The success of this goal will be monitored by the feedback of those victims who receive referrals.

Goal 2: The victim will experience a less traumatic experience throughout the investigative and court process.

Objective: The advocate will provide victims with consistent support from the beginning of the case until dispositions are closed.

Activity 1: The advocate will work with all Officers throughout a case and during that time connect victims with appropriate community resources and educate them about the criminal justice process.

Activity 2: The Victim Advocate will answer any questions a victim has and ensure that they always understand what is happening with their case.

Performance Measures: Feedback from the victims as well as the Officers who worked the cases.

Goal 3: To ensure the prosecutor is kept informed about a victim's concerns and wants of any domestic violence case.

Objective: The advocate will contact victims of domestic violence and get their input on a case.

Activities: The advocate will work with victims to make sure all concerns and wants of a case are relayed. The advocate will then take that information to the prosecutor of the case and make sure prosecution understands what a victim wants to see happen with the case.

Performance Measures: The success of this goal will be monitored by feedback from the victims as well as from the prosecutors.

Goal 4: To provide direct services to victims of and witnesses to Domestic Violence, Sexual Assault, and Stalking crimes.

Objective: The advocate will work with women victims of violent crimes.

Activities: Meet with victims and witnesses, assess the victim's needs, give victims referrals to appropriate resources, accompany victims and witnesses to court, and educate victims on the court process.

Performance Measures: We will be monitoring performance measures by tracking the number of victims that the advocate works with during the year and their disposition of services provided. We will also monitor the success of the program through feedback from the victims and witnesses the advocate works with in each case.

Goal 5: To maintain and update the Portsmouth Police's DV pamphlet and website to provide valuable resources and information to victims of domestic violence.

Objectives: Make sure Portsmouth Officers have a supply of DV pamphlets that can be given out to victims at domestic violence related call outs. Also make sure all information in the DV pamphlet is current and appropriate and on the website.

Activities: Making phone calls to contact service agencies to find out if their contact information is correct. Search for other DV handouts that might have relevant/important information that victims of DV abuse would benefit from and incorporate as much information as possible to the pamphlet and website.

Performance Measures: The success of this goal will be monitored by feedback from the victims as well as from the prosecutors and police officers.

Goal 6: Improved victim experience with the PPD officers.

Objectives: PPD Policies and procedures reflect actions officers should follow when presented with a victim involved in incidents of domestic violence, sexual assault, and stalking.

Activities: Review current policies and procedures and any future changes to or new policies to insure victims needs are adequately reflected.

Performance Measures: The success of this goal will be monitored by feedback from the victims.

Goal 7: Reduce chance of victimization

Objectives: Educate school and housing authority staff on signs of victimization, things they can do to potentially prevent victimization, inform them about the resources available that the PPD VA can provide if they know of a victim.

Activities: Set up education sessions with staff at the school department and housing authority and present materials.

Performance Measures: The success of this goal will be monitored by feedback from the training participants.

3. Sustainability and Evaluation Plan (5 Points)

Funding from the VAWA grant has allowed the Portsmouth Police Department (PPD) to keep the Victim/Witness Advocate (VWA) position intact. Without VAWA funding from the NH Department of Justice, the position would have been cut on July 1, 2010. It would have been a detrimental loss to the Portsmouth Police Department Prosecutor's Office and also to the victims of the Portsmouth, NH area. The VWA is responsible for making direct contact with victims and ensuring they are fully informed about the court case and that their questions are answered. Without the advocate, the prosecutors would not be able to keep victims informed or answer their questions and the victims and the prosecution of the criminal cases would suffer for it. The advocate fills a much needed role in the criminal justice system. With the continued contact from a VWA, victims are more likely to cooperate with prosecution because they feel informed and heard. Court can be confusing to those that have never been involved with the criminal justice system, and the VWA helps victims to never feel lost in the system.

Effective September 2013 the Victim/Witness Advocate position was modified from a fully grant funded full-time position to a part-time position. When the VWA position was almost lost back in 2010, the Police Department started searching and has continued to search for other funding options. The department's goal is to keep the VWA position funded and available as a vital resource for victims in the Portsmouth area.

This agency will evaluate the program and determine the achievement of program goals and objectives by having a monthly meeting with the Lieutenant of Personnel and Training (supervisor), the prosecutors and the Victim/Witness Advocate (VWA) to discuss progress and achievement of desired goals of the program. These meetings will include discussions regarding any feedback they have received from victims, witnesses, officers and other outside professionals the advocate may have had the opportunity to work with. During the meetings there will be a chance to discuss whether or not the goals of the VWA position have been met and also if there are any areas that can be improved. Input from everyone the VWA works with will be encouraged to be submitted to the Lieutenant of Personnel and Training, the VWA or the prosecutors. At this time, any obstacles that have prevented the advocate from meeting the goals will be discussed and a plan of action to overcome those obstacles will be put in place. Discussions with the VWA are always open to anyone who has any ideas to improve the continuing support of victims and witnesses. If any problems arise they will be discussed with the VWA and the prosecutors to go over what they are, and also what can be done to fix them.

4. Program Management/ Administrative Capabilities (5 Points)

The The Captain of Admin, Christian Cummings, will oversee the Victim/Witness Advocate, Kristin Maki, assigned to the project and monitor overall activities related to the plan. The Manager of Admin, Karen Senecal, will be the project manager and coordinate and oversee all involved staff to insure the plan and waypoints are met on time and within budget. Should any modifications to the plan be needed, that information will be submitted and discussed with the Captain of Admin and also the Manager of Admin. Kristin Maki holds a Bachelor's degree in Psychology. She has 12 years experience as a Victim/Witness Advocate that is funded by VAWA.

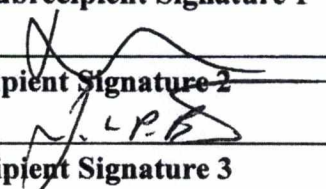
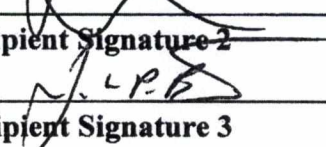
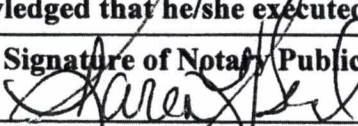
The Victim/Witness Advocate will work in tandem with the Portsmouth Prosecutors on all aspects of the court cases that involve Domestic Violence, Stalking, and Sexual Assault. The Victim/Witness Advocate will oversee administrative duties and data collection and input. Lastly, the business office and city finance department will insure the financial management of the grant is in complete compliance with the VAWA Budget Guide.

****See attached Portsmouth Police Department Grants Management Guide****

Violence Against Women Grant
GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

1.1. State Agency Name Department of Justice		1.2. State Agency Address 33 Capitol Street, Concord, NH, 03301	
1.3. Sub-recipient Name: Portsmouth Police Department		1.4. Sub-recipient Address: 3 Junkins Avenue, Portsmouth, NH 03801	
1.5 Subrecipient Phone # 603-610-7416	1.6. Account Number 02-20-20-201510-5017-000574	1.7. Completion Date 12/31/18	1.8. Grant Limitation \$60,000.00 ← 2017-\$30,000 2018-\$30,000
1.9. Grant Officer for State Agency Kathleen B. Carr		1.10. State Agency Telephone Number (603) 271-0110	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Subrecipient Signature 1 		1.12. Name & Title of Subrecipient Signor 1 CHIP OF POLICE	
Subrecipient Signature 2 		Name & Title of Subrecipient Signor 2 John P. Schenke City Manager	
Subrecipient Signature 3		Name & Title of Subrecipient Signor 3	
1.13. Acknowledgment: State of New Hampshire, County of <u>Rockingham</u> , on <u>10/12/18</u> , before the undersigned officer, personally appeared the person identified in block 1.12., known to me (or satisfactorily proven) to be the person whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12. <i>10/12/18 Chief Manager</i>			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal) 			
1.13.2. Name & Title of Notary Public or Justice of the Peace Karen A. Senecal Admin. Manager			
1.14. State Agency Signature(s)		1.15. Name & Title of State Agency Signor(s)	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: Assistant Attorney General, On: / /			
1.17. Approval by Governor and Council (if applicable) By: On: / /			

2. **SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").

Subrecipient Initials DJM
Page 1 of 6



Date 10-12-16
10-11-16

KAREN A. SENECAL
Notary Public - New Hampshire
My Commission Expires June 10, 2020

****IN THE INTEREST OF PERSONAL AND BUSINESS I.D. SECURITY, WE DO NOT PHOTOCOPY PERSONAL AND BUSINESS CHECKS TO SHOW GRANTS, DONATIONS, ETC. RECEIVED BY THE DEPARTMENT.**

- 1.) A donation in the amount of \$700 from “Friends of the South End” in support of the Portsmouth Police Explorers.

Financial Reports
FY17 YEAR TO DATE SUMMARY
September 30, 2016

Appropriated Budget	YTD Expenses and Encumbrances	Available Balance	% of Budget Used
10,351,883	3,814,930	6,536,953	36.85%
 Minus Annualized Expenditures			
(155,203)	(155,203)	Leave at Termination	
(1,560,866)	(1,560,866)	Health Insurance	
(187,175)	(187,175)	Workers Compensation	
 ACTUALS			
8,448,639	1,911,686	6,536,953	22.63%

% Through FY	26.92%
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Administrative Services Division

Financial Reports

By Division - FY17 YEAR TO DATE SUMMARY September 30, 2016

DEPARTMENT	% Through FY		SEPTEMBER		Misc Recon	YEAR TO DATE EXPENSES	AVAILABLE BALANCE	% OF BUDGET USED	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
	BUDGET	EXPENSES (3 Pay Periods)	EXPENSES	Encumbered							
Administration	1,084,426	122,592	-	(25,296)		216,416	868,010	19.96%		\$ 216,416	19.96%
Detectives-Gen/Narcotics	1,381,055	140,673	-	(27,975)		281,302	1,099,753	20.37%		\$ 281,302	20.37%
Detectives-Family Related	-	-	-	-		-	-	#DIV/0!		\$ -	#DIV/0!
Patrol	3,894,147	465,042	-	(21,114)		972,793	2,921,354	24.98%		\$ 972,793	24.98%
Personnel & Training	439,706	31,714	975	-		76,408	363,298	17.38%		\$ 76,408	17.38%
Communications Center	982,309	107,566	-	(6,122)		233,108	749,201	23.73%		\$ 233,108	23.73%
Information Sys.	137,957	16,915	-	-		31,047	106,910	22.50%		\$ 31,047	22.50%
Community Relations	3,835	584	-	-		2,338	1,497	60.97%		\$ 2,338	60.97%
Records	73,285	7,703	-	-		16,932	56,354	23.10%		\$ 16,932	23.10%
Crossing Guards	-	-	-	-		-	-	0.00%		\$ -	0.00%
Animal Control	21,244	2,183	-	-		5,320	15,924	25.04%		\$ 5,320	25.04%
Auxiliary	41,531	4,080	-	-		7,606	33,925	18.31%		\$ 7,606	18.31%
Canine	36,228	2,679	-	-		4,204	32,024	11.60%		\$ 4,204	11.60%
Emergency Response Team	34,599	7,394	-	-		11,453	23,146	33.10%		\$ 11,453	33.10%
Accident Team	-	-	-	-		-	-	0.00%		\$ -	0.00%
Field Training Officer	23,448	4,426	-	-		9,157	14,291	39.05%		\$ 9,157	39.05%
Explorer	1,278	-	-	-		-	1,278	0.00%		\$ -	0.00%
Fleet Maintenance	184,257	6,164	-	3,177		20,684	163,573	11.23%		\$ 20,684	11.23%
Major Benefits	2,012,578	9,375	-	(489)		1,926,163	86,415	95.71%		\$ (1,903,244)	1.14%
Anticipated Exp/Extm'l Fndng								#DIV/0!		\$ -	#DIV/0!
TOTALS	10,351,883	929,090	975	(77,819)		3,814,930	6,536,953	36.85%		\$ (1,903,244)	22.63%

Annualized Exp.

Leave at Term (155,203)
 Health Insurance (1,560,866)
 Workers Compensation (187,175)
(1,903,244)

(155,203)
 (1,560,866)
 (187,175)
(1,903,244)

Adjusted Budget Totals w/o Annualized Exp. 8,448,639

1,911,686

6,536,953

22.63%



Administrative Services Division

Financial Reports

By Line Item -FY17 YEAR TO DATE SUMMARY

September 30, 2016

Account	Title	% Through FY		Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		SEPTEMBER 26.923%	Encumbered							
	Budget	EXPENSES	EXPENSES							
011001	Regular Salaries	\$ 1,169,164	\$ 112,025	\$ -	\$ 248,351	\$ 920,813	21.24%	0	248,351	21.24%
011041	Salaries Uniform Personnel	\$ 3,934,140	\$ 445,751	\$ (13,971)	\$ 918,604	\$ 3,015,536	23.35%	0	918,604	23.35%
011061	Insurance Reimbursement	\$ 7,888	\$ 2,222	\$ -	\$ 2,222	\$ 5,666	28.17%	0	2,222	28.17%
011063	Shift Differential	\$ 24,958	\$ 952	\$ -	\$ 1,978	\$ 22,981	7.92%	0	1,978	7.92%
012001	Part Time Salaries	\$ 115,205	\$ 29,777	\$ -	\$ 62,670	\$ 52,535	54.40%	0	62,670	54.40%
012041	Commissioner Stipend	\$ 3,600	\$ 300	\$ -	\$ 900	\$ 2,700	25.00%	0	900	25.00%
014041	Overtime	\$ 450,640	\$ 83,119	\$ (18,086)	\$ 141,631	\$ 309,009	31.43%	0	141,631	31.43%
014042	O/T Education	\$ 62,481	\$ 6,376	\$ -	\$ 17,451	\$ 45,030	27.93%	0	17,451	27.93%
014055	Reimbursable O/T	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
014067	O/T Background Investigation	\$ 10,302	\$ 464	\$ -	\$ 863	\$ 9,439	8.38%	0	863	8.38%
015001	Longevity	\$ 34,232	\$ -	\$ -	\$ -	\$ 34,232	0.00%	0	0	0.00%
016001	Leave At Termination	\$ 155,203	\$ -	\$ -	\$ 155,203	\$ -	100.00%	(155,203)	0	0.00%
017001	Holiday Premium Pay	\$ 169,559	\$ 15,376	\$ (367)	\$ 29,201	\$ 140,358	17.22%	0	29,201	17.22%
018030	Eval. Stipend	\$ 65,900	\$ 17,000	\$ (1,000)	\$ 16,000	\$ 49,900	24.28%	0	16,000	24.28%
018032	Training Stipend	\$ 1,125	\$ 1,062	\$ -	\$ 2,079	\$ (954)	184.80%	0	2,079	184.80%
018034	Education Stipend	\$ 63,520	\$ -	\$ -	\$ -	\$ 63,520	0.00%	0	0	0.00%
018041	Court Witness Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0	0	#DIV/0!
018042	Special Detail	\$ 51,402	\$ 1,603	\$ -	\$ 2,884	\$ 48,518	5.61%	0	2,884	5.61%
019002	Anticipated Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
021001	Insurance-Health	\$ 1,560,866	\$ -	\$ -	\$ 1,560,866	\$ -	100.00%	(1,560,866)	0	0.00%
021101	Insurance-Dental	\$ 94,842	\$ 6,690	\$ (457)	\$ 19,508	\$ 75,334	20.57%	0	19,508	20.57%



Administrative Services Division

Financial Reports

By Line Item -FY17 YEAR TO DATE SUMMARY

September 30, 2016

Account	Title	% Through FY			Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		SEPTMBER 26.923%	Encumbered	EXPENSES							
		Budget	EXPENSES	EXPENSES	External Funding Recon & Journal Entries (Sep)						
021501	Insurance-Life	\$ 4,532	\$ 296	\$ -	(30)	\$ 847	\$ 3,685	18.69%	0	847	18.69%
021601	Insurance-Disability	\$ 1,905	\$ 84	\$ -	-	\$ 248	\$ 1,657	13.01%	0	248	13.01%
021602	Insurance-A&D	\$ 167	\$ 6	\$ -	(3)	\$ 17	\$ 150	9.93%	0	17	9.93%
021701	Insurance-LTD	\$ -	\$ -	\$ -	-	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
022001	Social Security	\$ 88,294	\$ 9,919	\$ -	(41)	\$ 20,847	\$ 67,447	23.61%	0	20,847	23.61%
022501	Medicare	\$ 89,921	\$ 10,017	\$ -	(434)	\$ 19,919	\$ 70,002	22.15%	0	19,919	22.15%
023001	Retirement	\$ 143,113	\$ 14,935	\$ -	-	\$ 32,042	\$ 111,071	22.39%	0	32,042	22.39%
023002	Retirement-Officers	\$ 1,266,268	\$ 145,011	\$ -	(7,552)	\$ 289,578	\$ 976,690	22.87%	0	289,578	22.87%
025001	Unemployment Compensation	\$ 444	\$ -	\$ -	-	\$ -	\$ 444	0.00%	0	0	0.00%
026002	Insurance-Workers Comp	\$ 187,175	\$ -	\$ -	-	\$ 187,175	\$ -	100.00%	(187,175)	0	0.00%
033001	Prof Services-Temp	\$ -	\$ -	\$ -	-	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
034101	Pagers	\$ 497	\$ -	\$ -	-	\$ -	\$ 497	0.00%	0	0	0.00%
034103	Telephone	\$ 25,801	\$ 2,717	\$ -	(6,122)	\$ 1,765	\$ 24,036	6.84%	0	1,765	6.84%
034104	Cellular Phones	\$ 22,716	\$ 2,050	\$ -	-	\$ 3,756	\$ 18,960	16.53%	0	3,756	16.53%
034203	Computer/Software Maint.	\$ 92,384	\$ 5,775	\$ -	-	\$ 9,113	\$ 83,272	9.86%	0	9,113	9.86%
035003	Blood Alcohol Tests	\$ -	\$ -	\$ -	-	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
039001	Professional Services	\$ 22,738	\$ 417	\$ -	-	\$ 812	\$ 21,927	3.57%	0	812	3.57%
039009	Prof/Serv-Hiring	\$ 7,993	\$ 463	\$ -	-	\$ 1,539	\$ 6,454	19.25%	0	1,539	19.25%
039070	Professional Services	\$ -	\$ -	\$ -	-	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
043010	Repairs-Vehicle by Outside	\$ 57,934	\$ 5,638	\$ -	(719)	\$ 8,397	\$ 49,537	14.49%	0	8,397	14.49%
043012	Repairs-Communication	\$ 1,757	\$ -	\$ -	-	\$ -	\$ 1,757	0.00%	0	0	0.00%



Administrative Services Division

Financial Reports

By Line Item -FY17 YEAR TO DATE SUMMARY September 30, 2016

Account	Title	% Through FY			Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		SEPTEMBER 26-923%	Encumbered	Misc Recon						
	Budget	EXPENSES	EXPENSES	External Funding Recon & Journal Entries (Sep)						
043018	Repairs-Equipment	\$ 8,037	\$ 710	\$ -	\$ 710	\$ 7,327	8.84%	0	710	8.84%
043024	Repairs-Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
044002	Rental Other Equipment	\$ 10,235	\$ 578	\$ -	\$ 1,712	\$ 8,523	16.73%	0	1,712	16.73%
048002	Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
053001	Advertising	\$ 2,784	\$ -	\$ -	\$ 1,079	\$ 1,705	38.77%	0	1,079	38.77%
054050	Training-Education	\$ 47,495	\$ 1,355	\$ -	\$ 2,930	\$ 44,565	6.17%	0	2,930	6.17%
055050	Printing	\$ 5,489	\$ 497	\$ -	\$ 963	\$ 4,526	17.55%	0	963	17.55%
056001	Dues Professional Organization	\$ 19,383	\$ 80	\$ -	\$ 505	\$ 18,878	2.61%	0	505	2.61%
057101	Travel and Conference	\$ 19,950	\$ 197	\$ -	\$ 964	\$ 18,986	4.83%	0	964	4.83%
057103	Court Mileage	\$ -	\$ (56)	\$ -	\$ (56)	\$ 56	#DIV/0!	0	(56)	#DIV/0!
061002	Miscellaneous Supplies	\$ 18,315	\$ 1,500	\$ -	\$ 2,912	\$ 15,403	15.90%	0	2,912	15.90%
061003	Meeting Supplies	\$ 1,271	\$ 258	\$ -	\$ 258	\$ 1,013	20.32%	0	258	20.32%
062001	Office Supplies	\$ 8,511	\$ 201	\$ -	\$ 609	\$ 7,902	7.16%	0	609	7.16%
062004	Photo Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
062005	Printing Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
062006	Motorola Portable Batteries	\$ 3,689	\$ -	\$ -	\$ -	\$ 3,689	0.00%	0	0	0.00%
062007	Computer/Printer Supplies	\$ 12,977	\$ 887	\$ -	\$ 2,638	\$ 10,339	20.33%	0	2,638	20.33%
062010	Copying Supplies	\$ 2,275	\$ -	\$ -	\$ -	\$ 2,275	0.00%	0	0	0.00%
062501	Postage	\$ 5,981	\$ 78	\$ -	\$ 403	\$ 5,578	6.73%	0	403	6.73%
063001	Tires and Batteries	\$ 8,744	\$ -	\$ -	\$ -	\$ 8,744	0.00%	0	0	0.00%
063501	Gasoline	\$ 100,000	\$ 27	\$ -	\$ 11,476	\$ 88,524	11.48%	0	11,476	11.48%



Administrative Services Division

Financial Reports

By Line Item -FY17 YEAR TO DATE SUMMARY September 30, 2016

Account	Title	% Through FY			Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		SEPTMBER 26.923%	Encumbered	EXPENSES							
066001	Vehicle Repairs	\$ 4,093	\$ -	\$ -	\$ -	\$ 210	5.13%	0	210	5.13%	
066002	Vehicle Outfit	\$ 13,486	\$ 600	\$ -	\$ -	\$ 600	4.45%	0	600	4.45%	
067001	Books and Periodicals	\$ 9,367	\$ -	\$ -	\$ -	\$ 313	3.34%	0	313	3.34%	
068001	Clothing Allowance	\$ 56,920	\$ 1,665	\$ -	\$ -	\$ 50,347	88.45%	0	50,347	88.45%	
068002	Clothing	\$ 13,402	\$ 335	\$ 975	\$ (626)	\$ 11,495	85.77%	0	11,495	85.77%	
069004	Chief's Expense	\$ 2,275	\$ -	\$ -	\$ -	\$ 15	0.67%	0	15	0.67%	
072006	Construction	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!	
074001	Equipment	\$ 60,920	\$ (100)	\$ -	\$ -	\$ 351	0.58%	0	351	0.58%	
074003	Software	\$ 1,161	\$ 336	\$ -	\$ -	\$ 336	28.92%	0	336	28.92%	
075001	Furniture and Fixtures	\$ 6,457	\$ -	\$ -	\$ -	\$ 6,457	0.00%	0	0	0.00%	
076002	Vehicles Police	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!				
078001	Miscellaneous Costs (External)	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!	
081031	FEMA Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!	
091005	Transfer from Parking	\$ (80,000)	\$ -	\$ -	\$ (21,538)	\$ (21,538)	26.92%	0	(21,538)	26.92%	
091006	Transfer from School	\$ -	\$ -	\$ -	\$ (10,769)	\$ (10,769)	#DIV/0!	0	(10,769)	#DIV/0!	
TOTAL		\$ 10,351,883	\$ 929,090	\$ 975	\$ (77,819)	\$ 3,814,930	36.85%	(1,903,244)	1,911,686	22.63%	

Annualized Exp.

Leave at Term	\$ (155,203)
Health Insurance	\$ (1,560,866)
Workers Compensation	\$ (187,175)
	\$ (1,903,244)



Administrative Services Division

Financial Reports

By Line Item -FY17 YEAR TO DATE SUMMARY September 30, 2016

Account	Title	% Through FY		Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		SEPTEMBER	Encumbered							
		26.923%		External Funding Recon & Journal Entries (Sep)						
		EXPENSES	EXPENSES							

Adjusted Budget Totals w/o Annualized Exp. \$ 8,448,639 \$ 1,911,686 \$ 6,536,953 22.63%

PATROL DIVISION REPORT

Crime Comparison Report For the period ending 08/31/2016

Group A Crimes Against Persons

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Kidnaping/ Abduction	2016		1				1		1					3
	2015	1	2	3				2						8
	Pct	n/a	-50%	n/a			n/a	n/a	n/a					-63%
Forcible Rape	2016	2	1		2			2	1					8
	2015	1	2	2	1		1							7
	Pct	+100%	-50%	n/a	+100%		n/a	n/a	n/a					+14%
Forcible Sodomy	2016			3										3
	2015					1								1
	Pct			n/a		n/a								+200%
Forcible Fondling	2016	1			1			1						3
	2015				1	1	2	1	1					6
	Pct	n/a			0%	n/a	n/a	0%	n/a					-50%
Aggravated Assault	2016	1	1	1	1	1	3	3	1					12
	2015	7	2	3	1	2	1		3					19
	Pct	-86%	-50%	-67%	0%	-50%	+200%	n/a	-67%					-37%
Simple Assault	2016	10	14	15	8	10	15	16	10					98
	2015	11	13	14	11	21	33	22	11					136
	Pct	-9%	+8%	+7%	-27%	-52%	-55%	-27%	-9%					-28%
Intimidation	2016	13	11	5	8	10	12	14	5					78
	2015	16	7	7	5	10	7	10	11					73
	Pct	-19%	+57%	-29%	+60%	0%	+71%	+40%	-55%					+7%
Incest	2016								1					1
	2015													
	Pct								n/a					n/a
Statutory Rape	2016			1	2				1					4
	2015		1					1						2
	Pct		n/a	n/a	n/a			n/a	n/a					+100%
Total Crimes Against Persons	2016	27	28	25	22	21	31	36	20					210
	2015	36	27	29	19	35	44	36	26					252
	Pct	-25%	+4%	-14%	+16%	-40%	-30%	0%	-23%					-17%

Filters/Options Applied

Date Used Report Date used

Time Period

Crime Comparison Report For the period ending 08/31/2016

Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2016			1					2					3
	2015	1	1				3		1					6
	Pct	n/a	n/a	n/a			n/a		+100%					-50%
Arson	2016	2			2									4
	2015					1								1
	Pct	n/a			n/a	n/a								+300%
Burglary/ Breaking and Entering	2016	5	3	2	2			1	4					17
	2015	2	3			6	2	7						20
	Pct	+150%	0%	n/a	n/a	n/a	n/a	-86%	n/a					-15%
Extortion/ Blackmail	2016													
	2015			1										1
	Pct			n/a										n/a
Larceny (pick-pocket)	2016		1											1
	2015	1				1								2
	Pct	n/a	n/a			n/a								-50%
Larceny (purse snatching)	2016								1					1
	2015													
	Pct								n/a					n/a
Larceny (shoplifting)	2016	7		5	4	3	3	6	5					33
	2015	14	10	5	10	6	6	3	6					60
	Pct	-50%	n/a	0%	-60%	-50%	-50%	+100%	-17%					-45%
Larceny (from building)	2016	4	4	7	8	7	7	6	5					48
	2015	13	6	12	13	10	9	8	11					82
	Pct	-69%	-33%	-42%	-38%	-30%	-22%	-25%	-55%					-41%
Larceny (from coin operated machines)	2016								1					1
	2015													
	Pct								n/a					n/a
Larceny (from motor vehicles)	2016	9	4	3	3	6	4	9	12					50
	2015	5	2	4	7	7	5	10	4					44
	Pct	+80%	+100%	-25%	-57%	-14%	-20%	-10%	+200%					+14%
Larceny (of motor vehicle parts)	2016				2		3							5
	2015		1	1	3	3		1	2					11
	Pct		n/a	n/a	-33%	n/a	n/a	n/a	n/a					-55%
Larceny (all other)	2016	5	7	3	4	7	7	14	19					66
	2015	6	2	7	2	5	4	10	8					44
	Pct	-17%	+250%	-57%	+100%	+40%	+75%	+40%	+138%					+50%

Filters/Options Applied

Date Used	Report Date used
Time Period	

Crime Comparison Report For the period ending 08/31/2016

Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Motor Vehicle Theft	2016	2		1	1	1	1	6	1					13
	2015	2	1	2	2	2	3	1	2					15
	Pct	0%	n/a	-50%	-50%	-50%	-67%	+500%	-50%					-13%
Counterfeit/ Forgery	2016	2	3	3	1		2		2					13
	2015	1		1	1	1	3	4	2					13
	Pct	+100%	n/a	+200%	0%	n/a	-33%	n/a	0%					0%
Fraud (false pretense;swindle)	2016	2	7	3	3	5	3	1	5					29
	2015	4	3	4	5	7	5	2	3					33
	Pct	-50%	+133%	-25%	-40%	-29%	-40%	-50%	+67%					-12%
Fraud (credit/debit card;ATM)	2016	5	3	2	2	1	6	1	5					25
	2015	4	1	4	1	5	3	6	3					27
	Pct	+25%	+200%	-50%	+100%	-80%	+100%	-83%	+67%					-7%
Fraud (impersonation)	2016	3	4	4	4	2	5	1	2					25
	2015	3	1	8	18	5	4	4	5					48
	Pct	0%	+300%	-50%	-78%	-60%	+25%	-75%	-60%					-48%
Fraud (wire)	2016	1												1
	2015						1							1
	Pct	n/a					n/a							0%
Embezzlement	2016			4		1								5
	2015			1			1	2	2					6
	Pct			+300%		n/a	n/a	n/a	n/a					-17%
Stolen Property	2016	1	2	2	2	2	1	1	4					15
	2015	1		2	1	2		1	1					8
	Pct	0%	n/a	0%	+100%	0%	n/a	0%	+300%					+88%
Destruction of Property/Vandalism	2016	18	16	13	16	21	18	19	27					148
	2015	11	5	17	16	25	31	24	20					149
	Pct	+64%	+220%	-24%	0%	-16%	-42%	-21%	+35%					-1%
Total Crimes Against Property	2016	66	54	53	54	56	60	65	95					503
	2015	68	36	69	79	86	80	83	70					571
	Pct	-3%	+50%	-23%	-32%	-35%	-25%	-22%	+36%					-12%

Filters/Options Applied

Date Used Report Date used

Time Period

Crime Comparison Report For the period ending 08/31/2016

Group A Crimes Against Society

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2016	11	4	12	4	16	10	6	7					70
	2015	5	9	9	10	5	6	10	12					66
	Pct	+120%	-56%	+33%	-60%	+220%	+67%	-40%	-42%					+6%
Drug Equipment Violations	2016													1
	2015				1									1
	Pct				n/a									n/a
Pornography/Obscene Material	2016			2	1	1								4
	2015							1	1					2
	Pct			n/a	n/a	n/a		n/a	n/a					+100%
Prostitution	2016			2					1					3
	2015		1						1					2
	Pct		n/a	n/a					0%					+50%
Assisting/Promoting Prostitution	2016			1	1									2
	2015													
	Pct			n/a	n/a									n/a
Weapon Law Violations	2016			1				1	1					3
	2015			1	1									2
	Pct			0%	n/a			n/a	n/a					+50%
Total Crimes Against Society	2016	11	4	18	6	17	10	7	9					82
	2015	5	10	10	12	5	6	11	14					73
	Pct	+120%	-60%	+80%	-50%	+240%	+67%	-36%	-36%					+12%

Filters/Options Applied

Date Used	Report Date used
Time Period	

Crime Comparison Report For the period ending 08/31/2016

Group B Crimes

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2016	3	1	1		3		1						9
	2015	1		2	1		1		1					6
	Pct	+200%	n/a	-50%	n/a	n/a	n/a	n/a	n/a	n/a				+50%
Curfew/Loitering/Vagrancy	2016				1									1
	2015								1					1
	Pct				n/a				n/a					0%
Disorderly Conduct	2016	5	4	3	2	2	3	7	6					32
	2015	7	2	7	2	3	8	3	5					37
	Pct	-29%	+100%	-57%	0%	-33%	-63%	+133%	+20%					-14%
Driving under Influence	2016	2	2	4	4	9	6	5	5					37
	2015	2	5	3	4	6	5	5	3					33
	Pct	0%	-60%	+33%	0%	+50%	+20%	0%	+67%					+12%
Drunkenness	2016	12	7	12	12	19	12	17	15					106
	2015	8	7	11	14	11	10	16	17					94
	Pct	+50%	0%	+9%	-14%	+73%	+20%	+6%	-12%					+13%
Family Non Violent Offenses	2016		2	2	1	2	3							10
	2015	1	2	3	2	2	1							11
	Pct	n/a	0%	-33%	-50%	0%	+200%							-9%
Liquor Law Violations	2016	1	2	1	5	1	3	5	5					23
	2015	1	4		2	1	4	4	6					22
	Pct	0%	-50%	n/a	+150%	0%	-25%	+25%	-17%					+5%
Runaways (under 18yr old)	2016	4			1	3	3	1						12
	2015	3	2	1				1	4					11
	Pct	+33%	n/a	n/a	n/a	n/a	n/a	0%	n/a					+9%
Trespass of Real Property	2016	1	2	3	2	2	3	4	4					21
	2015	1	3	1	8	6	3	4	5					31
	Pct	0%	-33%	+200%	-75%	-67%	0%	0%	-20%					-32%
All Other Offenses	2016	23	16	25	11	17	23	27	23					165
	2015	34	16	18	28	21	15	16	26					174
	Pct	-32%	0%	+39%	-61%	-19%	+53%	+69%	-12%					-5%
Total Group B Crimes	2016	51	36	51	39	58	56	67	58					416
	2015	58	41	46	61	50	47	49	68					420
	Pct	-12%	-12%	+11%	-36%	+16%	+19%	+37%	-15%					-1%

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