

**MIDDLE SCHOOL
JOINT BUILDING COMMITTEE**

DATE: OCTOBER 24, 2016

SUBJECT: **REGULAR JBC MEETING #108**

LOCATION: PORTSMOUTH MIDDLE SCHOOL- MEDIA CENTER

TIME: 6:15 P.M. OR SHORTLY THEREAFTER

Minutes

- I. CALL TO ORDER - Co-Chair Dwyer called the meeting to order at 6:36 P.M.
- II. ATTENDANCE CO-CHAIRS: DWYER, LEGG
CITY COUNCIL APPOINTEES: CLAYBURGH
SCHOOL BOARD MEMBERS: STEVENS, WALKER
CITIZEN MEMBER: CARRIER.MIDDLETON
NON-VOTING MEMBERS: SUPERINTENDENT ZADRAVEC, CITY MANAGER BOHENKO,
DEPUTY CITY ATTORNEY WOODLAND, PRINCIPAL DAVIS, CLERK OF THE WORKS
HARTREY, AND BUSINESS ADMINISTRATOR BARTLETT.
- III. ACCEPTANCE OF MINUTES MAY 25, 2016
MOTION: Motion to accept the minutes of May 25, 2016, by Co-Chair Legg
SECOND: Ms. Walker
DISCUSSION: None
VOTE: Unanimously Approved
- IV. CORRESPONDENCE- None
- V. PUBLIC COMMENT- None
- VI. OLD BUSINESS
- i. UPDATE ON PERMANENT SHORING - Mr. Hartery reported that HL Patten completed the permanent shoring work. Odeh Engineering provided project oversight and approved the work. Odeh Engineering's final project report was requested for distribution at a future meeting.
- ii. UPDATE ON SOLAR HOT WATER SYSTEM – Rework and commissioning of the system is complete. It was discovered that the software version of the system requires an upgrade to allow for the expected graphic interface.
- iii. UPDATE ON ROOFTOP GARDEN – Mr. Bartlett indicated that it is possible that due to code and safety requirements that the garden project may cost more than the Farm to School grant had budgeted.
- VII. NEW BUSINESS
- i. UPDATE ON PROJECT CLOSEOUT/SETTLEMENT - Co-Chair Dwyer reported that a tentative agreement has been reached among all parties (design and construction contractors and subcontractors) to bring the project to final closeout. The agreement would be subject to the City's receipt of satisfactory settlement documents and completion of remaining work to quality for NE CHPs reimbursement, and the JBC was being requested to authorize the following:
- Release of up to \$75,000 to Gilbane Building Company of the remaining retainage and contract funds being held;
 - Release of up to \$33,656 to JCJ for outstanding invoices (remaining outstanding invoices less credits); and
 - Acceptance of a total of \$610,000 (contributions from multiple parties) to cover the City's costs for investigating the unanticipated building movement, designing a solution, and constructing the permanent shoring.

MOTION: Motion made by Co-Chair Legg to authorize the disbursements to Gilbane and JCJ as described by Co-Chair Dwyer and to accept the contribution of \$610,000 for the purpose of project close out and final releases.

SECOND: Mr. Carrier

DISCUSSION: The Co-Chairs thanked Ms. Woodland for her effort put towards the closeout settlement
VOTE: Unanimously Approved

VIII. MANIFESTS

MOTION: Motion to accept the manifest in the amount of \$ 19,996.57 by Ms. Walker
SECOND: Ms. Clayburgh
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of \$ 92,845.00 by Ms. Clayburgh
SECOND: Ms. Walker
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of \$ 11,590.00 by Ms. Clayburgh
SECOND: Ms. Walker
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of \$ 1,080.00 by Ms. Walker
SECOND: Co-Chair Dwyer
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of \$ 257,971.54 by Ms. Clayburgh
SECOND: Co-Chair Dwyer
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of \$ 2,070.00 by Mr. Middleton
SECOND: Ms. Clayburgh
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of \$ 86,658.60 by Ms. Walker
SECOND: Co-Chair Dwyer
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of \$ 675.00 by Ms. Walker
SECOND: Co-Chair Dwyer
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of \$ 1,617.00 by Co-Chair Dwyer
SECOND: Ms. Walker
DISCUSSION: None
VOTE: Unanimously Approved

IX. FUTURE AGENDA ITEMS - Meeting #109 is tentatively scheduled for November 30, 2016, to discuss a prioritized list of items with cost impacts, such as: NECHPS, Solar Controls, Rooftop Garden, and Art, to name a few.

X. ADJOURNMENT - MOTION to adjourn at 7:09 p.m. by Co-Chair Legg
SECOND: Ms. Walker