

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, JUNE 6, 2016 TIME: 6:00PM

AGENDA

- 6:00PM – NON-MEETING WITH COUNSEL RE: LAND ACQUISITION, COLLECTIVE BARGAINING & PROPERTY NEGOTIATIONS IN ACCORDANCE WITH RSA 91-A:2,I (b)

- I. CALL TO ORDER
- II. ROLL CALL
- III. INVOCATION
- IV. PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Portsmouth Symphony – Beethoven Ninth – Dorothy Braker, Cellist
Dr. Rick Miller, John Page and Priscilla French will be making the Presentation
2. State of the Arts Presentation – Art-Speak – Mike Teixeira, President (***Sample motion – move to authorize the City Manager to extend the Agreement from July 1, 2016 through June 30, 2017***)

V. ACCEPTANCE OF MINUTES – MAY 11, 2016 & MAY 16, 2016

VI. PUBLIC COMMENT SESSION

VII. PUBLIC HEARING

- A. CHAPTER 10 – ZONING ORDINANCE – ARTICLE 4 – ZONING DISTRICTS AND USE REGULATIONS, SECTION 10.410 – ESTABLISHMENT AND PURPOSE OF DISTRICTS, TRANSPORTATION CORRIDOR – TO PROVIDE FOR FUTURE TRANSPORTATION USES AND RELATED FACILITIES

VIII. ADOPTION OF PROPOSED BUDGET RESOLUTION

- Resolution No. 7-2016 – Municipal Fees
- Resolution No. 8-2016 – General Fund Expenditures
- Resolution No. 9-2016 – Sewer Fund Expenditures
- Resolution No. 10-2016 – Water Fund Expenditures
- Resolution No. 11-2016 – Special Revenues, Debt Service Fund and Committed Fund Balances for Necessary Expenditures
- Resolution No. 12-2016 – Investment Policy

Sample motions:

- 1) **Move to adopt Resolution #7-2016 Municipal Fees**
- 2) **Move to adopt Resolution #8-2016 General Fund Expenditures**
- 3) **Move to adopt Resolution #9-2016 Sewer Fund Expenditures**
- 4) **Move to adopt Resolution #10-2016 Water Fund Expenditures**
- 5) **Move to adopt Resolution #11-2016 Special Revenues, Debt Service Fund and Committed Fund Balances for Necessary Expenditures**
- 6) **Move to adopt Resolution #12-2016 Investment Policy**

IX. APPROVAL OF GRANTS/DONATIONS

(There are no items under this section of the agenda)

X. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- A. Second reading of proposed Ordinance to amend Chapter 10 – Zoning Ordinance – Article 4 – Zoning Districts and Use Regulations, Section 10.410 – Establishment and Purpose of Districts, Transportation Corridor – To provide for future transportation uses and related facilities as well as recreational trail use

XI. CONSENT AGENDA

A MOTION WOULD BE IN ORDER TO ADOPT THE CONSENT AGENDA

- A. Letter from Robert L. Sutherland, Jr., St. John's Lodge, requesting permission to hold the St. John's March on Sunday, June 26th at 9:00 a.m. ***(Sample motion – move to refer to the City Manager with power)***
- B. Letter from Mike Young, Portsmouth Babe Ruth Baseball, requesting permission to place 10 outfield signs on the outer perimeter fencing facing inwards towards Leary Field ***(Sample motion – move to refer to the City Manager with power)***
- C. Police Department Donation to the Explorer Cadets from Melissa Thuet - \$75.00 ***(Sample motion – move to approve and accept the donation to the Police Explorer Cadets)***

XII. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Letter from JerriAnne Boggis, Portsmouth Black Heritage Trail, requesting permission to hold the Annual Juneteenth Celebration on Saturday, June 18, 2016 from 11:00 a.m. to 3:00 p.m. at the African Burying Ground ***(Sample motion – move to refer to the City Manager with power)***

- B. Letter from Police Commissioner Brenna Cavanaugh, Chair requesting approval to transfer vehicle to SERT (***Sample motion – move to approve transfer of vehicle to the Seacoast Emergency Response Team***)
- C. Semi-Annual Report of the Police Commission (***Sample motion – move to accept the Semi-Annual Report of Police Commission***)

XIII. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

City Manager's Items Which Require Action:

1. Approval of Employment Agreement for Chief David Mara
2. Easements for Approved Development Projects
3. Establish a Work Session Re: McIntyre Property

Informational items

1. Events Listing
2. Report Back Re: Cigarette Litter and Collection
3. Food Waste Drop Off for Composting

B. MAYOR BLALOCK

1. *Appointments to be Voted:
 - Reappointment of Reagan Ruedig to the Historic District Commission
 - Reappointment of Jonathan Wyckoff to the Historic District Commission
 - Reappointment to John Mayer as an Alternate to the Historic District Commission
2. *Proposed Stewardship Committee for African Burying Ground

Members:

- Janet Prince, Community Volunteers Representative
- Valerie Cunningham, Portsmouth Black Heritage Trail/Portsmouth Historical Society Representative
- Towny Manfull, Seacoast African American Cultural Center Representative

C. ASSISTANT MAYOR SPLAINE

1. *Water Country Traffic Analysis

D. COUNCILOR LOWN

1. Parking & Traffic Safety Committee Action Sheet and Minutes of the May 5, 2016 meeting (***Sample motion – move to approve and accept the Action Sheet and Minutes of the Parking & Traffic Safety Committee May 5, 2016 meeting***)

E. COUNCILOR PEARSON

1. Build Dio Presentation for June 20, 2016 City Council meeting

F. COUNCILOR DENTON

1. *Water Country Traffic Re: Banfield Road (***Sample motions: (1) move to have the Mayor send a letter accompanying a copy of the report to the NH DOT requesting that they review the findings and provide any input; (2) move the City to collect this summer the additional seasonal-peak traffic volumes along Banfield Road and observe the actual delays for traffic to verify the assumptions made in the study (3) move for the City to purchase the two separate cameras recommended by the City's Parking and Transportation Engineer to take needed counts including, but not limited to, the Water Country / Constitution exit and on Banfield Road***)

XIV. MISCELLANEOUS/UNFINISHED BUSINESS

XV. ADJOURNMENT

**KELLI L. BARNABY, MMC, CMC, CNHMC
CITY CLERK**

**Indicates Verbal Report*

INFORMATIONAL ITEMS

1. Notification that the minutes of the March 9, 2016 and April 13, 2016 meetings of the Conservation Commission are now available on the City's website.
2. Notification that the minutes of the April 6, 2016 meeting of the Historic District Commission are now available on the City's website
3. Notification that the minutes of the April 14, 2016 and April 21, 2016 meetings of the Planning Board are now available on the City's website

NOTICE TO THE PUBLIC WHO ARE HEARING IMPAIRED: Please contact Dianna Fogarty at 603-610-7270 one-week prior to the meeting for assistance.

DRAFT

AGREEMENT

The City of Portsmouth, a municipal corporation with a principal place of business of 1 Junkins Avenue, Portsmouth, County of Rockingham and State of New Hampshire (hereinafter "City") and Portsmouth Cultural Commission d/b/a Art-Speak, a non-profit corporation, with a principal place of business of 1 Junkins Avenue, Portsmouth, County of Rockingham and State of New Hampshire enter this agreement for the purposes contained herein:

WHEREAS Art-Speak was created to act on behalf of the City of Portsmouth on cultural matters;

WHEREAS Art-Speak was charged by the City of Portsmouth with implementing the cultural plan developed by the Mayor's Blue Ribbon Commission on Arts and Culture adopted by the City Council and incorporated into the City's Master Plan;

WHEREAS Art-Speak seeks financial support and assistance with administrative functions necessary to serve its purposes on behalf of the City of Portsmouth; and,

WHEREAS the City desires the services of Art-Speak to act as liaison between the City and the Community on arts and cultural matters;

Now then, during the term of this agreement (Article 6);

1. Art-Speak shall provide the following services to the City of Portsmouth:
 - A. Promote appreciation, awareness, participation, and dialogue in the support of arts and culture in the City of Portsmouth;
 - B. Serve in an advisory capacity to all City government departments;
 - C. Provide an annual state-of-the-City arts and cultural report;
 - D. Manage the Art-Speak website and social media tools;
 - E. Convene an annual arts and cultural forum;
 - F. Manage the Public Art Referral Policy, acquisitions, donations, project proposals, and stewardship guidelines;
 - G. As may be requested by the City, administer the procurement of art and manage installations in cooperation with the City; and undertake relevant promotion, advocacy, communication and education;
 - H. Conduct Arts and Economic Prosperity Study with the Americans for the Arts;
 - I. Provide business and cultural exchanges;
 - J. Manage the Piscataqua Arts and Cultural Alliance (PACA);
 - K. Provide regional and state cultural collaboration opportunities.
2. The City shall provide funding in the amount of \$15,000 in FY 16/17 for the services in outlined in #1 above and, at the City Manager's discretion, provide the following services on behalf of Art-Speak:
 - A. Supply office space, telephone, computer and normal office furniture, and technical services for Art-Speak; and,
 - B. Provide a liaison with City to Departments, Commissions, and Boards of the City of Portsmouth with respect to cultural matters and assist in the

implementation of Percent for Art Ordinance and the City's Public Art Referral Policy.

- C. Support Art-Speak in preparation of grants.
- 3. The lump sum payment of \$15,000 shall be made to Art-Speak no later than July 31, 2016.
- 4. The Art-Speak Executive Director shall include a provision that the Executive Director shall meet monthly with the City Manager's designated liaison to Art-Speak to keep the City apprised of Art-Speak activity.
- 5. Art-Speak shall be responsible for managing its payroll, accounting and financial services and be responsible in all aspects for its own federal and state regulatory filings. Art-Speak shall provide the City a financial statement on an annual basis including a summary of revenues raised and expenditures.
- 6. The term of this agreement is July 1, 2016 to June 30, 2017.

Dated this _____ day of _____, 2016.

City of Portsmouth

By: _____
John P. Bohenko, City Manager

Dated this _____ day of _____, 2016.

Art-Speak

By: _____
Mike Teixeira
Art-Speak President

SPECIAL CITY COUNCIL MEETING

MUNICIPAL COMPLEX
DATE: WEDNESDAY, MAY 11, 2016

PORTSMOUTH, NH
TIME: 6:30PM

I. CALL TO ORDER

Mayor Blalock called the meeting to order at 6:30 p.m.

II. ROLL CALL

Present: Mayor Blalock, Assistant Mayor Splaine, Councilors Perkins (6:53 p.m.), Dwyer (6:50 p.m.) Lown, Pearson, Spear and Cyr

Absent: Councilor Denton

III. PUBLIC HEARING

A. PROPOSED FY JULY 1, 2016 THROUGH JUNE 30, 2017 BUDGET

Mayor Blalock read the legal notice regarding the public hearing on the budget.

IV. PRESENTATION – JOHN P. BOHENKO, CITY MANAGER

City Manager Bohenko provided a presentation on the FY17 budget. He recognized that the City has received 10 consecutive budget presentation awards. He said the budget was provided to the City Council on April 29th and the City Council would need to adopt the budget by June 30th or the City Manager's budget becomes law. He addressed the Joint Budget Committee (JBC) and how they recommended that the City Council set a goal for the Operating Budget of an increase of no more than 3% inclusive of budgeting for collective bargaining contingency. City Manager Bohenko said the General Fund budget for FY17 is \$104,967,043.00 representing an operating budget increase of 3% and a non-operating budget of 3.96% for a total increase of 3.22% over FY16. He reported that operating makes up 78% of the budget with 22% being Non-Operating. He addressed the various long-term financial planning & policies that are in place:

- Unassigned Fund Balance Ordinance
- Leave at Termination Stabilization Fund
- Health Insurance Stabilization Fund
- Debt Service Planning Policy
- Capital Improvement Plan
- Rolling Stock Replacement Program

He reviewed key factors of the budget:

- Salaries – COLA – Contractual Obligations
- Retirement Costs
- Workers Compensation
- Health Insurance Premiums

City Manager Bohenko reported that Collective Bargaining for the FY17 proposed budget is \$432,502.00 which represents a 38.35% change. He stated that salaries and benefits make up 83% of the budget and 17% is other operating expenditures. He said there are 16 Collective Bargaining Agreements with 8 unsettled. He addressed retirement rates that are at an increase of \$230,748.00 or 3.35% over FY16 and does not reflect any retirement increases associated with salary adjustments for the 8 collective bargaining agreements that will be expiring on June 30th. He advised the City Council that health insurance premiums with the 10-year average rate increase of 4.7% the City contribution would be 85% at \$11,832,309.00.

City Manager Bohenko spoke regarding the Proposed Non-Operating Budget and major impacts:

- Rockingham County Tax
- Capital Outlay
- Rolling Stock
- Debt Service

He reported that Portsmouth is the 4th most populous community in the county and we are making up 7.2% of the total county population. He said Portsmouth will pay an estimated 11.25% in FY17 and is the highest contributor in Rockingham County.

City Manager Bohenko spoke regarding rolling stock costs for the general fund is \$976,165.00. He reported one of the major expenses is the change in the Police Department vehicles going from crown victoria's to explorer's. He stated that the crown victoria's are no longer being made and the explorer's meet our needs better.

City Manager Bohenko reported if the proposed budget is adopted as presented, it will result in an estimated tax rate of \$17.10 which represents a \$.31 increase or 1.83%. He said that this is an annual increase of \$107.20 for the median single family residential home in Portsmouth. He advised the City Council if they choose to reduce this proposed tax rate, it would require a reduction in expenditures, increase in revenue or a combination of both keeping in mind that every \$.1 change in the tax rate equates to \$47,000.00. He further stated that Portsmouth ranks 42nd as having the lowest equalized tax rate out of all 234 taxable communities. He said that Portsmouth has the lowest equalized tax rate within NH communities with 20,000+ residents. He also indicated that \$1,773,500.00 is proposed to be utilized from committed fund balance to offset property taxes. He reviewed the unassigned fund balance history with the City Council and residents. City Manager Bohenko also spoke to the bond rating being AAA.

He reported on the parking revenues and that the total parking revenue estimated for FY17 is \$6,135,500.00 with 39% going to the General Fund and 61% to the Parking & Transportation Fund.

City Manager Bohenko reviewed the remaining FY2017 Budget Scheduled Dates:

Wednesday, May 18th @ 6:30 p.m. – Water and Sewer Proposed FY17 Budget

Monday, May 23rd @ 6:30 p.m. – Budget Review FY17

Wednesday, June 1st @ 6:30 p.m. – Budget Review FY17 (if necessary)

Monday, June 6th @ 7:00 p.m. – Adoption of FY17 Budget

V. PUBLIC COMMENT/INPUT

Mayor Blalock declared the public hearing open and called for speakers.

Dan Zamarchi said the City Council should address the School Department budget as it is quite high. He said the School Department budget resembles the credits in a movie due to the amount of people in the Department. He said when a budget is built it should start at zero based and each amount in the budget should be justified.

Bob Bogardus asked how the capital needs are tracked and what method is used. City Manager Bohenko spoke to the appendix to the CIP and how all expenses are laid out for the 6 year plan. He said we work with various departments on updates and there are element sheets which describes each project. He further stated that the plan is available on the website for review and that each project is tracked by the Finance Department. He also spoke to life cycle costs of the projects and the various management software programs that track our sidewalk and street paving.

Paul Mannle thanked the City Council and staff for the budget process and asked them to remember the number 0.85%. He said the City needs to start owning the budget and its increase. He said the 0.85% is the rate of inflation and the budget is double the rate of inflation.

Mark Brighton expressed concern with the increase in the budget which is over the rate of inflation. He said the drivers of the budget are employee salaries and benefits. He said that all budgets are not created equal and the Fire Department is the most under funded budget in the City. He said he agrees with the Police Department numbers and said the School Department has a great deal of waste. He said you could eliminate 30 positions and save \$2.4 million in the School Department.

Eric Anderson said there should be more than one public hearing on the budget to allow for individuals that could not be here this evening the opportunity to speak. He said this is the highest budget in the City's history and another public hearing should be a must. He stated the increases to the budget have been accumulated and it is wearing on people's wallets. Mr. Anderson spoke to employee salaries and benefits and said that the contracts need to be more aligned with the private sector. He said the City seems to be spending more in bonding since our AAA rating.

Tom Niese asked for the difference between the tax years from the fiscal year. City Manager Bohenko explained our fiscal year goes from July 1, 2016 through June 30, 2017 and when new growth is shown in the tax bill. He spoke to the increase in values and said that is what comes from people's wallets. He stated that the budget needs to focus on smaller increases and we need to limit services to reduce the budget. He expressed concern with the 21% increase in rolling stock and said the City should be using its unassigned fund balance to keep the budget down.

City Manager Bohenko stated that financial statements are a snap shot in time. He said \$1.7 million in fund balance is used to reduce the tax rate. He explained the advantages to being an AAA bond rating.

With no further speakers, Mayor Blalock declared the public hearing closed.

VI. ADJOURNMENT

At 7:45 p.m., Councilor Spear moved to adjourn. Seconded by Councilor Lown and voted.



KELLI L. BARNABY, MMC, CMC, CNHMC
CITY CLERK

CITY COUNCIL MEETING

MUNICIPAL COMPLEX
DATE: MONDAY, MAY 16, 2016

PORTSMOUTH, NH
TIME: 7:00PM

I. CALL TO ORDER

Mayor Blalock called the meeting to order at 7:10 p.m.

II. ROLL CALL

Present: Mayor Blalock, Assistant Mayor Splaine, Councilors Perkins, Dwyer, Lown, Pearson, Spear, Cyr and Denton

III. INVOCATION

Mayor Blalock asked everyone to join in a moment of silent prayer.

IV. PLEDGE OF ALLEGIANCE

Justice John Broderick led in the Pledge of Allegiance to the Flag.

PRESENTATIONS

1. Justice John Broderick Re: Change Direction Campaign

Justice Broderick provided a Presentation regarding the Change Direction Campaign and its goal to make the five most common signs of mental illness well known. The five signs of emotional suffering: withdrawal, agitation, hopelessness, decline in personal care and change in personality.

2. Update Re: Mosquito Control Program

Michael Morrison from Municipal Pest Management Services and Kim McNamara the Health Officer provided a summary of the City's on-going mosquito control program and discussed emerging mosquito borne illnesses and what can be done to protect ourselves.

3. MapGeo Parcel Viewer Application

Jamie McCarty, GIS Coordinator provided a brief introduction of the MapGeo Parcel Viewer Application that is an easy-to-use mapping application that allows citizens to select, view and understand important information about their own property.

V. ACCEPTANCE OF MINUTES – MAY 2, 2016

Councilor Lown moved to approve and accept the minutes of the May 2, 2016 City Council meeting. Seconded by Councilor Pearson and voted.

VI. PUBLIC COMMENT SESSION

Mayor Blalock announced due to the number of speakers public comment would be limited to 2 minutes.

Cathy Baker spoke to the value of the Parrott Avenue lot land and said there is very little green space left and this space should remain. She reported that the Portsmouth Housing Authority is the largest authority per capita in NH. Ms. Baker said we already run a lot of public housing on the taxpayers. She also addressed accessory dwelling buildings and the legislation that recently passed.

Shaun Rafferty said the south end is one of the most beautiful parts of the city and we must be custodian for the future generations and protect our neighborhoods.

Rick Horowitz spoke in opposition to building micro-housing at the Parrott Avenue lot. He said the space in the city should be open to all and remain as is. He said action on this matter should be shelved.

Dave McGunkin, New Castle, NH urged the City Council to transfer the fire boat to the Town of New Castle. He spoke to their needs in New Castle for this boat and said it should remain in the seacoast and would be made available to Portsmouth if needed.

Assistant Mayor Splaine said once we get to the item regarding the fire boat we could suspend the rules to allow individuals to speak on that topic.

Sherry Hogan said she does not want to live near commercial enterprises. She said commercial industry is coming to their section of town on Maplewood Avenue. She stated the zoning should remain as it was when she moved into the neighborhood.

Patricia Bagley said individuals can't afford to lose the free parking with the Parrott Avenue lot. She said the parking spaces would be reduced to 90 if micro-housing is built on the lot. She suggested that the City Hall lot should be opened up for individuals to park.

Jan McCracken spoke opposed to the development of the Parrott Avenue lot. She said the need for parking continues to increase and Portsmouth has become the new Boston.

Blair McCracken spoke opposed to the Parrott Avenue lot and suggested using City Hall parking lot for micro-housing.

Paige Trace spoke opposed to housing at the Parrott Avenue lot. She said that this will not be designed into anything other than a brick box and said it is an inappropriate project.

Marylou McElwain spoke opposed to workforce housing at the Parrott Avenue lot. She expressed concern with the loss of parking. She said workforce housing may fit well at the St. Patrick's school.

Esther Kennedy asked what truly is workforce housing. She said the City Council needs to analyze and determine what workforce housing is. She stated if the taxes were lowered the project near Water Country could be workforce housing.

Councilor Lown moved to suspend the rules in order to take up Item XII. A.2. – Renewal of Pool Lease Agreement SIPP. Seconded by Councilor Spear and voted.

City Manager Bohenko said we are recommending renewing the lease for 5 years. He provided history on the project and said over \$750,000.00 of capital improvements have been made to the pool. He addressed the terms of the lease and said we have a brand new pool as a result of SIPP.

Councilor Lown moved to authorize the City Manager to enter into a renewal of the Consolidated Lease and Operations Agreement consistent with the terms described. Seconded by Assistant Mayor Splaine.

Councilor Dwyer thanked City Manager Bohenko for the list of improvements. City Manager Bohenko spoke on future improvements and said this is a good partnership.

Motion passed.

Councilor Lown moved to suspend the rules in order to take up Item XII. A.5. – Reconsideration of Action of April 18, 2016 City Council Meeting Re: Disposition of the Fire Boat and allow public comment on this matter. Seconded by Assistant Mayor Splaine and voted.

Peter Rice, New Castle, NH said he is a firefighter for New Castle and is here to support the efforts to acquire the fire boat.

Thomas Maher, New Castle, NH spoke in support of transferring the fire boat to New Castle.

Chief Dave Blanding, New Castle Fire Chief, said the fire boat should remain in Portsmouth Harbor and said if the boat is transferred to New Castle it would be available to surrounding communities. He said New Castle is ready to take over the fire boat and it would be located at the Wentworth Marina. He said the boat would also serve as a much needed secondary water supply for New Castle.

Nancy Jackson spoke in support of Chief Blanding and said that New Castle has a water pressure problem. She said we need 1,500 gallons per minute to pump in water and currently it is at 750 gallons per minute and the boat could make the difference between disasters and the loss of an important part of the downtown.

Peter Tarlton, New Castle, spoke in favor of the fire boat and that it would serve as an additional water source that is much needed for the area.

Tom Smith, New Castle, speaking as a member of the Budget Committee for New Castle said the town is ready to take on the fire boat.

Reggie Whitehouse said he is a long time member of the Fire Department and spoke in support of the Fire Chief and said the boat would be a great asset to the Town of New Castle.

Brady Greeley, New Castle, serves on the Fire Safety Task Force and said he can't understand the motive for removing the fire boat from the area. He urged the City Council to keep the boat in the seacoast.

Andy Schulze, New Castle, spoke to the problems with water pressure in New Castle and urged the City Council to vote to give the fire boat to the Town of New Castle. He said the Fire Department has the ability to maintain and operate the fire boat.

Councilor Spear asked Fire Commissioner Gamester why the Fire Commission chose Gilford. He spoke to the matter and said his opinion has not changed. He said he is not against the Town of New Castle it is a decision when the boat was no longer needed by the City of Portsmouth and New Castle originally said they were not in the position to take ownership of the boat. He said there is no need to have the boat in the river. He said Gilford has expressed an urgent need for the fire boat. He said careful consideration was given to both when New Castle came back and said they were interested in the boat and the decision was made to stay with Gilford.

Councilor Spear moved to reaffirm the vote of April 18, 2016 to dispose of the Fire Boat to the Town of Gilford. Motion received no second.

Councilor Lown moved to reconsider the vote of April 18, 2016. Seconded by Councilor Dwyer.

Councilor Spear said everyone from New Castle has explained their needs well and it is unfair to make a decision based on who has showed up to the meeting to speak on this matter. He said the case for Gilford need has been made well and he supports the original vote by the City Council. He said the Fire Commission believes that the Town of Gilford showed an urgent need for the boat. He said the Town of Gilford would use the boat most often.

Councilor Lown said he agrees with Councilor Spear and what the Fire Commission made for a decision. He said we are elected to represent the people of the City. He said the Town of New Castle will honor the mutual aid for the area.

Councilor Dwyer said she does not want to see us override our Fire Commission. She said it was confusing to have the letter from the New Castle Warden not supporting the boat or able to maintain the boat. She said we knew New Castle is trying to deal with a water pressure issue.

Fire Chief Achilles said the fire boat has limited capabilities and spoke to them and how they would impact the Town of New Castle.

Assistant Mayor Splaine said it was a bad idea to give the Fire Boat to Gilford and New Castle would keep the boat in our harbor. He feels New Castle needs the boat and could use it.

Mayor Blalock passed the gavel to Assistant Mayor Splaine.

Mayor Blalock said he agrees with Assistant Mayor Splaine and Councilor Lown. He said keeping it in New Castle is the best place for the boat to go. He said New Castle has made the point that the boat would remain in the harbor.

Assistant Mayor Splaine returned the gavel to Mayor Blalock.

On a roll call 5-4, voted to reconsider the vote of April 18, 2016. Assistant Mayor Splaine, Councilors Dwyer, Lown Pearson and Mayor Blalock voted in favor. Councilors Perkins, Spear, Cyr and Denton voted opposed.

Councilor Lown moved to dispose of the Fire Boat to the Town of New Castle. Seconded by Assistant Mayor Splaine and voted. Councilor Spear voted opposed.

At 9:00 p.m., Mayor Blalock declared a brief recess. At 9:15 p.m., Mayor Blalock called the meeting back to order.

VII. PUBLIC HEARINGS

- A. FOR THE PURPOSE OF DISCONTINUING ANY RIGHTS OF THE CITY OR THE PUBLIC IN THE FOLLOWING TWO PARCELS OF PROPERTY;

A CERTAIN TRIANGULAR TRACT OF LAND BEING LOCATED AT THE NORTHWESTERLY CORNER OF AND WITHIN THE INTERSECTION OF THE DEER STREET AND BRIDGE STREET RIGHTS OF WAY, AND BEING APPROXIMATELY 1,717 SQUARE FEET IN SIZE; AND A CERTAIN TRAPEZOIDAL TRACT OF LAND BEING LOCATED ALONG THE NORTHERLY BOUNDARY OF SAID TRIANGULAR TRACT OF LAND, BEING APPROXIMATELY FOUR (4) FEET WIDE AND BEING APPROXIMATELY 269 SQUARE FEET IN SIZE

Mayor Blalock read the legal notice, declared the public hearing open and called for speakers.

City Attorney Sullivan spoke to the parcels of land on the corner of Deer Street and Bridge Street. He said he would recommend the Council pass the motion to authorize the City Manager to execute and deliver release deeds to the triangular parcel and the

sidewalk easement to Deer Street Associates as part of the overall transaction under which the City will acquire Lot 1.

With no speakers, Mayor Blalock declared the public hearing closed.

- B. CHAPTER 10 – ZONING ORDINANCE BE AMENDED AS FOLLOWS:
- (1) DELETE THE EXISTING ARTICLE 5A – CHARACTER DISTRICTS IN ITS ENTIRETY AND INSERT IN ITS PLACE THE NEW ARTICLE 5A – CHARACTER DISTRICTS DATED 5/2/2016
 - (2) AMEND ARTICLES 4, 5, 11, 12 & 15 OF THE ZONING ORDINANCE AS SET FORTH IN THE DOCUMENT TITLED “CONFORMING AMENDMENTS TO ZONING ORDINANCE” DATED 5/2/2016
 - (3) AMEND THE ZONING MAP AS SET FORTH IN THE FOLLOWING MAPS DATED MAY 2, 2016:
 - (A) MAP 10.5A21A – CHARACTER DISTRICTS AND CIVIC DISTRICTS;
 - (B) MAP 10.5A21B – BUILDING HEIGHT STANDARDS;
 - (C) MAP 10.5A21C – SPECIAL REQUIREMENTS FOR FAÇADE TYPES, FRONT LOT LINE BUILDOUT & USES
 - (4) AMEND THE ZONING MAP BY CHANGING THE ZONING DESIGNATION OF 52 PARCELS AS SET FORTH IN THE DOCUMENT TITLED “PROPOSED ADDITIONAL WEST END ZONING CHANGES” DATED 5/2/2016 AND AS SHOWN ON THE MAP TITLED “ADDITIONAL WEST END ZONING CHANGES – SECOND READING – MAY 2, 2016”

Mayor Blalock read the legal notice, declared the public hearing open and called for speakers.

City Manager Bohenko requested Nick Cracknell, Principal Planner to provide a brief explanation of the ordinance.

West End Community Goals:

Purpose – to promote a walkable, mixed-use, pedestrian friendly neighborhood with a primary focus on building form and placement supported by context-sensitive development standards.

Summary of the Public Review Comments

Planning Board and Public Comments (2-28-2016):

1. *Regulating Plan – Islington Street Corridor*
2. *Building Block Length*
3. *Pedestrian Entrance Spacing*
4. *Maximum Ground-Floor Area Requirements*
5. *Ground-Floor Parking Requirements*
6. *Incentives for Development on Large Parcels*
7. *Incentives for Overlay Districts*
8. *Conforming Amendments*

Portsmouth Listens (3-17-2016):

10 Key Zoning Issues:

1. *Land Use*
2. *Building Heights*
3. *Building Footprints*
4. *Ground-Floor Uses*
5. *Universal Design*
6. *Large Chain-Stores*
7. *Liner Buildings and Parking*
8. *Sidewalk Widths*
9. *Design Review*
10. *Decouple the West End from Downtown*

Summary of Current Revisions (4-21-2016):

West End:

1. *Apply Modified B-District Uses*
2. *Decrease the Baseline Maximum Building Height*
3. *Decrease the Baseline Maximum Building Footprints*
4. *Add Recessed Entry to allow for Universal Access*
5. *Modify the Ground-Floor Residential Use Requirements*
6. *Clarify the Applicability of Architectural Design Review outside the Historic District*
7. *Increase the Incentives for Workforce Housing & Community Space*

All Character Districts:

1. *Decrease the Baseline Maximum Building Footprints*
2. *Adjust the Minimum Ground Floor Parking Requirements*
3. *Adjust the Maximum Floor Area for Ground-Floor Commercial Uses*
4. *Adjust the Sidewalk Width Requirements for Taller Buildings*
5. *Clarify the use of a Half-Story or Penthouse as Attic Space*

Apply Uses from a Modified Business District

Modified Business District Uses:

1. *Allows Townhouse and Multifamily Uses*
 2. *Allows Gas Station Uses*
 3. *Allows Veterinary Care Uses*
 4. *Allow Small-Scale Restaurant Uses*
 5. *Require Special Exception for Shopping Centers*
 6. *Exclude Hotel and Conference Center Uses*
 7. *Exclude Nightclub Uses*
 8. *Exclude large Restaurant and Performance Facility Uses*
- *Decrease the Baseline Maximum Building Height to 2-4 Stories or 50 Feet*
- *Allow for At-Grade Recessed Entryway*
- *Decrease the Baseline Maximum Building Footprint 15,000SF; with Ground Floor Parking 30,000SF; 20,000SF maximum footprint above the first floor*
- *Allow for Ground Floor Residential Uses within a Row house Building*
- *Clarify the Design Review Process – Character District Areas Outside the Historic District Have No Design Review*
- *Increase Incentives for Workforce Housing – Increase Maximum Building Height up to 2 Stories or up to 70 Feet*

Revisions affecting all Character Districts:

1. *Increase the Maximum Building Footprints*
Revised Maximum Footprint – CD-4W 15,000 SF; CD4 15,000 SF; CD5 20,000 SF

With Ground Floor Parking – CD-4W 30,000 SF; CD4 30,000 SF; CD5 40,000 SF
2. *Set Ground Floor Parking Requirements*

Reduce the parking requirement on the ground-floor to support larger liner buildings
3. *Set Floor Area Maximums for Large Commercial Uses*

Revised Maximum CD4-W 15,000SF; CD4 15,000SF; CD5 15,000SF

4. *Add a Wider Sidewalk Requirement for Taller Buildings*

Require wider sidewalks for taller buildings and allow this area to count towards the required Open Space and / or Community Space requirements

5. *Clarify the Half-Story or Penthouse Exemption*

Clarify that habitable space within a Half Story or Penthouse Level does NOT count as a Story

3 Key Issues with Existing Zoning Requirements

- ***Loophole with the Buildings Separated by Fire Walls***
- ***Inconsistent with the Vision Plans***
- ***Incongruent with Some Existing Building Footprints***

Mark Brighton said he expects the zoning ordinance amendment to be approved 9-0 tonight. He said when you pass it he would like the new councilors to give pause.

Paul Mannle thanked staff for all their hard work. He asked the City Council to keep the public hearing open to review Mr. Cracknell's PowerPoint presentation which included a great deal of information. He said this should be known as the West End Art Space District. He asked that the West End overlay include gateway parcels.

Rick Becksted said there is a building at BOA because of height restrictions and asked does that alter Mr. DiLorenzo's project and you may want to look into it.

Susan Denenberg said she is confused that we are going to take Character Based Zoning and remove the current zoning. She spoke to her neighborhood that is known as the walking neighborhood and would not want the zoning to change because it doesn't make sense.

Esther Kennedy said there are many questions on the area. She said we have not defined workforce housing in our zoning ordinance.

John Lyons said the West End is the perfect place for workforce housing. It is a place you can walk from into the downtown and it is an area that needs some tender loving care and asked the City Council to vote in favor of the zoning request.

Vincent Lombardi said he took part in the Charettes and Portsmouth Listens. He said some things still need work on the setbacks for large neighborhoods in the City. He said we need a different setback in the West End and the height along Islington Street buildings should be stepped back. He said the West End should not be like the downtown it should be known as the West End Village.

Peter Weeks asked the City Council to pass the Character Based Zoning. He complimented the Planning Department for taking the thoughts of Portsmouth Listens. He asked the City Council to pass the ordinance.

Gerry Zelin spoke on what could be improved upon in the ordinance. He said there has been no downtown Charrette. He said the amendments to the West End are critical to the downtown and allow the largest building foot print. He said the buildings would allow 20,000 foot print for CD5 and as long as it has parking it would allow 40,000 sf. He suggested seeing some building envelopes that could be constructed on the west end.

With no further speakers, Mayor Blalock closed the public hearing.

Councilor Spear moved to suspend the rules and continue the meeting beyond 10:30 p.m. Seconded by Councilor Dwyer and voted. Assistant Mayor Splaine voted opposed.

Assistant Mayor Splaine would like to stop the meeting and not vote on this matter.

VIII. APPROVAL OF GRANTS/DONATIONS

(There are no items under this section of the agenda)

IX. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- A. First reading proposed Ordinance to amend Chapter 10 – Zoning Ordinance – Article 4 – Zoning Districts and Use Regulations, Section 10.410 – Establishment and Purpose of Districts, Transportation Corridor – To provide for future transportation uses and related facilities as well as recreational trail use

Councilor Lown moved to pass first reading and schedule a public hearing and second reading on the proposed Ordinance at the June 6, 2016 City Council meeting, as recommended by the Planning Board. Seconded by Councilor Perkins and voted.

- B. Second reading of proposed Ordinance amending Chapter 10 – Zoning Ordinance as follows:
 - (1) Delete the existing Article 5A – Character Districts in its entirety and insert in its place the new Article 5A – Character Districts dated 5/2/2016
 - (2) Amend Articles 4, 5, 11, 12 & 15 of the Zoning Ordinance as set forth in the document titled “Conforming Amendments to Zoning Ordinance” dated 5/2/2016

- (3) Amend the Zoning Map as set forth in the following maps dated May 2, 2016:
- (A) Map 10.5A21A – Character Districts and Civic Districts;
 - (B) Map 10.5A21B – Building Height Standards;
 - (C) Map 10.5A21C – Special Requirements for Façade Types, Front Lot Line Buildout & Uses
- (4) Amend the Zoning Map by changing the zoning designation of 52 parcels as set forth in the document titled “Proposed Additional West End Zoning Changes” dated 5/2/2016 and as shown on the map titled “Additional West End Zoning Changes – Second Reading – May 2, 2016

Assistant Mayor Splaine moved to table until the June 6, 2016 City Council meeting. Seconded by Councilor Denton.

Councilor Dwyer said if we table the motion when is the City Council’s opportunity to identify some questions or issues that were brought forward.

City Manager Bohenko said we could carve out some time from one of the budget work sessions.

Councilor Perkins said the ordinance has been worked on extensively.

On a roll call 6-3, motion passed. Assistant Mayor Splaine, Councilors Dwyer, Pearson, Cyr, Denton and Mayor Blalock voted in favor. Councilors Perkins, Lown and Spear voted opposed.

Assistant Mayor Splaine said he would like to have the Planning Department work on 3-D modeling and take a site walk of the area. City Manager Bohenko said we would need to find the time. Mayor Blalock said he does not agree with the need for a site walk. Councilor Dwyer said she is not in favor of 3-D modeling of the area. Assistant Mayor Splaine said he would like to do visualization of the area. City Manager Bohenko suggested delaying the ordinance until June 20, 2016 and allow time to gather questions and information on the concerns expressed.

Councilor Cyr moved to reconsider the prior motion. Seconded by Assistant Mayor Splaine. Councilors Dwyer, Lown and Spear voted opposed.

Assistant Mayor Splaine moved to table until the June 20, 2016 City Council meeting. Seconded by Councilor Denton. Councilors Perkins, Dwyer, Lown and Spear voted opposed.

X. CONSENT AGENDA

(There are no items under this section of the agenda)

XI. PRESENTATION AND CONSIDERATION OF WRITTEN COMMUNICATIONS AND PETITIONS

- A. Letter from William Moriarty, The Salvation Army requesting to place 1 or 2 donation bins on municipal property

Councilor Lown moved to refer to the City Manager for report back. Seconded by Councilor Cyr and voted.

- B. Letter from Kate Loughlin regarding the littering of cigarettes in the downtown area

Councilor Lown moved to refer to the City Manager for report back. Seconded by Councilor Cyr and voted.

XII. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

City Manager Bohenko said in accordance with City Council Rule 37 the remaining City Manager's Items fall under Consent Agenda.

1. Proposed Discontinuing any Rights of the City or the Public in the following Two Parcels of Property Re: 165 Deer Street

Councilor Denton requested to remove Item XII. A.3. – Proposed Lease Agreement with Pontine Theatre Re: Plains Schoolhouse.

Councilor Spear moved to adopt the Consent Agenda. Seconded by Councilor Perkins and voted.

- Proposed Discontinuing any Rights of the City or the Public in the following Two Parcels of Property Re: 165 Deer Street – **Voted to authorize the City Manager to execute and deliver release deeds to the triangular parcel and the sidewalk easement to Deer Street Associates as part of the overall transaction under which the City will acquire Lot 1.**

Voted to discontinue any rights of the City or the Public in a certain triangular tract of land being located at the northwesterly corner of and within the intersection of the Deer Street and Bridge Street Rights of Way, being approximately 1,717 square feet in size.

Voted to Discontinue and rights of the City or the Public in a certain trapezoidal tract of land being located along the northerly boundary of said triangular tract of land, being approximately four (4) feet wide and being approximately 269 square feet in size.

- Solar Power Agreements – **Voted to authorize the City Manager to execute all necessary leases, power purchase agreements collateral documents and minor amendments to implement the installation of the two solar array systems on substantially the terms as represented in the leases and power purchase agreements presented.**
- License Request Re: 64 Market Street – **Voted to authorize the City Manager to negotiate and enter into a license with Careno Construction to facilitate reconstruction activities of the Gaslight Restaurant.**

3. Proposed Lease Agreement with Pontine Theatre Re: Plains Schoolhouse

Economic Development Manager Carmer spoke regarding Pontine Theatre space needs issue. She reported Theatre Co-Directors toured the building and feel that the building would meet their needs. She said Pontine would use the building for program development, administration work, rehearsal space, meetings and educational programs.

Councilor Dwyer moved to authorize the City Manager to enter a five year Lease with Pontine for use of the Plains Schoolhouse effective July 1, 2016. Seconded by Assistant Mayor Splaine.

Councilor Denton said he would like to see if the space could be used as a potential site for the VFW. Mayor Blalock said the space would not be appropriate for the VFW. City Manager Bohenko said it is an 1845 building and it would be difficult to put the VFW at the site. He said he could look for other spaces and said alcohol could not be used in City facilities.

Councilor Dwyer said she can't image the Plains Schoolhouse site for the VFW. She said we could look for space for the VFW once we know their needs.

Councilor Spear said the lease should be better defined to the public benefit.

Marguerite Matthews, Pontine Theatre, said they have been in the community since 1979 and this allows them to remain in the community. She said they work with senior citizens and many of their shows are free to the community. She said they would work on developing a program for the public.

Motion passed.

B. MAYOR BLALOCK

1. Appointments to be Considered:
 - Reappointment of Reagan Ruedig to the Historic District Commission
 - Reappointment of Jonathan Wyckoff to the Historic District Commission
 - Reappointment to John Mayer as an Alternate to the Historic District Commission

The City Councilor considered the reappointments of the individuals which will be voted on at the next City Council meeting on June 6, 2016.

Council Spear said he would like to know the costs for the current Right-to-Know request received. He said the City should keep track of the time and cost expended for the research. He requested a memorandum back on the impact of the By-pass Treatment for the plant and said that the rate payers need to know the impact on this request.

Councilor Lown said he was annoyed at the tone of the letter. He said the questions have been asked and answered. He said this will zap resources and time from the City employees and burden the staff.

2. Appointment of Deer Street Garage Building Committee
 - John O'Leary, Public Representative
 - Mark McNabb, Public Representative
 - Everett Eaton, Economic Development Commission Representative
 - Brad Lown, City Council Representative
 - Eric Spear, City Council Representative

Mayor Blalock announced the above individuals were appointed to the Deer Street Garage Building Committee.

3. Proposed Stewardship Committee for African Burying Ground

Mayor Blalock announced the Charge of the Committee:

The charge of the Mayor's Blue Ribbon Committee is to advise the City Council and City Manager on all matters pertaining to the African Burying Ground and Memorial Park. This Committee will sunset on December 31, 2017. In addition, the Committee is charged with the following:

- *Provide guidance on requests for expenditures from the African Burying Ground Trust Fund;*
- *Provide guidance on requests for events and other activities proposed to take place at the African Burying Ground and Memorial Park*
- *Work to ensure the ongoing interpretation and promotion of the African Burying Ground and Memorial Park*

Members:

Chris Dwyer, City Council Representative
Vernis Jackson, Chair Emeritus of African Burying Ground Committee
(To be Appointed), Community Volunteers Representative
(To be Appointed), Portsmouth Black Heritage Trail/Portsmouth Historical Society
Representative
(To be Appointed), Seacoast African American Cultural Center Representative School
Department Ex-officio
Portsmouth Public Library, Ex-officio
Community Development Department, Ex-officio

At 10:50 p.m., Councilor Spear moved to continue the remainder of the meeting until Wednesday, May 18, 2016 at 6:30 p.m., seconded by Councilor Lown and voted.



Kelli L. Barnaby, MMC, CMC, CNHMC
City Clerk

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Portsmouth City Council on Monday, June 6, 2016 at 7:00 p.m., Eileen Dondero Foley Council Chambers, Municipal Complex, 1 Junkins Avenue, Portsmouth, NH on a Proposed Ordinance amending Chapter 10 – Zoning Ordinance – Article 4 – Zoning Districts and Use Regulations, Section 10.410 – Establishment and Purpose of Districts, Transportation Corridor – To provide for future transportation uses and related facilities as well as recreational trail use. The complete Ordinance is available for review in the Office of the City Clerk and Portsmouth Public Library, during regular business hours.

Kelli L. Barnaby, MMC, CMC, CNHMC
City Clerk

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Kelli L. Barnaby, MMC, CMC, CNHMC
City Clerk

PH-00200377

MEMORANDUM

TO: John P. Bohenko, City Manager
FROM: Rick Taintor, Planning Director *RT.*
DATE: April 25, 2016
RE: Proposed Zoning Amendment – Transportation Corridor District

The Planning Department has proposed that the railroad rights-of-way within the City (excluding areas for sidings and spurs) be rezoned to a new Transportation Corridor District. The purposes of the proposed district are:

- to preserve these corridors for existing and future transportation uses and utility lines and facilities;
- to allow for the development of multi-use (bicycle/pedestrian) recreational trails along abandoned rail corridors; and
- to restrict any land uses that would conflict with these transportation and recreational uses from being established.

The proposed district is based on a Transportation Corridor Overlay District that was adopted by the Town of Hampton in 2012 and applied to the former Eastern Line rail corridor within that Town.

A key objective of the proposed zoning amendment is to preserve transportation rights-of-way for recreational trail use. The Eastern Line corridor (commonly referred to in Portsmouth as the Hampton Branch) extends the length of the New Hampshire Seacoast from Seabrook to Portsmouth. This corridor has been designated as the off-road route of the New Hampshire Seacoast Greenway, which is the New Hampshire portion of the East Coast Greenway, a nearly 3,000-mile “linear park” connecting cities from Key West, FL to Calais, ME. The City is working with the Rockingham Planning Commission and other Seacoast towns toward converting the New Hampshire corridor to a multi-use rail trail. This project is identified in the 2005 Master Plan, the 2014 Bicycle and Pedestrian Plan, and the draft 2016 Master Plan. In addition, over the past several years the City has designated funds in the CIP to support construction of the rail trail. By supporting this project, the proposed zoning amendment is consistent with and supports the City’s long-range planning policies.

The Planning Board held a public hearing on this proposed Zoning Ordinance amendment on April 21, 2016, and voted unanimously to recommend to the Council that it be adopted.

Attached are the proposed zoning amendment and a set of maps showing the parcels proposed to be included in the new Transportation Corridor District.

Transportation Corridor District

ORDINANCE #

THE CITY OF PORTSMOUTH ORDAINS

That the Ordinances of the City of Portsmouth, Chapter 10 – Zoning Ordinance be amended as follows (deletions from existing language ~~stricken~~; additions to existing language **bolded**; remaining language unchanged from existing):

- A. In Article 4 – Zoning Districts and Use Regulations, Section 10.410 – Establishment and Purpose of Districts, insert the following:

District	Purpose
[...]	
Other Districts	
[...]	
Transportation Corridor	TC To provide for future transportation uses and related facilities as well as recreational trail use.

- B. In Article 4 – Zoning Districts and Use Regulations, insert a new Section 10.470 as follows:

Section 10.470 Uses Permitted in the Transportation Corridor District

Land in the Transportation Corridor District may be used for the following purposes:

- 10.471 Rail transport**
- 10.472 Municipal trail**
- 10.473 Rail-trail or rail-with-trail**
- 10.474 Underground utility lines, including but not limited to water, sewer, drainage, natural gas, electric and telecommunications**

C. In Article 15 – Definitions, Section 10.1530 – Terms of General Applicability, insert the following new terms and definitions in alphabetical order:

Municipal trail

A full public right-of-way of indefinite duration subject to public trail use restrictions, and classified as a Class A or Class B trail by the City Council pursuant to RSA Chapter 231-A.

Rail transport

The transportation by rail of goods or passengers, including such infrastructure and facilities as tracks, sidings, signals, shops and yards for maintenance and storage of rail machinery, loading platforms, and passenger and freight terminals.

Rail-trail

A multi-purpose public path (paved or natural) created within an abandoned rail corridor right-of-way.

Rail-with-trail

A shared-use path that is located on or directly next to an active railroad corridor.

D. Amend the Zoning Map by rezoning the following lots or parts thereof to the Transportation Corridor District:

- Assessors Map 165 Lot 14
- Assessors Map 234 Lot 2A
- Part of Assessors Map 164 Lot 4 (100-foot wide corridor, measured from the southeasterly property line)
- Assessors Map 125 Lot 20
- Assessors Map 124 Lot 13
- Assessors Map 119 Lot 3
- Part of Assessors Map 119 Lot 5 (50-foot wide corridor, measured from the southwesterly property line)
- Assessors Map 121 Lot 1

Said lots are shown on a series of nine maps titled “Proposed Transportation Corridor District”, dated March 17, 2016.

The City Clerk shall properly alphabetize and/or re-number the ordinances as necessary in accordance with this amendment.

All ordinances or parts of ordinances inconsistent herewith are hereby deleted.

This ordinance shall take effect upon its passage.

APPROVED:

Jack Blalock, Mayor

ADOPTED BY COUNCIL:

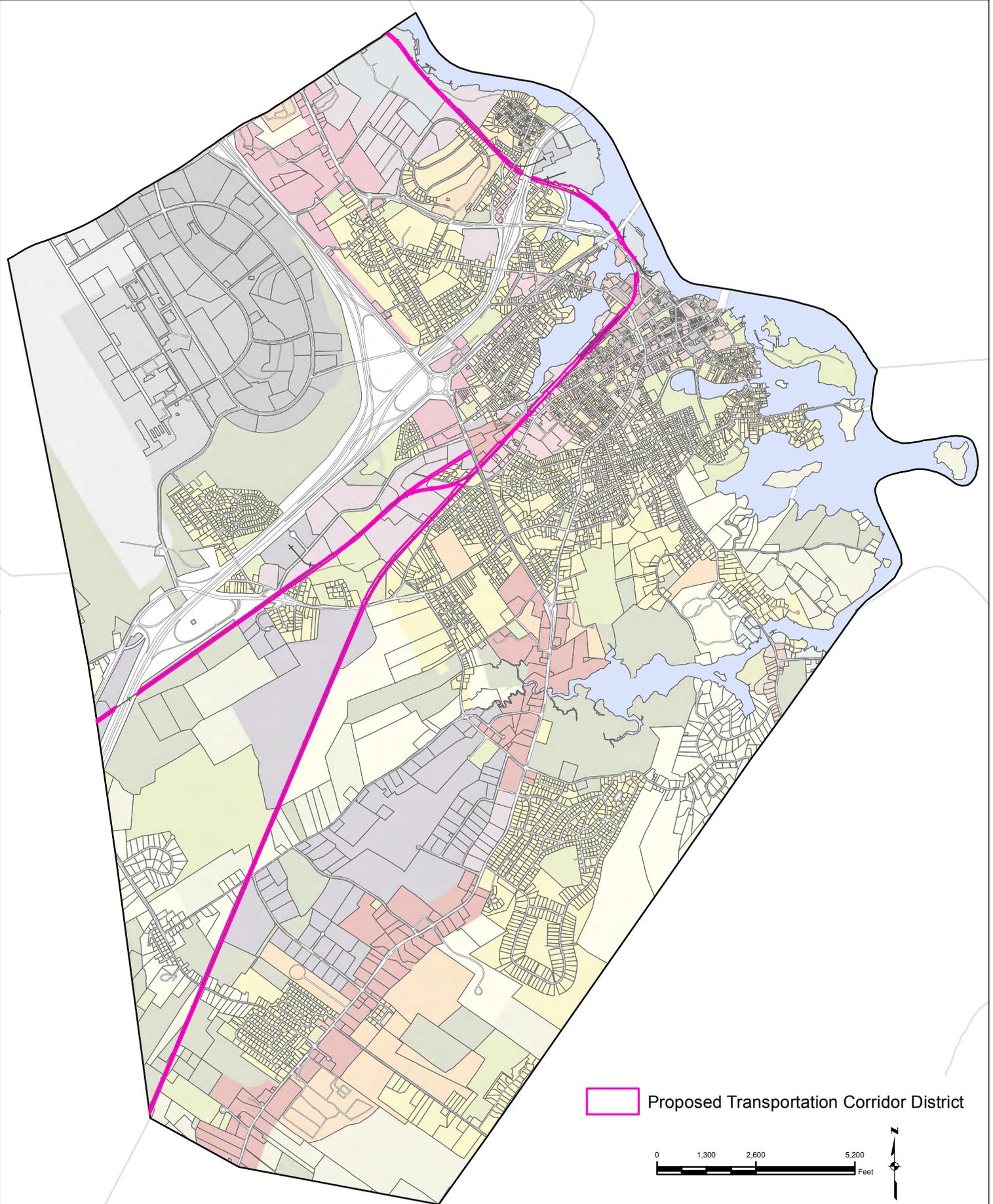
Kelli L. Barnaby, City Clerk

H:\Rick T\Land Use Regulations\Zoning\Zoning Ordinance Amendments\Amendments 2016 - Transportation Corridor District\Amend 2016 - transportation corridor - CC 160425.docx

Proposed Transportation Corridor District

March 17, 2016

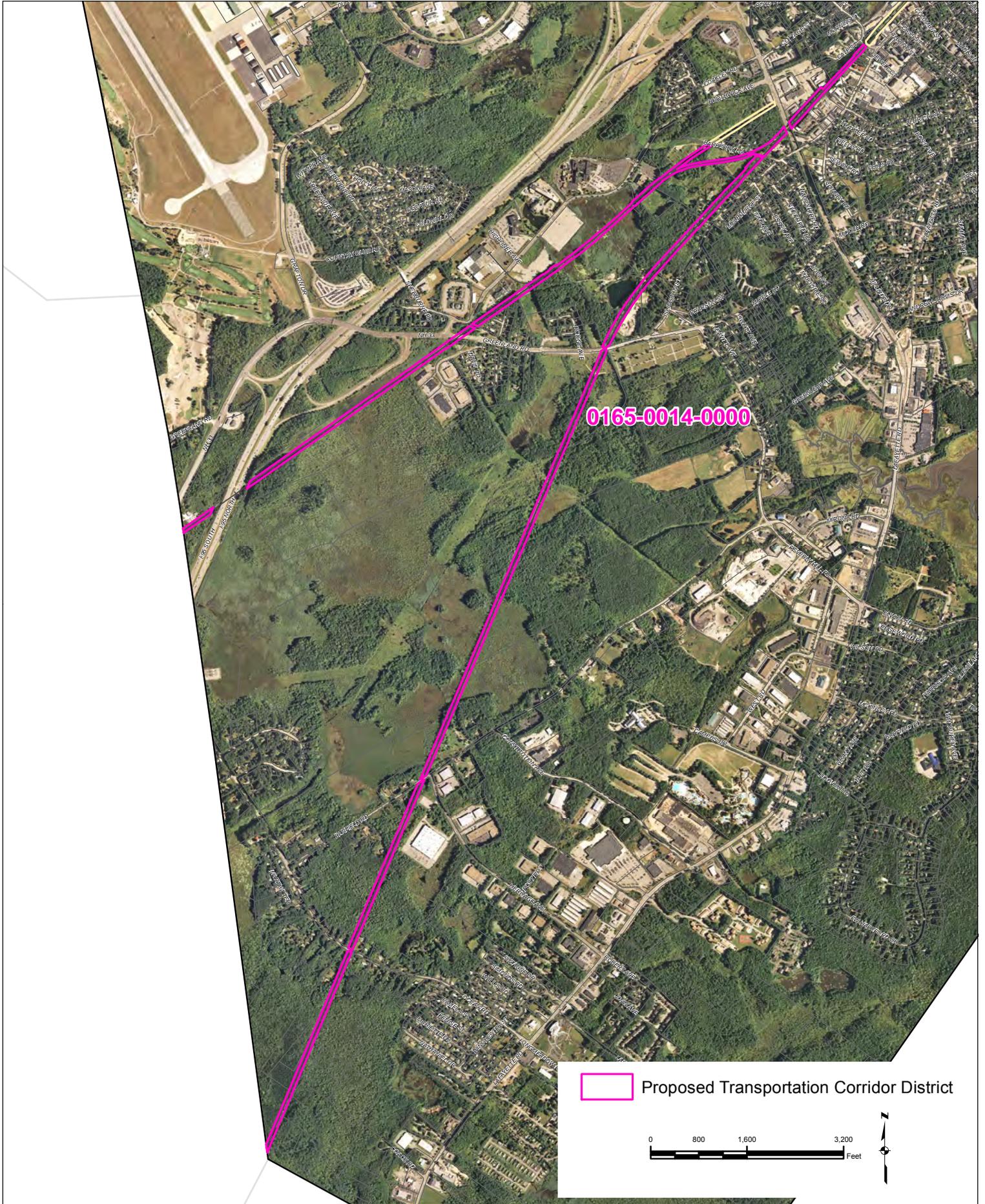
Map 1 of 9



Proposed Transportation Corridor District

March 17, 2016

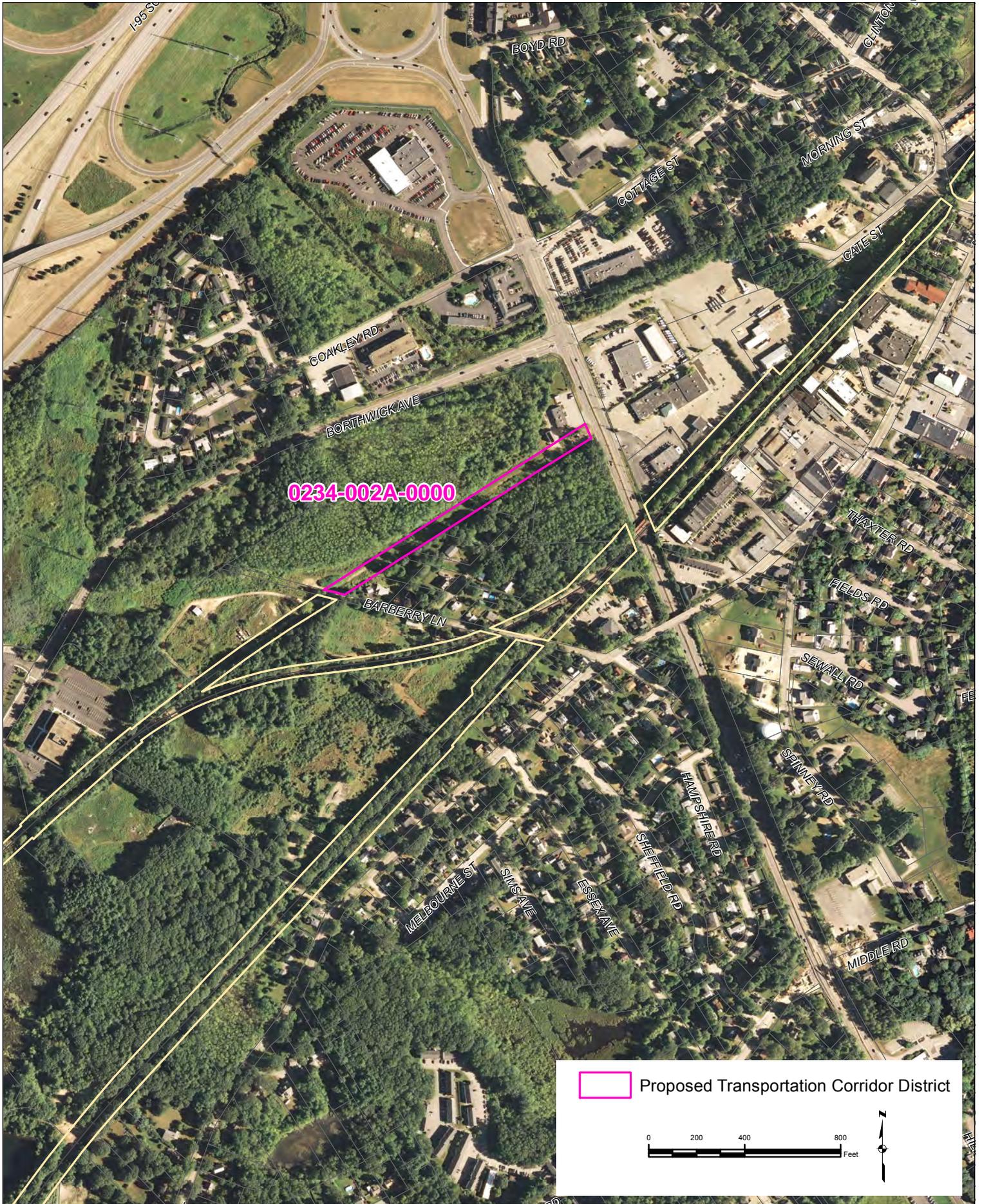
Map 2 of 9



Proposed Transportation Corridor District

March 17, 2016

Map 3 of 9



Proposed Transportation Corridor District

March 17, 2016

Map 4 of 9



Proposed Transportation Corridor District

March 17, 2016

Map 5 of 9



0125-0020-0000



Proposed Transportation Corridor District

0 100 200 400 Feet



Proposed Transportation Corridor District

March 17, 2016

Map 6 of 9



0124-0013-0000

Proposed Transportation Corridor District

0 100 200 400 Feet



Proposed Transportation Corridor District

March 17, 2016

Map 7 of 9



0119-0003-0000

Proposed Transportation Corridor District

0 100 200 400 Feet



Proposed Transportation Corridor District

March 17, 2016

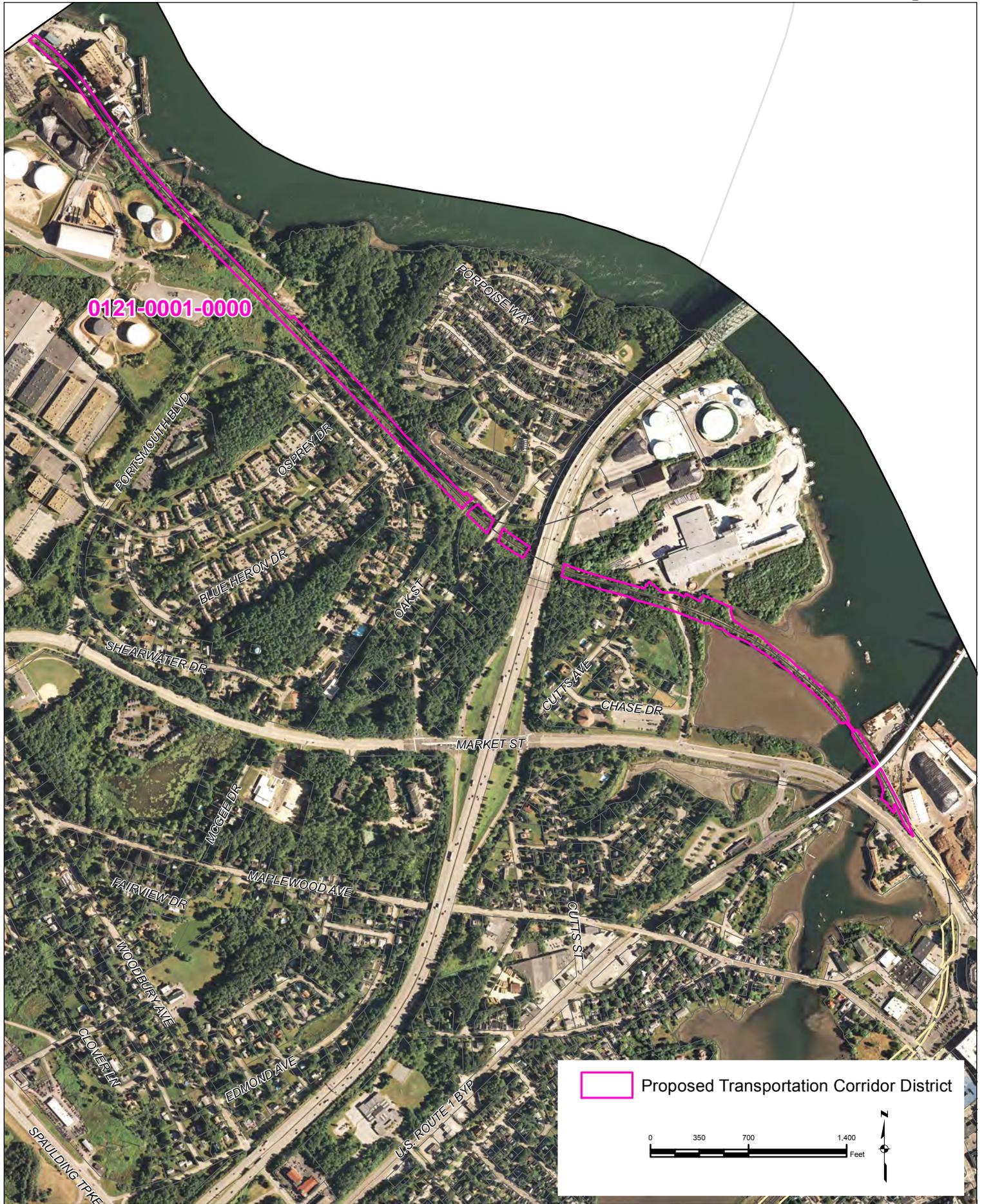
Map 8 of 9



Proposed Transportation Corridor District

March 17, 2016

Map 9 of 9



Informational Facts about the Fiscal Year 2017 Budget Resolutions

There are six proposed Resolutions (attached) that are part of the annual budget adoption process.

Resolution No. 7-2016 adopts Municipal Fees that have been recommended by the Fee Committee. The total revenue generated from these fees is estimated at \$1,127,000 or 1% of the total FY17 General Fund Revenues.

Resolution No. 8-2016 is pertinent to General Fund expenditures. In this Resolution the proposed appropriations for the General Government, Police, Fire, School, Collective Bargaining, Indoor Pool as well as non-operating appropriations are listed separately.

Resolution No. 9-2016 establishes the annual appropriation, cash requirements and user rates for the Sewer fund. Sewer charges are based on water consumption. The adoption of this resolution includes a two step, inclining block rate structure.

Resolution No. 10-2016 establishes the annual appropriation, cash requirements and user rates for the Water fund. Similar to Sewer, the adoption of this resolution will include a two step, inclining block rate structure for water usage. Also included is a three step, inclining block rate structure for metered irrigation water usage. The irrigation water usage is not subject to sewer charges.

Resolution No. 11-2016 allows for the expenditure of Special Revenues, Debt Service Fund, and Committed Fund Balance. This allows the City to expend from donations, Federal and State Grants as they are accepted and received, pay principal and interest associated with Betterment Assessments, from a Debt Service Fund, and expend from committed fund balance.

Resolution No. 12-2016 deals with the adoption of an annual investment policy. State law requires the annual adoption of such a policy by every city and town.

**CITY OF PORTSMOUTH, NEW HAMPSHIRE
ANNUAL APPROVAL OF FEE SCHEDULE
FOR THE FISCAL YEAR ENDING JUNE 30, 2017**

**RESOLUTION #7-2016 A RESOLUTION TO ADOPT FEES BY BUDGET
RESOLUTION**

BE IT RESOLVED: **THAT**, the attached fee schedule (Exhibit A) is found to be reasonable and appropriate and is recommended for adoption. (The fees denoted with an asterisk have been changed; all others are incorporated for convenience.)

THAT, the fee schedule attached (Exhibit A) shall be effective July 1, 2016.

APPROVED BY:

JACK BLALOCK , MAYOR

ADOPTED BY CITY COUNCIL:

KELLI L. BARNABY, CMC/CNHMC
CITY CLERK

CITY OF PORTSMOUTH
PROPOSED SCHEDULE OF FEES
FISCAL YEAR 2017



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CITY OF PORTSMOUTH



MEMORANDUM

TO: Honorable Mayor Jack Blalock and City Council Members
 FROM: M. Christine Dwyer and Brad Lown, Fee Committee
 DATE: April 29, 2016
 RE: FY '17 Fee Schedule
 CC: John P. Bohenko, City Manager
 Judie Belanger, Finance Director

The Fee Committee met February 9, 2016 to review the City's fee schedule. As in the past, the city's fee schedule will be listed in Appendix III of the proposed budget book. A resolution is scheduled to be voted upon by the City Council June 6th requesting the acceptance of the fee schedule in conjunction with all other budgetary resolutions, which will make the fees effective July 1, 2016.

It is important to note that the fees represented in the fee schedule, excluding the parking fees, historically raise approximately 1% of General Fund Revenues. Since the inception of the Fee Committee in 2002 approximately 90% of the over 440 fees have been adjusted by the Committee.

The respective department heads reviewed all current fees. Proposed fee changes were submitted where deemed necessary to cover rising administration costs, operating costs, or were suggested by consultants. After a review by the Finance Department, the Fee Committee held a meeting to review the proposals.

Following is a summary of the requested fee changes by department and approved by the Fee Committee.

Planning Department: The most significant changes requested by the Planning Department were to add administrative approval fees associated site plan review, Historic District and zoning permits. Following are the suggested changes requested by the Planning Department to the fee schedule for FY17:

FEE:	FY 16	FY 17
Planning Board:		
Filing of Condominium Site Plans per State Statute-no subdivision	\$100	Delete
Wetland Conditional Use Permit		
Area of disturbance in wetland or wetland buffer:		
-up to 100 sq ft	\$100	Delete
-up to 250 sq ft	N/A	\$100
Conditional Use Permit Amendment	N/A	\$200
Development Plan – Character Districts		
Per Development Plan	\$1,000	Delete
Per sq ft Gross Floor Area greater than 10,000 sq ft	\$.05	Delete
Maximum fee	\$5,000	Delete

	FY 16	FY 17
Planning Board of Adjustment:		
Appeal of administrative decision	N/A	\$50
Planning-Site Plan Review:		
Site Plan Amendment		
Administrative approval	N/A	\$200
Administrative approval after work has been done	N/A	\$500
TAC or Planning Board approval	N/A	\$800
Planning-Historic District:		
Work Session (prior to application for approval) per work session	N/A	\$200
Amendment to Certificate of Approval		
Administrative approval	N/A	\$100
Administrative approval after work has been done	N/A	\$500
Commission approval	N/A	\$800
Planning Department – Zoning Permits		
Certificates of conformity	N/A	\$50
Letter of interpretation	N/A	\$100
Single or two family dwelling-new construction or addition, or accessory structure over 400 sq ft	N/A	\$100
Multifamily dwelling, nonresidential or mixed residential/nonresidential: new construction, addition, change of use, tenant fit-up	N/A	\$200
Accessory structure less than 400 sq. ft. 9detached garage, ground-monitored HVAC, generator, etc.)	N/A	\$50
Signs (per application)	N/A	\$50

Inspection Department: Revised the fee for new construction by eliminating per sq. ft. of floor area fee leaving just a \$7 and \$10 per \$1,000 in construction value for residential and commercial respectively.

Public Works: Requested to add a fee for expedited permit requests in the case of excavation (\$400) and Flagging (\$50) and increased the CFC removal fee from \$10 to \$20 per unit.

Parking/Transportation Division: Requested to eliminate both High Hanover monthly day and night pass fees and convert all passes to 24 hr monthly passes. With the upgrade to new technology at the High Hanover Parking Facility, the need for validation stamps is no longer needed and will be deleted as an option. The lost ticket fee language was updated from a set fee to 20 hrs @ the hourly rate.

Water/Sewer Division: The Division requested to add a \$60 per hour Inspection fee for permit requests. In addition a request to change a variety of hourly per occurrence charges for testing and rentals.

Prescott Park/Trustees of Trusts: Requested to add minimum per season seasonal rental docking fees for both resident and non residents. In addition, requested to add dock utility per season charges now that utilities are available at the docks.

The Fee Committee believes the annual review and authorization of fees is essential to keeping in step with rising costs of doing city business and also to review existing and potential fees for reasonableness. We recommend your support of the fee schedule as presented in the Proposed Annual Budget 2016-2017, Appendix III. Thank you.

**City of Portsmouth
Fee Schedule
Finance Department**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
RSA-80:56	Individual occurrences not tracked	Non Sufficient Funds check processing fee	Pre FY 02	\$30.00	\$30.00 per check	\$30.00
Non-Ordinance	Individual occurrences not tracked	Copies: into be copied; i.e., discharge papers, small items				
Non-Ordinance	Individual occurrences not tracked	8 1/2 x 11 or 8 1/2 x 14	Pre FY 02	\$0.25	\$0.25 per copy	\$0.25
Non-Ordinance	Individual occurrences not tracked	Items that generate a minimum of research, i.e. certificate of occupancy, fire reports, minutes of meetings, pages of past annual reports.	Pre FY 02	\$0.50	\$0.50 per copy	\$0.50
Non-Ordinance	Individual occurrences not tracked	In-house material requiring research time, piecing together etc. Example: older fire/ police reports, past budgets, plot plans, septic systems, old minutes, old deeds,	Pre FY 02	\$2.00	\$2.00 1st copy	\$2.00
Non-Ordinance	Individual occurrences not tracked	agreements and other similar items.	Pre FY 02	\$0.50	\$0.50 all subsequent pages	\$0.50
Non-Ordinance	Individual occurrences not tracked	All copies made on 11 x 17 pages.	Pre FY 02	\$0.50	\$0.50 per copy	\$0.50
Non-Ordinance	Individual occurrences not tracked	Tax bills prepared for parties other than owners.	Pre FY 02	\$2.00	\$2.00 1st copy	\$2.00
Non-Ordinance	Individual occurrences not tracked	Tax Card/Tax Map from laser printer (Free to property owner)	FY 04	\$1.00	\$1.00 Each Print	\$1.00
Non-Ordinance	Individual occurrences not tracked	Standard Assessing mailing list file	Pre FY 02	\$75.00	\$75.00	\$75.00
Non-Ordinance	New Fee	Assessor created export file	FY 17	N/A	N/A	* \$150.00
Non-Ordinance	Individual occurrences not tracked	DVD copies of City related events	Pre FY 02	\$10.00	\$10.00	\$10.00

**City of Portsmouth
Fee Schedule
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
* (Indicates change from current fee)						
Chapter 5: Article IV Section 402						
License to handle any gasoline or similar fluids within the City.	FY 15 there were 20 Petroleum Licenses processed for \$4,325.	Initial License Fee	FY 14	\$300.00	\$300.00	per location \$300.00
		Annual Renewal Fee	FY 14	\$100.00	\$100.00	Up to 9,999 gallons \$100.00
		Annual Renewal Fee	FY 14	\$125.00	\$125.00	10,000 to 14,999 \$125.00
		Annual Renewal Fee	FY 14	\$150.00	\$150.00	15,000 to 19,999 \$150.00
		Annual Renewal Fee	FY 14	\$175.00	\$175.00	20,000 to 24,999 \$175.00
		Annual Renewal Fee	FY 14	\$200.00	\$200.00	25,000 to 29,999 \$200.00
		Annual Renewal Fee	FY 14	\$225.00	\$225.00	30,000 to 34,999 \$225.00
		Annual Renewal Fee	FY 14	\$250.00	\$250.00	35,000 to 39,999 \$250.00
		Annual Renewal Fee	FY 14	\$275.00	\$275.00	40,000 to 44,999 \$275.00
		Annual Renewal Fee	FY 14	\$300.00	\$300.00	45,000 to 49,999 \$300.00
		Annual Renewal Fee	FY 14	\$325.00	\$325.00	50,000 and over \$325.00
Chapter 6: Article I Section 109C						
Licenses-Gen. Provisions-Duties of licensee	Change of license location fee not charged	Change Location of Licensed Business	Pre FY 02	\$1.00	\$1.00	Per Occurrence \$1.00
Chapter 6: Article I Section 110B						
Licenses-Gen. Provisions-Transfer of license	No Initial license fee charged	Transfer of License	Pre FY 02	\$10.00	\$10.00	Per Occurrence \$10.00
Chapter 6: Article II Section 201						
Billiards and Bowling	FY 15 there were 6 license issued for \$1,350	License	FY 14	\$25.00	\$25.00	Per Year, Per Table or Lane \$25.00
Chapter 6: Article III Section 302						
Model Slot Car Racing	No licenses issued in FY 15	License	Pre FY 02	\$25.00	\$25.00	Per Year \$25.00
Chapter 6: Article IV Section 403C						
Coin Operated Amusement Devices	FY 15 there were 13 licenses issued for \$5,900.	License	FY 03	\$75.00	\$75.00	For each of the first 30 machines, per year \$75.00
		License	FY 03	\$10.00	\$10.00	For each machine over 30, per year \$10.00
Chapter 6: Article V Section 502						
Boxing and Wrestling	No licenses issued in FY 15	License	Pre FY 02	\$10.00	\$10.00	Each Day \$10.00

**City of Portsmouth
Fee Schedule
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
* (Indicates change from current fee)						
Chapter 6: Article VI Section 602						
Dancing	No licenses issued in FY 15	License	Pre FY 02	\$10.00	\$10.00 Per Dance	\$10.00
Chapter 6: Article VII Section 707D						
Dog Ordinance	No dogs sold in FY 15	Procuring City Owned Dogs	Pre FY 02	\$3.00 to \$10.00	\$3.00 to \$10.00 Per Dog (Discretion of Animal Control Officer)	\$3.00 to \$10.00
Chapter 6: Article IX Section 901C12						
Circus License	No licenses issued in FY 15	Amusement Devices	Pre FY 02	\$30.00	\$30.00 Per Day	\$30.00
		Carnivals (For Operation)	Pre FY 02	\$125.00	\$125.00 Per Day	\$125.00
		Including Each Amusement Device	Pre FY 02	\$30.00	\$30.00	\$30.00
		Circus (For Operation)	Pre FY 02	\$125.00	\$125.00 Per Day	\$125.00
		Including Each Amusement Device	Pre FY 02	\$30.00	\$30.00	\$30.00
		Fairs (For Operation)	Pre FY 02	\$10.00	\$10.00 Per Day	\$10.00
		Including Each Amusement Device	Pre FY 02	\$5.00	\$5.00 Per Day	\$5.00
		Temporary Structures	Pre FY 02	\$10.00	\$10.00 Per Day	\$10.00
Chapter 6: Article IX Section 902						
Circus License	No license issued in FY 15	Total fee for Circus license shall not be less than	Pre FY 02	\$75.00	\$75.00 Per Day	\$75.00
Chapter 6: Article X Section 1003						
Theatricals, Parades,	No license issued in FY 15	License	Pre FY 02	\$300.00	\$300.00 Not to exceed per day	\$300.00
Open Air Meetings		License to exhibit in any hall	Pre FY 02	\$50.00	\$50.00 Not to exceed per day	\$50.00
Chapter 6: Article XIII Section 1315						
Hawkers and Peddlers	FY 15 there were 11 license issued for \$2,750	License	Pre FY 02	\$250.00	\$250.00 Per Year	\$250.00
Chapter 6: Article XIV Section 1402						
Pawn Brokers	FY 15 there were 3 license issued for \$150	License	FY 14	\$50.00	\$50.00 Per Year	\$50.00
Chapter 6: Article XV Section 1502						
Roller Skating Rinks	No license issued in FY 15	License	Pre FY 02	\$50.00	\$50.00 Per Year	\$50.00

**City of Portsmouth
Fee Schedule
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
* (Indicates change from current fee)						
Chapter 6: Article XVI Section 1608						
Magazine Subscription Solicitors	No license issued in FY 15	License	FY 06	\$50.00	\$50.00 Per Year	\$50.00
Chapter 9: Article V Section 504 C						
Sidewalk Obstructions	FY 15 there were 1 vendor licensing 1 newsrack	Newsrack	Pre FY 02	No Charge	No Charge	No Charge
Chapter 9: Article V Section 504 C						
Sidewalk Obstructions	FY 15 there were 65 licenses issued for \$7,033.	Obstruction (including Restaurant Table)	FY 14	\$60.00	\$60.00 Each Obstruction (including Restaurant Table)	\$60.00
Chapter 9: Article V Section 504 C						
Sidewalk Obstructions		Restaurant Chairs	FY 14	\$7.00	\$7.00 Each Restaurant Chair	\$7.00
Non-ordinance-City Council Policy No. 2012-02						
Area Service Agreements-use of City Property for Sidewalk Café's providing Alcohol Services						
FY 12 \$10.00 \$10.00 per square foot-6 month season-no proration						
FY 12 \$2,000.00 \$2,000.00 mininum fee						
Chapter 13: Section 203 A						
Mobile Homes	FY 15 there were 3 Mobile Home Parks with 276 occupied spaces for a total fee of \$6,900	Mobile home space, occupied, located within a mobile home park.	FY 14	\$25.00	\$25.00 Annually (Due April 1)	\$25.00
Chapter 13: Section 203 B						
Mobile Homes	There are no Mobile Home Parks in the City of Portsmouth with two or less homes.	A minimum fee per mobile home park shall be charged for those parks having but two or less occupied spaces.	Pre FY 02	\$10.00	\$10.00 Annually (Due April 1)(not less than \$10.00)	\$10.00
<p style="font-size: small;">In the case of overlapping jurisdiction, only one fee per annum may be imposed. When an original license/permit is issued on or after July 1st of any year, the permit fee for the remainder of the year shall be one half the permit fee. The City Clerk shall charge the fee for the transfer of the permit in amount not to exceed \$10.00 for a mobile home park. Such license/permit fees herein provided for in this section of this Ordinance shall be in lieu of all inspection or other fees and all other local taxes other than ad valorem taxes.</p>						
Pre FY 02 \$10.00 \$10.00						
Non-Ordinance	FY 15 collections of \$1,235 with 287 occurrences	Notarization	FY 05	\$5.00	\$5.00 Per Document	\$5.00
Non-Ordinance	FY 15 collections of \$540 with 36 occurrences	Tag day, permits	FY 05	\$15.00	\$15.00	\$15.00
Non-Ordinance	FY 15 collections of \$0 with 0 occurrences	Ward checklist	Pre FY 02	\$60.00	\$60.00 per set	\$60.00
Non-Ordinance	FY 15 collections of \$0 with 0 occurrences	Ward checklist for individual wards	Pre FY 02	\$10.00-\$15.00	\$10.00-\$15.00 (based on size of ward)	\$10.00-\$15.00
Non-Ordinance	FY 15 collections of \$720 with 36 occurrences	Event permit	FY 05	\$20.00	\$20.00	\$20.00
(fairs, parades etc. not governed by						

**City of Portsmouth
Fee Schedule
Planning Department**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
		PLANNING BOARD				
Non-Ordinance	The Planning Department reported the following application numbers and fees for FY 15:	Subdivision application (residential)	FY 15	\$500.00	\$500.00	\$500.00
Non-Ordinance	Applications:	Plus Per Lot	FY 15	\$200.00	\$200.00	\$200.00
	Site Review 21					
Non-Ordinance	Subdivision 2	Subdivision application (non-residential)	FY 15	\$700.00	\$700.00	\$700.00
Non-Ordinance	Lot Line revisions 7	Plus Per Lot	FY 15	\$300.00	\$300.00	\$300.00
	Conditional Use 26					
	Board of Adjustment 108					
	HDC 107					
Non-Ordinance	Conservation Commission 26	Lot Line Revision/Verification	FY 14	\$250.00	\$250.00	\$250.00
	State Wetland Permits 11					
Non-Ordinance	Revenues:	Filing of Condominium Site Plans per State Statute-no subdivision	FY 15	\$100.00	\$100.00	* Delete
Non-Ordinance	Planning Board \$66,816	Voluntary Lot Consolidation (Merger) - no subdivision	FY 10	\$175.00	\$175.00	\$175.00
	Board of Adjustment \$33,407					
	Site Review \$55,558					
Non-Ordinance		Wetland Conditional Use Permit				
		Area of disturbance in wetland or wetland buffer:				
		-up to 100 sq ft	FY 15	\$100.00	\$100.00	* Delete
		-up to 250 sq ft	FY 17	N/A	N/A	* \$100.00
		-up to 1,000 sq ft	FY 15	\$500.00	\$500.00	\$500.00
		-greater than 1,000 sq ft	FY 15	\$1,000.00	\$1,000.00	\$1,000.00
		Conditional Use Permit Amendment	FY 17	N/A	N/A	* \$200.00
		Development Plan -Character Districts	FY 15	\$1,000.00	\$1,000.00 per Development Plan	* Delete
			FY 15	\$0.05	\$0.05 per sq ft Gross Floor Area greater than 10,000 sq ft	* Delete
			FY 15	\$5,000.00	\$5,000.00 Maximum fee	* Delete
		PLANNING-BOARD OF ADJUSTMENT				
Non-Ordinance		Residential application 1-2 dwelling units	FY 15	\$150.00	\$150.00	\$150.00
Non-Ordinance		3-4 dwelling units	FY 15	\$250.00	\$250.00	\$250.00
Non-Ordinance		5-and over	FY 15	\$250.00	\$250.00	\$250.00
Non-Ordinance		For each unit over 4	FY 15	\$50.00	\$50.00	\$50.00
Non-Ordinance		Total application fee shall not exceed (cap)	FY 15	\$3,000.00	\$3,000.00	\$3,000.00
Non-Ordinance		Residential application-accessory structure only	FY 11	\$50.00	\$50.00	\$50.00
Non-Ordinance		Non-residential applications	FY 12	\$300.00	\$300.00	\$300.00
Non-Ordinance		In Addition:				
		Per \$1,000 of valuation of new construction	Pre FY 02	\$5.00	\$5.00	\$5.00

**City of Portsmouth
Fee Schedule
Planning Department**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Non-Ordinance		Total application fee shall not exceed (cap)	FY 15	\$3,000.00	\$3,000.00	\$3,000.00
Non-Ordinance		Signs	FY 13	\$200.00	\$200.00	\$200.00
Non-Ordinance		Appeal of administrative decision	FY 17	N/A	N/A	* \$50.00
PLANNING-SITE PLAN REVIEW						
Non-Ordinance		All developments	FY 14	\$500.00	\$500.00	\$500.00
Non-Ordinance		In Addition: Per \$1,000 of site costs	Pre FY 02	\$5.00	\$5.00	\$5.00
Non-Ordinance		and per 1,000 square feet of site development area	FY 15	\$10.00	\$10.00	\$10.00
Non-Ordinance		Total application fee shall not exceed (cap)	FY 08	\$15,000.00	\$15,000.00	\$15,000.00
Site plan amendment						
Non-Ordinance		Administrative approval	FY 17	N/A	N/A	* \$200.00
Non-Ordinance		Administrative approval after work has been done	FY 17	N/A	N/A	* \$500.00
Non-Ordinance		TAC or Planning Board approval	FY 17	N/A	N/A	* \$800.00
PLANNING-HISTORIC DISTRICT						
Non-Ordinance		Work Session (prior to application for approval)	FY 17	N/A	N/A	* \$200.00 per work session
Non-Ordinance		Residential applications 1 dwelling unit	FY 15	\$100.00	\$100.00	\$100.00
Non-Ordinance		2 dwelling units	FY 15	\$100.00	\$100.00	\$100.00
Non-Ordinance		3 dwelling units	FY 15	\$250.00	\$250.00	\$250.00
Non-Ordinance		4 and over dwelling units	FY 15	\$400.00	\$400.00	\$400.00
Non-Ordinance		For each unit over 4	FY 15	\$100.00	\$100.00	\$100.00
Non-Ordinance		Accessory structure, mechanical equipment or replacement of doors/windows only	FY 15	\$100.00	\$100.00	\$100.00
Non-Ordinance		Non-residential applications	FY 15	\$500.00	\$500.00	\$500.00
Non-Ordinance		In Addition: Per \$1,000 of valuation of new construction	Pre FY 02	\$5.00	\$5.00	\$5.00
Non-Ordinance		Total application fee shall not exceed (cap)	FY 15	\$5,000.00	\$5,000.00	\$5,000.00
Non-Ordinance		Non-residential applications-accessory structure, mechanical equipment or replacement of doors/windows only	FY 15	\$100.00	\$100.00	\$100.00
Amendment to Certificate of Approval						

**City of Portsmouth
Fee Schedule
Planning Department**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Non-Ordinance		Administrative approval	FY 17	N/A	N/A	* \$100.00
Non-Ordinance		Administrative approval after work has been done	FY 17	N/A	N/A	* \$500.00
Non-Ordinance		Commission approval	FY 17	N/A	N/A	* \$800.00
Non-Ordinance		Signs	FY 15	\$100.00	\$100.00	\$100.00
PLANNING DEPARTMENT - ZONING PERMITS						
Non-Ordinance		Certificate of conformity	FY 17	N/A	N/A	* \$50.00
Non-Ordinance		Letter of interpretation	FY 17	N/A	N/A	* \$100.00
Non-Ordinance		Single- or two-family dwelling: new construction or addition, or accessory structure over 400 sq. ft.	FY 17	N/A	N/A	* \$100.00
Non-Ordinance		Multifamily dwelling, nonresidential or mixed residential/nonresidential: new construction, addition, change of use, tenant fit-up	FY 17	N/A	N/A	* \$200.00
Non-Ordinance		Accessory structure less than 400 sq. ft. (detached garage, ground-mounted HVAC, generator, etc.)	FY 17	N/A	N/A	* \$50.00
Non-Ordinance		Signs (per application)	FY 17	N/A	N/A	* \$50.00

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Chapter 8: Article I Section 106 A						
Street Obstructions	FY 15 there were 65 permits issued for \$3,250	Initial	FY 11	\$50.00	\$50.00	\$50.00
		Extension	FY 11	\$25.00	\$25.00	\$25.00
BUILDING PERMIT FEES:						
Chapter 12: Part I Section 108.2		Note: All Construction Permit Fees rounded up to the nearest \$5.00				
International Building Code- and Chapter 12: Part II Section R108.2	Following is a summary of Building Permits: FY 15	Minimum Fee-Residential	FY 07	\$50.00	\$50.00	\$50.00
International Residential Code-	New Construction	Special Inspection Fee	FY 07	\$60.00	\$60.00 Per Hour	\$60.00
	<u>Issued</u> <u>Value</u>	Emergency Inspection Fee	FY 07	\$60.00	\$60.00 Per Hour	\$60.00
	197 \$19,426,314	New Construction-Residential (Includes Additions)				
	Renovation	Habitable Enclosed Living Spaces	FY 13	\$0.30	\$0.30 Per gross square ft of floor area	* Delete
	<u>Issued</u> <u>Value</u>	Habitable Unenclosed Living Spaces	FY 13	\$0.25	\$0.25 Per gross square ft of floor area	* Delete
	2,304 \$53,924,039	Nonhabitable or Unfinished Spaces	FY 13	\$0.20	\$0.20 Per gross square ft of floor area	* Delete
	Demolition	New Construction-Commercial				
	<u>Issued</u> <u>Value</u>	Minimum Fee-Commercial	FY 16	\$50.00	\$100.00	\$100.00
	5 \$39,000	Fire Sprinkler Systems	FY 16	N/A	\$100.00 \$5,000 or less in fire sprinkler system cost	\$100.00
	Permit Fee: \$424,218		FY 16	N/A	\$10.00 each additional \$1,000 in fire system sprinkler cost	\$10.00
		Fire Alarm Systems:	FY 16	N/A	\$100.00 \$5,000 or less in fire alarm system cost	\$100.00
			FY 16	N/A	\$10.00 each additional \$1,000 in fire alarm system cost	\$10.00
		Flat Rate Permits	FY 06	\$35.00	\$35.00	\$35.00
		Flat Rate Permits: Includes: siding, replacement windows, pools, sheds, buried tanks, pad mounted generators, temporary structures, change-in-occupancy with no construction.				
		Demolition Permits	FY 06	\$50.00	\$50.00 For structures up to 2,000 SF floor area	\$50.00
			FY 04	\$10.00	\$10.00 per \$1,000 of demolition cost for structures over 2,000sf	\$10.00
		General Renovations				
		Residential Rates,	FY 04	\$7.00	\$7.00 per \$1,000 of renovation cost	\$7.00
		New Construction, Renovation/Remodel and Additions				
		Commercial Rates	FY 04	\$10.00	\$10.00 per \$1,000 of renovation cost	\$10.00
		New Construction, Renovation/Remodel, Additions & Fit outs				
						* Revise Text

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
<u>Chapter 12: Part I Section 106.3.6</u> International Building Code-		Outside Plan Review Services (adjustment to permit) (for all applicable building permits meaning building,electric, plumbing, mechanical or fire protection permits)	FY 14	-20%	-20%	-20%

ELECTRICAL FEES:

Chapter 12: Part I Section 108.2

International Building Code-
and
Chapter 12: Part II Section R108.2
International Residential Code-

Following is a summary of Electrical Permits:
FY 15
Permits: 533
Permit Fees: \$113,928

Plan Review Fee	FY 04	\$50.00	\$50.00	\$50.00
Special Inspection Fee	FY 07	\$60.00	\$60.00 Per Hour	\$60.00
Emergency Inspection Fee	FY 07	\$60.00	\$60.00 Per Hour	\$60.00
Reinspection fees	FY 07	\$100.00	\$100.00 Each additional inspection after the second rejection for the same item(s)	\$100.00
Minimum Electric Permit Fee	FY 07	\$50.00	\$50.00	\$50.00
Residential-Service Equipment				
Single Phase	FY 07	\$25.00	\$25.00 up to & including 100 Amps.	\$25.00
Single Phase	FY 08	\$50.00	\$50.00 101 to 200 Amps.	\$50.00
Single Phase	FY 07	\$70.00	\$70.00 201 to 400 Amps.	\$70.00
Single Phase	FY 07	\$15.00	\$15.00 Meters (each)	\$15.00
Lighting Fixtures, Power Utilization				
Equipment & Outlets	FY 04	\$1.00	\$1.00 Each Device	\$1.00
Pad Mounted Generators:				
12 KW or less	FY 12	\$75.00	\$75.00	\$75.00
13 KW to 20 KW	FY 12	\$125.00	\$125.00	\$125.00
21 KW and above	FY 12	\$175.00	\$175.00	\$175.00
Manual Gen. set transfer	FY 12	\$10.00	\$10.00	\$10.00
Automatic Gen. set transfer	FY 12	\$25.00	\$25.00	\$25.00
All fees shall be rounded up to the nearest \$5.00 with a minimum	FY 04	\$50.00	\$50.00	\$50.00
Commercial-Contract Cost Fee Method				
First \$5000.00 of electrical construction cost from				

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Inspection Department**

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<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>		
			\$0.01 to \$5,000.00	FY 04	\$25.00	\$25.00	Rate per Thousand Dollars of Contract Cost	\$25.00
		Next \$5000.00 of electrical construction cost from						
			\$5,000.01 to \$10,000.00	FY 04	\$20.00	\$20.00	Rate per Thousand Dollars of Contract Cost	\$20.00
		Next \$5000.00 of electrical construction cost from						
			\$10,000.01 to \$15,000.00	FY 04	\$15.00	\$15.00	Rate per Thousand Dollars of Contract Cost	\$15.00
		Each \$1000.00 of electrical construction cost from						
			\$15,000.01 & over	FY 07	\$10.00	\$10.00	Rate per Thousand Dollars of Contract Cost	\$10.00
<u>Chapter 12: Part I Section 109.7</u> International Building Code- and <u>Chapter 12: Part II Section R109.5</u> International Residential Code-		Reinspection fees If, upon being called for any inspection, the work is not in compliance with this Code, verbal notice will be given as to the deficiencies and such deficiencies shall be noted on the code official's report. The permit holder shall be responsible for correcting the item(s) and for notifying the code official to reinspect said deficiencies. If when called to reinspect these deficiencies, all is correct, no further action will be taken. However, if during the first reinspection, the work in question has not been corrected, there will be a \$50.00 reinspection fee assessed, which must be paid at the Inspection Office before a third inspection will be made. For each subsequent reinspection of the same deficiency or deficiencies, a like procedure and fee shall be assessed.						
				FY 07	\$100.00	\$100.00		\$100.00
<u>Chapter 14: Section 102A E</u> Housing Code	City does not currently collect fee or issue certificate	Certificate of Occupancy		Pre FY 02	\$1.00	\$1.00	Per Building (Good for 3 years)	\$1.00
PLUMBING/MECHANICAL PERMIT FEES:								
<u>Chapter 15, Part I of II: Section 106.6.2</u> International Plumbing Code & <u>Chapter 15, Part II of II: Section 106.5.2</u> International Mechanics Code	Following is a summary of Plumbing Permits: FY 15 Permits: 978 Permit Fees: \$169,055	Residential rate: Fee per fixture (plumbing or gas) Water distribution piping (per dwelling) Waste and vent piping (per dwelling) Septic System (per dwelling) Gas distribution piping (per gas meter) Heating & Cooling Equipment: (Boiler, Furnace, Airhandlers, Unit Heaters, Condenser, Gas Logs, Fireplace Inserts, Solid Fuel Stoves, etc...) Gas Appliance: (Cloths Dryers, Range/Oven						
				Pre FY 02	\$5.00	\$5.00	Each	\$5.00
				FY 07	\$30.00	\$30.00	Each	\$30.00
				FY 07	\$30.00	\$30.00	Each	\$30.00
				FY 07	\$30.00	\$30.00	Each	\$30.00
				FY 07	\$30.00	\$30.00	Each	\$30.00
				FY 10	\$20.00	\$20.00	per Mechanical Equipment	\$20.00

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

Ordinance / Non-Ordinance
Title

NOTES

<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Water Heater, etc....)	FY 10	\$5.00	\$5.00 per Gas Appliance	\$5.00
Air Distribution System:	FY 10	\$5.00	\$5.00 per Register	\$5.00
Minimum Permit Fee	FY 07	\$50.00	\$50.00	\$50.00
Commercial rate:				
Required Plan Review Fee	FY 04	\$50.00	\$50.00 Plumbing	\$50.00
(Per contractor and for each revision of plans)	FY 04	\$50.00	\$50.00 Mechanical	\$50.00
Minimum Permit Fee:	FY 04	\$50.00	\$50.00	\$50.00
Commercial-Contract Cost Fee Method				
First \$5000.00 of electrical construction cost from				
\$0.01 to \$5,000.00	FY 07	\$25.00	\$25.00 Rate per Thousand Dollars of Contract Cost	\$25.00
Next \$5000.00 of electrical construction cost from				
\$5,000.01 to \$10,000.00	FY 07	\$20.00	\$20.00 Rate per Thousand Dollars of Contract Cost	\$20.00
Next \$5000.00 of electrical construction cost from				
\$10,000.01 to \$15,000.00	FY 07	\$15.00	\$15.00 Rate per Thousand Dollars of Contract Cost	\$15.00
Each \$1000.00 of electrical construction cost from				
\$15,000.01 & over	FY 07	\$10.00	\$10.00 Rate per Thousand Dollars of Contract Cost	\$10.00
Commercial Range & Duct Extinguishing System:				
Base Permit Fee (Per System):	FY 06	\$150.00	\$150.00	\$150.00
At time of first inspection, if system(s) are not ready for testing within 1/2 hour from time of inspectors arrival, or if system fails the inspection, a reinspection shall be scheduled after paying a \$150 fee. This procedure and fee shall be repeated for each failed inspection or incomplete system visit.				
	FY 13	\$300.00	\$300.00	\$300.00
Special Inspection Fee	FY 07	\$60.00	\$60.00 Per hour	\$60.00
Emergency Inspection Fee	FY 07	\$60.00	\$60.00 Per Hour	\$60.00
Reinspection Fee	FY 07	\$100.00	\$100.00	\$100.00
Reinspection Fee	FY 07	\$100.00	\$100.00	\$100.00

Chapter 15, Part I of II: Section 107.1.2.4

International Plumbing Code

Chapter 15, Part II of II: Section 107.6

International Mechanics Code

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
<u>Chapter 15, Part I of II: Section 108.8</u> International Plumbing Code		<p>Work Commencing Before Permit Issuance</p> <p>Any person who is found to have done plumbing work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1)150% of the regular permit fee or (2)\$100.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00</p>				
			FY 04	\$2.00	\$2.00	\$2.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00
<u>Chapter 15, Part II of II: Section 106.5.1</u> International Mechanic Code		<p>Commencing work before permit issuance</p> <p>Any person who is found to have done mechanical work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1) 150% of the regular permit fee or (2) \$100.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00</p>				
			FY 04	\$2.00	\$2.00	\$2.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00
			FY 07	\$300.00	\$300.00	\$300.00

**City of Portsmouth
Fee Schedule
Police Department**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>		
Chapter 5: Article VIII Section 802	FY 15 Police-Unfounded Emergency Calls were as follows:							
Alarm Systems Service Charge	Occurrences	Revenue						
	842	No charge	Police-Unfounded Emergency calls	Pre FY 02	No Charge	No Charge	0-3 Occurrences per calendar year	No Charge
	75	\$5,625.00	Police-Unfounded Emergency calls	FY 08	\$75.00	\$75.00	4th Occurrence per calendar year	\$75.00
	55	\$4,125.00	Police-Unfounded Emergency calls	FY 08	\$75.00	\$75.00	5th Occurrence per calendar year	\$75.00
	45	\$3,375.00	Police-Unfounded Emergency calls	FY 08	\$75.00	\$75.00	6th Occurrence per calendar year	\$75.00
	39	\$3,900.00	Police-Unfounded Emergency calls	FY 08	\$100.00	\$100.00	7th Occurrence per calendar year	\$100.00
	28	\$4,200.00	Police-Unfounded Emergency calls	FY 10	\$150.00	\$150.00	8th Occurrence per calendar year	\$150.00
	18	\$3,600.00	Police-Unfounded Emergency calls	FY 10	\$200.00	\$200.00	9th Occurrence per calendar year	\$200.00
	37	\$11,100.00	Police-Unfounded Emergency calls	FY 08	\$300.00	\$300.00	10th-15th Occurrences per calendar year	\$300.00
	9	\$3,600.00	Police-Unfounded Emergency calls	FY 09	\$400.00	\$400.00	16th-20th Occurrences per calendar year	\$400.00
	1	\$500.00	Police-Unfounded Emergency calls	FY 10	\$500.00	\$500.00	21th-25th Occurrences per calendar year	\$500.00
	0	\$0.00	Police-Unfounded Emergency calls	FY 10	\$1,000.00	\$1,000.00	Each Occurrences 26 or over per calendar year	\$1,000.00
	1149	\$40,025.00	Fire-Unfounded Emergency calls	Pre FY 02	No Charge	No Charge	0-2 Occurrences per January to June	No Charge
			Fire-Unfounded Emergency calls	Pre FY 02	\$50.00	\$50.00	Each Occurrence over 2 per January to June	\$50.00
	Total calls by FY		Fire-Unfounded Emergency calls	Pre FY 02	No Charge	No Charge	0-2 Occurrences per July to December	No Charge
	FY 14	1,095	Fire-Unfounded Emergency calls	Pre FY 02	\$50.00	\$50.00	Each Occurrence over 2 per July to December	\$50.00
	FY 13	973						
	FY 12	1,005						
	FY 11	1,030						
	FY 10	1,031						
	FY 09	1,041						
	Fire Department does not currently monitor unfounded Emergency calls							
Chapter 7: Article V Section 504	Fee is not charged							
Bicycles		License	Pre FY 02	No Charge	No Charge		No Charge	
Non-Ordinance	FY 14 0 Occurrences	U-Visa research	FY 13	\$150.00	\$150.00		\$150.00	

**City of Portsmouth
Fee Schedule
Fire Department**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Chapter 5: Article IV Section 406						
Petroleum Inspector	N/A	Compensation	Pre FY 02	\$0.32	\$0.32 per 1,000 gallons	\$0.32
					(not to exceed the sum of \$2.00 per tanker)	
					(minimum fee shall not be less than \$1.00)	
Chapter 5: Article IX Section F403.2						
Open Burning	FY 15 there were 160 permits issued for \$1,600		FY 13	\$10.00	\$10.00 Inspection Fee	\$10.00
Non-Ordinance	FY 15 there were 21 reports researched for \$525	Environmental Reports and Research	FY 06	\$25.00	\$25.00	\$25.00

City of Portsmouth
 Fee Schedule
 Public Works

* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	NOTES	Description	Fiscal Year	FY 2015	FY 2016	FY 2017
			Last Adjusted	Schedule	Schedule	
Non-Ordinance	Occurrences 112 FY15 Revenue \$46,825	Excavation Permit	FY 15	\$200.00	\$200.00	1st 100 sf. \$200.00
			FY 17	N/A	N/A	Expedited Permit Surcharge (within 3 business days) * \$400.00
				FY 15	\$100.00	\$100.00
Non-Ordinance	335 \$8,375	Flagging Permit	FY 14	\$25.00	\$25.00	\$25.00
			FY 17	N/A	N/A	Expedited Permit Surcharge (within 3 business days) * \$50.00
			Rental Fees-Note: The following rental fees will be waived for Portsmouth based Non-Profits			
Non-Ordinance	0 0 0 0 0	Cone	FY 15	\$1.50	\$1.50	ea/ per event \$1.50
		Trash/Recycling Receptacle	FY 15	\$2.00	\$2.00	ea/ per event \$2.00
		Wood Barricade	FY 15	\$2.00	\$2.00	ea/ per event \$2.00
		Metal Barricade	FY 15	\$4.00	\$4.00	ea/ per event \$4.00
		Sign	FY 15	\$5.00	\$5.00	ea/ per event \$5.00
		Maps				
Non-Ordinance		Copy of existing map: 8 1/2 x 11 (B & W)	FY 06	\$0.50	\$0.50	Each Print \$0.50
Non-Ordinance		11 x 17 (B & W)	PRE FY 02	\$0.50	\$0.50	Each Print \$0.50
Non-Ordinance		22 x 34 (B & W)	FY 09	\$10.00	\$10.00	Each Print \$10.00
Non-Ordinance		24 x 36 (B & W)	FY 09	\$10.00	\$10.00	Each Print \$10.00
Non-Ordinance		44 x 34 (B & W)	FY 09	\$20.00	\$20.00	Each Print \$20.00
Non-Ordinance		Plot existing maps: 8 1/2 x 11	FY 06	\$5.00	\$5.00	Each Print \$5.00
Non-Ordinance		11 x 17	FY 06	\$5.00	\$5.00	Each Print \$5.00
Non-Ordinance		22 x 34	PRE FY 02	\$10.00	\$10.00	Each Print \$10.00
Non-Ordinance		24 x 36	PRE FY 02	\$10.00	\$10.00	Each Print \$10.00
Non-Ordinance		44 x 34	PRE FY 02	\$20.00	\$20.00	Each Print \$20.00
Non-Ordinance		Utility/Geodetic Control Map-				
Non-Ordinance		for individual property 8 1/2 x 11 (Color)	FY 09	\$0.00	\$0.00	\$0.00
Non-Ordinance		by Email	FY 09	\$0.00	\$0.00	\$0.00
Non-Ordinance		on Cd	FY 09	\$10.00	\$10.00	\$10.00
Non-Ordinance		Maps in PDF format: Tax Map CD	FY 09	\$10.00	\$10.00	\$10.00
Non-Ordinance		Standard GIS and CAD Data DVD:	FY 09	\$50.00	\$50.00	\$50.00
Non-Ordinance		Custom Disk of Historical Data (CD or DVD)	FY 09	\$100.00	\$100.00	\$100.00

**City of Portsmouth
Fee Schedule
Public Works**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>		<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Non-Ordinance	Occurrence	FY15 Revenue	Disposal of Tires	FY 04	\$5.00	\$5.00 per tire	\$5.00
Non-Ordinance	291	\$1,455.00	Disposal of Electronics	FY 15	\$10.00	\$10.00 per unit	\$10.00
Non-Ordinance	1027	\$10,270.00	CFC Removal	FY 04	\$10.00	\$10.00 per unit	* \$20.00
Non-Ordinance	511	\$5,110.00	Yard Waste Disposal (contractors)	FY 15	\$25.00	\$25.00	\$25.00
Non-Ordinance	160	\$4,000.00					

**City of Portsmouth
Fee Schedule
Recreation**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>	
		RECREATION-SPINNAKER PT.					
	Calendar Year Information:						
		2014 Members	2015 Members				
Non-Ordinance		Adult	676	677			
Non-Ordinance		Sr. Citizen	601	645			
Non-Ordinance		Other	309	315			
Non-Ordinance		FY Revenue	\$207,629	\$234,322			
		Adult Resident	FY 14	\$216.00	\$216.00 per year	\$216.00	
		Senior Citizen Resident	FY 14	\$108.00	\$108.00 per year	\$108.00	
		Adult Non-Resident	FY 14	\$432.00	\$432.00 per year	\$432.00	
		Senior Citizen Non-Resident	FY 14	\$216.00	\$216.00 per year	\$216.00	
		Daily Guest Fee Resident	PRE FY 02	\$5.00	\$5.00 per day	\$5.00	
		Daily Guest Fee Non-Resident	FY 12	\$10.00	\$10.00 per day	\$10.00	
		RECREATION-INDOOR POOL					
	Per the "Consolidation Lease and Operations Agreement to Maintain the Portsmouth Public Pool"						
	Article III Section 3.2						
	SIPP shall set prices for all services offered on the Premises including:						
	classes, lessons, memberships, rental fees, and special event operations subject to the following:						
	All prices affecting City residents shall be subject to review and approval by the City Manager or his designee.						
	The Recreation Department reported the following Indoor Pool revenue:						
	FY 13	FY 14	FY 15				
	\$448,361	\$441,393	\$421,634				
Non-Ordinance		5 & Under, Resident	FY 11	\$3.00	\$3.00 per session	\$3.00	
Non-Ordinance		5 & Under, Non-Resident	FY 11	\$5.00	\$5.00 per session	\$5.00	
Non-Ordinance		5 & Under, Resident/Membership	FY 11	\$180.00	\$180.00 per year	\$180.00	
Non-Ordinance		5 & Under, Non-Resident/Membership	FY 11	\$240.00	\$240.00 per year	\$240.00	
Non-Ordinance		6-17, Resident	FY 11	\$5.00	\$5.00 per session	\$5.00	
Non-Ordinance		6-17, Non-Resident	PRE FY 02	\$10.00	\$10.00 per session	\$10.00	
Non-Ordinance		6-17, Resident/Membership	FY 11	\$180.00	\$180.00 per year	\$180.00	
Non-Ordinance		6-17, Non-Resident/Membership	FY 11	\$240.00	\$240.00 per year	\$240.00	
Non-Ordinance		18-59, Resident	FY 11	\$5.00	\$5.00 per session	\$5.00	
Non-Ordinance		18-59, Non-Resident	FY 11	\$10.00	\$10.00 per session	\$10.00	
Non-Ordinance		18-59, Resident/Membership	FY 11	\$300.00	\$300.00 per year	\$300.00	
Non-Ordinance		18-59, Non-Resident/Membership	FY 11	\$540.00	\$540.00 per year	\$540.00	
Non-Ordinance		Senior Citizen, Resident	FY 11	\$3.00	\$3.00 per session	\$3.00	
Non-Ordinance		Senior Citizen, Non-Resident	FY 11	\$5.00	\$5.00 per session	\$5.00	
Non-Ordinance		Senior Citizen, Resident/Membership	FY 11	\$240.00	\$240.00 per year	\$240.00	
Non-Ordinance		Senior Citizen, Non-Resident/Membership	FY 11	\$300.00	\$300.00 per year	\$300.00	
Non-Ordinance		First Adult, Resident/Family Rate	FY 11	\$300.00	\$300.00 per year	\$300.00	

**City of Portsmouth
Fee Schedule
Recreation**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Non-Ordinance		First Adult, Non-Resident/Family Rate	FY 11	\$540.00	\$540.00 per year	\$540.00
Non-Ordinance		Second Adult, Resident/Family Rate	FY 11	\$180.00	\$180.00 per year	\$180.00
Non-Ordinance		Second Adult, Non-Resident/Family Rate	FY 11	\$300.00	\$300.00 per year	\$300.00
Non-Ordinance		Maximum Per Family, Resident/Family Rate	FY 11	\$720.00	\$720.00 per year	\$720.00
Non-Ordinance		Maximum Per Family, Non-Resident/Family Rate	FY 11	\$720.00	\$720.00 per year	\$720.00
		Swimming Lessons (rates based on a 8 lesson Session)				
		Resident Member	FY 11	\$30.00	\$30.00	\$30.00
		Resident Non-Member	FY 11	\$45.00	\$45.00	\$45.00
		Non-Resident Member	FY 11	\$65.00	\$65.00	\$65.00
		Non-Resident Non-Member	FY 11	\$100.00	\$100.00	\$100.00
Non-Ordinance		Pool Rental	FY 11	\$150.00	\$150.00 per hour	\$150.00
Non-Ordinance		per staff	FY 09	\$40.00	\$40.00	\$40.00
		New Member Processing Fee	FY 11	\$25.00	\$25.00	\$25.00
		RECREATION-OUTDOOR POOL				
Non-Ordinance	The Recreation Department reported the following Outdoor Pool usage: 2014 2015 Revenue Collected \$28,727 \$27,979	18 & Under, Resident	PRE FY 02	\$0.00	\$0.00 per day	\$0.00
Non-Ordinance		18 & under, Non-Resident	FY 12	\$2.00	\$2.00 per day	\$2.00
Non-Ordinance		19 & Over, Resident	FY 12	\$2.00	\$2.00 per day	\$2.00
Non-Ordinance		19 & over, Non-Resident	FY 12	\$4.00	\$4.00 per day	\$4.00
			RECREATION-MISCELLANEOUS			
Non-Ordinance		Field/Gym-Organized Teams(all inclusive)	FY 14	\$30.00	\$30.00 per team	\$30.00
Non-Ordinance		Practice-Field/Gym use (does not apply to youth athletics including Little League)	FY 12	\$20.00	\$20.00	\$20.00
		Co-sponsored (non-swim team) programs maintenance fee (placed in maintenance fund)	FY 06	\$200.00	\$200.00 per team	\$200.00
		Non-Resident participants in co-sponsored (non-swim team) programs (placed in maintenance fund)	FY 06	\$20.00	\$20.00 per person	\$20.00
Non-Ordinance		Electrical Light Usage at Ballfields(does not apply to youth athletics)	FY 14	\$60.00	\$60.00	\$60.00
Non-Ordinance		Room Rental	PRE FY 02	\$10.00	\$10.00	\$10.00

**City of Portsmouth
Fee Schedule
Recreation**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Non-Ordinance	FY 14 Boat Launch fees collected: \$9,570.00	Peirce Island Boat Launch:				
Non-Ordinance		Boat Launch (Non-Resident)	FY 14	\$150.00	\$150.00 per season	\$150.00
Non-Ordinance		Boat Launch (Non-Resident)	FY 14	\$20.00	\$20.00 per launch	\$20.00
Non-Ordinance		Kayaks, non-motorized (Non-Resident)	FY 14	\$10.00	\$10.00 per launch	\$10.00
Non-Ordinance		Kayaks, non-motorized (Non-Resident)	FY 14	\$75.00	\$75.00 per season	\$75.00
Non-Ordinance		Commercial (Non-Resident)	FY 14	\$50.00	\$50.00 per launch	\$50.00

City of Portsmouth
 Fee Schedule
 Health Department

* (Indicates change from current fee)

Ordinance / Non-Ordinance
 Title

NOTES

Description

Fiscal Year
Last Adjusted FY 2015 FY 2016
Schedule Schedule Schedule

Suggested
 FY 2017
Schedule

HEALTH

FY 15 Health Permits were as follows:

Ordinance / Non-Ordinance Title	# of Permits	Fees Collected	Class	Fiscal Year Last Adjusted	FY 2015 Schedule	FY 2016 Schedule	Annuality	Suggested FY 2017 Schedule
Non-Ordinance	6	\$3,000.00	A4 Restaurants (400 + seating capacity)	FY 14	\$500.00	\$500.00	Annually	\$500.00
Non-Ordinance	8	\$2,800.00	A3 Restaurants (300-399 seating capacity)	FY 14	\$450.00	\$450.00	Annually	\$450.00
Non-Ordinance	15	\$5,250.00	A2 Restaurants (200-299 seating capacity)	FY 14	\$400.00	\$400.00	Annually	\$400.00
Non-Ordinance	44	\$15,400.00	A1 Restaurants (100-199 seating capacity)	FY 07	\$350.00	\$350.00	Annually	\$350.00
Non-Ordinance	12	\$3,600.00	B Restaurants (76-99 seating capacity)	FY 07	\$300.00	\$300.00	Annually	\$300.00
Non-Ordinance	31	\$7,440.00	C Restaurants (51-75 seating capacity)	FY 07	\$240.00	\$240.00	Annually	\$240.00
Non-Ordinance	25	\$4,500.00	D Restaurants (26-50 seating capacity)	FY 07	\$180.00	\$180.00	Annually	\$180.00
Non-Ordinance	98	\$12,250.00	E Restaurants (0-25 seating capacity)	FY 07	\$125.00	\$125.00	Annually	\$125.00
Non-Ordinance		\$54,240.00	E Bakeries	FY 07	\$125.00	\$125.00	Annually	\$125.00
			E Markets or stores with less than 2 food preparation areas selling prepared foods and inc. fish markets, seafood stores and fish processing facilities	FY 07	\$125.00	\$125.00	Annually	\$125.00
Non-Ordinance			E Catering	FY 07	\$125.00	\$125.00	Annually	\$125.00
Non-Ordinance	8	\$2,800.00	F Supermarkets	FY 14	\$500.00	\$500.00	Annually	\$500.00
Non-Ordinance	5	\$400.00	G Bed and Breakfast Operations	FY 07	\$80.00	\$80.00	Annually	\$80.00
Non-Ordinance			G Nursing Home (Food Service)	FY 07	\$80.00	\$80.00	Annually	\$80.00
Non-Ordinance	31	\$1,550.00	H Prepackaged Foods (movie theaters, gas stations, video, candy, department, drug stores)	PRE FY 02	\$50.00	\$50.00	Annually	\$50.00
Non-Ordinance	8	\$1,600.00	M Mobile Food Operations	FY 12	\$200.00	\$200.00	Annually	\$200.00
Non-Ordinance			T Temporary Food Permit (Portsmouth business with food service permit exempt)	FY 14	\$125.00	\$125.00	(up to two (2) weeks before the day of the event)	\$125.00
Non-Ordinance			Individual occurrences not tracked	PRE FY 02	\$100.00	\$100.00	(additional thereafter)	\$100.00
Non-Ordinance			Individual occurrences not tracked					
Non-Ordinance			Individual occurrences not tracked					
			TT Sampling for non potentially hazardous foods (14 days or less) (Portsmouth business with food service permit exempt)	FY 10	\$15.00	\$15.00	(up to four (4) weeks before the day of the event)	\$15.00
				FY 10	\$40.00	\$40.00	(additional thereafter)	\$40.00
Non-Ordinance	2	\$300.00	V Limited Events (1 to 4 events per year)	FY 14	\$150.00	\$150.00		\$150.00
Non-Ordinance	25	\$3,500.00	W Farmer's Market Permit (period 5/01/xx-11/01/xx)	FY 07	\$140.00	\$140.00	Annually	\$140.00
Non-Ordinance	11	\$0.00	X No Fee for Health Department Permits: Religious Organizations Youth Groups					

**City of Portsmouth
Fee Schedule
Health Department**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2015</u> <u>Schedule</u>	<u>FY 2016</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2017</u> <u>Schedule</u>	
		School Related organizations	FY 10	No Fee	No Fee	No Fee	
		These organizations will need to obtain the appropriate Health Permit however there will be no fee associated with the permit.					
Non-Ordinance		Y Fundraiser Permit	FY 14	\$200.00	\$200.00 per event	\$200.00	
		Inspection Fees:					
Non-Ordinance		Family Day Care & Foster Care	FY 16	No Fee	\$10.00 Every 3 years	\$10.00	
Non-Ordinance		Z Daycare with more than 100 children	FY 16	N/A	\$100.00 Every 3 years	\$100.00	

**City of Portsmouth
Fee Schedule
Parking / Transportation**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Chapter 6: Article XIII Section 1307						
Vendor from Motor Vehicle	FY 15- 1 permits issued \$7,000	Vendor From Motor Vehicle Permit April 15- November 15	FY 10	\$5,000.00	\$5,000.00	Minimum Bid \$5,000.00
Non-Ordinance						
Valet Parking		Valet - from non High Occupancy Metered Parking Spaces	FY 10	\$10.00	\$10.00	space per day \$10.00
		Valet - from High Occupancy Metered Parking Spaces	FY 14	\$15.00	\$15.00	space per day \$15.00
		Valet - from Commercial Loading Zone	FY 10	\$500.00	\$500.00	annually \$500.00
Chapter 7: Article I Section 114A						
Construction Permit	Revenue: FY 13 \$71,392 FY 14 \$133,004 FY 15 \$120,745	Temporary Metered Parking Space Permit	FY 13	\$30.00	\$30.00	Per Day \$30.00
Construction Permit		Temporary Metered Parking Space Permit	FY 16	N/A	\$45.00	High Occupancy Space Per Day \$45.00
Chapter 7: Article III Section 321G						
Snow Emergency-Parking Ban		Resident Snow Ban Rate for Parking in High Hanover	FY 07	\$3.00	\$3.00	Per Snow Ban Event \$3.00
Chapter 7: Article IV Section 402 C						
High Hanover Parking Garage	Hourly rate revenue: FY 13 \$1,318,963 FY 14 \$1,464,658 FY 15 \$1,803,655 Monthly pass revenue: FY13 \$756,815 FY 14 \$778,645 FY 15 \$1,115,888 Pass Reinstatement revenue: FY 13 \$3,265 FY 14 \$3,905 FY 15 \$3,380 Monthly passes as of Jan 16 as follows: 352 - \$135 per month (24 hr passes) 394 - \$110 per month (day passes) 0 - \$65 per month (night passes) 110 - on waiting list	Rates	FY 16	\$1.00	\$1.25	Hourly Rate \$1.25
			FY 13	Free	Free	Resident-Sunday Free
			FY 15	\$65.00	\$65.00	Monthly Pass Nighttime (7pm-7am) * Delete
			FY 15	\$110.00	\$110.00	Monthly Pass Daytime (7am-7pm) * Delete
			FY 15	\$135.00	\$135.00	Monthly Pass 24 hr \$135.00
			FY 16	\$50.00	\$75.00	per booklet of 100 validation stamps * Delete
			FY 11	\$15.00	\$15.00	Lost Ticket Fee/Max Daily rate * 20 Hrs@ rate
			FY 16	\$35.00	\$100.00	Garage Pass Deposit \$100.00
			FY 08	\$15.00	\$15.00	Pass Reinstatement Fee-Leaseholders \$15.00
			FY 16	\$3.00	\$5.00	Special Event Parking \$5.00
		Electric Vehicle Reserved parking	FY 13	\$1.25	\$1.25	Per Hour Charge \$1.25
Chapter 7: Article IV Section 408						
Boat launch	FY 15- 0 permits issued	Peirce Island Overnight Boat Launch Parking	FY 10	\$5.00	\$5.00	Nightly \$5.00

Chapter 7: Article VI Section 604

**City of Portsmouth
Fee Schedule
Parking / Transportation**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
Truck Loading/Unloading Zones	FY 15 - 58 permits issued for \$1,450	Commercial Loading Zone Permit	FY 16	\$25.00	\$40.00	Annually \$40.00
Chapter 7: Article IX Section 903						
Summons Administration Fee	Revenue: FY 13 \$2,900 FY 14 \$1,200 FY 15 \$925	Summons Administration Fee	FY 16	\$75.00	\$150.00	\$150.00
Chapter 7: Article X Section 1004B						
Towing	Revenue: FY 13 \$15,750 FY 14 \$9,225 FY 15 \$22,435	Immobilization Administration Fee	FY 15	\$150.00	\$150.00	\$150.00

**City of Portsmouth
Fee Schedule
Water / Sewer Divisions**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance</u>	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2015</u> <u>Schedule</u>	<u>FY 2016</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2017</u> <u>Schedule</u>
Private Sewage Disposal	see Chapter 15, Part II of II: Section 106.5.2 for Septic System fee(per dwelling)	Inspection Fee	PRE FY 02	N/A	N/A	N/A
Chapter 11: Article II Section 205						
Building Sewers and Connections		Permit and Inspection Fee	FY 15	\$25.00	\$25.00 New Customer	* \$25.00
Storm Water Connection Permit Fee (Dependent upon revision of ordinance)		Permit and Inspection Fee	FY 15	\$250.00	\$250.00 New Customer	* \$250.00
Industrial Discharge Permit Fee, Including Permit Renewals		Class 1, Permit and Inspection Fee	FY 08	Consultant Based Fee	Consultant Based Fee	* Consultant Based Fee
Industrial Discharge Permit Fee, Including Permit Renewals		Class 2, Permit and Inspection Fee	FY 08	Consultant Based Fee	Consultant Based Fee	* Consultant Based Fee
Industrial Discharge Permit Fee, Including Permit Renewals		Class 3, Permit and Inspection Fee	FY 08	\$500.00	\$500.00 New Customer	* \$500.00
Industrial Discharge Permit Fee, Including Permit Renewals		Class 4, Permit and Inspection Fee	FY 08	\$500.00	\$500.00 New Customer	* \$500.00
Industrial Discharge Permit Fee, Including Permit Renewals		Class 5, Permit and Inspection Fee	FY 08	\$500.00	\$500.00 New Customer	* \$500.00
Oil and Grease Trap Permit Fee		Permit and Inspection Fee	FY 15	\$150.00	\$150.00 New Customer	* \$150.00
Oil and Grease Trap Permit Renewal Fee		Permit and Inspection Fee	FY 15	\$75.00	\$75.00 Annual	* \$75.00
		Inspection Fee	FY17	N/A	N/A Per hour	* \$60.00

Non-Ordinance	FY15 Occurrences were as follows		WATER and SEWER FEES	PRE FY 02			18% annual
	Occurrences	Revenue		PRE FY 02	18% annual	18% annual	18% annual
Non-Ordinance			Finance Charge, Unpaid balances after due date	PRE FY 02	18% annual	18% annual	18% annual
Non-Ordinance	74	\$2,220	Turn On	FY 16	\$30.00	\$40.00 per occurrence	\$40.00
Non-Ordinance	97	\$2,910	Turn Off	FY 16	\$30.00	\$40.00 per occurrence	\$40.00
Non-Ordinance	388	\$15,520	Final Billing Request	FY 14	\$40.00	\$40.00 per occurrence	\$40.00
Non-Ordinance			Hydrant Rental Deposit	FY 08	\$1,000.00	\$1,000.00 per occurrence	\$1,000.00
Non-Ordinance	Occurrences not tracked individually		Yearly Account History	PRE FY 02	\$10.00	\$10.00 per occurrence	\$10.00
Non-Ordinance	4	\$200	Frozen Meter Repairs =< 1 1/2"	FY 15	\$50.00	\$50.00 per occurrence	\$50.00
Non-Ordinance			Frozen Meter Repairs >1 1/2"	FY 15	\$100.00	\$100.00 per occurrence	\$100.00
			If parts exceed the minimum charge, customer is charged for parts.				
Non-Ordinance	19	\$3,800	Emergency Callout	FY 15	\$200.00	\$200.00 per occurrence	\$200.00
			Based on current wages + benefits				
			Minimum callout=4 hours overtime per union				

**City of Portsmouth
Fee Schedule
Water / Sewer Divisions**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u>	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2015</u> <u>Schedule</u>	<u>FY 2016</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2017</u> <u>Schedule</u>
		contracts				
Non-Ordinance		Meter Testing <1 1/2"	FY 14	\$50.00	\$50.00 per occurrence	\$50.00
Non-Ordinance		Meter Testing >=1 1/2"	FY 14	\$70.00	\$70.00 per occurrence	* \$75.00
		When requested by customer, (if meter test fails no charge to customer)				
		Water Services Application Fee	FY 15	\$150.00	\$150.00 per occurrence	\$150.00
Non-Ordinance		Meter Reading System Repairs	FY 12	\$50.00	\$50.00 per occurrence	* \$60.00
		Plus cost of parts				
Non-Ordinance		Fire Flow Testing	FY 13	\$200.00	\$200.00 per Test	\$200.00
					per Visit	* \$100.00
Non-Ordinance		Fire Services, Fee per Month				
Non-Ordinance		1"	FY 08	\$2.55	\$2.55 monthly	\$2.55
Non-Ordinance		1 1/2"	FY 08	\$3.82	\$3.82 monthly	\$3.82
Non-Ordinance		2"	FY 08	\$5.09	\$5.09 monthly	\$5.09
Non-Ordinance		2 1/2"	FY 08	\$7.64	\$7.64 monthly	\$7.64
Non-Ordinance		3"	FY 08	\$12.22	\$12.22 monthly	\$12.22
Non-Ordinance		4"	FY 16	\$19.41	\$19.00 monthly	* \$19.53
Non-Ordinance		5"	FY 16	\$32.32	\$33.00 monthly	* \$33.83
Non-Ordinance		6"	FY 16	\$42.37	\$46.00 monthly	* \$49.72
Non-Ordinance		8"	FY 16	\$81.35	\$91.00 monthly	* \$101.48
Non-Ordinance		10"	FY 16	\$120.09	\$152.00 monthly	* \$174.40
Non-Ordinance		12"	FY 16	\$200.96	\$239.00 monthly	* \$277.12
Non-Ordinance	1,040 \$156,000	Hydrant Rentals to Municipalities per hydrant	FY 16	\$150.00	\$175.00 Annually	* \$200.00
Non-Ordinance	2,060 \$113,300	Backflow Test	FY 15	\$55.00	\$55.00 per occurrence	\$55.00
Non-Ordinance	Occurrences not tracked individually	Permits	FY 15	\$50.00	\$50.00 per occurrence	\$50.00
Non-Ordinance	Occurrences not tracked individually	Bacteria Test and Sampling	FY 14	\$50.00	\$50.00 per occurrence	* \$75.00
Non-Ordinance		Sewer Surcharges-BOD Portsmouth	FY 15	\$0.20	\$0.20 per LB	\$0.20
Non-Ordinance	not tracked by location	Pease	FY 15	\$0.20	\$0.20 per LB	\$0.20
Non-Ordinance		TSS Portsmouth	FY 15	\$0.17	\$0.17 per LB	\$0.17
Non-Ordinance	not tracked by location	Pease	FY 15	\$0.17	\$0.17 per LB	\$0.17
Non-Ordinance	1,790 M gals \$116,350	Dumping Fees per 1,000 gals	FY 16	\$60.00	\$65.00 per 1,000 gallons	\$65.00
Non-Ordinance	Occurrences not tracked individually	Recreation Vehicles	FY 12	\$25.00	\$25.00 per 1,000 gallons	* \$30.00
Non-Ordinance	Occurrences not tracked individually	Sewer Connection Permits, as req'd ENV-WQ 703.07	FY 15	\$150.00	\$150.00 new customer	
(Dependent upon revision of ordinance)		Sewer Connection Fees	FY 15	\$350.00	\$350.00 new customer	

**City of Portsmouth
Fee Schedule
Water / Sewer Divisions**

*** (Indicates change from current fee)**

<u>Ordinance / Non-Ordinance</u>	NOTES	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2015</u> <u>Schedule</u>	<u>FY 2016</u> <u>Schedule</u>	<u>Suggested</u> <u>FY 2017</u> <u>Schedule</u>	
Title							
Non-Ordinance	166	\$2,490	Equipment Rate (Water & Sewer) - Pick Up	FY 12	\$15.00	\$15.00 per hour	\$15.00
Non-Ordinance	22	\$990	Backhoe	FY 16	\$45.00	\$50.00 per hour	\$50.00
Non-Ordinance	13	\$910	Excavator	FY 16	\$70.00	\$75.00 per hour	\$75.00
Non-Ordinance	34	\$1,530	Dump	FY 16	\$45.00	\$50.00 per hour	\$50.00
Non-Ordinance			Compressor	FY 14	\$10.00	\$10.00 per hour	* \$20.00
Non-Ordinance			Tapping	FY17	N/A	N/A per hour	* \$25.00
Non-Ordinance			Pump	FY 14	\$15.00	\$15.00 per hour	\$15.00
Non-Ordinance			Roller	FY 16	\$25.00	\$30.00 per hour	\$30.00
Non-Ordinance			Loader	FY 16	\$55.00	\$60.00 per hour	\$60.00
Non-Ordinance			Steamer	FY 14	\$15.00	\$15.00 per hour	\$15.00
Non-Ordinance	8	\$560	Vactor	FY 16	\$70.00	\$75.00 per hour	* \$150.00
Non-Ordinance			Paver	FY 16	\$20.00	\$25.00 per hour	* \$65.00
Non-Ordinance			TV Camera Vehicle	FY 16	\$70.00	\$75.00 per hour	* \$150.00
Ordinance	FY15	\$52,237	Water - Capacity Improvement Multiplier (CIM) EDU = equivalent dwelling unit	FY 15	\$1,300.00	\$1,300.00 per EDU New Service	\$1,300.00
Ordinance	FY15	\$38,520	Sewer - Capacity Improvement Multiplier (CIM)	FY 15	\$1,800.00	\$1,800.00 per EDU New Service	\$1,800.00

**City of Portsmouth
Fee Schedule
Library**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
LIBRARY						
Non-Ordinance	FY 15 Library Card collections of \$26,382	Non-Resident Library Card	FY 15	\$90.00	\$90.00	\$90.00
Non-Ordinance		Non-Resident Library Card-1/2 year	FY 15	\$50.00	\$50.00	\$50.00
Non-Ordinance		Non-Resident Library Card-Senior Rate	FY 15	\$80.00	\$80.00	\$80.00
Non-Ordinance		Non-Resident Library Card-Senior Rate 1/2 rate	FY 15	\$45.00	\$45.00	\$45.00

**City of Portsmouth
Fee Schedule
Prescott Park**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>	
Chapter 8: Article II Section 202 E 7 b							
Park Property-							
Daytime Docking Fees	Fiscal Year 2015 revenue collected was \$ 52,130.	RESIDENT (May 1-Sep 30)					
		Craft up to twenty (20) ft in length overall	FY 15	\$3.00	\$3.00 Per Hour	\$3.00	
		For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$4.00	\$4.00 Per Hour	\$4.00	
		For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$5.00	\$5.00 Per Hour	\$5.00	
		For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$7.00	\$7.00 Per Hour	\$7.00	
		For craft over fifty (50) ft overall	FY 15	\$8.00	\$8.00 Per Hour	\$8.00	
		NON-RESIDENT (May 1-Sep 30)					
		Craft up to twenty (20) ft in length overall	FY 15	\$6.00	\$6.00 Per Hour	\$6.00	
		For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$9.00	\$9.00 Per Hour	\$9.00	
		For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$12.00	\$12.00 Per Hour	\$12.00	
		For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$15.00	\$15.00 Per Hour	\$15.00	
		For craft over fifty (50) ft overall	FY 15	\$18.00	\$18.00 Per Hour	\$18.00	
Park Property-24 Hour Docking Fees			RESIDENT (May 1-Sep 30)				
(to be paid in advance)			Craft up to twenty (20) ft in length overall	FY 15	\$30.00	\$30.00 Per Day	\$30.00
			For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$35.00	\$35.00 Per Day	\$35.00
			For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$40.00	\$40.00 Per Day	\$40.00
			For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$50.00	\$50.00 Per Day	\$50.00
		For craft over fifty (50) ft overall	FY 15	\$60.00	\$60.00 Per Day	\$60.00	
		NON-RESIDENT (May 1-Sep 30)					
		Craft up to twenty (20) ft in length overall	FY 15	\$40.00	\$40.00 Per Day	\$40.00	
		For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$60.00	\$60.00 Per Day	\$60.00	
		For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$80.00	\$80.00 Per Day	\$80.00	
		For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$100.00	\$100.00 Per Day	\$100.00	
		For craft over fifty (50) ft overall	FY 15	\$120.00	\$120.00 Per Day	\$120.00	

City of Portsmouth
 Fee Schedule
 Prescott Park

* (Indicates change from current fee)

Ordinance / Non-Ordinance
 Title

NOTES

Description	Fiscal Year Last Adjusted	FY 2015 Schedule	FY 2016 Schedule	Suggested FY 2017 Schedule
RESIDENT (Oct 1-Apr 30)				
Craft up to twenty (20) ft in length overall	FY 15	\$2.00	\$2.00 Per Hour	\$2.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$2.00	\$2.00 Per Hour	\$2.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$4.00	\$4.00 Per Hour	\$4.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$6.00	\$6.00 Per Hour	\$6.00
For craft over fifty (50) ft overall	FY 15	\$6.00	\$6.00 Per Hour	\$6.00
NON-RESIDENT (Oct 1-Apr 30)				
Craft up to twenty (20) ft in length overall	FY 15	\$4.00	\$4.00 Per Hour	\$4.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$6.00	\$6.00 Per Hour	\$6.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$7.00	\$7.00 Per Hour	\$7.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$8.00	\$8.00 Per Hour	\$8.00
For craft over fifty (50) ft overall	FY 15	\$10.00	\$10.00 Per Hour	\$10.00
RESIDENT (Oct 1-Apr 30)				
Craft up to twenty (20) ft in length overall	FY 15	\$15.00	\$15.00 Per Day	\$15.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$18.00	\$18.00 Per Day	\$18.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$20.00	\$20.00 Per Day	\$20.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$25.00	\$25.00 Per Day	\$25.00
For craft over fifty (50) ft overall	FY 15	\$30.00	\$30.00 Per Day	\$30.00
NON-RESIDENT (Oct 1-Apr 30)				
Craft up to twenty (20) ft in length overall	FY 15	\$20.00	\$20.00 Per Day	\$20.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$30.00	\$30.00 Per Day	\$30.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$40.00	\$40.00 Per Day	\$40.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$50.00	\$50.00 Per Day	\$50.00
For craft over fifty (50) ft overall	FY 15	\$60.00	\$60.00 Per Day	\$60.00
RESIDENT (April 1 - November 1)				
	FY 15	\$110.00	\$110.00 Per Season per boat foot	\$110.00
	FY 17	N/A	N/A Per Season Minimum	* \$1,500.00
NON-RESIDENT (April 1 - November 1)				
	FY 15	\$135.00	\$135.00 Per Season per boat foot	\$135.00

Park Property-Seasonal Rental Docking Fees

* (Indicates change from current fee)

**City of Portsmouth
Fee Schedule
Prescott Park**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2015 Schedule</u>	<u>FY 2016 Schedule</u>	<u>Suggested FY 2017 Schedule</u>
			FY 17	N/A	N/A	Per Season Minimum * \$1,850.00
Park Property-Docking Utility Access Fees		Dock Utility Access:				
		Resident	FY 15	\$10.00	\$10.00 per Stay	\$10.00
			FY 17	N/A	N/A	Per Season * \$250.00
		Non Resident	FY 15	\$10.00	\$10.00 per Stay	\$10.00
			FY 17	N/A	N/A	Per Season * \$250.00

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**CITY OF PORTSMOUTH, NEW HAMPSHIRE
GENERAL FUND APPROPRIATION BILL
FOR FISCAL YEAR ENDING JUNE 30, 2017**

RESOLUTION #8-2016

A RESOLUTION MAKING APPROPRIATION OF SUMS FOR ALL THE NECESSARY GENERAL FUND EXPENDITURES FOR THE OPERATION OF GENERAL OPERATING DEPARTMENTS AND SERVICES OF THE CITY OF PORTSMOUTH, NEW HAMPSHIRE FOR THE FISCAL YEAR ENDING JUNE 30, 2017.

BE IT RESOLVED:

By the City Council of the City of Portsmouth, New Hampshire assembled, to defray the current General Fund Expenses of the City for the Fiscal Year ending June 30, 2017, for the specific purposes stated in the General Budget adopted herewith. Said sums to be appropriated from the General Fund Revenues as follows:

Department	Appropriation
General Government	\$18,068,670
Police	\$9,936,918
Fire	\$8,230,100
School	\$44,684,084
Collective Bargaining	\$432,502
Transfer to Indoor Pool	\$150,000
Non-Operating	\$23,444,769
Total	\$104,947,043

THAT, there is therefore appropriated the total sum of **One Hundred and Four Million, Nine Hundred forty-Seven Thousand, Forty-Three (\$104,947,043) Dollars.**

APPROVED BY:

JACK BLALOCK, MAYOR

ADOPTED BY THE CITY COUNCIL:

KELLI L. BARNABY, CMC/CNHMC
CITY CLERK

**CITY OF PORTSMOUTH, NEW HAMPSHIRE
ANNUAL SEWER FUND APPROPRIATION
AND CASH REQUIREMENTS
FOR THE FISCAL YEAR ENDING JUNE 30, 2017**

RESOLUTION #9-2016 **A RESOLUTION MAKING APPROPRIATION OF SUMS OF MONEY FOR ALL NECESSARY SEWER FUND EXPENSES FOR THE OPERATION OF THE SEWER SYSTEM OF THE CITY OF PORTSMOUTH, NEW HAMPSHIRE FOR THE FISCAL YEAR ENDING JUNE 30, 2017.**

BE IT RESOLVED: **BY THE CITY COUNCIL OF THE CITY OF PORTSMOUTH, NEW HAMPSHIRE, ASSEMBLED AS FOLLOWS:**

THAT, there is hereby an appropriated sum of **Ten Million, Two Hundred Ninety-Eight Thousand, Seven Hundred Forty (\$10,298,740) Dollars** based on the full accrual basis of accounting to defray expenses for the operation of the sewer system for the City of Portsmouth.

THAT, there is hereby cash requirements of **Sixteen Million, One Hundred Seventy Thousand, Four Hundred Fifty-Four (\$16,170,454) Dollars** for the purpose of principal debt repayment, purchase of assets, funding of the rate stabilization reserve to increase net position, and to defray expenses for the operations of the sewer system.

THAT, the sewer user rate effective July 1, 2016 is **\$12.24** per unit (1 unit equals 100 cubic feet or 748 gallons of water consumed) for the first 10 units of consumption per month, and **\$13.47** per unit for all units used thereafter to yield a portion of revenue to meet the cash requirements for the operation of the City of Portsmouth's sewer system.

APPROVED BY:

JACK BLALOCK, MAYOR

ADOPTED BY THE CITY COUNCIL

KELLI L. BARNABY, CMC/CNHMC
CITY CLERK

**CITY OF PORTSMOUTH, NEW HAMPSHIRE
ANNUAL WATER FUND APPROPRIATION
AND CASH REQUIREMENTS
FOR THE FISCAL YEAR ENDING JUNE 30, 2017**

RESOLUTION #10-2016 A RESOLUTION MAKING APPROPRIATION OF SUMS OF MONEY FOR ALL NECESSARY WATER FUND EXPENSES FOR THE OPERATION OF THE WATER SYSTEM OF THE CITY OF PORTSMOUTH, NEW HAMPSHIRE FOR THE FISCAL YEAR ENDING JUNE 30, 2017.

BE IT RESOLVED: BY THE CITY COUNCIL OF THE CITY OF PORTSMOUTH, NEW HAMPSHIRE, ASSEMBLED AS FOLLOWS:

THAT, there is hereby appropriated the sum of **Eight Million, Ninety-Five Thousand, One Hundred Sixty-One (\$8,095,161) Dollars** based on the full accrual basis of accounting to defray expenses for the operations of the water system for the City of Portsmouth.

THAT, there is hereby cash requirements of **Nine Million, Eight Hundred Forty-Five Thousand, Two Hundred Eighty-Eight (\$9,845,288) Dollars** for the purpose of principal debt repayment, the purchase of assets, funding of the rate stabilization reserve to increase net position, and to defray expenses for the operations of the water system.

THAT, the water user rate effective July 1, 2016, is **\$4.15** per unit (1 unit equals 100 cubic feet or 748 gallons) for the first 10 units of water consumed per month, and **\$5.00** per unit for all units consumed thereafter to yield a portion of revenue to meet the cash requirements for the operation of the City of Portsmouth's water system.

THAT, the water irrigation user rate effective July 1, 2016, is **\$5.00** per unit (1 unit equals 100 cubic feet or 748 gallons) for the first 10 units of water consumed per month, **\$9.70** for consumption over 10 and up to 20 units consumed, and **\$12.05** per unit for all units consumed thereafter to yield a portion of revenue to meet the cash requirements for the operation of the City of Portsmouth's water system.

APPROVED BY:

JACK BLALOCK, MAYOR

ADOPTED BY CITY COUNCIL

KELLI L. BARNABY, CMC/CNHMC
CITY CLERK

**CITY OF PORTSMOUTH, NEW HAMPSHIRE
ANNUAL APPROPRIATION FOR THE EXPENDITURE OF
SPECIAL REVENUES, DEBT SERVICE FUND, AND COMMITTED FUND
BALANCE FOR THE FISCAL YEAR ENDING JUNE 30, 2017**

RESOLUTION #11-2016 A RESOLUTION MAKING APPROPRIATION OF SUMS OF MONEY FROM SPECIAL REVENUES, DEBT SERVICE FUND, AND COMMITTED FUND BALANCE FOR NECESSARY EXPENDITURES FOR THE FISCAL YEAR ENDING JUNE 30, 2017.

BE IT RESOLVED: BY THE CITY COUNCIL OF THE CITY OF PORTSMOUTH, NEW HAMPSHIRE, ASSEMBLED AS FOLLOWS:

THAT, there is hereby appropriated supplemental funding from the General Fund Committed Health Insurance Fund Balance to defray the expenses of Health Insurance costs in excess of General Fund Appropriations for Health Insurance Premiums for Fiscal Year ending June 30, 2017.

THAT, there is hereby appropriated supplemental funding from the General Fund Committed Leave at Termination Fund Balance to defray the expenses of Leave at Termination in excess of General Fund Appropriations for Leave at Termination for Fiscal Year ending June 30, 2017.

THAT, there is hereby appropriated supplemental funding from any other General Fund Committed Fund Balance to defray expenses for Fiscal Year ending June 30, 2017.

THAT, there is hereby appropriated any sums necessary to pay debt service associated with Betterment Assessments, to include principal and interest, from a Debt Service Fund for Fiscal Year ending June 30, 2017.

THAT, there is hereby appropriated any sums received from all Special Revenues received from, but not limited to, Federal, State, and Local Grants and Donations for Fiscal Year ending June 30, 2017.

THAT, there is hereby appropriated any sums received from Special Revenue Sources, to a maximum of **Eighteen Million (\$18,000,000) Dollars** for the purposes for which such sums may be lawfully expended.

APPROVED BY:

JACK BLALOCK, MAYOR

ADOPTED BY CITY COUNCIL

KELLI L. BARNABY, CMC/CNHMC
CITY CLERK

**CITY OF PORTSMOUTH, NEW HAMPSHIRE
ANNUAL APPROVAL OF INVESTMENT POLICY
FOR THE FISCAL YEAR ENDING JUNE 30, 2017**

**RESOLUTION #12-2016 A RESOLUTION APPROVING AN INVESTMENT POLICY FOR
THE FISCAL YEAR ENDING JUNE 30, 2017**

**RESOLVED: BY THE CITY COUNCIL OF THE CITY OF PORTSMOUTH,
NEW HAMPSHIRE, ASSEMBLED AS FOLLOWS:**

THAT, the following investment policy is hereby approved for Fiscal
Year ending June 30, 2017 in conformance with State Law.

The City of Portsmouth recognizes an investment program as one aspect of sound public financial management. The investment program aims at matching the structure of the money market and operations of the City to achieve the best possible results for the City, considering such matters as safety, liquidity, and over-all yield. New Hampshire State Statute (RSA 48:16) authorizes the City Treasurer as custodian of City funds to invest funds not immediately needed for the purpose of expenditure and requires the annual approval by the City Council of an investment policy.

SCOPE

This Policy applies to all financial assets of the City of Portsmouth. Interest earned on public funds will be considered public money, as is the principal invested. Both are resources to achieve a public purpose.

This policy does not include the Trust Funds. The Trust Funds adhere to the Investment Guidelines for the Trust Assets of the City which are adopted by the Trustees of the Trust Funds.

OBJECTIVES

1. Where circumstances may arise and/or in maintaining compliance with this policy, the security and maintenance of principal will take precedent over the security and maintenance of interest.
2. Investments selected shall provide reasonable liquidity as directed by cash flow.
3. The desired return of investments shall be maximized, subject to #1 and #2 above.
4. This investment program encourages participation by financial institutions with the assumption that retention of funds in the local community will, in addition to the direct benefit of investment earnings, benefit the local economy, promote orderly growth, and, in turn, enhance the tax base.
5. The City Finance Director/City Treasurer will endeavor to have 100% of available funds invested on a day-to-day basis.

DELEGATION OF RESPONSIBILITY

1. Administration of cash management is by the Finance Director/City Treasurer. The Finance Director/City Treasurer is responsible for setting major investment strategy and conducts the day to day execution of policy.
2. Whenever the Finance Director/City Treasurer has in custody an excess of funds which are not immediately needed for the purpose of expenditure, the Finance Director/City Treasurer shall invest these funds in eligible investments defined by RSA 48:16.

3. All participants in the investment process shall act prudently to safeguard the public funds and confidence. Cash Management procedures shall fit the legal requirements and organizational structure and adhere to the commonly accepted "Prudent Person Rule".
4. The Cash Management Program operates daily and requires routine procedures to implement it. The City Finance Director/Treasurer shall review cash management and banking services on a continual and ongoing basis to assure that the policy objectives are met.

ELIGIBLE INVESTMENT TRANSACTIONS

Eligible investments are defined by RSA 48:16; accordingly investments will be in the following types of instruments:

1. The Public Investment Pool established pursuant to RSA 383:22.
2. Deposits including money market accounts, or certificates of deposits, or repurchase agreements, and all other types of interest bearing accounts, of federally insured banks chartered under the laws of New Hampshire or the federal government with a branch within the state, or in obligations fully guaranteed as to principal and interest by the United States government.

Certificates of deposit which meet all of the following conditions:

- a) The funds are initially invested through a federally insured bank chartered under the laws of New Hampshire or the federal government with a branch within the state, selected by the Treasurer.
- b) The selected bank arranges for the deposit of the funds in certificates of deposit in one or more federally insured financial institutions located in the United States for the account of the Treasurer.
- c) The full amount of principal and any accrued interest of each such certificate of deposit is covered by federal deposit insurance.
- d) The selected bank acts as custodian with respect to such certificates of deposit issued for the account of the Treasurer.

SAFEKEEPING AND COLLATERALIZATION

The Finance Director/City Treasurer shall have custody of all moneys belonging to the City. The Finance Director/City Treasurer shall deposit the same in participation units in the public deposit investment pool established pursuant to RSA 383:22, or in federally insured banks chartered under the laws of New Hampshire or the federal government with a branch within the state, except that funds may be deposited in federally insured banks outside the state if such banks pledge and deliver to a third party custodial bank or the regional federal reserve bank collateral security for such deposits of the following types:

- (a) United States government obligations;
- (b) United States government agency obligations; or
- (c) Obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case.

ETHICS AND CONFLICTS OF INTEREST

The “Prudent Person Rule” shall be applied in the context of managing an overall portfolio. The authorized individuals acting in accordance with policy, exercising due diligence, and acting in good faith shall be relieved of personal responsibility for an individual investment’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. Authorized individuals shall refrain from personal business activity that could conflict with the proper execution of the City’s investment program, or which could impair their ability to make impartial decisions.

APPROVED BY:

JACK BLALOCK, MAYOR

ADOPTED BY CITY COUNCIL

KELLI L. BARNABY, CMC/CNHMC
CITY CLERK



RECEIVED

MAY 25 2016

CITY MANAGER
PORTSMOUTH, NH

RW Robert L. Sutherland Jr. Sec
St. John's Lodge No 1 F. & A. M.
280 Bayside Rd
Greenland, NH 03840-2162

May25, 2016
To: The City Manager
1 Junkins Ave.
Portsmouth, NH 03801

Dear Mr. Bohenko

The Worshipful Master of St. John's Lodge No. 1 Wor. Bro Rod MacDonald request that the Offices and member be allowed to march to St John's Church, Chapel St. Portsmouth NH, we will be taking a route from the William Pitt Tavern on Court Street crossing State St. then up Chapel St to the Church. The date for this even will be June 26st for the observance of St. John's Sunday at (Queen Chapel) St John's Church in Portsmouth for the 265th time.

Lodge will be opened at the William Pitt Tavern at 8:30 AM and the procession will step off at 9:00 AM for services at 9:30 AM. We will return to the Tavern, following the service.

Sincerely,

Robert L. Sutherland, Jr.

RW Robert L. Sutherland, Jr.
Sectary: Greenlandbob@gmail.com
630-828-5246

Portsmouth, New Hampshire

Babe Ruth Baseball

John Bohenko
City Manager, City of Portsmouth
1 Junkins Ave
Portsmouth, NH 03801



April 20, 2016

Dear Mr. Bohenko,

On behalf of the Portsmouth Babe Ruth, I wanted to thank you, the City Council, Rus Wilson, and members of the Recreation Department for your continued support allowing us to utilize Leary Field for our program.

By allowing us to call Leary Field our home, we have been able to provide an annual baseball program for approximately 150 players aged 13-18 from the greater Portsmouth area.

This letter serves to ask your permission to place 10 (ten) outfield signs, approximately 4' x 6' (dark green with white lettering) on the outer perimeter fencing facing inwards towards Leary Field.

Being able to sell this advertising, allows us to keep our costs down, scholarship players that can't afford our annual registration fee, and to continue to make annual improvements to Leary Field in coordination with Rus Wilson and his staff.

We are proud to say that we have never turned away any player at Portsmouth Babe Ruth because of on field ability or inability to pay the fee.

These banners would be displayed beginning on or around May 14th, 2016 and will be removed by August 20th, 2016.

Thank you for your consideration.

Regards,

Mike Young
President

Portsmouth Babe Ruth
162 Orchard Street
Portsmouth NH, 03801

PORTSMOUTH POLICE DEPARTMENT

MEMORANDUM

RECEIVED

JUN - 1 2016

CITY MANAGER
PORTSMOUTH, NH

DATE: MAY 24, 2016
TO: JOHN P. BOHENKO, CITY MANAGER
FROM: BRENNA CAVANAUGH, CHAIR, PORTSMOUTH POLICE COMMISSION
DAVID J. MARA, CHIEF OF POLICE
RE: DONATION

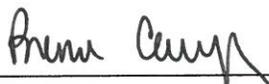
At the May 24th, 2016 monthly Police Commission meeting, the Board of Police Commissioners approved and accepted the following donation:

Donation:

- 1.) A donation in the amount of \$75 in support of the Explorer Cadets from Ms. Melissa Thuet.

We submit the information to you pursuant to City Policy Memorandum #94-36, for the City Council's consideration and approval at their next meeting.

Respectfully submitted,



Brenna Cavanaugh, Chair
Board of Police Commissioners



David J. Mara, Chief of Police

copies: Board of Police Commissioners
Finance Director Judie Belanger
Admin. Mgr. Karen Senecal
Business Assistant Tammie Perez



May 24, 2016

Honorable Mayor Blalock
1 Junkins Avenue
Portsmouth, NH 03801

Dear Honorable Mayor Blalock,

On Saturday, June 18th from 11- 3 pm, the Portsmouth Black Heritage Trail will present a series of free events open to the public for its annual Juneteenth Celebration.

I am writing to seek permission for the final portion of the event to take place at the African Burying Ground, which will include a music celebration and recitation of the names of enslaved persons who lived in Portsmouth.

The observance of June 19th as the African American Emancipation Day is the oldest known nationally celebrated event commemorating the ending of slavery in the United States.

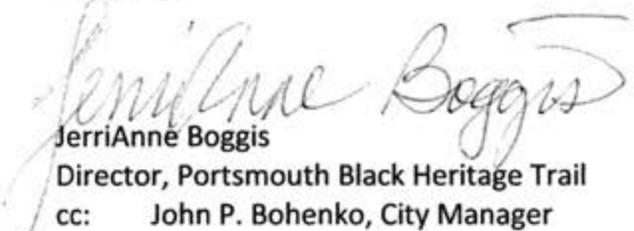
Portsmouth's Juneteenth Celebration "Coming to the Table: A Journey of Discovery Between Descendants of Slaves and Slave Owners," will feature a dialogue between Langdon Marsh, a descendant of slave owner John Langdon, and Sheila Reed Findley who is a Portsmouth native and descendant of slaves from Portsmouth and Berwick, Maine.

Through honest and open sharing of personal stories and family histories presenters will explore the legacy of racism that is rooted in the history of slavery and ways in which we can heal the racial divide through dialogue.

Coming to the Table will also include a visit to the Langdon slaves burying ground with Valerie Cunningham, a pot luck lunch at South Church, a documentary film by Portsmouth son Kalim Armstrong, and a remembrance celebration with special music at the African Burying Ground Memorial.

We invite you and all members of the City Council to attend and we look forward to this year's Juneteenth Celebration and very much appreciate the City's cooperation in this programming.

Sincerely,


JerriAnne Boggis
Director, Portsmouth Black Heritage Trail
cc: John P. Bohenko, City Manager



Board of Police Commissioners
of the
City of Portsmouth, N.H.

May 31, 2016



The Honorable Jack Blalock, Mayor
The Portsmouth City Council
1 Junkins Avenue
Portsmouth, NH 03801

Dear Mayor & Council:

As we prepare to close out the 2016 fiscal year, the deputy finance director has directed the transfer outlined below be forwarded to the city councilors for their information. In his audit of the city's fixed assets, he discovered that after the commission voted to approve this transfer at its December 2015 meeting, it was not subsequently forwarded to the city council for their action, as required.

In 2005, under a Homeland Security grant, New Hampshire Homeland Security purchased a 2005 Ford Expedition, and completely outfitted the SUV as a mobile incident command vehicle. In our grant application, the Portsmouth Police Department requested the ability to use the mobile command post as a regular patrol supervisor's vehicle as well.

The first vehicle purchased under the grant was, to put it simply, a 'lemon', with many mechanical problems. New Hampshire Homeland Security agreed and we received permission to exchange it out, using a combination of federal money and Portsmouth Police Department rolling stock funds (the federal dollar portion was the trade-in value and the cost of the command post outfitting). This resulted in a joint ownership of the replacement vehicle.

- After 120,000 miles of supervisor/SERT usage, the vehicle was due to be rotated out of the fleet.
- Because of the grant funding involved in the command post, conditions have to be met to keep the purpose of the funding serving the same function and use. As a result, SERT approached the PD seeking to have the command post transferred to them. This transfer would maintain the conditions of the grant.

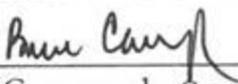
To: The Mayor & Council
From: The Portsmouth Police Commission
RE: Transfer of Homeland Security Grant-Funded SUV to SERT
Date: May 31, 2016
Page: 2 of 2

- Permission was sought and granted by the New Hampshire Department of Safety, administrator of the Department of Homeland Security grant funds, to complete the transfer.

This transfer was accepted by the police commission at its December 9th, 2015 meeting. The vehicle will continue to be used for its original purpose (as a SERT vehicle), per the grant. Because there were city monies involved in the cost of the replacement vehicle, the commission is submitting this transfer to the city council for a proper accounting.

By transferring the vehicle to SERT, the Portsmouth Police Department will still have as-needed access to the vehicle through SERT, without bearing the maintenance or insurance expenses. Under SERT, per the grant, the vehicle must continue to be available to all eleven SERT member-towns in the context of its original function. As per the original utilization outlined in the grant, the vehicle must continue to be available to all area towns in the region with whom Portsmouth has mutual aid agreements as well. Police Admin. Manager Karen Senecal would be happy to answer any questions the council may have regarding the administration of this transfer (610-7416) KSenecal@cityofportsmouth.com.

Very truly yours,
PORTSMOUTH POLICE COMMISSION



Brenna Cavanaugh, CHAIR

BC:KML



Board of Police Commissioners
of the
City of Portsmouth, N.H.

May 25, 2016

received
6/1/16

The Honorable Jack Blalock, Mayor &
The Portsmouth City Council
PORTSMOUTH CITY HALL
1 Junkins Avenue
Portsmouth, NH 03801

RE: Semi-Annual Report of the Police Commission

Dear Mayor & Council:

In accordance with the provisions of the city charter, amendment "E", enclosed please find a semi-annual report on the city's police department. The charter directs the chair of the commission to submit a report to the city council, "...at least semi-annually...". The attached report covers the period from July, 2015, through December, 2015.

Please feel free to contact the department's admin manager, Karen Senecal, with any questions you may have: 610-7416, KSenecal@cityofportsmouth.com.

Very truly yours,
PORTSMOUTH POLICE COMMISSION

Brenna Cavanaugh, CHAIR

BC:KML



City of Portsmouth, N.H.



Police Department

David J. Mara
CHIEF OF POLICE
(Interim)

April 26, 2016

Honorable Mayor and Members of the City Council

In accordance with the provisions of the City Charter, we are submitting this report on the State of the Police Department.

PERIOD: JULY 2015 – DECEMBER 2015

FISCAL

Our operational budget for FY16 is 9,617,688.

As of December (50% through the fiscal year) we were 55.83% expended.

However, we adjust our allocated budget by the major annualized expenditures that are "expended" in a lump sum on July 1st each fiscal year:

- 155,203 Leave at termination
- 1,490,798 Health Insurance
- 119,147 for Workers Compensation

and report on the remaining balance of 7,852,540 that is expended on a regular monthly basis throughout the fiscal year. It is this "adjusted" budget that we track and report on monthly. As you can see below, the percent of this adjusted budget expended as of December 2015 was 45.90%.

Financial Reports
FY16 YEAR TO DATE SUMMARY
 December 31, 2015

Appropriated Budget	YTD Expenses and Encumbrances	Available Balance	% of Budget Used
9,617,688	5,369,500	4,248,188	55.83%
Minus Annualized Expenditures			
(155,203)	(155,203)		Leave at Termination
(1,490,798)	(1,490,798)		Health Insurance
(119,147)	(119,147)		Workers Compensation
ACTUALS			
7,852,540	3,604,352	4,248,188	45.90%

% Through FY 60.00%

STAFFING

We began the fiscal year in July 2015 fully staffed with no vacancies. However, in the first quarter, we quickly lost three dispatchers and three sworn. By the end of the second quarter the vacancy numbers grew to five in dispatch and five sworn. These vacancies have created a significant drain on manpower resources and the overtime budget.

As a result, recruiting has been at full throttle and some ground has been made up in quarter three. We anticipate being close to full compliment by the end of the fiscal year.

HIGHLIGHTS

- CALEA Representative met with the Police Commission in a public meeting to discuss the accreditation process the department will begin over the next year.
- All department staff attended ethics training taught by Chris Dreisbach, the Director of Applied Ethics and Humanities for the Division of Public Safety Leadership at Johns Hopkins University's School of Education.
- A large scale regional Active Shooter training exercise, "Praetorian 724", designed to test the critical skills and protocols that would be used responding to a high-level critical incident was held in Portsmouth at the Middle School and High School. Participants included many resources inside and outside Portsmouth to include SWAT, Fire, EMS, and municipal police. The exercise was designed to stretch resources with dual sites. It was the live culmination of prior safety assessments at Portsmouth schools and table top exercises over the prior two years. The skills attained were invaluable.
- On September 2nd, the Portsmouth Police Department brought a 9/11 World Trade Center steel I-Beam artifact home to Portsmouth in a "motorcade of honor" from New York City and included law enforcement escorts from multiple agencies along the route. The Portsmouth Department of Public Works employees created an amazing temporary home for the beam in front of City Hall, until a more permanent placement can be implemented.
- Portsmouth Police Department vestibule and lobby became a "safe area" for residents to handle the exchange for online transactions.
- The Department became the recipient of 10 brand new PBT's (portable breath tests) from the Liquor Commission.
- Interim Chief Mara began his employment at the end of November
- In December, the police department sponsored a 5-0 Food Drive at Market Basket to benefit the Seacoast Family Food Pantry. It netted TONS of food in support of those in need on the Seacoast.
- The Department resurrected the officer "baseball" card program along with a challenge competition for school age kids to collect all the cards.

MEDAL AWARD RECIPIENTS

Officer Charley Raizes

COMMENDATIONS RECIPIENTS

Detective Joshua McCain

STATISTICS

(On the next page)

Group A Crimes Against Persons

Kidnapping/Abduction, Forcible Rape, Forcible Sodomy, Forcible Fondling, Aggravated Assault, Simple Assault, Intimidation, Incest, Statutory Rape

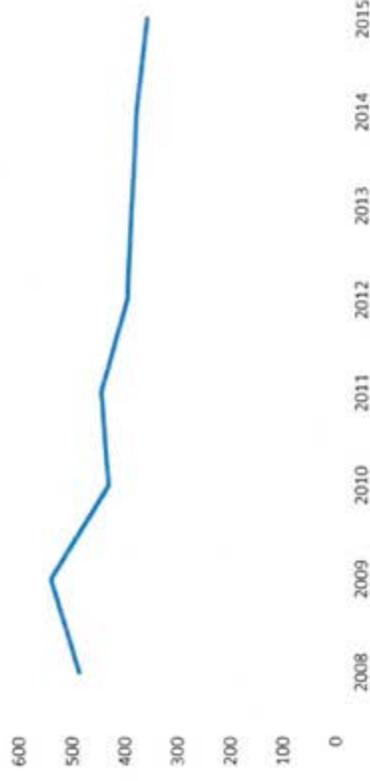
Month	2008	2009	2010	2011	2012	2013	2014	2015
Jan	38	41	25	34	27	34	48	36
Feb	31	35	34	38	36	28	26	27
Mar	38	37	36	39	32	33	34	29
Apr	43	35	34	36	26	36	39	18
May	41	57	39	35	32	33	24	35
Jun	68	55	47	45	40	33	35	43
Jul	53	48	38	47	40	44	37	37
Aug	48	61	47	33	36	31	31	29
Sep	37	42	42	44	37	33	29	28
Oct	39	49	29	26	30	31	18	38
Nov	31	40	30	34	38	24	36	20
Dec	20	41	31	35	23	29	23	20
Total	487	541	432	446	397	389	380	360
% Change		11.09%	-20.15%	3.24%	-10.99%	-2.02%	-2.31%	-5.26%

Group A Crimes Against Property

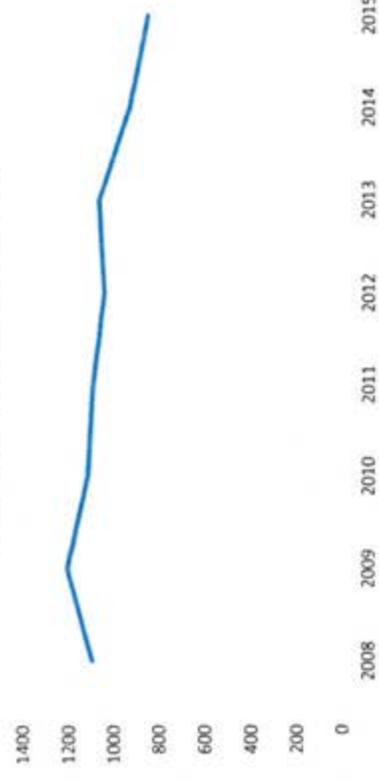
Robbery, Arson, Burglary/Breaking & Entering, Extortion/Blackmail, Larceny/pick-pocket, from building, from coin operated machines, from motor vehicles, of motor vehicle parts, all other), Motor Vehicle Theft, Counterfeit/Forgery, Fraud (false pretense;swindle, credit/debit card; ATM, impersonation, welfare), Embezzlement, Stolen Property, Destruction of Property/Vandalism, Bribery

Month	2008	2009	2010	2011	2012	2013	2014	2015
Jan	90	96	90	69	78	95	97	68
Feb	84	64	76	70	93	87	58	36
Mar	72	107	75	78	90	85	82	69
Apr	72	84	83	80	83	86	76	79
May	96	95	94	96	75	98	73	86
Jun	123	105	110	95	81	92	87	80
Jul	112	145	121	135	99	97	89	84
Aug	114	129	121	111	110	109	77	79
Sep	75	91	92	112	108	70	94	65
Oct	89	107	103	91	79	98	79	48
Nov	77	95	85	82	75	84	58	72
Dec	94	89	66	73	73	67	64	88
Total	1098	1207	1116	1092	1044	1068	934	854
% Change		9.93%	-7.54%	-2.15%	-4.40%	2.30%	-12.55%	-8.57%

Group A Crimes Against Persons



Group A Crimes Against Property

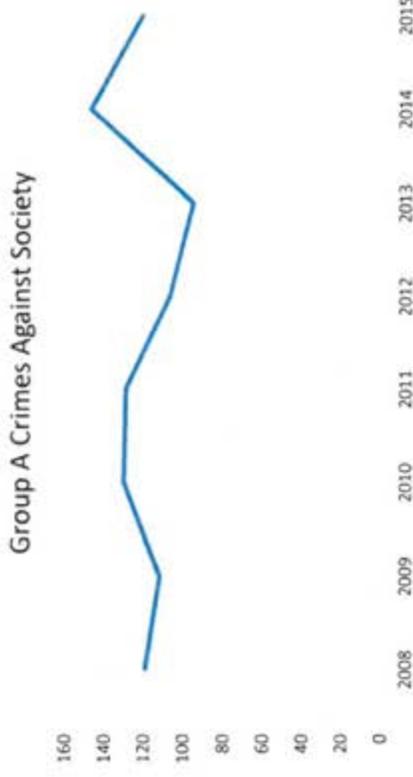


Group A Crimes Against Society

Drug/Narcotic Violations, Drug Equipment Violations, Pornography/Obscene Material, Prostitution, Assisting/Promoting Prostitution, Weapon Low Violations

Month	2008	2009	2010	2011	2012	2013	2014	2015
Jan	8	3	14	6	8	7	8	5
Feb	8	10	9	9	9	6	9	10
Mar	11	11	16	12	17	10	14	10
Apr	12	10	13	10	5	5	9	12
May	12	8	8	11	9	18	10	4
Jun	10	12	9	7	10	6	16	6
Jul	11	15	5	9	11	10	21	11
Aug	15	9	7	9	13	11	11	15
Sep	8	4	13	10	3	5	14	6
Oct	10	4	10	14	7	5	20	14
Nov	8	23	16	17	7	6	8	16
Dec	6	3	10	15	8	6	7	12
Total	119	112	130	129	107	95	147	121

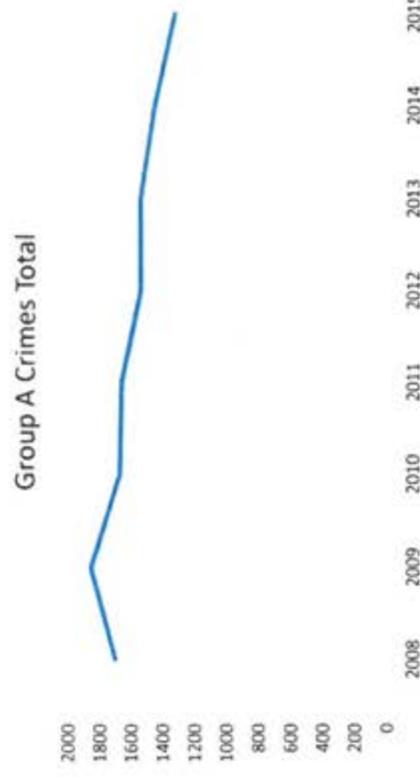
% Change 2008-2009: -5.88% 2009-2010: 16.07% 2010-2011: -0.77% 2011-2012: -17.05% 2012-2013: -11.21% 2013-2014: 54.74% 2014-2015: -17.69%



Group A Crimes GRAND TOTAL

Month	2008	2009	2010	2011	2012	2013	2014	2015
Jan	136	140	129	109	113	136	153	109
Feb	123	109	119	117	138	121	93	73
Mar	121	155	127	129	139	128	130	108
Apr	127	129	130	126	114	127	124	109
May	149	160	141	142	116	149	107	125
Jun	201	172	166	147	131	131	138	129
Jul	176	208	164	191	150	151	147	132
Aug	177	199	175	153	159	151	119	123
Sep	120	137	147	166	148	108	137	99
Oct	138	160	142	131	116	134	117	100
Nov	116	158	131	133	120	114	102	108
Dec	120	133	107	123	104	102	94	120
Total	1704	1860	1678	1667	1548	1552	1461	1335

% Change 2008-2009: 9.15% 2009-2010: -9.78% 2010-2011: -0.66% 2011-2012: -7.14% 2012-2013: 0.26% 2013-2014: -5.86% 2014-2015: -8.62%

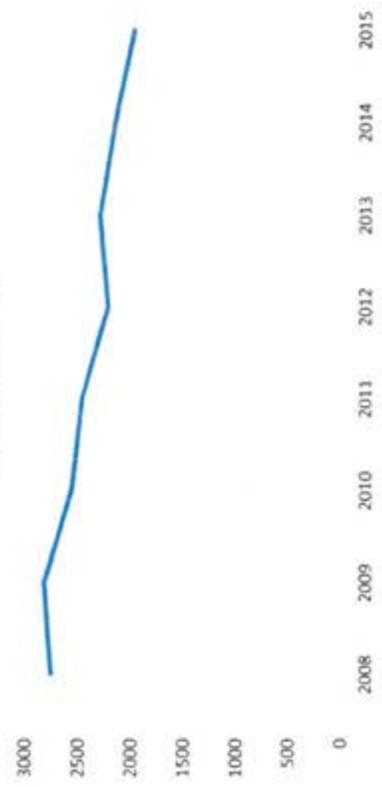


Group B Crimes

Bad Checks, Curfew/Loitering/Vagrancy, Disorderly Conduct, Driving Under Influence, Drunkenness, Family Non Violent Offenses, Liquor Law Violations, Runaways (under 18yr old), Trespass of Real Property, All Other Offenses

Month	2008	2009	2010	2011	2012	2013	2014	2015
Jan	80	53	61	52	56	46	54	58
Feb	65	54	60	52	53	33	42	41
Mar	72	80	61	70	44	64	57	46
Apr	97	70	77	62	51	63	61	60
May	106	99	96	100	46	66	50	49
Jun	122	105	88	85	68	81	62	47
Jul	111	107	113	83	70	81	67	50
Aug	77	93	71	62	77	79	56	69
Sep	84	91	62	58	58	78	66	54
Oct	93	79	70	63	49	66	57	67
Nov	69	63	64	50	53	39	57	39
Dec	73	61	60	59	44	46	58	51
Total	1049	955	883	796	669	742	687	631
% Change		-8.96%	-7.54%	-9.85%	-15.95%	10.91%	-7.41%	-8.15%

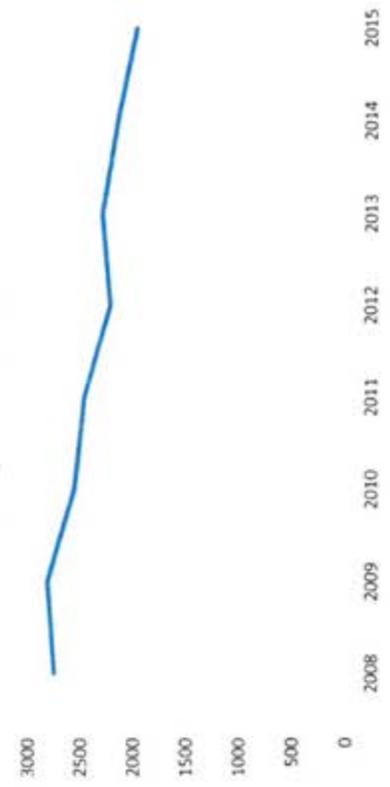
Group B Crimes



Group A & B Crimes Total

Month	2008	2009	2010	2011	2012	2013	2014	2015
Jan	216	193	190	161	169	182	207	167
Feb	188	163	179	169	191	154	135	114
Mar	193	235	188	199	183	192	187	154
Apr	224	199	207	188	165	190	185	169
May	255	259	237	242	162	215	157	174
Jun	323	277	254	232	199	212	200	176
Jul	287	315	277	274	220	232	214	182
Aug	254	292	246	215	236	230	175	192
Sep	204	228	209	224	206	186	203	153
Oct	231	239	212	194	165	200	174	167
Nov	185	221	195	183	173	153	159	147
Dec	193	194	167	182	148	148	152	171
Total	2753	2815	2561	2463	2217	2294	2148	1966
% Change		2.25%	-9.02%	-3.83%	-9.99%	3.47%	-6.36%	-8.47%

Group A & B Crimes Total



CHALLENGES

Heroin epidemic
Car Breaks
Uber Drivers in Portsmouth
Political Candidates Events

UP COMING – Quarter 3&4

Multiple initiatives in Community Policing
Police Department Re-organization to include an Office of Professional Standards
Portsmouth Police Department TV
Roll out of CrimeView Mapping to the public

**CITY OF PORTSMOUTH
PORTSMOUTH, NH 03801**

Office of the City Manager

Date: June 2, 2016

To: Honorable Mayor Jack Blalock and City Council Members

From: John P. Bohenko, City Manager 

Re: City Manager's Comments on June 6, 2016 City Council Agenda

6:00 p.m. **Non-meeting with counsel regarding land acquisition in accordance with RSA 91-A:2,I (b).**

Non-meeting with counsel regarding collective bargaining in accordance with RSA 91-A:2,I (b).

Non-meeting with counsel regarding property negotiations in accordance with RSA 91-A:2,I (b).

For details on this matter, please refer to the confidential envelope inserted in the inside pocket of your binder.

Presentations:

1. **Portsmouth Symphony – Beethoven Ninth.** On Monday evening, Dorothy Braker, a cellist with the Portsmouth Symphony will perform for the City Council. Subsequent to the performance, representatives from the Portsmouth Symphony will make a presentation to the City Council. Present will be Dr. Rick Miller, John Page and Priscilla French.
2. **Art-Speak Annual State of the Art Report and Request to Extend the Agreement Between the City and Art-Speak.** At the June 6, 2016 City Council meeting, Art-Speak will give its annual report on local arts and culture activity during FY 15/16 and request renewal of the Agreement between the City and Art-Speak for the period July 1, 2016 through June 30, 2017.

Art-Speak President Mike Teixeira will provide a snapshot of how local cultural organizations are faring, a progress report on Art-Speak activities, including the Americans for the Arts Economic Prosperity Study, and a glimpse of the year ahead. The report will also include an update on the following work required under the current funding agreement between Art-Speak and the City:

- Assist the City in implementation of the Cultural Plan for promotion appreciation, awareness, participation, and dialogue in the support of arts and culture in the City of Portsmouth;
- Convene an annual arts and cultural forum;
- Serve as an advisor to all departments of City government on arts and cultural issues;
- Perform a coordination function for local cultural organizations and advocate on their behalf at the local, state and national level;

During FY 15/16, Art-Speak continued implementation of the Cultural Plan and promoted Portsmouth as a local and regional arts and culture leader with diverse cultural assets that contribute to local quality of life and economic vitality. It has successfully engaged the business community through the activities of PACA, and started surveys of non-profit arts organizations for the Americans for the Arts Economic Prosperity Study. It also fundraised and launched an exciting new marketing effort for Portsmouth's creative economy which will be previewed in the report. The FY 16/17 UDAG Budget includes \$15,000 for Art-Speak to continue the work outlined in the annual report.

By supporting the activities of Art-Speak, the City of Portsmouth advocates and leverages the power of the local creative economy and continues to be a model for other communities. [Attached](#) is a draft copy of the renewal Agreement between the City and Art-Speak for your information.

I recommend that the City Council move to authorize the City Manager to extend the Agreement from July 1, 2016 through June 30, 2017.

Items Which Require Action Under Other Sections of the Agenda:

1. Public Hearing and Second Reading of Proposed Ordinance Amendments:

- 1.1 **Public Hearing/Second Reading of Proposed Zoning Ordinance Amendment - Transportation Corridor District.** As a result of the May 16th City Council meeting, under Section VII of the Agenda, I am bringing back for public hearing and second reading the [attached proposed Zoning Ordinance Amendment](#) to establish a Transportation Corridor District. See [attached memorandum from Rick Taintor, Planning Director](#), regarding this matter. The Planning Board voted on April 21, 2016 to recommend that the City Council amend the Zoning Ordinance, as proposed.

The Planning Department has proposed that the railroad rights-of-way within the City (excluding areas for sidings and spurs) be rezoned to a new Transportation Corridor District. The purposes of the proposed district are:

- to preserve these corridors for existing and future transportation uses and utility lines and facilities;
- to allow for the development of multi-use (bicycle/pedestrian) recreational trails along abandoned rail corridors; and
- to restrict any land uses that would conflict with these transportation and recreational uses from being established.

Therefore, I recommend the City Council move to pass second reading and schedule a third and final reading on the proposed Ordinance at the June 20, 2016 City Council meeting. Action on this matter should take place under Section X of the Agenda.

2. **Adoption of Proposed Budget Resolutions:**

2.1 **Adoption of Budget Resolutions for Fiscal Year July 1, 2016 through June 30, 2017 (FY2017).** During the May 23, 2016 City Council Budget Work Session, two amendments from the proposed FY17 General Fund budget were recommended.

- 1) Utilize \$250,000 from Unassigned Fund Balance to offset non-recurring capital outlay projects listed in the proposed budget.
- 2) Reduce Rolling Stock by \$20,000 and fund the Mobile Message Board from the Parking & Transportation special revenue fund.

As a result of the recommended amendments to the proposed FY17 budget, the estimated tax rate will decrease from \$17.10 to \$17.04 or 6¢ per \$1,000 of valuation. This proposed tax rate of \$17.04 is an increase of 25¢ or 1.5% over FY16.

Attached are six FY17 Budget Resolutions for City Council adoption.

1. Resolution No. 7-2016 - Municipal Fees
2. Resolution No. 8-2016 - General Fund expenditures as amended at the May 23, 2016 Budget Work Session
3. Resolution No. 9-2016 - Sewer fund expenses, cash requirements, and user rates

4. Resolution No. 10-2016 - Water fund expenses, cash requirements, and user rates
5. Resolution No. 11-2016 - Expenditure of Special Revenues funds, Debt Service fund, and Committed Fund Balance
6. Resolution No. 12-2016 - Annual investment policy required by state law

I am requesting that the City Council vote on each Resolution separately. The City Council will have adopted the FY17 Budget once the Council has voted on each Resolution separately. Action on this matter should take place under Section VIII of the Agenda.

Consent Agenda:

1. **Acceptance of Police Department Donation.** Attached under Section XI of the Agenda is a memorandum, dated May 24, 2016 from Brenna Cavanaugh, Chair of the Portsmouth Police Commissioners, and Police Chief David J. Mara, requesting that the City Council approve the following donation:

- 1) A donation in the amount of \$75.00 in support of the Explorer Cadets from Ms. Melissa Thuet.

The Portsmouth Police Commission submits the information to you pursuant to City Policy Memorandum #94-36, for the City Council's consideration and approval at their next meeting.

I recommend the City Council move to approve and accept the donation to the Portsmouth Police Department. Action on this matter should take place under Section XI of the Agenda.

City Manager's Items Which Require Action:

1. **Approval of Employment Agreement for Chief David Mara.** The Police Commission requests that the City Council act on the attached Employment Agreement between Police Chief David Mara and the City of Portsmouth Police Commission for a term commencing on July 12, 2016 and extending through July 12, 2017.

I recommend the City Council move to approve the Employment Agreement between Chief David Mara and the Portsmouth Police Commission for a term commencing on July 12, 2016 and extending through July 12, 2017.

2. **Easements for approved Development Projects.** The Planning Board has granted site plan or subdivision approval for several developments that incorporate easements requiring action by the City Council to accept or grant. The Planning and Legal Departments have reviewed all the proposed easement documents and have verified that they are in correct form and properly address the stipulations of the Planning Board's approvals.

- a. Address: 173-175 Market Street (*see Attachment A*)
Applicant: Eport Properties 1, LLC
Description: Construction of a 5-story addition to an existing building, with three new dwelling units, office and commercial space
Council Action: Accept an easement for a sewer line through the building, including indemnification of the City from any damage to the Owner arising from the existence of the easement or damage to the sewer line

I recommend the City Council move to accept an easement for a sewer line as shown on the site plan approved by the Planning Board on October 15, 2015.

- b. Address: 1163 Sagamore Avenue (*see Attachment B*)
Applicant: Chinburg Development LLC
Description: Development of 10 single-family homes
Council Actions: (1) Accept an easement for public pedestrian access between Sagamore Avenue and the City's Sagamore Headlands property
(2) Accept an access easement for the City to read, maintain and replace water meters
(3) Grant an easement for drainage and stormwater management on City land

I recommend the City Council move to accept the public pedestrian easement and to grant the drainage easement as shown on the Easement Plan approved by the Planning Board on October 15, 2015, and to accept an easement for access to read, maintain and replace water meters throughout the Grantor's property.

- c. Address: 2219 and 2319 Lafayette Road (*see Attachment C*)
Applicant: Rye Port Properties, LLC; Charter Foods North, LLC (Taco Bell); and Advance Stores Company, Inc. (Advance Auto Parts)
Description: Construction of a Taco Bell restaurant
Council Action: Accept an easement for access to inspect and maintain a sewer line and connection

I recommend the City Council move to accept the access easement dated November 19, 2015.

3. **Establish a Work Session Re: McIntyre Property.** I am requesting that the City Council establish a Work Session at 6:00 p.m. before the Monday, June 20, 2016 City Council regular meeting to discuss the McIntyre Property and proposed options.

Therefore, I recommend the City Council move to establish a Work Session at 6:00 p.m. before the Monday, June 20, 2016 City Council meeting to discuss the McIntyre Property and proposed options.

Informational Items:

1. **Events Listing.** For your information, [attached is a copy of the Events Listing](#) updated after the last City Council meeting on May 16, 2016. In addition, this can be found on the City's website.
2. **Report Back Re: Cigarette Litter and Collection.** In response to a letter by Kate Loughlin regarding cigarette litter and collection in downtown Portsmouth, [attached is a memorandum from Jacob Levenson, Solid Waste & Sustainability Coordinator.](#) This is the report back regarding this matter.
3. **Food Waste Drop Off for Composting.** For your information, [attached is a memorandum from Jacob Levenson, Solid Waste & Sustainability Coordinator,](#) regarding a food waste drop off for composting at the Department of Public Works' Recycling Center.

EMPLOYMENT AGREEMENT

This Employment Agreement is entered into on this ___ day of May, 2016, by and between the Police Commission for the City of Portsmouth, New Hampshire (“the Commission”) and David Mara (the “Employee”).

1. For a term commencing on July 12, 2016 and extending through July 12, 2017, the Commission agrees to employ the Employee, and the Employee agrees to accept employment, in the position of Police Chief for the City of Portsmouth, New Hampshire.
2. Throughout the term of this Employment Agreement, the employee will be expected to perform all duties of a Police Chief as set forth in the provisions of NH RSA 105:2-a; all duties of a Police Chief as set forth in the provisions of the Charter of the City of Portsmouth; and all additional duties reasonably requested by the Commission.
3. Throughout the term of this Employment Agreement, the Employee shall maintain all of the following minimum employment standards:
 - A. Minimum employment standards for a police officer as established by the New Hampshire Police Standards and Training Council;
 - B. Minimum employment standards for a police officer as established by the Portsmouth New Hampshire Police Department; and
 - C. Sufficient physical condition as determined by a medical history and examination, necessary to perform the essential functions of a Police Chief.
4. During the term of this Employment Agreement, the Employee will be paid a salary of one hundred and twenty thousand dollars (\$120,000.00) per year, less all ordinary and regular withholdings required by law and agreed to by the Employee.
5. In January 2017, the Commission shall review and evaluate the performance of the Employee. At the completion of the review and evaluation, the Commission shall provide the Employee with a summary written statement of its findings and provide adequate opportunity for the Employee to discuss the review and evaluation with the Commission.
6. During the term of this Employment Agreement, the Employee will be provided with a suitable vehicle for his use as Police Chief and gas for said vehicle in accordance with current Portsmouth Police Department policy and practice.

Recognizing that the Police Chief is on-call at all times, it is understood that this automobile may also be used for personal business.

7. During the term of this Employment Agreement, the Employee will receive holiday pay for any holidays (as defined by the City) that fall during the term.
8. During the term of this Employment Agreement, the Employee will be entitled to twelve (12) paid sick days. The Employee will not receive any compensation for any unused sick days.
9. During the term of this Employment Agreement, the Employee will be entitled to twenty-five (25) paid vacation days. The Employee will not receive any compensation for any unused vacation days.
10. By signing below, the parties acknowledge and agree that the Employee has been offered health insurance in compliance with the Affordable Care Act, but that the Employee has voluntarily declined such coverage.
11. During the term of this Employment Agreement, the Employee will not be entitled to any other compensation or employment benefits unless specifically agreed to in writing by the Employee and the Commission.
12. During the term of this Employment Agreement, the Employee will be expected to work thirty-two (32) hours per week.
13. The Employee agrees not to accept any supplemental or additional employment during the term of this Employment Agreement without the prior written approval of the Commission.
14. This Employment Agreement may be terminated for cause by the Commission at any time prior to July 12, 2017, without any further obligation to the Employee, only upon the occurrence of one of the following events: (a) the death of the Employee; (b) inability on the part of the employee to carry out the essential functions of the position of Police Chief either with or without reasonable accommodation; (c) failure on the part of the Employee to comply with any term or condition of this Employment Agreement, including but not limited to those set forth in paragraph three above; (d) commission and conviction of a misdemeanor or felony; (e) violation of the laws, rules and regulations of the State of New Hampshire that constitutes malfeasance; or (f) violation of the Municipal Charter of the City of Portsmouth that constitutes malfeasance.
15. This Employment Agreement may be terminated by the Employee by providing the Commission with thirty (30) days' advance written notice. The Employee will not be entitled to any compensation or employment benefits after this thirty (30) day notice period has expired.

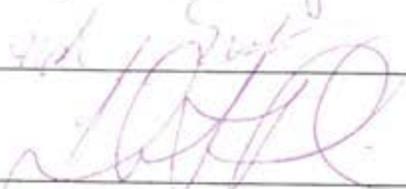
16. The Commission will indemnify and hold the Employee harmless from any and all claims, demands, actions, suits or judgment (including reasonable attorney's fees and other expenses of defense) arising out of any act or omission of the Employee while acting in good faith and within the scope of his employment.
17. No change or modification of this Employment Agreement will be valid or enforceable unless it is in writing and signed by both parties.
18. This Employment Agreement shall be construed and governed by the laws of the State of New Hampshire.
19. If any clause or provision of this Employment Agreement shall be determined to be void or against public policy, the remainder of this Employment Agreement shall still remain fully in force.

5-11-16
DATE


DAVID MARA

POLICE COMMISSION FOR THE
CITY OF PORTSMOUTH, NEW HAMPSHIRE

May 11, 2016
DATE

APPROVED AND AUTHORIZED BY A VOTE OF THE POLICE COMMISSION ON

May 10th, 2016 

APPROVED AND AUTHORIZED BY A VOTE OF THE CITY COUNCIL ON

PLAN REFERENCES:

- 1) TAX MAP 118 LOTS 3 & 4 PROPERTY OF MARGARET S CARTER REVOCABLE TRUST, 173 & 175 MARKET STREET, CERES STREET, COUNTY OF ROCKINGHAM, PORTSMOUTH, N.H. BY MSC CIVIL ENGINEERS AND LAND SURVEYORS, DATED FEB. 16, 2011, REVISED 4-4-11, PROJ. #11003. NOT FOUND TO BE RECORDED.
- 2) EXISTING CONDITIONS PLAN OF LAND OWNED BY EPORT PROPERTIES 1 L.L.C. OF LAND KNOWN AS TAX MAP 118 LOT 3 & LOT 4 LOCATED AT 173 & 175 MARKET STREET & AT 65 CERES STREET, PORTSMOUTH, NH. BY KNIGHT HILL LAND SURVEYING SERVICES, INC. FOR ALTUS ENGINEERING INC., DATED APRIL 16, 2012 REVISED AUG. 4, 2015. NHLS PROJECT #773FN15.
- 3) SEE BUILDING ADDITION PLANS FOR 173 & 175 MARKET STREET AND 65 CERES STREET, PORTSMOUTH, NEW HAMPSHIRE, ASSESSOR'S PARCELS 110-3 & 110-4 BY ALTUS ENGINEERING AND CJ ARCHITECTS.

15 FOOT WIDE RIGHT OF WAY PER RCRO PLAN #041 & #563.

N/F MAP 119 LOT 5 THE DAVID F. MAHONEY MARITAL QTP TRUST OF 1999 c/o JACQUELINE MAHONEY, TRUSTEE 227 MARKET ST. PORTSMOUTH, N. H. 03801 RCRD BK. 4743 P. 1072 SEE RCRO PLAN #583

N/F MAP 118 LOT 2 BETTY BELCHER 5701 MORTON A550C, LLC OCTOBER DRIVE GREENLAND, N. H. 03840 RCRD BK. 3098 P. 2184 SEE RCRO PLAN #041

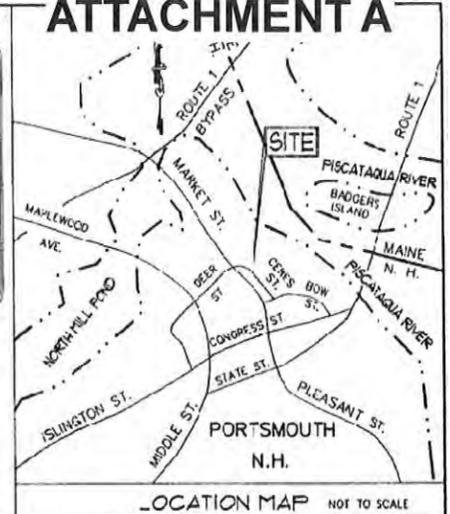
PROPOSED SEWER EASEMENT

GENERAL NOTES:

- 1.) a. THE INTENTION OF THIS PLAN IS TO CREATE A 563 SQ. FT. SEWER MAINTENANCE EASEMENT TO CITY OF PORTSMOUTH ACROSS SUBJECT LOTS 3 & 4. b. TO CREATE A 1,394 SQ. FT. DRAIN CONSTRUCTION & MAINTENANCE EASEMENT ACROSS COLONIAL DAMES (NSCDA-NH) PROPERTY MAP 118 LOT 5 TO BENEFIT EPORT PROPERTIES 1 L.L.C. c. AND TO CREATE A 3751 SQ. FT. TEMPORARY BUILDING CONSTRUCTION, MAINTENANCE/SCAFFOLDING EASEMENT ACROSS THE NSCDA-NH PROPERTY MAP 118 LOT 5 TO BENEFIT EPORT PROPERTIES 1 L.L.C. (SEE AGREEMENT WITH NSCDA-NH FOR SPECIFIC DETAILS).
- 2.) SEE PLAN REFERENCES #1 - #3 FOR INFORMATION ON EXISTING UTILITY DETAILS, PROPOSED DETAILS AND OTHER MATTERS RELATIVE TO SUBJECT PROPERTY.

LEGEND

- PROPERTY LINE
- EDGE OF CERES ST. ROW
- EDGE OF EASEMENT
- EXISTING SEWER
- EXISTING FORCE MAIN
- EXISTING SEWER MANHOLE
- PROPOSED SEWER MANHOLE
- PROPOSED SEWER
- EXISTING DRAIN
- EXISTING CATCH BASIN
- PROPOSED CATCH BASIN
- PROPOSED DRAIN
- EXISTING DRAIN MANHOLE
- HIGH TIDAL WATER LINE
- EDGE OF SEWER TRENCH
- STEEL SEA WALL
- PROPOSED UNDERGROUND ELECTRIC



SITE DATA
TAX MAP 118 LOT 3

RECORD OWNER: EPORT PROPERTIES 1 L.L.C.
30 WALNUT HILL ROAD
AMHERST, NEW HAMPSHIRE 03031
RECORD DEED: R.C.R.D. BK. 5258 PG. 415
TRACT 2 - VACANT/NO BUILDING
AREA: 3,597 SQ. FT./0.0826 AC.

TAX MAP 118 LOT 4

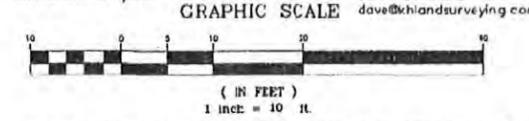
RECORD OWNER: EPORT PROPERTIES 1 L.L.C.
RECORD DEED: R.C.R.D. BK. 5258 PG. 415
TRACT 1 - W/ERICK BUILDING
AREA: 5,231 SQ. FT./0.120 AC.

EASEMENT PLAN

delineating
SEWER EASEMENT
thru land known as
TAX MAP 118 LOT 3 & 4
owned by
EPORT PROPERTIES 1 L.L.C.
& delineating
DRAIN EASEMENT & BUILDING MAINTENANCE EASEMENT
thru land known as
TAX MAP 118 LOT 5
owned by
THE N.H. AND NATIONAL SOCIETY OF COLONIAL DAMES
along
CERES STREET & MARKET STREET
in city of
PORTSMOUTH, NEW HAMPSHIRE
ROCKINGHAM COUNTY

FEB. 11, 2016 SCALE: 1" = 10' PROJECT # 1779CERESTEASEMENTS

PREPARED FOR: THE LAND REALTY GROUP PREPARED BY: KNIGHT HILL LAND SURVEYING SERVICES, INC.
c/o CHRISTOPHER K. ERIKSON P. O. BOX 1329 OGUNQUIT, ME. 03907 207-251-4762 chris@landtrealty.com
c/o DAVE HSLOP, LLS 34 OLD POST ROAD NEWINGTON, N.H. 03801 603-436-1330 dave@hillsurveying.com



2-12-16 REVISE NOTE 1 - DRAIN EASEMENT TO BENEFIT EPORT PROPERTIES 1 L.L.C. ADD PROPOSED UNDERGROUND ELECTRIC

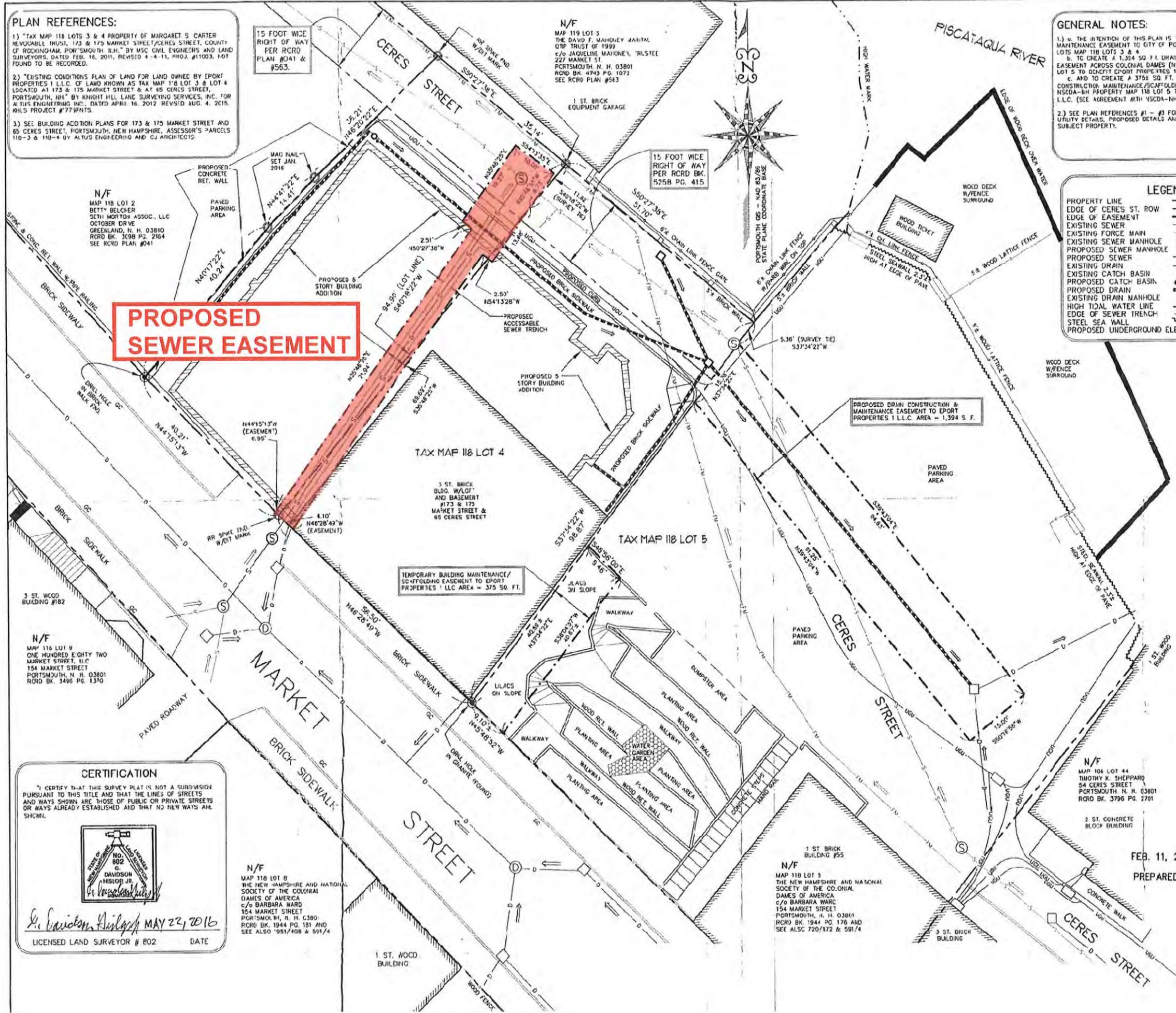
CERTIFICATION

I CERTIFY THAT THIS SURVEY PLAT IS NOT A SUBDIVISION PURSUANT TO THIS TITLE AND THAT THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW WAYS ARE SHOWN.

David G. Davidson
MAY 27, 2016
LICENSED LAND SURVEYOR # 802 DATE

N/F MAP 118 LOT B THE NEW HAMPSHIRE AND NATIONAL SOCIETY OF THE COLONIAL DAMES OF AMERICA c/o BARBARA WARD 154 MARKET STREET PORTSMOUTH, N. H. 03801 RCRD BK. 1944 PG. 181 AND SEE ALSO '951/408 & 591/4

N/F MAP 118 LOT 5 THE NEW HAMPSHIRE AND NATIONAL SOCIETY OF THE COLONIAL DAMES OF AMERICA c/o BARBARA WARD 154 MARKET STREET PORTSMOUTH, N. H. 03801 RCRD BK. 1944 PG. 178 AND SEE ALSO 720/172 & 591/4



SITE NOTES

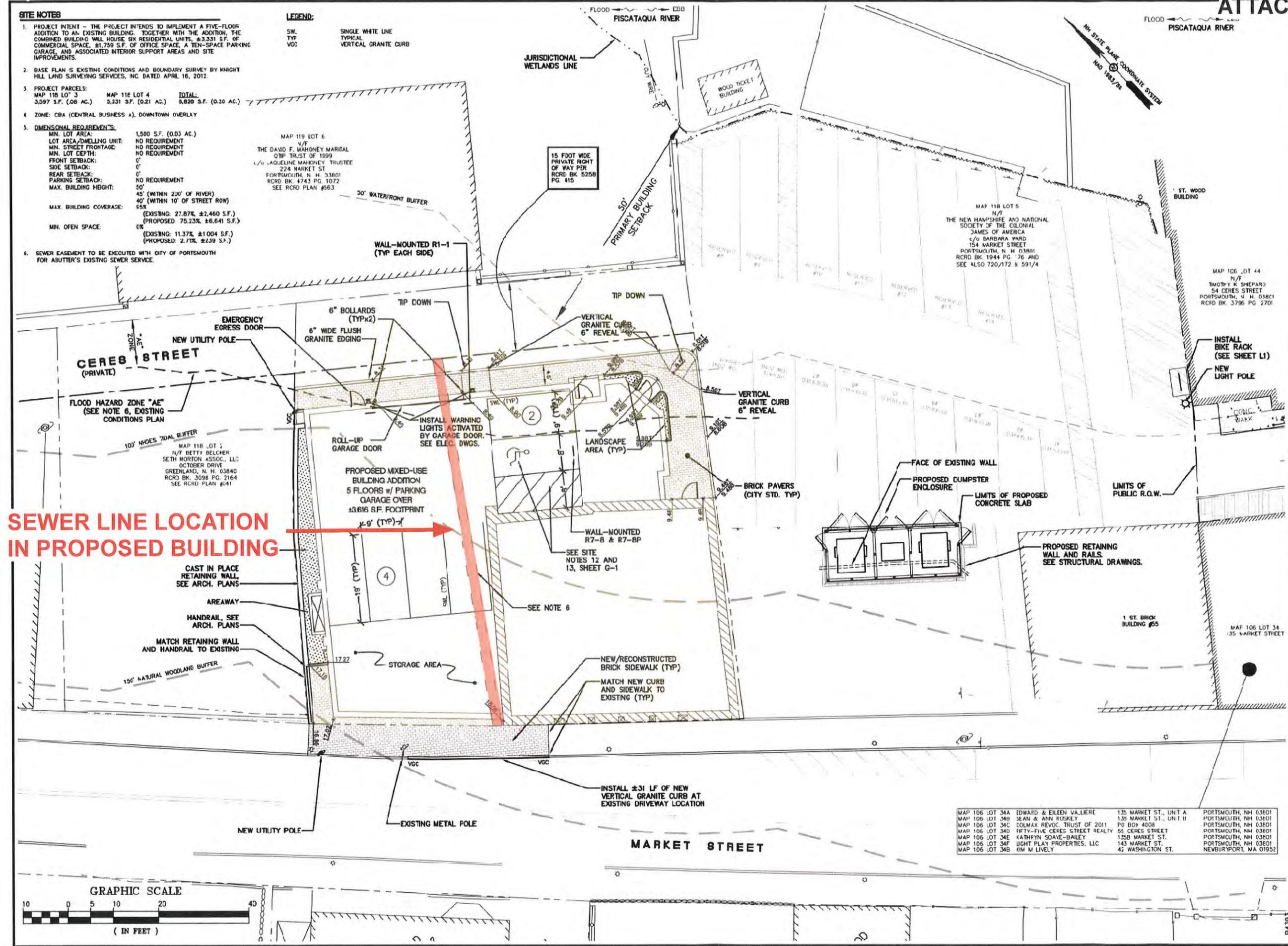
- PROJECT INTENT - THE PROJECT INTENDS TO IMPLEMENT A FIVE-FLOOR ADDITION TO AN EXISTING BUILDING. TOGETHER WITH THE ADDITION, THE COMBINED BUILDING WILL HOUSE SIX RESIDENTIAL UNITS, ±3,331 S.F. OF COMMERCIAL SPACE, ±1,759 S.F. OF OFFICE SPACE, A TEN-SPACE PARKING GARAGE, AND ASSOCIATED INTERIOR SUPPORT AREAS AND SITE IMPROVEMENTS.
- BASE PLAN IS EXISTING CONDITIONS AND BOUNDARY SURVEY BY KNIGHT HILL LAND SURVEYING SERVICES, INC. DATED APRIL 16, 2012.
- PROJECT PARCELS:

MAP	LOT	TOTAL
MAP 118 LOT 3	3,597 S.F. (0.08 AC.)	
MAP 118 LOT 4	5,231 S.F. (0.21 AC.)	
		8,828 S.F. (0.20 AC.)
- ZONE: CBA (CENTRAL BUSINESS A), DOWNTOWN OVERLAY
- DIMENSIONAL REQUIREMENTS:**

MIN. LOT AREA:	1,500 S.F. (0.03 AC.)
LOT AREA/DWELLING UNIT:	NO REQUIREMENT
MIN. STREET FRONTAGE:	NO REQUIREMENT
MIN. LOT DEPTH:	NO REQUIREMENT
FRONT SETBACK:	0'
SIDE SETBACK:	0'
REAR SETBACK:	0'
PARKING SETBACK:	NO REQUIREMENT
MAX. BUILDING HEIGHT:	50'
	45' (WITHIN 200' OF RIVER)
	40' (WITHIN 10' OF STREET ROW)
MAX. BUILDING COVERAGE:	55%
	(EXISTING: 27.87%, ±2,460 S.F.)
	(PROPOSED: 75.23%, ±6,641 S.F.)
MIN. OPEN SPACE:	0%
	(EXISTING: 11.37%, ±1,004 S.F.)
	(PROPOSED: 2.71%, ±239 S.F.)
- SEWER EASEMENT TO BE EXECUTED WITH CITY OF PORTSMOUTH FOR ADJUTTER'S EXISTING SEWER SERVICE.

LEGEND:

- SW. SINGLE WHITE LINE
- TYP. TYPICAL
- VGC. VERTICAL GRANITE CURB



SEWER LINE LOCATION IN PROPOSED BUILDING

NOT FOR CONSTRUCTION
 ISSUED FOR: APPROVAL
 ISSUE DATE: OCTOBER 2, 2015

NO.	DESCRIPTION	BY	DATE
0	TAC	EBS	05/20/13
1	TAC	JKC	06/27/13
2	PB SUBMISSION	JKC	07/09/13
3	NHDES WETLANDS	JKC	07/30/15
4	STE PLAN AMENDMENT 1	JKC	09/14/15
5	AMENDMENT 1, PB SUBMISSION	JKC	10/02/15

DRAWN BY: EBS
 APPROVED BY: JKJ
 DRAWING FILE: 4393-SITE.dwg

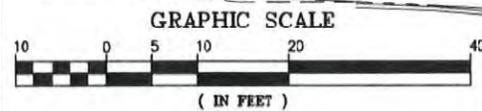
SCALE: 22"x34" 1" = 10'
 11"x17" 1" = 20'

OWNER:
EPOR PROPERTIES 1, LLC
 P.O. BOX 847
 PORTSMOUTH, NH 03802

APPLICANT:
ALAND REALTY GROUP
 177 SHORE ROAD
 OCUNQUIT, ME 03907

PROJECT:
BUILDING EXPANSION
 MAP 118 LOTS 3 & 4
 173 & 176 MARKET STREET
 AND 66 CERES STREET
 PORTSMOUTH, NH 03801

TITLE:
**AMENDMENT NO. 1
 SITE PLAN**
 SHEET NUMBER:
C-2



MAP 106 LOT 34A	EDWARD & EILEEN VALIERE	135 MARKET ST., UNIT A	PORTSMOUTH, NH 03801
MAP 106 LOT 34B	SEAN & ANNI ROSKEY	120 MARKET ST., UNIT B	PORTSMOUTH, NH 03801
MAP 106 LOT 34C	COLMAX REVOC. TRUST OF 2011	PO BOX 4008	PORTSMOUTH, NH 03801
MAP 106 LOT 34D	FIFTY-FIVE CERES STREET REALTY	55 CERES STREET	PORTSMOUTH, NH 03801
MAP 106 LOT 34E	KATHYFN SOAVE-BAILEY	135B MARKET ST.	PORTSMOUTH, NH 03801
MAP 106 LOT 34F	LIGHT PLAY PROPERTIES, LLC	143 MARKET ST.	PORTSMOUTH, NH 03801
MAP 106 LOT 34B	KIM M LIVERY	42 WASHINGTON ST.	NEWBURYPORT, MA 01952



AMBIT ENGINEERING, INC.
 Civil Engineers & Land Surveyors
 200 Griffin Road - Unit 3
 Portsmouth, N.H. 03801-7114
 Tel: (603) 430-9282
 Fax: (603) 436-2313

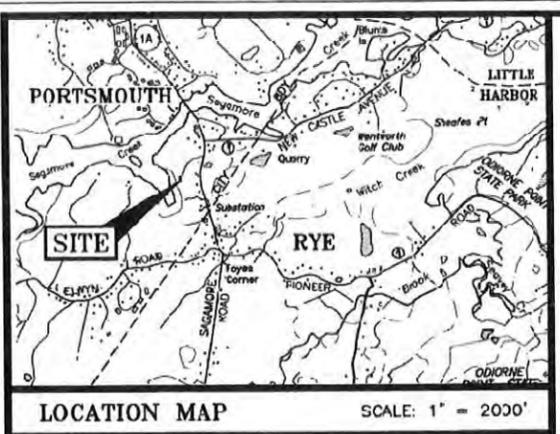
NOTES:

- 1) PARCEL IS SHOWN ON THE CITY OF PORTSMOUTH ASSESSOR'S MAP 224 AS LOT 17.
- 2) OWNERS OF RECORD:
 CHINBURG DEVELOPMENT, LLC
 3 PENSTOCK WAY
 NEWMARKET, N.H. 03857
 5596/1592
 APPLICANT:
 CHINBURG DEVELOPMENT, LLC
 3 PENSTOCK WAY
 NEWMARKET, N.H. 03857
- 3) THE SHORE FRONTAGE IS IN FLOOD HAZARD ZONE AE (EL. 9). THE LOCUS PARCEL IS IN ZONE X AS SHOWN ON FIRM PANELS 35013CUZ/04 & 35013CUZ/06, EFFECTIVE MAP 17, 2005
- 4) EXISTING LOT AREA:
 146,510 S.F.
 3.3634 AC
- 5) PARCEL IS LOCATED IN MIXED RESIDENTIAL/OFFICE DISTRICT (MRO)
- 6) DIMENSIONAL REQUIREMENTS:
 MIN. LOT AREA: 7,500 S.F.
 FRONTAGE: 100 FT.
 DEPTH: 80 FT.
 SETBACKS: FRONT: 5 FT.
 SIDE: 10 FT.
 REAR: 15 FT.
 MAXIMUM STRUCTURE HEIGHT: 40 FT.
 MAXIMUM ROOF APPURTENANCE HEIGHT: 10 FT.
 MAXIMUM BUILDING COVERAGE: 40%
 MINIMUM OPEN SPACE: 25%
 LOT AREA PER DWELLING UNIT: 7,500 S.F.
- 7) THE PURPOSE OF THIS PLAN IS TO SHOW THE RESULTS OF A STANDARD BOUNDARY SURVEY OF LOT 17 ON TAX MAP 224.
- 8) PARCEL IS SUBJECT TO A 2,025 S.F. EASEMENT TO NET&T (3083/15). SEE RCRD PLAN D-23218. EASEMENT AREA IS 45'x45' TOGETHER WITH ACCESS RIGHTS AND CABLES TO SAGAMORE AVENUE.
- 9) PARCEL IS BENEFITED BY A RESERVED DRAINAGE EASEMENT OVER TAX MAP 223, LOT 25-B. SEE RCRD D-13349 - PARCELS A & B BENEFITED BY DRAINAGE EASEMENT OVER PARCEL C. LOCATION TO BE DETERMINED.

NO.	DESCRIPTION	DATE
5	REVISED ACCESS EASEMENT LAYOUT	3/31/16
4	ADDED DRAINAGE EASEMENT AREA 2	2/23/16
3	UPDATED TO INCLUDE EASEMENT NUMBERS	10/6/15
2	ADDED EASEMENTS; REV. OWNER	8/11/15
1	NOTE 9	4/20/15
0	ISSUED FOR COMMENT	1/20/15

STANDARD BOUNDARY SURVEY & PROPOSED EASEMENT PLAN
 TAX MAP 224 - LOT 17

OWNER;
CHINBURG DEVELOPMENT, LLC
 LAND LOCATED AT;
 1163 SAGAMORE AVENUE
 CITY OF PORTSMOUTH
 COUNTY OF ROCKINGHAM
 STATE OF NEW HAMPSHIRE



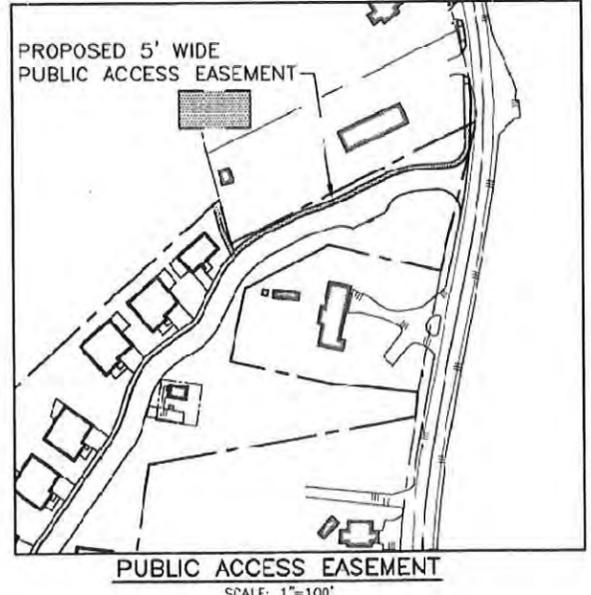
LENGTH TABLE

LINE	BEARING	DISTANCE
L1	S05°58'47"W	26.52'
L2	S85°05'35"W	40.38'
L3	S86°38'03"W	26.77'
L4	N36°04'49"W	45.23'
L5	N29°21'59"W	56.96'
L6	N06°02'34"W	12.19'
L7	N36°42'32"E	71.57'
L8	S14°19'44"E	49.96'
L9	S12°36'32"W	81.00'

- LEGEND:**
- N/F NOW OR FORMERLY
 - RP RECORD OF PROBATE
 - RCRD ROCKINGHAM COUNTY REGISTRY OF DEEDS
 - RR SPK RAILROAD SPIKE
 - MAP 11/LOT 21
 - IR FND IRON ROD FOUND
 - IP FND IRON PIPE FOUND
 - IR SET IRON ROD SET
 - DH FND DRILL HOLE FOUND
 - DH SET DRILL HOLE SET
 - HOTL HIGHEST OBSERVABLE TIDE LINE

- PLAN REFERENCES:**
- 1) BOUNDARY LINE CHANGE LODGE 444 LOYA. ORDER OF MOOSE AND ROBERT & STUART SHAINES, SAGAMORE AVENUE, PORTSMOUTH, NEW HAMPSHIRE BY K.E. MOORE & B.G. STAPLES, LAND SURVEYORS, SCALE: 1" = 50', DATED MAY 1984. RCRD PLAN D-13349.
 - 2) SUBDIVISION OF LAND, PORTSMOUTH, N.H. FOR STUART SHAINES & ROBERT SHAINES & R & S TRUST, SCALE: 1" = 100', DATED JAN 15, 1988, BY DURGIN-SCHOFIELD AND ASSOCIATES. RCRD PLAN D-18178.
 - 3) EASEMENT PLAN, SAGAMORE AVENUE OVER LAND OF LODGE #444 LOYAL ORDER OF MOOSE, PORTSMOUTH, NEW HAMPSHIRE FOR NEW ENGLAND TELEPHONE & TELEGRAPH COMPANY, SCALE: 1" = 20', DATED 9/2/94 BY DURGIN, VERHA AND ASSOCIATES, INC. RCRD PLAN C-23218.
 - 4) SITE PLAN FOR LEAP INTO LEARNING, 1155 SAGAMORE AVENUE, PORTSMOUTH, N.H. COUNTY OF ROCKINGHAM, SCALE: 1" = 20', DATED APRIL 1995 AND REVISED TO 10 MARCH 1997 BY AMBIT SURVEY. NOT RECORDED.
 - 5) LOT LINE RELOCATION PLAN FOR TUCKERS COVE LIMITED LIABILITY COMPANY, MICHAEL & NANCY BERTOGGI AND DEBRA BACHMANN, ODDORNE POINT ROAD/ SAGAMORE AVENUE, COUNTY OF ROCKINGHAM, PORTSMOUTH, N.H. SCALE: 1" = 50', DATED SEPTEMBER 4, 2001 BY MILLETTE, SPRAGUE & CULWELL, INC. RCRD PLAN D-32203.

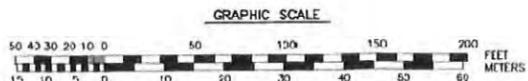
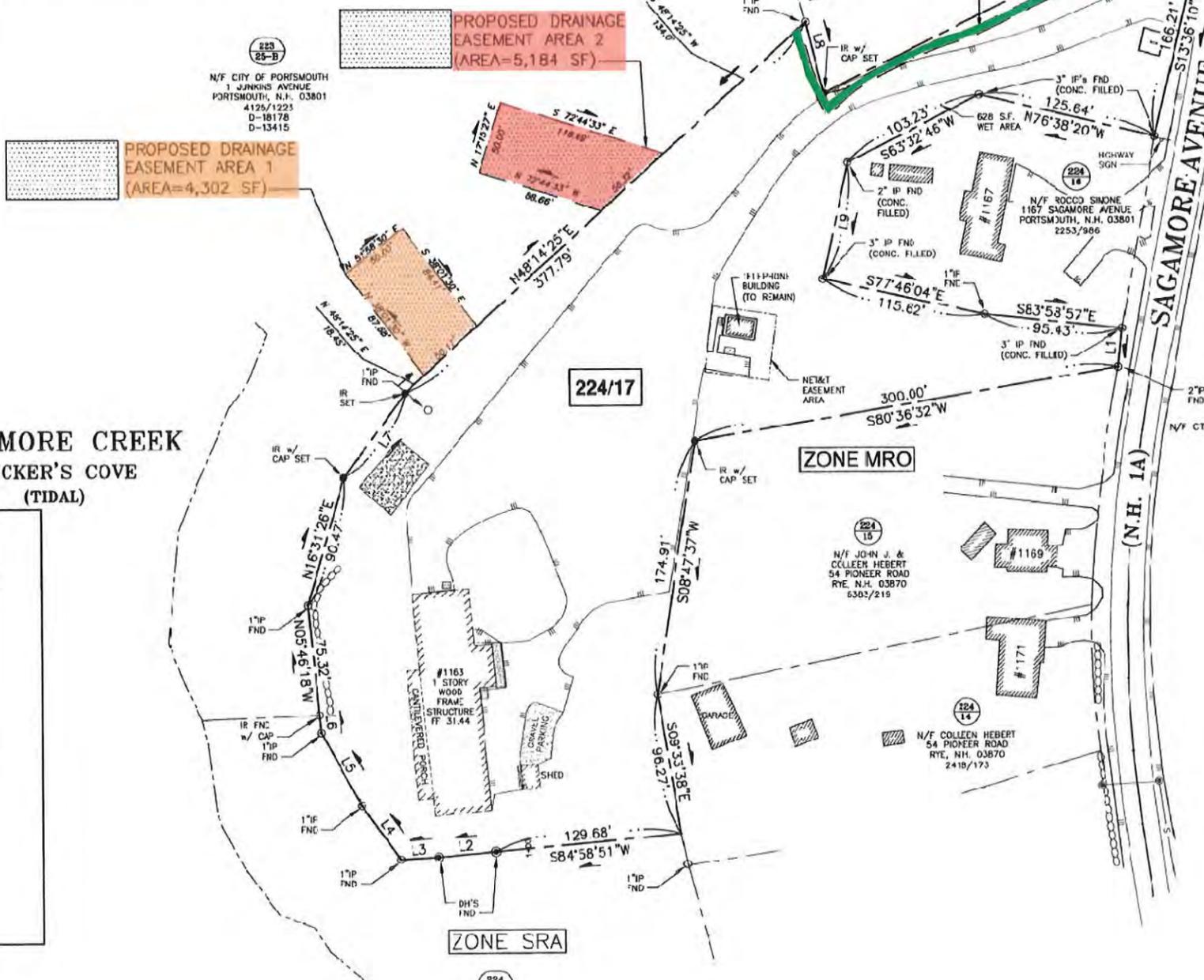
SAGAMORE CREEK TUCKER'S COVE (TIDAL)



PORTSMOUTH APPROVAL CONDITIONS NOTE:
 ALL CONDITIONS ON THIS PLAN SET SHALL REMAIN IN EFFECT IN PERPETUITY PURSUANT TO THE REQUIREMENTS OF THE CITY OF PORTSMOUTH SITE PLAN REVIEW REGULATIONS.

APPROVED BY THE PORTSMOUTH PLANNING BOARD

CHAIRMAN _____ DATE _____



DATE _____

Event Listing by Date

Starting Date: 5/16/2016

Ending Date: 3/ 1/2017

Start End	Type Description	Location	Requestor	Vote Date
5/20/2016 5/20/2016	BIKE TOUR Josh Pierce is the contact for this event. This event begins at 7:00 a.m. in Market Square at Popovers. It is a commuter breakfast from 7:00 to 10:00 a.m.	Market Square - Popovers	Seacoast Area Bicycle Riders	5/ 2/2016
5/29/2016 5/29/2016	RACE Jeanine Sylvester is the contact for this event. This event is at Pease Tradeport. Event begins at 11:00 a.m.	Pease Tradeport	Runner's Alley	1/25/2016
6/11/2016 6/11/2016	FESTIVAL Barbara Massar is the contact for this event. This event begins at 9:00 a.m. to 4:00 p.m.	Market Square Day - 39th	Pro Portsmouth	8/ 3/2015
6/11/2016 6/11/2016	RACE Barbara Massar, Executive Director is the contact for this event. This is 5K Road Race that begins in Market Square.	Market Square Road Race	Pro Portsmouth	8/ 3/2015
6/18/2016 6/18/2016	RACE Nicole McShane is the contact for this event. Her contact number is 430-1140 ex. 2407 Raindate for this event is Sunday, June 19th.	Pleasant Street	Big Brother Big Sisters of New	10/19/2015
6/25/2016 6/25/2016	PRIDE Contact: Jess Dorr, Executive Director 603-552-5824, Portsmouth Pride Community Event with Six Walks into Market Square	Market Square	Seacoast Ouright	3/21/2016
7/ 2/2016 7/ 2/2016	MUSIC Barbara Massar, Executive Director is the contact for this event. This event begins at 5:00 p.m. to 9:30 p.m.	Pleasant Street - Summer in the Street Music Serie	Pro Portsmouth	8/ 3/2015
7/ 2/2016 7/ 2/2016	MUSKET Alena Shellenbean, Manager, Special Events is the contact for this event. Tel. #(603) 828-2979	Strawbery Banke	Strawbery Banke	/ /
7/ 4/2016 7/ 4/2016	RACE David Hampson is the contact for this event. Telephone No. 334-3032 Race Start: 9:00 a.m. Registration: 7:30 a.m.	Strawbery Banke, Marcy Street	Easter Seals Veteran's Count	12/ 7/2015
7/ 9/2016 7/ 9/2016	FUND Jim O'Brien is the contact for this event. Tel. 603-380-5343	Market Square - Boot Drive	Portsmouth Professional Fire F	4/18/2016
7/16/2016 7/16/2016	BIKE TOUR Contact: Chris Vlangas 1-800-757-0203 Event begins at 7:30 a.m. from Shapleigh Middle School in Kittery.	From Kittery, ME to Route 1B to Rye back to Kitter	Cystic Fibrosis Foundation	1/25/2016

Event Listing by Date

Starting Date: 5/16/2016

Ending Date: 3/ 1/2017

Start End	Type Description	Location	Requestor	Vote Date
7/16/2016 7/16/2016	MUSIC Barbara Massar is the contact for this event. This event begins at 5:00 to 9:30 p.m.	Pleasant Street - Summer in the Street Music Serie	Pro Portsmouth	8/ 3/2015
7/23/2016 7/23/2016	MUSIC Barbara Massar is the contact for this event. This event begins at 5:00 p.m. to 9:30 p.m.	Pleasant Street - Summer in the Street Music Serie	Pro Portsmouth	8/ 3/2015
7/30/2016 7/30/2016	BOAT Molly Bolster is the contact for this event. This event begins at 9:00 a.m. to 3:00 p.m. Raindate: 7/31/16	Peirce Island	Round Island Regatta	3/14/2016
7/30/2016 7/30/2016	MUSIC Barbara Massar, Executive Director This event is from 5:00 to 9:30 p.m.	Pleasant Street - Summer in the Street Music Serie	Pro Portsmouth	8/ 3/2015
8/ 4/2016 8/ 4/2016	RACE Justin Finn is the contact for this event. Race Start: 6:00 p.m. Registration: 4:30 p.m.	Portsmouth High School Cross Country Track	Portsmouth Rotary Club	12/ 7/2015
8/20/2016 8/20/2016	FUND Jim O'Brien is the contact for this event. Tel. (603) 380-5343	Market Square - Boot Drive	Portsmouth Professional Fire F	4/18/2016
9/17/2016 9/17/2016	RACE Holly Tennent and Melissa Mikulski are the contacts for this event. mmikulski@bottomline.com 501-5335 htennent@bottomline.com 501-6653 This event begins at 9:00 a.m.	Pease Tradeport	Bottomline Technologies	4/ 4/2016
9/17/2016 9/17/2016	WALK Contact: Ken La Valley, Chair - Out of Darkness Walk on Saturday, September 17, 2016 Registration: 8:30 a.m. Walk Duration 10:00 a.m. - Noon Peirce Island - Begin and end. Proposed Walk route 2.3 miles	Peirce Island	American Foundation for Suicid	1/11/2016
9/18/2016 9/18/2016	RACE Wendy McCoolle is the contact for this event. Telephone #603-759-5640 Race Start: 9:00 a.m. Registration: 7:30 a.m.	Portsmouth Middle School	Celebrate Pink	12/ 7/2015
9/24/2016 9/25/2016	BIKE TOUR Donna Hepp is the contact for this event. Tel. 414-258-3287	Through Portsmouth	Grante State Wheelmen	12/ 7/2015
9/24/2016 9/25/2016	FESTIVAL David Hallowell is the contact for this event. This is a 2-day event starting at 8:00 a.m. to 6:00 p.m.	Pleasant Street	Portsmouth Maritime Folk Festi	1/25/2016

Event Listing by Date

Starting Date: 5/16/2016

Ending Date: 3/ 1/2017

Start End	Type Description	Location	Requestor	Vote Date
9/24/2016 9/25/2016	TOUR Caroline Amport Piper is the contact for this event. Tel. (603) 686-4338 Location of this event is to be determined. This event begins each day at 11:00 a.m. to 3:00 p.m.	To Be Determined	Friends of the South End	12/ 7/2015
10/ 9/2016 10/ 9/2016	ROAD RACE Contacts: (Date changed to October 9, 2016 instead of October 8th) Ben Anderson - ben@prescottpark.org Angela Greene - angela@prescottpark.org Race Start: 10:00 a.m. Registration: 8:00 a.m.	Memorial Bridge Portsmouth	Memorial Bridge Road Race	12/ 7/2015
10/22/2016 10/22/2016	WALK Contact Susan von Hemert Annual Memorial Bridge Walk walking across Memorial Bridge to Prescott Park	Memorial Bridge Walk to Prescott Park	Seacoast Rotary	3/ 3/2016
11/13/2016 11/13/2016	ROAD RACE Jay Diener, Co-race Director is the contact for this event. He can be reached at (603) 758-1177 Runners start at 8:30 a.m.	Portsmouth, New Castle, Rye	Seacoast Half Marathon	4/18/2016
11/24/2016 11/24/2016	ROAD RACE Matt Junkin, Race Director is the contact for this event. This is the Thanksgiving Day Turkey Trot which begins at Peirce Island and ends at Strawberry Banke. Registration begins at 7:00 a.m. Race commences at 8:30 a.m.	Peirce Island is the start - Strawberry Banke is th	Seacoast Rotary Turkey Trot 5K	11/16/2015
12/11/2016 12/11/2016	ROAD RACE Thomas M. Bringle is the contact for this event. Tel. 603-724-6080 tbringle@arthritis.org. Registration begins at 9:00 a.m. Race start time: 10:00 a.m.	Little Harbour School	Arthritis Foundation - Jingle	1/25/2016
1/ 1/2017 1/ 1/2017	RACE Michael Rennebu is the contact for this event. Cell #603-969-9783 Race Start: 11:00 a.m. Registration: 9:00 a.m.	Portsmouth Middle School	Great Bay Services	12/ 7/2015

City of Portsmouth

Department of Public Works



MEMORANDUM

TO: John Bohenko
City Manager

FROM: Jacob Levenson
Solid Waste & Sustainability Coordinator

DATE: 5/23/16

SUBJECT: Cigarette Litter and Collection

CC: Peter Rice
Director of Public Works

Cigarette butt litter is an issue all Cities face. One means of reducing cigarette butt litter is to increase the options for smokers to do the right thing by providing receptacles where smokers can properly dispose of the cigarette butts. New cigarette receptacles are not designed to encourage smoking, their purpose is to encourage smokers to dispose of their cigarette butts in the correct way. They provide an environmental solution to cigarette butt litter and aim to reduce cigarette butts being thrown on the street while also raising awareness about litter.

For the past few months, City staff has been testing new cigarette butt receptacles around the parking garage. Garage staff has observed a noticeable reduction in cigarette butt litter due to the new receptacles. Based on the success around the parking garage, the City will be expanding the presence of cigarette butt receptacles in more public spaces. The City will also reach out to local businesses with outdoor smoking areas to provide proper collection of cigarette butts.

In addition the improving cigarette butt receptacle capacity, the City will work to improve education and awareness around littering. Properly identifying cigarette butt receptacles to smokers with clear signage is part of a larger strategy to educate the public through friendlier signs for all waste streams.



City of Portsmouth

Department of Public Works



MEMORANDUM

TO: John Bohenko
City Manager

FROM: Jacob Levenson
Solid Waste & Sustainability Coordinator

DATE: 5/24/16

SUBJECT: Food Waste Drop Off for Composting

CC: Peter Rice
Director of Public Works

In our continued effort to preserve our resources and reduce pollution, the DPW is exploring a drop off collection of food waste for composting. Food waste is a large fraction of our waste stream and the City would like to offer residents a way to sustainably manage this material.

The City will offer a drop off location at the DPW Recycling Center where residents can bring their food waste during normal operational hours for composting through Mr. Fox. We encourage homeowners to continue their own backyard composting, and we offer the drop off program to provide an outlet to Portsmouth residents in more urban areas who wish to compost their food waste but do not have adequate outdoor space to do it themselves. The pilot program will help the City gauge public interest in food waste composting and provide insight into operational challenges of collecting food waste.

Acceptable items to compost include:

- All food scraps: veggies, fruit & meat (please remove any stickers from veggies or fruit)
- Eggshells
- Coffee grounds & filters
- Paper napkins, plates, & towels
- Tea bags (remove staples)
- Muffin wax wrappers
- Flowers & floral trimmings
- Wooden corks
- All corn based cups and utensils

ACTION ITEMS AND MINUTES
PARKING and TRAFFIC SAFETY COMMITTEE MEETING

8:00 A.M. – May 5, 2016

City Hall – Eileen Dondero Foley Council Chambers

Action Items requiring an immediate ordinance during the next Council meeting: none
Temporary Action Items requiring an ordinance during the annual omnibus: none

ACTIONS:

- [1] Accepted and placed on file the minutes of the Parking and Traffic Safety Committee Meeting held on April 7, 2016.
- [2] Accepted and placed on file the Financial Report dated March 31, 2016.
- [3 (VI.A.)] **Action Item:** Rock Street, request to include in Residential Parking Zone – **VOTED** to table action item until comprehensive residential parking program is implemented.
- [4 (VI.B.)] **Action Item:** Proposed Bike Corral siting for Summer 2016 – **VOTED** to approve staff recommendation to install bicycle corrals at two locations in the downtown.
- [5 (VII.A.)] **Action Item:** Moped and scooter parking on sidewalks – **VOTED** to postpone action item until a report on the legal status of moped parking on sidewalks is determined.
- [6 (VII.B.)] **Action Item:** Court Street at Washington Street – **VOTED** to retain the STOP signs on Court Street.
- [7 (VII.C.)] **Action Item:** Miller Avenue speed limit – **VOTED** to conduct a traffic study on Miller Avenue to determine if the 25 mph speed limit is in conformance with State RSAs and other engineering standards and practices for setting speed limits.

ACTION ITEMS AND MINUTES
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- [5 (VII.A.)] **Action Item:** Moped and scooter parking on sidewalks – **VOTED** to postpone action item until a report on the legal status of moped parking on sidewalks is determined.

- [6 (VII.B.)] **Action Item:** Court Street at Washington Street – **VOTED** to retain the STOP signs on Court Street.

- [7 (VII.C.)] **Action Item:** Miller Avenue speed limit – **VOTED** to conduct a traffic study on Miller Avenue to determine if the 25 mph speed limit is in conformance with State RSAs and other engineering standards and practices for setting speed limits.

I. CALL TO ORDER:

Chairman Lown called the meeting to order at 8:01 a.m.

II. ROLL CALL:

Members Present:

Councilor, Brad Lown
City Manager, John Bohenko
Public Works Director, Peter Rice
Deputy Fire Chief, James Heinz
Acting Deputy Police Chief, Frank Warchol
Member, Ted Gray
Member, Ron Cypher
Member, Harold Whitehouse
Member, Shari Donnermeyer
Alternate Member, Mary Lou McElwain

Staff Advisors Present:

Parking Manager, Joey Giordano
Parking and Transportation Engineer, Eric Eby
Transportation Planner, Juliet Walker

III. ACCEPTANCE OF THE MINUTES:

Public Works Director Rice motioned to accept the April 7, 2016, meeting minutes.

Shari Donnermeyer seconded.

Motion passed 9-0.

IV. FINANCIAL REPORT:

Harold Whitehouse motioned to accept the March 31, 2016, financial report.

Ted Gray seconded.

Motion passed 9-0.

Committee discussed parking meter fees and why the revenue is so far ahead of projections. Public Works Director Rice reminded the Committee that the budget was established before a rate change was made. The budget was based on revenue projections using the older, lower parking rates. The higher meter prices are bringing in more revenue.

Mary Lou McElwain inquired about the parking meter space rentals line item. She asked if this line item included the fees paid by contractors and developers who park in spaces longer than

the allowed posted time limit, and spaces that are not metered. City Manager Bohenko and Parking Manager Giordano confirmed it does.

Mary Lou McElwain stated that she noticed contractors parking at Prescott Park. Parking Manager Giordano will investigate the issue.

V. PUBLIC COMMENT:

Beth Margeson, 24 Marcy Street, expressed support for keeping the STOP signs on Court Street at Washington Street.

VI. NEW BUSINESS:

A. Rock Street, request to include in Residential Parking Zone – Eric Eby stated this action item was presented by Nicole LaPierre, resident at 44 Rock Street. She has experienced difficulty finding parking near her home on Rock Street due to downtown workers parking on the street. She noticed the “Resident Parking Only” signs on Hanover Street and Pearl Street. She requested Rock Street be added to the Residential Parking Zone. Eric Eby stated the residential parking restrictions are very difficult to enforce because the Parking Enforcement Officers do not have a way to identify residential parkers. Eric Eby stated staff recommends taking no action on the residential parking program until the new parking garage is in place. However, staff is researching residential parking programs. Parking Manager Giordano recently made a presentation to the Citywide Neighborhood Committee about what goes into a residential parking program.

Harold Whitehouse asked for a time table on establishing a residential parking program. City Manager Bohenko stressed the importance of having a place to put the vehicles once a residential parking program is established. He stated approximately five years ago, multiple meetings were spent on this issue with residents from the South End. Ultimately, the residents decided against the program. He reiterated that Parking Manager Giordano is fully investigating residential parking programs.

City Manager Bohenko discussed the previous challenges of identifying residential parkers and stressed the need to put the correct program in place once the parking garage is operational. He stated that 6 months before the new parking garage is open, public meeting and public input sessions would be held to discuss residential parking.

Harold Whitehouse motioned to table action item until comprehensive residential parking program is implemented. City Manager Bohenko seconded. **Vote 9-0, to table action item until comprehensive residential parking program is implemented.**

Mary Lou McElwain commented on the continuing complaints of employees parking in residential parking zones. She asked how the City could work with businesses to identify the employees parking in resident parking areas. She mentioned actively working with the downtown businesses to resolve this issue.

City Manager Bohenko suggested conducting surveys of the downtown businesses to inquire about employee parking.

B. Proposed Bike Corral siting for Summer 2016 – Juliet Walker, Transportation Planner, stated information was provided in the packet proposing to place the bike corrals in the same locations as last year. The first location is on Daniel Street, before the intersection with Penhallow Street, in a no-parking zone. She stated this is the third summer it has been placed at this location and it keeps the sight lines open at that location. The second location is at a metered parking space next to the entrance to the public parking area entrance at the corner of Hanover Street and Market Street. This is the second year at this location. She stated that it is on the outskirts of the downtown, which is heavily used by pedestrians and bicyclists. The corrals would be installed in May and removed in November, which is standard practice.

Harold Whitehouse supported the Daniel Street space, but inquired about the criticism of the location at Hanover Street and Market Street. Juliet Walker stated that there were a few comments from businesses at the beginning. She stated she visited some of the businesses in the area before the corral was installed and they expressed support. She stated that usage will be monitored and businesses will continue to be contacted.

Ron Cypher opposed the corral being placed in a metered parking space for vehicles.

Public Works Director Rice motioned to accept staff recommendation. City Manager Bohenko seconded. **Vote 8-1, to approve staff recommendation to install bicycle corrals at two locations for the 2016 season. Ron Cypher opposing.**

Shari Donnermeyer inquired about contractor parking for the Gas Light renovations. Public Works Director Rice stated the Gas Light has been working with the City.

VII. OLD BUSINESS:

A. Moped and scooter parking on sidewalks – Eric Eby stated that staff has discussed the issue several times with Mr. Stettner and continues to investigate state laws and city ordinances regarding bicycle and scooter parking. He stated that according to state law, motor vehicles, which include mopeds, are not allowed to park on sidewalks. Eric Eby stated there might be a clause that allows cities to write their own ordinances regarding bicycles and mopeds and staff continues to work with the Legal Department on this issue. Staff will report back with a proposed policy recommendation.

City Manager Bohenko motioned to postpone action item until a report on the legal status of moped parking on sidewalks is determined. Ron Cypher seconded. **Vote 9-0, to postpone action item until a report on the legal status of moped parking on sidewalks is determined.**

B. Court Street at Washington Street – Eric Eby stated the request was presented by Harry Wood, employee at the Inn at Strawberry Banke. Mr. Wood noticed vehicles braking and accelerating causing noise and exhaust to enter the Inn. Eric Eby stated that his initial review of the traffic volumes did not appear to warrant an all-way STOP. However, since the last meeting, Eric Eby conducted more research by placing traffic counters on Court Street and Washington Street. It recorded traffic volumes and speeds. He checked with the Police Department and no accidents have been recorded at this intersection for the past ten years. He spent over an hour watching traffic and pedestrians at the intersection. He stated that because it is working well now without any accidents and because of the volume of pedestrian traffic, he has changed the recommendation to leave the STOP signs in place. This recommendation was based on the limited sight lines and the extensive pedestrian activity at the intersection. He believes it is safer to leave it alone.

Ted Gray motioned to keep the STOP signs on Court Street at Washington Street. Harold Whitehouse seconded. **Vote 9-0, to retain the STOP signs on Court Street.**

Chairman Lown stated the direction of the Committee has been toward traffic calming and this action will further the traffic calming efforts of the Committee. Mary Lou McElwain supported keeping the STOP signs and thanked staff for their work. Harold Whitehouse suggested revisiting the issue in the future if needed.

C. Miller Avenue speed limit – Eric Eby stated David Hudlin presented the issue because he was concerned about speeding on Miller Avenue. Mr. Hudlin had suggested moving the speed limit signs to another location to make traffic aware of the 25 mph speed limit. Eric Eby investigated and found the true speed limit, by law, is 30 mph, and that the signs are improperly posted. There is no city ordinance regarding the speed limit on that street.

In order to comply with the law, the signs should be removed, or 30 mph speed limit signs should be installed. Eric Eby reviewed the speeds at both ends of Miller Avenue and the 85th percentile is 30 mph. The average speed is 25 mph. The actual speeds of drivers are in compliance with the correct speed limit. He checked with the Legal Department and they said that the City should not have speed limit signs that are in conflict with state law. Eric Eby stated that not all city streets are required to have speed limit signs posted. Staff recommended removing the signs to be in compliance with the current law.

Harold Whitehouse opposed changing the speed limit on Miller Avenue. He motioned to forward the issue to the City Council.

The Committee discussed the option of conducting a traffic study, which is required by state law, to determine if 25 mph speed limit is appropriate and then forward it to the City Council. Eric Eby stated he had recorded traffic counts and measured the sight lines.

Frank Warchol stated the 25 mph has been posted for a long time. He stated a speed sign would be posted on Miller Avenue soon.

Chairman Lown suggested leaving the speed limit signs posted.

Harold Whitehouse withdrew his motion.

The Committee discussed speed limits, violations, challenges, and enforcement.

City Manager Bohenko motioned to have a traffic study completed on Miller Avenue to determine if the 25 mph speed limit is acceptable and direct staff to report back. In the meantime, the signs will remain as posted. Harold Whitehouse seconded. **Vote 9-0, to conduct a traffic study on Miller Avenue to determine if the 25 mph speed limit is in conformance with State RSAs and other engineering standards and practices for setting speed limits.**

VIII. PUBLIC COMMENT:

Doug Roberts, 247 Richards Avenue, stated he lives near Miller Avenue and discussed reducing speed limits for general safety considerations.

IX. INFORMATIONAL:

A. Water country traffic study public meeting on May 17, 2016 – Eric Eby stated a draft copy of the traffic study is expected this week from the consultant. A meeting is scheduled on May 17, 2016, in City Hall's Conference Room A. Findings and recommendations would be discussed at the meeting.

B. Wayfinding signs Phase II status – Juliet Walker, Transportation Planner, stated that the installation of the City's Wayfinding Program Phase 2 is starting. Approximately 60 signs will be installed as part of this phase and placed along the primary road corridors into the downtown. There are additional phases forthcoming. She stated there would be a future update regarding wayfinding for the Hanover Parking Garage.

C. "Islington Street Lab" workshop on May 12, 2016 – Eric Eby directed the Committee to the flyer in the packet regarding the Islington Street Lab Design Workshop with Mike Lydon on Thursday, May 12, 2016, starting at 6:30 p.m. at City Hall. The Neighborhood Orientation and Social was held on April 28, 2016, to familiarize the public with the project. The project encompasses temporary traffic calming measures and safety improvements on Islington Street.

Doug Roberts spoke about the project and invited the Committee to attend. The City is a sponsor.

D. Peeverly Hill Road project update – Eric Eby stated federal and state grant monies were received for the first phase of the project. The first phase would include an engineering study to determine the parameters of the project. An anticipated public meeting is expected

on June 2, 2016. A meeting was conducted this week with the consultant to begin the study. Eric Eby clarified that it is a very detailed and multistep process because state funding is involved. Public Works Director Rice stated the Committee would be notified of the exact date in June for the public meeting.

E. New Franklin School traffic circulation improvements meeting on May 9, 2016 – Eric Eby stated traffic safety improvements would be discussed at the meeting on Monday, May 9, 2016, at 6:30 p.m. at the New Franklin School. He stated the Public Works Department would be constructing a cul-de-sac this summer for school bus use at the end of the Myrtle Avenue driveway. Buses enter and exit via Myrtle Avenue removing them from Stark Street and Woodbury Avenue. Parents could drop off children on Franklin Drive and exit through Stark Street and avoid exiting onto Woodbury Avenue. The design plans and improvements would be presented at the meeting. Improvements would be made in time for the new school year this fall.

Public Works Director Rice reminded the Committee the original request came from New Franklin School parents. They were concerned about safety issues and requested improvements at Franklin Drive and Woodbury Avenue. He commended Eric Eby for his work and creative solutions.

Harold Whitehouse asked staff to look at the height of a sign at Elwyn Avenue and South Street.

X. ADJOURNMENT – At 8:43 a.m., voted to adjourn.

Respectfully submitted by:

Amy Chastain
Secretary of the Committee

May 25, 2016

Mr. Mayor and members of the City Council.

Today is an auspicious day. Thirty-three years ago as of this writing, Ronnie James Dio released his classic album Holy Diver, one of the most influential rock records ever recorded. Dio also happens to be Portsmouth-born, which is why I am writing you today.

Ronnie James Dio died on May 16th, 2010. His passing was marked this year by the meteor that exploded over Portsmouth, picked up by the Portsmouth Harbor webcam. I do not know if you are superstitious people, but I consider that a sign.

Over the past months, we have been gathering signatures on a petition to memorialize Dio here, in his birthplace with a statue in Prescott Park. So far this petition has garnered nearly 5000 signatures. The support for this project is overwhelming, befitting Dio's contributions to music. We would appreciate the opportunity to present this petition to the city council, along with a more thorough accounting of our plans regarding funding and construction. The support of our city's governing body is important to us.

As we are aiming to erect this statue on public land and consider it a piece of public art (and a future piece of history), we would like to request that the City Council refer this matter to Art-Speak.

I am available to answer any questions. Thank you for your consideration.

Sincerely,
Brian Kelly
40 Whidden Street
Portsmouth NH
603-785-2782