

PORTSMOUTH SCHOOL BOARD PUBLIC MINUTES FOR JULY 14, 2015

EILEEN M. FOLEY COUNCIL CHAMBERS, CITY HALL

PORTSMOUTH, NH

DATE: TUESDAY, JULY 14, 2015

TIME: 7:00 PM [or thereafter]

- I. **CALL TO ORDER** – Chair Stevens called the meeting to order at 7:05 p.m.
- II. **ROLL CALL** LESLIE STEVENS (CHAIR), DEXTER LEGG (VICE-CHAIR), ANN WALKER, TOM MARTIN, PATRICK ELLIS, LENNIE MULLANEY, JEFF LANDRY, NANCY NOVELLINE-CLAYBURGH, GARY EPLER, EDWARD MCDONOUGH (SUPERINTENDENT), STEPHEN ZADRAVEC (ASSISTANT SUPERINTENDENT) AND ANN MAYER (SAU 50 REPRESENTATIVE)
- III. **INVOCATION**
- IV. **PLEDGE OF ALLEGIANCE** – Chair Stevens led the Board in the Pledge of Allegiance.
- V. **ACCEPTANCE OF MINUTES**
 - a. JUNE 9, 2015 NON-PUBLIC MEETING
MOTION: Motion to accept the public minutes of June 9, 2015 by Mr. Martin
SECOND: Mr. Epler
DISCUSSION:
VOTE: Unanimously Approved
 - b. JUNE 9, 2015 REGULAR BOARD MEETING
MOTION: Motion to accept the public minutes of June 9, 2015 by Mr. Martin
SECOND: Mr. Legg
DISCUSSION: Vice Chair Legg was not in attendance. Change Bert Cohen to “former LHS teacher”. Remove “This is a new policy required by law.” attached to Leave of Absence.
VOTE: Pending above changes, unanimously Approved
- VI. **PUBLIC COMMENT**
- VII. **SPECIAL PRESENTATIONS:**
 - a. SUPERINTENDENT RECOGNITION BY SCHOOL BOARD – School Board members recognized Superintendent McDonough for his six years of service by presenting him with an engraved office lamp and Assistant Superintendent Zadavec shared the “top ten things we will miss the most about Ed McDonough”. Board Member Martin highlighted the district’s advancements made during Superintendent McDonough’s six years and concluded by thanking him for leaving the district much better than when he arrived.
- VIII. **SUPERINTENDENT’S REPORT**
 - a. ITEMS OF INFORMATION
 - i. POLICY COMMITTEE MINUTES, JUNE 25, 2015
 - ii. *BOARD & ADMINISTRATOR* JULY, 2015
 - b. CORRESPONDENCE
 - i. THANK YOU LETTER, RUTH LARKIN
 - ii. LETTER OF RESIGNATION, JANE FARRELL
 - iii. LETTER OF RESIGNATION, CYNTHIA LISTER

- c. ADMINISTRATOR REPORT
 - i. FINANCIAL, BUSINESS ADMINISTRATOR BARTLETT

IX. OLD BUSINESS

- a. UPDATE - LITTLE HARBOUR CONSTRUCTION PROJECT- Vice Chair Legg reported the project to be on schedule and within budget.
- b. UPDATE – ADMINISTRATIVE RETREAT- Assistant Superintendent Zadavec shared highlights from a recent administrative retreat focusing on inspiring educators to evaluate the way they communicate and identifying their personal communicative styles. A secondary retreat is scheduled for August 18th, where Board members will be in attendance. This retreat will be held at the Portsmouth Middle School from 4:00 – 8:00 p.m. Assistant Superintendent Zadavec will work on an agenda and provide the Board with a copy before the next School Board meeting on August 11, 2015.
- c. CONSIDERATION AND APPROVAL OF POLICIES (SECOND READING):
 - i. HIGH SCHOOL GRADUATION COMPETENCIES (ILBAA)
MOTION: Motion to accept policy ILBAA by Ms. Novelline-Clayburgh
SECOND: Ms. Walker
DISCUSSION: Required by law policy
VOTE: Unanimously Approved
 - ii. HIGH SCHOOL CREDIT FOR GRADE EIGHT COURSE WORK (IMBD)
MOTION: Motion to accept policy IMBD by Mr. Epler
SECOND: Ms. Walker
DISCUSSION: Required by law policy
VOTE: Unanimously Approved

X. NEW BUSINESS

- a. CONSIDERATION AND APPROVAL OF ADMINISTRATORS TENTATIVE AGREEMENT
MOTION: Motion to table the Administrators Tentative Agreement for further review by Vice-Chair Legg
SECOND: Ms. Walker
DISCUSSION:
VOTE: Unanimously Approved
- b. CONSIDERATION AND APPROVAL OF ESOL TEACHER JOB DESCRIPTION
MOTION: Motion to approve the ESOL Teacher Job Description by Ms. Walker
SECOND: Mr. Martin
DISCUSSION:
VOTE: Unanimously Approved
- c. CONSIDERATION AND APPROVAL OF EMPLOYMENT
 - i. SPECIAL EDUCATION TEACHER, PHS- Ms. Laura Gardocki
 - ii. SCHOOL PSYCHOLOGIST, PHS (ONE YEAR ONLY)- Ms. Christina Young
 - iii. SOCIAL STUDIES, PHS- Ms. Allison Wolfe
 - iv. OCCUPATIONAL THERAPIST, DISTRICT WIDE (60%)- Ms. Jill Vinciguerra
 - v. FACS, PMS – Ms. Kathleen Foley

- vi. SPECIAL EDUCATION, PMS – Ms. Patricia VanDeventer
- vii. DIRECTOR OF PUPIL SUPPORT AND INSTRUCTION - Ms. Jeanette Souther
MOTION: Motion to approve above listed employments as a whole by Ms. Novelline-Clayburgh
SECOND: Mr. Martin
DISCUSSION:
VOTE: Unanimously Approved

d. CONSIDERATION AND APPROVAL OF POLICIES (FIRST READING READING):

i. ALTERNATIVE CREDIT OPTIONS (IMBC)

MOTION: Motion to accept policy IMBC, first reading, by Vice-Chair Legg
SECOND: Ms. Walker
DISCUSSION: Required by law policy
VOTE: Unanimously Approved

ii. PHYSICAL EXAMINATIONS OF STUDENTS (JLCA)

MOTION: Motion to accept policy JLCA, first reading, by Ms. Mullaney
SECOND: Mr. Martin
DISCUSSION: Why are intramural sports not included? The Policy Committee will inquire with Athletic Director Wilson and report back.
VOTE: Unanimously Approved

iii. IMMUNIZATION OF STUDENTS (JLCB)

MOTION: Motion to accept policy JLCB, first reading by Mr. Martin
SECOND: Ms. Mullaney
DISCUSSION: Required by law policy
VOTE: Unanimously Approved

XI. COMMITTEE UPDATES

- a. POLICY- The committee continues to review new required by law policies and will discuss Mr. Bert Cohen's information at their next meeting. Nurses have been invited to attend the September policy meeting to discuss further cohesiveness throughout the schools.

XII. FUTURE AGENDA ITEMS

- a. ELECTRONIC TEXT BOOK POLICY
- b. LATER START
- c. SCHOOL BOARD/LEADERSHIP RETREAT, AUGUST 18, 2015, 4 PM
- d. UPDATE ON THE POSSIBILITY OF MORE ATHLETIC FIELDS

- XIII. ADJOURNMENT-** Motion to adjourn at 7:40 p.m. by Mr. Martin and seconded by Mr. Ellis. Unanimously Approved.