

**PORTSMOUTH POLICE COMMISSION**  
**MINUTES OF THE JANUARY 21<sup>ST</sup>, 2015 MONTHLY MEETING**

6:00 p.m. Public Session – Eileen Dondero Foley Council Chambers, City Hall

John F. Golumb, Chairman  
Gerald W. Howe  
Brenna Cavanaugh

**I. CALL TO ORDER:** The January 21<sup>st</sup>, 2015 monthly police commission public session was called to order at 5:00 p.m. in the Wm. Mortimer Room of the Police Department.

**Action: Commissioner Howe moved** to go into non-public session to discuss personnel matters, as provided for under RSA 91-A:3, II (a)(e).

**Seconded by Commissioner Cavanaugh.**

**On a Roll Call Vote:** The motion passed unanimously to go into non-public session to discuss personnel matters as provided for under RSA 91-A:3, II(a)(e).

The Commission went into non-public session at 5:00 p.m.

**Chairman Golumb called the public session back to order at 6:05 P.M. in the Eileen Dondero Foley Council Chambers of Portsmouth City Hall.**

**Present during the public session:** Commissioners Golumb, Howe, and Cavanaugh, Chief Stephen DuBois, Deputy Chief Corey MacDonald, Exec. Assistant Kathleen Levesque

**II. PLEDGE OF ALLEGIANCE:** Commissioner Howe led the Pledge of Allegiance.

**III. ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:** December 17<sup>th</sup>, 2014.

**Action: Commissioner Howe moved** to accept the minutes of the December 17<sup>th</sup>, 2014 meeting and place one copy on file.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion passed unanimously to accept the December 17<sup>th</sup>, 2014 meeting and place one copy on file.

**IV. PUBLIC COMMENT SESSION: None.**

**V. UNFINISHED BUSINESS: None.**

**VI. NEW BUSINESS:**

**A. POLICE COMMISSION:**

Personnel items that require action:

**1. Election of a chairperson and clerk of the commission for 2015:**

**Action: Commissioner Howe moved** the commission retain the officers as they presently stand, Commissioner Cavanaugh as clerk of the commission, and Commissioner Golumb as chair of the commission.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion passed unanimously to retain Commissioner Cavanaugh as clerk of the commission, and Commissioner Golumb as chair of the commission for 2015.

**2. Appointment to Permanent Status:**

**Action: Commissioner Cavanaugh moved** to appoint Officer Eric Krans to permanent status, effective January 27, 2015, his one-year anniversary date.

**Seconded by Commissioner Howe.**

**On a Voice Vote:** The motion carried unanimously to appoint Officer Eric Krans to permanent status, effective January 27<sup>th</sup>, 2015, his one year anniversary date.

**B. CHIEF OF POLICE**

**1. Grants and Donations:**

**Action: Commissioner Howe moved** to accept a grant in the amount of \$837.50 from Police Standards & Training Council for Lt. Darrin Sargent to attend the Leadership Seacoast Program.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion carried unanimously to accept the grant from PS&TC in the amount of \$837.50 and forward to the city council for their action.

**Action: Commissioner Howe moved** to accept a donation in the amount of \$50 from Ms. Lynne Howard in support of the Portsmouth Police Explorers.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion carried unanimously to accept the donation in the amount of \$50 from Ms. Lynne Howard in support of the Portsmouth Police Explorers and forward to the city council for their action.

In Karen Senecal's absence, Chief DuBois summarized the department's financial activity for the past month.

**Action: Commission Howe moved** to accept the division reports and place one copy on file.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion passed unanimously to accept the division reports and place one copy on file.

## VII. MISCELLANEOUS OTHER BUSINESS – None

## VIII. MOTION TO ADJOURN

There being no further business before the commission, the chair asked for a motion to adjourn.

**Action: Commissioner Cavanaugh moved** to adjourn the January 21<sup>st</sup>, 2015 monthly Police Commission Meeting.

**Seconded by Commissioner Howe.**

**On a Voice Vote:** The motion passed unanimously to adjourn the January 21<sup>st</sup>, 2015 monthly Police Commission Meeting at 6:13 p.m.

## IX. NEXT MEETING: WEDNESDAY, February 18<sup>th</sup>, 2015, in the Eileen Dondero Foley Council Chambers, Portsmouth City Hall, at 6:15 p.m.\*\*\*

**\*\*\*NOTE:** The annual Police Commission Public Hearing on the FY '16 Budget will precede the regular monthly meeting on the 18<sup>th</sup>, and will begin at 6:00 p.m. in council chambers. The regular monthly meeting will follow at 6:15 p.m., or at the conclusion of the hearing.

*Kathe*

*Respectfully Submitted By Kathleen Levesque, Executive Assistant*

*Reviewed By Commissioner Cavanaugh, Clerk of the Commission*

*Brenna Cavanaugh*