

**MIDDLE SCHOOL  
JOINT BUILDING COMMITTEE**

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DATE: SEPTEMBER 23, 2015  
SUBJECT: **REGULAR JBC MEETING #101**  
LOCATION: PORTSMOUTH MIDDLE SCHOOL – MEDIA CENTER  
TIME: 6:30 P.M. OR SHORTLY THEREAFTER

**Minutes**

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- I. CALL TO ORDER – Co-Chair Legg called the meeting to order at 6:30 P.M.
- II. ATTENDANCE CO-CHAIRS: LEGG  
CITY COUNCIL APPOINTEES: CLAYBURGH  
SCHOOL BOARD MEMBERS: STEVENS AND WALKER  
CITIZEN MEMBERS: CARRIER  
NON-VOTING MEMBERS: SUPERINTEDENT ZADRAVEC,  
CLERK OF THE WORKS HARTREY  
AND BUSINESS ADMINISTRATOR  
BARTLETT
- III. ACCEPTANCE OF MINUTES
  - i. AUGUST 19, 2015  
MOTION: Motion to accept the minutes of August 19, 2015 by Ms. Walker  
SECOND: Ms. Stevens  
DISCUSSION: None  
VOTE: Unanimously Approved
- IV. CORRESPONDENCE – None
- V. PUBLIC COMMENT – None
- VI. OLD BUSINESS
  - i. UPDATE ON PROJECT CLOSEOUT - complete.
  - ii. UPDATE ON PUNCHLIST - Mr. Hartrey reported that only several small punch list items remain on the Gilbane list. One subcontractor has been in to swap out door hardware.
  - iii. UPDATE ON BUILDING SETTLEMENT- The committee reviewed several illustrations of the settled areas, prepared by Haley & Aldrich. H.L. Patten installed the additional temporary prior to the start of school. The design for permanent shoring is the hands of an estimator. The implementation date is still scheduled for the summer break of 2016.
- VII. NEW BUSINESS –The difficulty of maintaining grass on the PE filed adjacent to the building was discussed as was the appearance of small debris due to the lack of natural turf coverage. It was determined that it is now a school department

maintenance issue. The plan is to over-seed and fertilize the area to take advantage of the last month of the growing season.

Mr. Hartrey explained the process for insulating the sub-basement area which is required for NECHPS certification. Mr. Carrier requested that the fireproofing materials be approved and tested.

VIII. MANIFEST

MOTION: Motion to accept the manifest in the amount of \$ 43,690.25 by Ms. Clayburgh

SECOND: Ms. Walker

DISCUSSION: None

VOTE: Unanimously Approved

IX. FUTURE AGENDA ITEMS - Next Meeting ( #102) will be scheduled for October 21, 2015, 6:30 pm.

X. ADJOURNMENT – Motion to adjourn at 7:32 p.m.