

**MIDDLE SCHOOL  
JOINT BUILDING COMMITTEE**

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DATE: MARCH 4, 2015  
SUBJECT: **REGULAR JBC MEETING #95**  
LOCATION: PORTSMOUTH MIDDLE SCHOOL – ROOM C 117  
TIME: 7:00 P.M. OR SHORTLY THEREAFTER

**MINUTES**

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- I. CALL TO ORDER – Co-Chair Dwyer called the meeting to order at 7:11 p.m.
- II. ATTENDANCE CO-CHAIRS: DWYER AND LEGG  
CITY COUNCIL APPOINTEES: NOVELLINE-CLAYBURGH  
SCHOOL BOARD MEMBERS: STEVENS AND WALKER  
CITIZEN MEMBERS: CARRIER  
NON-VOTING MEMBERS: SUPERINTENDENT MCDONOUGH,  
BUSINESS ADMINISTRATOR  
BARTLETT, CLERK OF THE WORKS  
HARTREY, PRINCIPAL STOKEL
- III. ACCEPTANCE OF MINUTES
  - i. JANUARY 21, 2015  
MOTION: Motion to accept the minutes of January 21, 2015 by Ms. Novelline-Clayburgh  
SECOND: Ms. Stevens  
DISCUSSION: None  
VOTE: Unanimously Approved
- IV. CORRESPONDENCE – NONE
- V. PUBLIC COMMENT- NONE
- VI. OLD BUSINESS
  - i. UPDATE ON PROGRESS OF PUNCHLIST & UNCOMPLETED WORK  
(See ii)
  - ii. UPDATE ON WORK PERFORMED BY ALTERNATE CONTRACTOR:  
Mr. Bartlett and Mr. Hartrey conducted a tour of sections of the building, pointing out work completed, as well as future work to be completed. Mr. Hartrey indicated that the sundial installation is weather dependent and that the commissioning is nearly complete. Principal Stokel paused the tour in the rotunda area to explain progress and to provide committee members with an opportunity to suggest final restoration ideas of that area, aimed at making it the historic focal point of the project.
  - iii. UPDATE REGARDING BUILDING SETTLEMENT: It was reported that the rate of building settlement has slowed down considerably.

- iv. UPDATE REGARDING GRAND OPENING SCHEDULE: Based on the progress of the punch list, 2 to 4 pm on May 16<sup>th</sup> was chosen for the grand opening/open house. Discussion ensued regarding programing, parking, invitations, refreshments and involving staff and students in ways to demonstrate the capabilities of the facility.
- VII. NEW BUSINESS - Steps and trades required for final restoration of the rotunda area were discussed.
- VIII. MANIFEST
  - MOTION: Motion to accept a manifest in the amount of \$6,126.51 by Ms. Stevens
  - SECOND: Co-chair Dwyer
  - DISCUSSION: NONE
  - VOTE: Unanimously Approved
- IX. FUTURE AGENDA ITEMS - Meetings scheduled for April 8, 2015 and May 13, 2015
- X. ADJOURNMENT – Motion to adjourn at 8:27 p.m.