

**MEETING OF THE  
HISTORIC DISTRICT COMMISSION  
ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE**

**EILEEN DONDERO FOLEY COUNCIL CHAMBERS**

**6:30 p.m.**

**December 2, 2015**

**REVISED AGENDA (12-02-15)**

*The Board's action in these matters has been deemed to be quasi-judicial in nature.  
If any person believes any member of the Board has a conflict of interest,  
that issue should be raised at this point or it will be deemed waived.*

**I. APPROVAL OF MINUTES**

- A. November 4, 2015
- B. November 18, 2015

**II. OLD BUSINESS**

- 1. Review of Design Guidelines
- 2. (Work Session/Public Hearing) Petition of **Joseph J. and Jennifer Almeida, owners**, for property located at **103/105 High Street**, wherein permission is requested to allow exterior renovations to an existing structure (modify front elevation by adding a storefront, with access stairs and landing) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 118 as Lot 2 and lies within the CD4-L, Historic, and Downtown Overlay Districts. *(This item was postponed at the October 14, 2015 meeting to the January 6, 2016 meeting.)*

**III. ADMINISTRATIVE APPROVALS**

- A. 195 Hanover Street (request to postpone to the January 6, 2016 meeting)
- B. 275 Islington Street
- C. 15 Congress Street
- D. 138-140 Maplewood Avenue
- E. 30 Maplewood Avenue
- F. 1B Jackson Hill Street
- G. 65 Washington Street

**IV. PUBLIC HEARINGS (REGULAR AGENDA ITEMS)**

- 1. Petition of **100 Market Street, LLC, owner**, and **NBT Bank, N.A., applicant**, for property located at **100 Market Street**, wherein permission is requested to allow exterior renovations to an existing structure (install ATM on Hanover Street elevation) as per plans on

file in the Planning Department. Said property is shown on Assessor Plan 118 as Lot 6 and lies within the CD 5, Historic, and Downtown Overlay Districts.

2. Petition of **Seth F. Peters, owner**, for property located at **112 State Street**, wherein permission is requested to allow exterior renovations to an existing structure (replace siding with wood or composite material, remove and replace second floor windows, install HVAC system) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 107 as Lot 54 and lies within the CD 4 and Downtown Overlay District.

3. Petition of **Lori A. Sarsfield, owner**, for property located at **28 Dennett Street**, wherein permission is requested to allow new construction to an existing structure (raise roof structure by one foot) and allow exterior renovations to an existing structure (replace siding, trim, details, doors, windows) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 140 as Lot 9 and lies within the General Residence A and Historic Districts.

4. Petition of **Sarah R. Baybutt Revocable Trust, Sarah R. Baybutt, owner and trustee**, for property located at **591 Middle Street**, wherein permission is requested to allow exterior renovations to an existing structure (replace front steps, remove and replace three windows in rear addition) and allow demolition of an existing structure (remove and replace rear steps and landing) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 147 as Lot 16 and lies within the Mixed Residential Office and Historic Districts.

## V. WORK SESSIONS

A. Petition of **City of Portsmouth, owner**, and **Prescott Park Arts Festival, applicant**, for property located at **0 Marcy Street (Prescott Park)**, wherein permission is requested to allow demolition of an existing structure (demolish existing stage, relocate and construct new stage, construct new control booth) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 104 as Lot 1 and lies within the Municipal and Historic Districts. *(This item was continued at the November 18, 2015 meeting to the December 2, 2015 meeting.)*

B. Work Session requested by **Kimberley A Lucy Revocable Living Trust, owner, Kimberley A. and James C. Lucy, trustees and James C. Lucy Revocable Living Trust, owner, James C. and Kimberley A. Lucy, trustees** of properties located at **127 and 137 High Street**, wherein permission is requested to allow exterior renovations to an existing structure (misc. renovations) and allow new construction to an existing structure (construct two new buildings at rear of buildings) as per plans on file in the Planning Department. Said property is shown on Assessor Plans 118 as Lot 20 and 21 and lies within the CD4, Historic, and Downtown Overlay Districts. *(The applicant has requested to postpone review of the application to the January 6, 2016 meeting.)*

## VI. ADJOURNMENT

NOTICE TO THE MEMBERS OF THE PUBLIC WHO ARE HEARING IMPAIRED  
If you wish to attend a meeting and need assistance, please contact the Human Resources Department at 610-7270, one week prior to the meeting.