

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MONDAY, OCTOBER 19, 2015, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR LISTER, ASSISTANT MAYOR SPLAINE, COUNCILORS SHAHEEN (8:20PM) KENNEDY, LOWN, DWYER, MORGAN, SPEAR AND THORSEN

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1. On a roll call 7-1, **voted** to enter into an Anticipated “Non-Meeting” regarding City Manager’s Evaluation in Accordance with RSA 91-A:2, I (b). Councilors Kennedy, Lown, Dwyer, Morgan, Spear, Thorsen and Mayor Lister voted in favor. Assistant Mayor Splaine voted opposed. Councilor Shaheen was not present for this vote.
2. Presentation – Click N’ Fix Program – Public Works Director Rice provided a brief presentation to introduce the new Portsmouth Click N’ Fix Program. He stated this is an added way for residents to communicate with the Department of Public Works and allows residents to report issues and request services through online and mobile applications. The program provides a direct link to the Departments work order management system and added metrics to measure levels of service per various Public Works’ activities.
3. Public Comment Session – There were 14 speakers: John Golumb (Police Commission); Cathy Baker, Rick Horowitz (Right-to-Know); Joe Plaia, Mark Brighton, David Noard, Ryan Hitchings, Justin Nadeau, Diane Messier for Jane Zill, Arthur Clough, Thomas Coakley (Separation Agreement for Police Chief); Merle White (UBER); Clare Kittredge (Transparency); and Duncan MacCallum (Election Format/Charter Change).
4. **Voted** to suspend the rules in order to take up Item XI. B.1. – Proposed Separation Agreement with Police Chief Stephen J. Dubois and the Portsmouth Police Commissioners. Councilor Shaheen was not present for this vote.
5. Proposed Separation Agreement with Police Chief Stephen J. Dubois and the Portsmouth Police Commissioners – On a unanimous roll call 8-0, **voted** to have no discussion any where on the agenda regarding the Police Chief’s Separation Agreement. Councilor Shaheen was not present for this vote.
6. On a roll call 6-2, **voted** that the City Manager and Mayor would no long sit at the Police Commission table during meetings. Assistant Mayor Splaine, Councilors Kennedy, Lown, Morgan, Thorsen and Mayor Lister voted in favor. Councilors Dwyer and Spear voted opposed. Councilor Shaheen was not present for this vote.

7. Acceptance of Police Department Grants & Donation

- Acceptance of Grant from the US Department of Justice for new and replacement bullet proof vests - \$10,360.71
- Acceptance of Grant from the US Department of Justice for New Hampshire Internet Crimes Against Children Task Force - \$256,152.00
- Acceptance of Donation from Ms. Dorothy Steere-Doyle for Portsmouth Police Explorer Cadets - \$20.00

**Voted** to approve and accept the grants and donation to the Portsmouth Police Department, as presented.

8. Consent Agenda – **Voted** to adopt the Consent Agenda, as presented.

- A. Request for Approval of Pole License Agreement #63-0598 to license 3 replacement poles on Jewell Court and 2 poles on the private access road behind Hannaford Supermarket and the adjacent strip mall at 800 Islington Street (***Anticipated action – move to approve the aforementioned Pole License Agreement as recommended by the Public Works Department with the approval conditioned upon amendment of the license to allow for the collection of any lawfully assessed real estate taxes***)
- B. Letter from Nicole McShane, Big Brothers Big Sister of New Hampshire, requesting permission to hold the Annual Stiletto Sprint on Saturday, June 18, 2016 (rain date Sunday, June 19, 2016) (***Anticipated action – move to refer to the City Manager with power***)
- C. Request for License from Patricia Lonergan, owners of Inside Out for property located at 46 Market Street for a projecting sign on a new bracket (Not on Agenda) (***Anticipated action – move to accept the recommendation of the Planning Director with aforementioned stipulations and approve the request of Patricia Lonergan, owners of Inside Out for a projecting sign at property located at 46 Market Street and, further, authorize the City Manager to execute License Agreements for this request***)

9. Letter from John R. Chagnon, Ambit Engineering, Inc., requesting a License for property located at 319 Vaughan Street – **Voted** to refer to the City Manager for report back.

10. Appointments to be Considered - The City Council considered the appointments listed below which will be voted on at the November 16, 2015 City Council meeting.

- Appointment of Anne Poubeau to the Portsmouth Housing Endowment Fund Advisory Board
- Appointment of Hannah K. Dahlgren to the Citizen Advisory Committee

11. Appointments to be Voted – **Voted** to appoint Jonathan Sandberg to the Citizen Advisory Committee and Lawrence Lariviere to the Sustainable Practices Committee.

12. Establish Work Session for November 23, 2015 Re: Topics- The City Council will be meeting in a Work Session on Monday, November 23, 2015 at 6:30 p.m. regarding Update on Solid Waste & Recycling Program, Short Term Vacation Rentals and the Naming of Lafayette Playground in honor of Dr. Paul Harvey in Accordance with Rule 44.
13. Charter Committee Update – No action taken.
14. Heroin Epidemic – Councilor Shaheen requested to postpone this item until the November 16, 2105 City Council meeting.
15. Parking & Traffic Safety Committee Action Sheet and Minutes on October 1, 2015 - On a roll call 8-1, **voted** to approve and accept the Parking & Traffic Safety Committee Action Sheet and Minutes of the October 1, 2015 meeting. Assistant Mayor Splaine, Councilors Shaheen, Lown, Dwyer, Morgan, Spear, Thorsen and Mayor Lister voted in favor. Councilor Kennedy voted opposed.
16. Right-to-Know Requests – Councilor Morgan will bring this matter forward at the November 16, 2015 City Council meeting.
17. City Manager's Evaluation – On unanimous roll call 9-0, **voted** to accept the results of the City Manager's Evaluation Committee.
18. Miscellaneous/Unfinished Business – Councilor Kennedy requested a report back on Peverly Hill Road at the next City Council meeting.
19. Adjournment – At 9:40 p.m., **voted** to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, MMC, CMC, CNHMC  
City Clerk