

**ACTION SHEET**  
**PARKING and TRAFFIC SAFETY COMMITTEE**

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: CYNTHIA HUYGHUE-FANCY, SECRETARY TO THE COMMITTEE

RE: ACTIONS TAKEN BY THE PORTSMOUTH PARKING AND TRAFFIC SAFETY COMMITTEE MEETING HELD ON THURSDAY DECEMBER 11, 2014, AT EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE.

PRESENT: COUNCILOR LOWN, CITY MANAGER BOHENKO, DEPUTY FIRE CHIEF HEINZ, PUBLIC WORKS DIRECTOR RICE, PARKING & TRANSPORTATION ENGINEER EBY, AND MEMBERS: CYPHER, GRAY, WHITEHOUSE, AND ALTERNATE MEMBER: MCELWAIN.

ABSENT: POLICE CAPTAIN WARCHOL, SHARI DONNERMEYER, RONALD CYPHER

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- [1] **Acceptance of Minutes – November 11<sup>th</sup> Meeting 2014** - **Voted** to accepted November 2014 minutes.
- [2] **Acceptance of Financial Report – November 2014** **Voted** to accept November Financial Report
- [3] **Action Item – Keefe House- Resident Handicap Parking** – Marge Crean a resident at Keefe House, 20 Islington St., representing the residents requested additional handicap parking spaces within a reasonable distance of the Keefe House.  
**Voted** to have City staff put together a memo with the number of spaces in the City, and review handicap parking requirements for City and building owner, with a report back to PTS Committee.
- Mr. Lown recused himself from the vote.
- [4] **Action Item – Pierce Island park – Riah Forbes** – Riah Forbes, a Portsmouth resident requested more safety measures put in place around Pierce Island Park to provide safety for dog owners and their dogs as they cross the road.  
**Voted** to table item to be able to review comments from the petition and consult the Pierce Island Committee for their input as to additional signage.
- [5] **Action Item - Harborcorp Deer Street** – Chris Thompson with Harborcor, and Giles Ham with Vanasse & Associates provided details about a proposed building at Deer Street, and how the design of the building considered current issues with parking, bike storage and access, and bus access in and out of the area.
- Mr. Rice said the traffic impact study is being reviewed by the City’s consultant and will report back to the Committee once the review is complete. No action is being taken at this time.
- [6] **Old Business – 118 Maplewood Ave parking problem David Schopick** – Vicki Laplume representing Dr. Schopick, said due to new construction, the parking spots in front of the business and on the opposite side of the street are being taken by construction workers.  
**Action:** City staff will review construction mitigation management plans to ensure contractor is

complying with agreement, and watch the area to determine if construction workers are parking in these areas, and then take appropriate action.

- [7] **Old Business – Haven Road Councilor Lown** - Mr. Grossman, the Principal at Little Harbour School, said they were still experiencing traffic backups during pick up and drop off times. **Voted** to have sign updated and posted on site, sign shall read “No parking or standing” in the area being used for loading and unloading. Signs to be placed at the end of Haven Road as well. If signs do not work then Mr. Whitehouse offered his services to direct cars during pick up and drop off at school hours.
- [8] **Old Business – Portwalk Place Valet Activity** – Voted to have Parking and Transportation Division staff review parking activity during the weekend to ensure compliance with approved operations.
- [9] **Old Business – Review Islington /Congress intersection traffic light** – Mr. Rice said review of the right on red light and its effects on traffic has not been completed at this time. Once the review is complete, DPW staff will report back to Committee.
- [10] **Old Business 865 Woodbury Avenue road way** – Mr. Rice said he believed the Police had conducted a StealthStat of the road traffic. The City also has a Request for Proposal to evaluate that section of the roadway for safety, speeding, and functionality. Once the evaluation is complete staff will report back to the Committee.
- [11] **Public Comment** - None

**Adjournment** – At 9:35 AM, **Voted** to adjourn.

Respectfully submitted by:

Cynthia Huyghue-Fancy  
Secretary to the Committee