

PORTSMOUTH SCHOOL BOARD PUBLIC MINUTES FOR MAY 13, 2014

COUNCIL CHAMBERS

PORTSMOUTH, NH

DATE: TUESDAY, MAY 13, 2014

TIME: 7:00 [or thereafter]

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- I. **CALL TO ORDER** – Chair Stevens called the meeting to order at 7:21 p.m.
 - II. **ROLL CALL** – LESLIE STEVENS (CHAIR), ANN WALKER, TOM MARTIN, PATRICK ELLIS, NANCY-NOVELLINE CLAYBURGH, LENNIE MULLANEY, JEFF LANDRY, GARY EPLER, ED MCDONOUGH (SUPERINTENDENT), STEVE ZADRAVEC (ASSISTANT SUPERINTENDENT), JAMES SULLIVAN (STUDENT REPRESENTATIVE) AND ANN MAYER (SAU 50 REPRESENTATIVE)
 - III. **INVOCATION**
 - IV. **PLEDGE OF ALLEGIANCE** – Chair Stevens led the Board in the pledge of allegiance.
 - V. **ACCEPTANCE OF MINUTES**
 - a. APRIL 22, 2014
MOTION: Motion to accept the regular meeting minutes of April 22, 2014 by Ms. Mullaney
SECOND: Ms. Walker
DISCUSSION:
VOTE: Unanimously Approved
 - VI. **PUBLIC COMMENT** - None
 - VII. **SPECIAL PRESENTATION** - None
 - VIII. **SUPERINTENDENT’S REPORT**
 - a. ITEMS OF INFORMATION
 - i. POLICY COMMITTEE MINUTES FOR MAY 5, 2014 –Attorney Dwyer reviewed the May 15th minutes and all recommended changes to policies up for review.
 - ii. SUPERINTENDENT UPDATE, MAY 2014
 - iii. FIELD TRIP CHECKLIST, ENVIRONMENTAL SCHOOL, LHS
 - iv. NEXT SCHOOL BOARD MEETING: MAY 28, 2014, PHS LIBRARY – Board members agreed to hold the May 28th School Board meeting at City Hall, Council Chambers and to move the June 10th School Board meeting to Portsmouth High School.
 - b. CORRESPONDENCE - None
 - c. ADMINISTRATOR REPORTS
 - i. BUSINESS ADMINSTRATOR, MR. BARTLETT – With an increase in unexpected special education expenses and McKinney-Vento related transportation costs, the Special Education Department is working hard to identify and control costs. The increase in weather events over previous years has increased the pressure on the overtime budget as well as utility costs allocated for natural gas. Maintenance costs repairing and replacing building level HVAC equipment components will be addressed in the FY15 budget. Purchase requests will be held until Mr. Bartlett is sure all expenses can be covered.

IX. OLD BUSINESS

- a. **PRINCIPAL SEARCH SURVEY RESULTS AND UPDATE** – Assistant Superintendent Zdravec shared survey results and the Principal Search process up to date. A survey highlighted what parents, staff and students are looking for in a principal. The fourteen (14) member search committee will begin interviewing candidates May 15th. Eighteen (18) applications were received. It is the intent of administration to hire the principal before choosing an assistant principal. This will allow the new principal to participate in the AP search. Forty one (41) AP resumes were received. Board members asked administration if they felt comfortable with the pool of applicants. Assistant Superintendent stated yes and that the numbers were on line with other open positions throughout the state.

X. NEW BUSINESS

- a. **CONSIDERATION AND APPROVAL REVISING EXISTING POLICIES: (FIRST READING)**
- i. **GBEBC – GIFTS TO SCHOOL PERSONNEL**
 - ii. **BNC – PUBLICITY**
 - iii. **IHAL – TEACHING ABOUT RELIGION** Patrick, Nancy, Unanimous.

MOTION: Motion to accept the first reading of Policies GBEBC, BNC and IHAL by Mr. Ellis

SECOND: Ms. Clayburgh

DISCUSSION:

VOTE: Unanimously Approved

- b. **CONSIDERATION AND APPROVAL REAFFIRMING EXISTING POLICIES:**
- i. **BHC – SCHOOL VISITS BY SCHOOL BOARD MEMBERS (RENAME AND REAFFIRM).** This policy addresses School Board visits. At a future time a policy will be revised for other visitors.
 - ii. **BIB – OPPORTUNITIES FOR DEVELOPMENT**
 - iii. **BID - REMUNERATION AND REIMBURSEMENT**
 - iv. **BIA - ORIENTATION**
 - v. **BBA-R – PURPOSE AND ROLE OF BOARD**
 - vi. **JIH - SEARCHES AND SEIZURES OF STUDENTS AND PROPERTY**

MOTION: Motion to Reaffirm Policies BHC, BIB, BID, BIA and BBA-R by Ms. Clayburgh

SECOND: Mr. Ellis

DISCUSSION: JIH will be tabled for further review

VOTE: Unanimously Approved

- c. **CONSIDERATION AND APPROVAL TO ELIMINATE EXISTING POLICIES:**
- i. **JIHE – SEARCH AND SEIZURE**
 - ii. **DBC – PREPARATION OF BUDGET**

MOTION: Motion to eliminate Policy DBC by Ms. Mullaney

SECOND: Mr. Ellis

DISCUSSION: Policy JIHE will be tabled for further review

VOTE: Unanimously Approved

- d. **CONSIDERATION AND APPROVAL OF ONE YEAR EXTENSION TO ASSOCIATION OF PORTSMOUTH ADMINISTRATORS** – Agenda item tabled for further review.

XI. COMMITTEE UPDATES

a. **POLICY**

- b. JBC – Replacement trees have been planted, the student common area is complete, the courtyard is nearing completion and students are now eating lunch in the new cafeteria. Mr. Ellis asked if teachers had been involved in the punch list process and where the list stood. Ms. Stevens will report back her findings. Ms. Novelline-Clayburgh recommended that the Board consider renting out the new space at the middle school to generate revenue.

XII. FUTURE AGENDA ITEMS

a. **PROFESSIONAL LEARNING COMMUNITIES AT PHS, TBD**

b. **ELEMENTARY SCHOOLS FACILITIES REPORTS AND ASSESSMENT, TBD**

c. **ELEMENTARY/PMS GUIDANCE UPDATE, TBD**

d. **ART, HEALTH AND PHYSICAL EDUCATION, K-12 PROGRAM, TBD**

e. **EARLY CHILDHOOD EDUCATION PROGRAMMING, TBD**

f. **RE-EXAMINING ELEMENTARY SCHOOL FOREIGN LANGUAGE, TBD**

g. **UPDATE ON SOLAR PROJECT @ PHS, TBD**

h. **STRENGTHENING STEM INITIATIVES, TBD**

XIII. ADJOURNMENT – Motion to adjourn at 7:53 p.m. by Mr. Martin and seconded by Mr. Ellis.