

PORTSMOUTH POLICE COMMISSION
MINUTES OF THE NOVEMBER 19th, 2014 MONTHLY MEETING

6:00 p.m. Public Session – Eileen Dondero Foley Council Chambers, City Hall

John F. Golumb, Chairman
Gerald W. Howe
Brenna Cavanaugh

I. CALL TO ORDER: The November 19TH, 2014 monthly police commission public session was called to order at 5:04 p.m. in the Wm. Mortimer Room of the Police Department.

Action: Commissioner Howe moved to go into non-public session to discuss personnel matters, as provided for under RSA 91-A:3, II (a).

Seconded by Commissioner Cavanaugh.

On a Roll Call Vote: The motion passed unanimously to go into non-public session to discuss personnel matters as provided for under RSA 91-A:3, II(a).

The Commission went into non-public session at 5:04 p.m.

Chairman Golumb called the public session back to order at 6:10 P.M. in the Eileen Dondero Foley Council Chambers of Portsmouth City Hall.

Present during the public session: Commissioners Golumb, Howe, and Cavanaugh, Chief Stephen DuBois, Deputy Chief Corey MacDonald, Admin. Manager Karen Senecal, Exec. Assistant Kathleen Levesque, Sgt. David Keaveny, Officer Erik Widerstrom, Herald reporter Elizabeth Dinan

II. PLEDGE OF ALLEGIANCE: Chief DuBois led the Pledge of Allegiance.

III. ACCEPTANCE OF THE MINUTES OF THE MEETINGS HELD ON: October 22nd, and October 29th, 2014.

Action: Commissioner Howe moved to accept the minutes of the October 22nd, and October 29th, 2014 meetings and place one copy on file.

Seconded by Commissioner Cavanaugh.

On a Voice Vote: The motion passed unanimously to accept the minutes of the October 22nd and October 29th, 2014 meetings and place one copy on file.

IV. PUBLIC COMMENT SESSION: None.

Public comment is limited to three minutes per person. There was no public comment.

V. UNFINISHED BUSINESS: None.

VI. NEW BUSINESS:

A. POLICE COMMISSION:

Personnel items that require action:

Action: Commissioner Cavanaugh moved to accept the resignation of Auxiliary Officer Mike Frost, effective November 15th, 2014, with regret.

Seconded by Commissioner Howe.

On a Voice Vote: The motion passed unanimously to accept the resignation of Auxiliary Officer Mike Frost, effective November 15th, 2014, with regret.

Action: Commissioner Cavanaugh moved to appoint Detective Duane Jacques to permanent status as a special details officer, effective November 14th, 2014, his one-year anniversary date.

Seconded by Commissioner Howe.

On a Voice Vote: The motion carried unanimously to appoint Detective Duane Jacques to permanent status as a special details officer, effective November 14th, 2014, his one year anniversary date.

Action: Commissioner Cavanaugh moved to accept the anonymous donation in the amount of \$50 in support of the Portsmouth Police Explorers.

Seconded by Commissioner Howe.

On a Voice Vote: The motion passed unanimously to accept the anonymous donation in the amount of \$50 in support of the Portsmouth Police Explorers.

B. CHIEF OF POLICE

Chief DuBois informed the commission that Officer Erik Widerstrom was enroute to the meeting from a call and was not yet here. He asked the commission for approval to proceed with the other items on the agenda, and the commission concurred.

- 1. Detective Kristyn Bernier** was recognized for her exceptional investigative work in putting together a strong human trafficking case that resulted in freedom for the victims and the arrest of their captor.

Since Det. Bernier was not present at the meeting, Chief DuBois read her recognition into the record.

2. **Financial Report** – Karen reported that expenses were tracking at 3% below the cap, which is very good. She referenced the line-by-line review report, OT in particular, indicating we were still 2 % below the cap in that account, which is also very good for this point in the fiscal year.
 - Rat update – the new exterminating company has been very aggressive; we haven't had any new complaints about vermin in quite a while.
 - VCS and CrimeView – The progress on implementing these new software programs is being delayed by a capacity issue on the cityside. The city has been using the same IT portal as other local businesses in the area, and this has been a workable set up for a long time. However, with the advent of cloud-based programs, this provision is no longer adequate. This has resulted in very slow and inefficient software function. This situation will not support the roll out of these two cloud-based programs. City IT is in the process of correcting this problem, so we are going to wait until it is resolved before attempting to run these two programs.
 - FY '16 budget – once we learn what the cola will be, we will be able to put numbers together and begin building the budget.

Action: Commissioner Howe moved to accept the division reports and place one copy on file.

Seconded by Commissioner Cavanaugh.

On a Voice Vote: The motion passed unanimously to accept the division reports and place one copy on file.

Officer Widerstrom arrived in council chambers, and Chief DuBois requested commission approval to proceed with his recognition and award.

1. **Officer Erik Widerstrom** was recognized for his actions on the evening of July 21st of this year, which saved the life of an unresponsive male, who was the victim of a heroin overdose. Chief DuBois awarded Officer Widerstrom the Portsmouth Police Department's Life Saving Medal for his actions.

VII. MISCELLANEOUS OTHER BUSINESS – None

There being no further business before the commission, the chair asked for a motion to adjourn.

Commissioner Cavanaugh requested the floor, and announced improvements have been made to the police department's webpage that enable people to email individual commissioners directly, or email the whole commission at the same time. A letter for her dropped off at the police department by a resident prompted Commissioner Cavanaugh to investigate improving the webpage. She thanked the city employees who worked with her to make the improvement.

VIII. MOTION TO ADJOURN

There being no further business before the commission, the chair asked for a motion to adjourn.

Action: Commissioner Cavanaugh moved to adjourn the November 19th, 2014 monthly Police Commission meeting.

Seconded by Commissioner Howe.

On a Voice Vote: The motion passed unanimously to adjourn the November 19th, 2014 monthly Police Commission meeting at 6:20 p.m.

IX. NEXT MEETING: WEDNESDAY, December 17th, 2014, in the Eileen Dondero Foley Council Chambers, Portsmouth City Hall, at 6:00 p.m.

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Respectfully Submitted By Kathleen Levesque, Executive Assistant

Reviewed By Commissioner Cavanaugh, Clerk of the Commission

Brenna Cavanaugh