

# MIDDLE SCHOOL JOINT BUILDING COMMITTEE

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DATE: MAY 21, 2014  
SUBJECT: **REGULAR JBC MEETING #86**  
LOCATION: PORTSMOUTH MIDDLE SCHOOL – MEDIA CENTER  
TIME: 6:45 P.M. OR SHORTLY THEREAFTER

## MINUTES

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- I. CALL TO ORDER – Co-Chair Legg called the meeting to order at 7:17 p.m.
- II. ATTENDANCE
  - CO-CHAIRS: LEGG AND DWYER (VIA PHONE)
  - CITY COUNCIL APPOINTEES: NOVELLINE-CLAYBURGH AND SMITH
  - SCHOOL BOARD MEMBERS: WALKER
  - CITIZEN MEMBER: CARRIER AND MIDDLETON
  - NON-VOTING MEMBERS: SUPERINTENDENT MCDONOUGH,  
PRINCIPAL STOKEL, CITY MANAGER  
BOHENKO, CLERK OF THE WORKS  
HARTREY
- III. ACCEPTANCE OF MINUTES
  - i. APRIL 23, 2014
    - MOTION: Motion to accept the minutes of April 23, 2014 by Mr. Smith
    - SECOND: Ms. Walker
    - DISCUSSION: NONE
    - VOTE: Unanimously Approved
- IV. CORRESPONDENCE – NONE
- V. PUBLIC COMMENT - NONE
- VI. OLD BUSINESS
  - i. PARROTT AVE. CONSTRUCTION UPDATE – A conditional certificate of occupancy has been received for the student cafeteria. A certificate of occupancy for the stage area will be given once the Fire Inspector signs off on ceiling smoke hatches. The center courtyard will be completed within the week and final paving is expected the third week in June once summer break begins. Mr. Stokel stated that a fire drill scheduled during full capacity of the new cafeteria was quicker than pre-renovation exit times.
  - ii. SCHEDULE UPDATE –Trees and landscaping replacement continues with Ms. Stevens fully involved in the choosing of new plants and trees. Public Works will review all drainage work before the city signs off.

- iii. PUNCH LIST PROCESS/PROGRESS – Although the list is extensive, most are finish items. The committee has the option to sign a certificate of substantial completion, with the punch list becoming its own contract at that time. Significant items left such as the cupola, windows to be replaced and the terrazzo flooring will be placed on a “work to complete” list. An independent review of Wentworth Field is expected this week.
- iv. BUILDING SETTLEMENT UPDATE – After meeting with soils engineers and structural engineers, no solutions were determined at this time. Monthly monitoring will continue, keeping a close eye on the eastern side of the rotunda.
- v. LONG RANGE CRAWL SPACE SHORING UPDATE – A proposal from JSN will be reviewed once settlement issues have been resolved. Monitoring is expected to last at least four months.
- vi. PARKING LOT SAFETY DISCUSSION – The superintendent, principal, library director and resource officer have discussed safety concerns. The library requires two exits to prevent people backing out of the parking lot. Mr. Bartlett will confer with parking log engineers to discuss whether curbing or decorative cement ballards can be added to deter traffic in unsafe areas.

VII. NEW BUSINESS

- i. GRAND OPENING PLANNING – A grand opening will be scheduled in August before students return.
- ii. REC/SCHOOL DEPT. FACILITY POLICY DISCUSSION – As result of comments and feedback that Co-Chair Dwyer received, the committee requested that Mr. Bartlett and Mr. Rus Wilson research and update all athletic field and facility agreements and policies between the recreation and school department.

VIII. MANIFEST

MOTION: Motion to accept the manifest in the amount of \$249, 376.11 by Mr. Smith

SECOND: Ms. Walker

DISCUSSION: NONE

VOTE: Unanimously Approved

IX. FUTURE AGENDA ITEMS – Next meeting June 25<sup>th</sup>, 6:30 p.m.

- X. ADJOURNMENT – Motion to adjourn at 8:03 p.m. by Mr. Smith and seconded by Ms. Walker