

PORTSMOUTH POLICE COMMISSION
MINUTES OF THE APRIL 24TH, 2013 MEETING

2:00 p.m. Non-Public Session – Wm. Mortimer Conference Room, PPD
2:15 p.m. Public Session – Wm. Mortimer Conference, Room, PPD

John F. Golumb, Chairman
Gerald W. Howe
John C. Russo

- I. **CALL TO ORDER:** The chairman called the April 24th, 2013 monthly police commission public session to order at 2:00 p.m. in the William Mortimer Conference Room at the Portsmouth Police Department.

Action: Commissioner Howe moved to go into non-public session for the purpose of discussing personnel matters as per RSA 91-A:3, II.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to go into non-public session at 2:02 p.m.

Chairman Golumb called the public session back to order at 2:15 p.m. in the Wm. Mortimer Conference Room of the Police Department.

Present during the public session: Commissioners Golumb, Howe, and Russo, Admin. Manager Karen Senecal, Exec. Assistant Kathleen Levesque Chief DuBois and Deputy MacDonald were attending the funeral of fallen MIT Police Officer Sean Collier, and could not be present.

- II. **PLEDGE OF ALLEGIANCE:** Commissioner Russo led the Pledge of Allegiance.

- III. **ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:** March 13th, 2013.

Action: Commissioner Howe moved to accept the minutes and place them on file.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted to accept the minutes and place them on file.

IV. PUBLIC COMMENT SESSION: No Comments

V. UNFINISHED BUSINESS: None

VI. NEW BUSINESS:

A. POLICE COMMISSION: No new business

B. CHIEF OF POLICE:

- 1. Grant** – A grant in the amount of \$3,595 has been received from Seacoast Crime Stoppers for the purchase of a fuming hood for the safe processing of evidence.

Action: Commissioner Howe moved to accept the grant for the purchase of the fuming hood and forward it to the city council for their action.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to approved the grant and forward it to the city council for their action.

- 2. Financial Report** – Karen Senecal gave an abbreviated report to the commission on the percentage of the budget expended to date.

Action: Commissioner Howe moved to direct Exec. Asst. Kathleen Levesque to send a thank you letter to the CrimeStoppers organization for the grant funds to purchase a fuming hood for evidence processing.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to have the thank you letter sent to CrimeStoppers.

C. PATROL SERVICES DIVISION

This report is contained in the commission's packet.

D. CITY PROSECUTOR REPORT

This report is contained in the commission's packet.

VII. MISCELLANEOUS OTHER BUSINESS:

Action: Commissioner Howe moved to accept the division reports and place one copy on file.

Seconded by Commissioner Russo.

On a Roll Call Vote: The board voted unanimously to accept the division reports and place them on file.

There being no further business before the commission, the chairman asked for a motion to adjourn.

Action: Commissioner Russo moved the April 24th, 2013 meeting of the police commission be adjourned.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted unanimously in favor of the motion at 2:24 p.m.

VIII. NEXT MEETING: Next Meeting – *WEDNESDAY, May 22nd, 2013 in the Eileen Dondero Foley Council Chambers, Portsmouth City Hall. The public session will begin at 6:00 p.m.*

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*Respectfully Submitted By Kathleen Levesque, Executive Assistant
Reviewed By Commissioner Howe, Clerk of the Commission*

Gerald W. Howe