

# MIDDLE SCHOOL JOINT BUILDING COMMITTEE

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DATE: AUGUST 21, 2013  
SUBJECT: **REGULAR JBC MEETING #73**  
LOCATION: CITY HALL, SCHOOL BOARD CONFERENCE ROOM  
TIME: 6:30 P.M. OR SHORTLY THEREAFTER

## MINUTES

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- I. CALL TO ORDER – Co Chair Legg called the meeting to order at 7:20 pm.
- II. ATTENDANCE
  - CO-CHAIRS: LEGG
  - CITY COUNCIL MEMBERS: CLAYBURGH
  - SCHOOL BOARD MEMBERS: WALKER
  - CITIZEN MEMBER: MIDDLETON
  - NON-VOTING MEMBERS: SUPERINTENDENT MCDONOUGH  
BUSINESS ADMINISTRATOR  
BARTLETT, CLERK OF THE  
WORKS HARTREY AND  
PRINCIPAL STOKEL
- III. ACCEPTANCE OF MINUTES
  - i. JULY 24, 2013 – Unable to vote, due to no quorum.
- IV. CORRESPONDENCE - None
- V. PUBLIC COMMENT
- VI. OLD BUSINESS
  - i. PARROTT AVE CONSTRUCTION UPDATE – Mr. Weathers provided the following update:
    - Second and third floors will receive a final wipe down on Saturday
    - First floor will be waxed late Saturday
    - Carpet and tech ed floors will be painted Thursday
    - Front lawn will be cleared and loaming will begin in front of school
    - Old front entrance will have fencing to protect seeding
    - Glazing of windows on connector will begin Saturday and continue through the weekend
    - Mechanicals on third floor; water, electric, sprinklers, heating and cooling will be complete on by Friday
    - Fire Department is scheduled to walk through on Tuesday
  - ii. PROJECT SCHEDULE UPDATE- Members questioned the inspection of mechanical plumbing and electrical and encouraged Mr. Weathers to test earlier if possible in case issues were to rise.
  - iii. SCHOOL OPENING UPDATE – Principal Stokel reported that on Friday from 12 to 1:30 a tour will be held for sixth graders only. Bus signage is complete clarifying the drop off locations and an email will be sent to all parents clarifying drop off and pick up times and

locations. Students will be directed by assigned teachers. Open house is scheduled September 19<sup>th</sup> and is for everyone.

- II. NEW BUSINESS - None
- III. MANIFEST - None
- IV. FUTURE AGENDA ITEMS – Plantings. Revisit Rogers
- V. Street exit steps. Cupola. Next meetings scheduled for September 11 and 25.
- VI. ADJOURNMENT – Motion to adjourn by Ms. Clayburgh at 8:09 pm and seconded by Ms. Walker. Unanimously approved.