

CITY COUNCIL MEETING

MUNICIPAL COMPLEX
DATE: MONDAY, OCTOBER 21, 2013

PORTSMOUTH, NH
TIME: 7:00 PM [or thereafter]

At 6:30 p.m., an anticipated "Non-Meeting" was held with Counsel regarding Negotiations – RSA 91-A:2, I (b-c).

I. CALL TO ORDER [7:00PM or thereafter]

Mayor Spear called the meeting to order at 7:10 p.m.

II. ROLL CALL

Present: Mayor Spear, Assistant Mayor Lister, Councilors Kennedy, Novelline Clayburgh, Lown, Dwyer, Smith and Thorsen

Absent: Councilor Coviello

III. INVOCATION

Mayor Spear asked everyone to join in a moment of silent prayer.

IV. PLEDGE OF ALLEGIANCE

Councilor Novelline Clayburgh led the Pledge of Allegiance to the Flag.

PRESENTATIONS

1. Recognition of Art Students

Mayor Spear presented awards and gifts to seven Portsmouth School students in attendance for their donation of art work in the Mayor's office over the last 2 years. There were 10 students in total recognized as follows: Julia Luff, Lydia Wright, Charlotte Hackett, Sophie Casa, Mary Melanson, Jesalina Phan, Ella Lukacz, Roshni Rajkumar, Julianne Edwards and Spencer Young.

2. Update on Wayfinding Project – Juliet Walker and Glenn Swantak, Principal, MERJE

City Transportation Planner Juliet Walker introduced Glenn Swantak of MERJE who then gave a brief presentation on the ongoing Wayfinding Program. Mr. Swantak explained that the entire City of Portsmouth is included in the program, but the concentration is in the downtown area. He stated that signage will be the focus of this presentation and continued with a slide show presentation illustrating various sign options. He concluded by stating that the portions of the project completed to date include; Wayfinding analysis, schematic design options, final design, draft programming and preliminary phasing plan. Still in progress are the final programming, phasing plan and budget, and final documentation in January 2014. City Transportation Planner Walker stated they are looking forward to the implementation of this program early next year.

Councilor Novelline Clayburgh stated there is a list of available surface lots for parking at the end of this agenda and wonders if all of these lots will be identified through this program and how people will be made aware of the availability of spaces. City Manager Bohenko stated that not all of those listed are long-term but if there are contracts in place, then people will be directed to them.

Councilor Kennedy stated she likes compass idea that is embedded in the sidewalk because it doesn't clutter the space but would like to see signs installed next to the parking meters to keep them together. She asked if the report will be available on-line. Mr. Swantak stated they are finishing up the final report and then it will be on-line.

Assistant Mayor Lister asked if the parking lots will be listed on ParkPortsmouth.com. City Manager Bohenko stated that all of these components will work together. Assistant Mayor Lister continued that he feels that the Council has been creative in finding additional parking, but people coming off of the highway need to be directed where to find it.

Councilor Dwyer stated she likes the ideas presented but feels the last signs depicting "Welcome to Portsmouth" do not reflect the character of the City. Mr. Swantak stated that it is not the final design and is meant only to depict the location of the signs at various boundary areas. Councilor Dwyer asked have there been any conversations with the State DOT as there are major reconstruction projects taking place and would be a good time to discuss the signage. She also wonders if there will be temporary signage placed during the reconstruction which includes 8 bridges. Mr. Swantak stated that the signs being installed as part of the Wayfinding project will be permanent but feels that the LED signs will probably be utilized for changes in traffic pattern as well as "alternate route" signs.

Councilor Smith asked if this presentation will go before the Parking and Traffic Safety Committee because they deal with signage issues as well. He stated he is glad to hear that the NH DOT will be a part of the discussion because he has been requesting signage directing people to continue north on the highway to get to the mall instead of getting off at Woodbury Avenue exit. City Manager Bohenko stated it will be presented to the Parking and Traffic Safety Committee and Mr. Swantak stated he will add that request to his list. Councilor Smith then asked about GPS technology and if this will be incorporated as there are several issues with incorrect directions. Mr. Swantak stated that the wayfinding system will help confirm GPS destinations.

Councilor Thorsen referred to the signs on the poles along sidewalks stating that they take away sky line and also run in the line of the street. He stated he is also concerned with hitting his head on the sign. Mr. Swantak explained that they followed the MUTCD guidelines for the range of sizes of the signs and the messages are being limited to 2 per sign. He stated the minimum height of the bottom of a sign is 7 feet. He also clarified that the signs would not be placed in front of businesses or historic sites where people take photographs etc.

Councilor Smith asked if these will interfere with snow removal. Mr. Swantak stated they have taken that into consideration and everything is durable and meant to last. Councilor Smith asked about the compass in the sidewalk. Mr. Swantak stated that it will be visible if the snow is cleared from it which should be most of the time.

Councilor Novelline Clayburgh referred to the art murals depicted in the report as part of the parking garage signage and asked if school students would be able to participate in such a program. Mr. Swantak stated they are open to anything that makes them unique to the City of Portsmouth but would want to maintain some guidelines. Councilor Kennedy stated that murals were drawn by students in the garage at one time.

V. ACCEPTANCE OF MINUTES *(There are no minutes on for acceptance this meeting)*

VI. PUBLIC COMMENT SESSION

Tom Carroll, Business owner at 500 Market Street – *(Mayor Spear asked Mr. Carroll to confirm if he resides in Portsmouth or not. Mr. Carroll stated he is a taxpayer in the City of Portsmouth and did not state his residence address)* - Mr. Carroll spoke regarding the ongoing issue of scrap metal pollution asking why nothing is still being done. He stated that Councilor Kennedy raised her hand at the last Council meeting in support of the scrap metal pile and wonders if she is representing them. He continued that he is creating a web-site to address the issue as a pro-active measure and stated that the scrap metal contract expires in 2014 and it would make a good parking area.

Joe Almeida, Chair, Historic District Commission – spoke in favor of the proposed resolution funding the Design Review Toolkit Items for the HDC as well as the proposed ordinance changes to Chapter 10 which will help simplify the Historic District Commission approval process.

VII. APPROVAL OF GRANTS/DONATIONS

(There are no grants/donations on for approval this meeting)

VIII. CONSIDERATION OF RESOLUTIONS AND ORDINANCES

- A. Third and final reading of Ordinance amending Chapter 8, Article III, "Street Trees," is hereby deleted in its entirety and replaced with the following amendment to Chapter 1 Article IV by creating a Trees & Public Greenery Committee and the adoption of a new Article III entitled Portsmouth Urban Forestry Ordinance of Chapter 8

City Manager Bohenko explained that there had been an error in the ordinance brought forward to the Council with an older version calling for a 7 member commission instead of 9 members.

Councilor Smith moved to suspend the rules to allow an amendment to Section 1.412 of the proposed ordinance. Seconded by Councilor Kennedy and voted.

Councilor Smith moved to amend Section 1.412 to read as follows "The Committee shall consist of ~~seven (7)~~ nine (9) voting members including the following: City Manager or designee; Tree Warden or designee; the Public Works Foreman in charge of tree maintenance; and ~~four (4)~~ six (6) individuals with an interest in trees and public greenery". Seconded by Councilor Novelline Clayburgh and voted.

Councilor Novelline Clayburgh moved to pass third and final reading on the proposed Ordinance, as amended, seconded by Assistant Mayor Lister.

Councilor Thorsen stated he feels the enforcement language is somewhat harsh as well as the fines. He stated that although the City Attorney has stated that the committee would have to initiate the action, he is still concerned that they can impose a harsh fine.

Motion voted.

- B. Third and final reading of Ordinance amending Chapter 7, Article II, Section 7.222 – Maximum Number of Taxicabs amended to increase the number of medallions from twenty-five (25) to twenty-eight (28)

Councilor Novelline Clayburgh moved to pass third and final reading on the proposed Ordinance, as presented. Seconded by Assistant Mayor Lister and voted.

- C. Third and final reading of Ordinance amending Chapter 7, Article X, Section 7.1000 E – Towing – Tow Zones – Limited Parking Areas: City Streets – be amended that any vehicle or object remaining in the same location in any uncontrolled on-street parking space for more than 24 hours in the Central Business Districts A and B as bounded and shown on the City of Portsmouth Zoning Map, or more than 72 hours in any other location in the City, may be removed in the manner provided in Section 7.1000 D

Councilor Novelline Clayburgh moved to pass third and final reading on the proposed Ordinance, as presented. Seconded by Assistant Mayor Lister and voted.

IX. CONSENT AGENDA

- A. Letter from Donald Allison, Eastern States 20 Mile Race, requesting permission to hold the annual Eastern States Race on Sunday, March 31, 2014 (***Anticipated action – move to refer to the City Manager with power***)
- B. Letter from Lt. Erin Rischawy, The Salvation Army, requesting permission to place “Christmas Kettles” in Market Square beginning November 11, 2013 through December 24, 2013 (***Anticipated action – move to refer to the City Manager with power***)
- C. Acceptance of Donation to the Coalition Legal Fund
- Town of New Castle - \$500.00
- (***Anticipated action – move to approve and accept the donation, as listed, to be placed in the Coalition Legal Fund***)
- D. Letter from Tiffany McKenna, A Safe Place, requesting permission to hold a candle light vigil on Thursday, October 24, 2013 from 6:00 p.m. – 7:00 p.m. at the Vaughan Mall (***Anticipated action – move to refer to the City Manager with power***)

Councilor Smith moved to adopt the Consent Agenda as presented. Seconded by Councilor Kennedy and voted.

X. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Letter from Jessica Brazean, Families First Health and Support Center and Cross Road House, requesting permission to hold a Memorial on December 19, 2013 at 5:30 p.m. in Market Square to bring awareness of homelessness to our community

Councilor Novelline Clayburgh moved to refer to the City Manager with power, seconded by Councilor Dwyer.

Councilor Kennedy asked if this falls under the unwritten rule to hold these events at the Vaughan Mall. City Manager Bohenko stated that they didn't get a large response last year and were trying a different location.

Motion voted.

- B. Letter from Josh Andrews, Runner's Alley, requesting permission to hold the NH Veterans Day 1 Miler on Saturday, November 15, 2014 at 10:00 a.m.

Assistant Mayor Lister moved to refer to the City Manager with power. Seconded by Councilor Novelline Clayburgh and voted.

- C. Letter from Patti Maccabe, Arthritis Foundation, New England Region, requesting permission to hold the 20th Annual Portsmouth Jingle Bell 10K Run and Walk to be held November 23, 2013. ***(Not on the agenda)***

City Manager Bohenko stated the person in charge of this had been ill and had missed the deadline to add this to the agenda.

Councilor Kennedy moved to refer to the City Manager with power, seconded by Councilor Smith.

Councilor Smith asked if this is one of the events that had been held at the Middle School until the construction began and would they be using that route again when it is complete. City Manager Bohenko stated yes when it is completed. Councilor Smith stated he wants to be sure that this will occur to alleviate the activity in the Little Harbour School neighborhood.

Councilor Novelline Clayburgh asked if the closing of the "singing" bridge on Sagamore Avenue will impact any events. City Manager Bohenko stated yes there will be a lot of rerouting.

Motion voted.

XI. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

1. Request for First Reading on Proposed Amendments to the Zoning Ordinance, Article 6 – Overlay District, Section 10.630 – Historic District

City Manager Bohenko asked City Planner Nick Cracknell to give a brief explanation of the proposal.

City Planner Cracknell explained that this proposal would help streamline the Historic District Commission meetings and improve the decision making process. He stated that currently there are 2-3 meetings a month lasting 4-5 hours each which is a lot to ask of a volunteer committee. He stated that they are looking to be able to streamline some of the applications to a Consent Agenda similar to the City Council that would allow one vote for several requests. He stated this would also allow for administrative approval for minor changes to applications already approved by the Historic District Commission. He continued that they will also require electronic submission as well as scale drawings for more accuracy. Also, there will be a requirement for either an electronic or physical model for projects over 10,000 square feet.

Councilor Kennedy moved to authorize the City Manager to bring back for first reading the proposed amendments to the Zoning Ordinance, as presented, at the November 18, 2013 City Council meeting, and further, to refer the proposed amendments to the Planning Board for recommendation, seconded by Councilor Smith.

Councilor Thorsen stated he thinks this would be a great change to the process but he would also like to see the decisions made by the city presented to the Historic District Commission to close the loop. Secondly, he is concerned with requiring electronic copies if people don't have that capability. City Manager Bohenko stated they will be accommodating to the public in their limitations.

Discussion ensued regarding other requirements of the ordinance change with City Planner Cracknell stating he would make the necessary adjustments before first reading.

Assistant Mayor Lister stated he would like to see more public comment opportunities throughout the application process.

Councilor Kennedy stated she would like to see the requirement for a model requirement for projects of 5,000 square feet and over instead of 10,000.

Councilor Smith stated he feels there needs to be more clarification as to where people need to start the process. City Planner Cracknell stated that it is different depending on the project. Councilor Smith stated there needs to be an assurance of sharing of information through the various city boards.

Motion voted.

2. Request for First Reading of Proposed Amendments to Chapter 10 – Zoning Ordinance, Inserting a New Article 5A – Character Districts (aka Form-Based Zoning), and Miscellaneous Conforming Amendments

Councilor Smith moved to authorize the City Manager to bring back for first reading the attached Ordinance dealing with form-based zoning, which is entitled Character Districts, at the November 18, 2013 City Council meeting, and further, to refer the proposed amendments to the Planning Board for recommendation, seconded by Councilor Novelline Clayburgh.

Councilor Kennedy moved to amend by also referring to the Historic District Commission for review. Seconded by Councilor Thorsen and voted.

City Manager Bohenko stated for clarification that this is only statutorily required to be referred to the Planning Board.

Discussion ensued regarding the scope of the amendments.

Councilor Thorsen stated he feels that land use needs to be added to the discussion.

Planning Director Taintor stated that many communities do have restrictive land use but our Central Business Districts are very flexible with a wide range of uses so we don't need variances to change uses.

Councilor Kennedy stated she likes the plan but would like to use our own community in the examples.

Discussion ensued regarding the height requirement.

Councilor Dwyer stated that even though there have already been a lot of opportunities for the public to comment on this proposal, she wants to ensure that the process continues to be transparent as it moves forward. She stated a previous major zoning change had 33 public hearings and people still thought it had been "rushed".

City Manager Bohenko stated there has been a lot of work gone into this and he agrees that this should not appear as it has been rushed through the process. He stated that we can look at the pros and cons of other communities experience but this was brought forward because they were asked to do so. He stated there is still plenty of time for input between now and the end of the year and the recommendations of the Planning Board will also be presented with the first reading.

Motion voted as amended.

Assistant Mayor Lister moved to authorize the City Manager to bring back for first reading the Ordinance dealing with conforming amendments at the November 18, 2013 City Council meeting, and further, to refer the proposed amendments to the Planning Board for recommendation. Seconded by Councilor Lown and voted.

3. Report Back Re: Historic District Commission Request for Funding to Develop Design Review Tools
 - a) 3-D Model for Building in Downtown Portsmouth
 - b) Building Design Guidelines
 - c) Update the Historic Survey of the Historic District

City Planner Cracknell stated that as a result of the joint work session of the City Council and Historic District Commission on August 19, 2013, the Historic District Commission discussed several proposed tools that it believed would be of assistance to carry out their responsibilities. The HDC refined the concepts and researched costs, and are requesting funding to develop three new tools to assist in its design responsibilities as stated above. He briefly explained each of the 3 proposals. He concluded that each of these projects would involve developing a Request for Proposal and selecting a consultant with the total funding estimated at \$150,000.00.

Councilor Kennedy moved to establish a public hearing and adoption at the November 18, 2013 City Council meeting to appropriate \$150,000 for the following purposes as stated above from the unassigned fund balance:

1. **Computer Model of Downtown Buildings**
2. **Historic District Design Guidelines**
3. **Historic Survey Update)**

Seconded by Councilor Novelline Clayburgh.

Councilor Dwyer asked for further clarification of #2, Historic District Design Guidelines. City Planner Cracknell stated that the emphasis will be on residential structures as new buildings are mixed with old buildings all of the time. Councilor Dwyer stated she feels the “new” should be a separate discussion. Mayor Spear stated he agrees, but the intent of the resolution is for funding.

Councilor Smith stated that he likes the sustainability aspect of the document being on-line and updated accordingly. He said if people don’t have access to the internet, then copies will be provided to them.

Assistant Mayor Lister stated some of this is technical and this Council wanted to provide the Planning Board and Historic District Commission with the tools they need, but once they start using the tools, he wants the answer to the question “What is different with the use of these tools?”.

Motion voted.

4. Request to Authorize African Burying Ground Expenditures from the Trust

Community Development Director David Moore stated the African Burying Ground project is making exciting progress on the campaign to raise the needed funds to construct the African Burying Ground Memorial Park – We Stand in Honor of Those Forgotten. He stated that moving forward, the Committee has recommended contracting with Jerome Meadows to

continue fabrication of the sculptural components to ensure when the site work begins, that the sculptural elements are ready to be installed. He stated the cost of the sculptural element is \$82,000.00 and the African Burying Ground Trusts specifies the manner in which these funds can be expended.

Assistant Mayor Lister moved to authorize the City Manager to request funds from the African Burying Ground Trust in the amount of \$82,000 in order to ensure the project artwork is available at the time of project construction. Seconded by Councilor Kennedy and voted.

5. Parking Lot Usage/Maintenance Agreement with Isles of Shoals Steamship Company, Inc.

Parking Division Director Mark Nelson reviewed the terms of the Agreement with the Isles of Shoals Steamship Company and consent of the Pease Development Authority, Division of Ports and Harbors, to allow downtown employees the opportunity to purchase parking permits issues by the City to use 51 parking spaces at the parking lot located at 315 Market Street from November 1, 2013 through March 31, 2014 with no overnight parking allowed. He continued that the City will maintain the lot during the term of the trial agreement and the City will pay the Isles of Shoals Steamship Company at the end of the term with the net parking permit revenues. He concluded that the downtown employees will be required to provide proof of employment to obtain the parking permit.

Councilor Smith moved to authorize the City Manager to negotiate and enter into a trial Parking Lot Usage/Maintenance Agreement with the Isles of Shoals Steamship Company, Inc., as described in the Agreement, seconded by Assistant Mayor Lister.

Councilor Novelline Clayburgh stated this will be a bargain for the employees who pay to park in the parking garage.

Councilor Dwyer asked who is responsible for the liability if a vehicle is damaged. City Attorney Sullivan stated that liability is based on fault under general liability. Councilor Dwyer stated it is not the property of the City, so would it be covered under our general liability policy. City Attorney Sullivan stated if it isn't the fault of the city then no, but if it is damaged by a plow, etc. then yes.

Motion voted.

Mayor Spear reminded the Council that there needs to be a quorum for the Canvass of the Vote meeting on November 7, 2013.

B. MAYOR SPEAR

Councilor Thorsen moved to postpone the appointments and reappointments to the next City Council, seconded by Councilor Kennedy.

Councilor Thorsen stated he feels that these appointments will affect decisions made that the next Council will be dealing with and therefore, should be made by the new City Council.

Councilor Dwyer stated that we have just charged the Planning Board to handle zoning issues and wonders how being 2 members down will affect the process.

Discussion ensued regarding the role of alternates on the Planning Board with Planning Director Taintor explaining they only vote if there are members absent.

Councilor Lown stated that Michael Barker has put his name forward as a candidate as well as his resignation from the Taxi Commission in order to serve on the Planning Board. He stated that he is a qualified candidate and top notch individual.

Councilor Dwyer asked for clarification as to the Motioners' intent, is it postponing all appointments? Councilor Thorsen stated it is meant for the Planning Board and Historic District Commission only.

Deputy Clerk French read the motion with the clarification:

Councilor Thorsen moved to postpone all appointments to the Planning Board and Historic District Commission to the next City Council, seconded by Councilor Kennedy.

Councilor Kennedy asked why the current alternate on the Planning Board was not brought forward to fill the regular vacancy. Mayor Spear stated that the current alternate had only one month experience on the board and felt this candidate would be better qualified.

Motion FAILED on a 4-4 roll call vote. Assistant Mayor Lister, Councilors Kennedy, Smith and Thorsen voted in favor. Councilors Novelline Clayburgh, Lown, Dwyer and Mayor Spear voted opposed.

1. Appointments to be Voted:

- John Bosen – Reappointment to the Economic Development Commission

Councilor Smith moved to reappoint John Bosen to the Economic Development Commission with term to expire October 1, 2017. Seconded by Assistant Mayor Lister and voted.

- Joshua Cyr – Reappointment to the Economic Development Commission

Councilor Smith moved to reappoint Joshua Cyr to the Economic Development Commission with term to expire October 1, 2017. Seconded by Councilor Dwyer and voted.

- Michael Barker – Planning Board

Councilor Dwyer moved to appointment Michael Barker as a regular member of the Planning Board (filling unexpired term of Karina Quintans, term to expire 12/31/2015). Seconded by Councilor Lown and voted.

- Justin Finn – Planning Board

Mayor Spear postponed action on this appointment.

2. Resignation:
 - Michael Barker from the Taxi Commission

Councilor Smith voted to accept with regret the resignation of Michael Barker from the Taxi Commission and requested that a letter of thanks be sent to Mr. Barker for his services to the City. Seconded by Councilor Lown and voted.

C. ASSISTANT MAYOR LISTER

1. Status of New and Existing Surface Lots

New Lots

- 299 Vaughan Street – 90 Spaces
- Heinemann Lot on Rock Street – 110 Spaces
- Federal Building on weekends – 33 Spaces
- City Hall Lot on weekends – 166 Spaces
- Isles of Shoals Lot (Winter only) – 51 Spaces

Total New Spaces: 450 Spaces

Existing Lots

- The Masonic Lot on Miller Avenue – 61 Spaces
- CCC Church on Market Street Extension – 93 Spaces
- South Playground – 90 Spaces
- Parrott Avenue – 186 Spaces
- Sheraton Lot – 40 Spaces
- Middle Street Baptist (staff only) – 17 Spaces
- Bridge Street – 63 Spaces
- Worth Lot – 87 Spaces
- Wright Avenue – 38 Spaces

Total Existing Spaces: 675 Spaces

These spaces are listed on the website at www.ParkPortsmouth.com. There are a total of 1,125 spaces available for use.

Assistant Mayor Lister stated he brought this forward so that the public is aware that they are working with staff to create new parking. He stated he is also encouraged by the Wayfinding presentation and Parkportsmouth.com initiative which will inform the public where parking is available. He concluded that people may not always be able to park right in front of the establishment they are visiting, but this is all a part of the bigger picture encompassing walking, bicycling, trolleys, etc.

Councilor Smith stated that people need to be aware also that there are free parking lots included in the list.

Councilor Dwyer stated that there are some restrictions on some of these areas which are not listed as a part of this agenda document. City Manager Bohenko stated that is a good point and directed people to the website for the complete information. He continued that people also have to be realistic with this list as some are only temporary solutions at this time and others have quirks, i.e. the recent government shutdown and its affect on the McIntyre Lot. He stated the City continues to look for other partnership opportunities.

D. COUNCILOR KENNEDY

1. Street Sweeping

Councilor Kennedy stated that she is looking for a report back on the street sweeping policy of the city and how it is decided where and when streets are swept.

City Manager Bohenko stated it is a matter of resources and asked Public Works Director Rice to address the issue now instead of a report back later.

Public Works Director Rice explained that the Central Business District is swept on a regular basis and the rest of the city is split up and swept at least once a year. He stated they also do spot sweeping as needed i.e. construction areas. He stated that parking can impact the street sweeper being able to access an area and there are 270 lane miles outside of the Central Business District to cover and 171 tons of debris has been collected this year so far.

Councilor Kennedy asked how neighbors are alerted that they need to move their cars, i.e. Islington Street. Public Works Director Rice stated they have not given advanced notice in the past and does feel that there is a better way to approach this but again, there are limited resources available.

City Manager Bohenko stated that this needs to be a part of the budget process if they want to expand the program and feels that social media may be one way to alert neighborhoods. He stated the city doesn't want to become punitive with towing vehicles, but it is a challenge to get people to move their vehicles.

E. COUNCILOR NOVELLINE CLAYBURGH & COUNCILOR SMITH

1. Fee Committee Report Back Re: Fee for Registration Permit

Councilor Smith reported that a discussion was held regarding the fee for registration permit and it was decided the issue be tabled to the new City Council and new Fee Committee as there are expenses involved to implement the program.

F. COUNCILOR LOWN

1. Sustainability Committee Update

Councilor Lown updated the Council on current efforts of the Sustainability Committee as outlined in the report.

XII. MISCELLANEOUS/UNFINISHED BUSINESS

Councilor Smith stated on October 7th, the Council had approved the September Parking and Traffic Committee minutes and the Leary Field Parking Area was approved as a potential omnibus item for the future. He continued that since that time, City Attorney Sullivan has ruled that this particular item needs to be addressed with its own ordinance change.

Councilor Smith moved to bring back for first reading an ordinance to establish Leary Field as an Off-Street Parking area at the November 18, 2013 City Council meeting. Seconded by Councilor Kennedy and voted.

Councilor Kennedy stated she and several other Councilors attended a meeting with the Dept. of Transportation where residents were asked to submit requests i.e. a wish list, of things they would like as a part of the ongoing reconstruction projects. She stated the Panaway Manor and Sherburne neighborhoods have again requested sound barriers. She stated that we have previously sent a letter to the Dept. of Transportation supporting these requests and would like to do so again.

Councilor Kennedy moved to send a letter to the NH Dept. of Transportation supporting residents of the Panaway Manor and Sherburne Road neighborhoods for installation of sound barriers. Seconded by Councilor Smith and voted.

Councilor Smith wished everyone good luck in the upcoming Municipal Election.

XIII. ADJOURNMENT [AT 10:00PM OR EARLIER]

Councilor Smith moved to adjourn at 10:00 p.m. Seconded and voted unanimously.

Respectfully submitted:



Valerie A. French
Deputy City Clerk